

**MEETING OPENED**

The Board of County Commissioners met in Commission Chambers on the First Floor, Orange County Administration Center, on Thursday, July 24, 1997. The following were present:

- County Chairman Linda Chapin
- Commissioners Bob Freeman, Mary Johnson, Clarence Hoenstine, and Ted Edwards
- County Administrator Jean Bennett
- Chief Deputy Comptroller as Clerk Jim Moye
- Deputy Clerk Rosilyn Stapleton

Commissioners Tom Staley and Mable Butler were absent.

**Freeman joined where indicated.**

There being a quorum, the County Chairman called the meeting to order at 9 a.m.

**WORKSESSION - BUDGET REVIEW****Elected Officials****Clerk of the Courts****Clerk of the Courts' Report**

Clerk of the Courts Fran Carlton addressed the Board and stated that the proposed budget contains a 2.8 percent increase over last year's budget.

**Discussion**

The Board discussed the technological changes taking place within the offices of the Clerk of the Courts.

**State Attorney****State Attorney's Report**

Deputy Director of Administration and Investigations Randy Means addressed the Board and stated that the proposed budget contains a 0.4 percent increase over last year's budget. Mr. Means noted that this increase will dissipate over the year because the office will be moving into the new courthouse and terminating the lease agreement for the space it currently occupies.



#### Discussion

The Board discussed the 52.6 percent decrease from last year's budget and increased department support from the State.

#### **Public Defender**

##### Public Defender's Report

Public Defender Joe DuRocher addressed the Board and stated that the first year of the proposed budget contains a 2 percent increase and the second year contains an additional 3 percent increase.

#### Discussion

The Board discussed rising costs and increased conflicts for indigent defenses, responsibilities of the State to share in costs of indigent defenses, and operational expenses.

The Board further discussed the new courthouse, modernization of the computer system, closed circuit video arraignments and initial appearances, and maintenance and support costs.

#### **Property Appraiser**

##### Property Appraiser's Report

Property Appraiser Richard Crotty addressed the Board and stated that the proposed budget contains a 2.67 percent increase over last year's budget and contains funding for one new position to process commercial appraisals.

#### **Commissioner Freeman joined the meeting.**

Property Appraiser Crotty reviewed a ten-year budget profile, workload increases, and two-year budget projections for the CAMA/GIS integration project. He also reviewed the current assessment roll and stated that the just valuation is \$53,670,403,286; \$40,416,336,186 after exemptions.

#### Discussion

The Board discussed increased spending, valuation methods for hotels, and the availability of the State of Florida Department of Revenue figures for assessing hotels.

**Sheriff**

## Sheriff's Report

Sheriff Kevin Beary addressed the Board and presented several graphs depicting the increase in crime last year, the number of service calls responded to last year, service standard levels for 1990 through 1996, the ratio of sworn officers per 1,000 citizens, and per capita expenditures.

## Discussion

The Board discussed the tracking of and fining for false alarms, the use of a 311 number for nonemergencies, the ability of code enforcement officers to assist law enforcement with enforcement of ordinances, and contract services with local agencies.

The Board further discussed the new computer-aided dispatch system, the proposed graffiti ordinance, the relocation of the firing range, juvenile offender boot camps, and the funding of all new grant positions for the next 12 months.

**Court Administrator**

## Court Administrator's Report

Court Administrator Matt Benefiel addressed the Board and stated that the proposed budget contains a 1 percent increase over last year's budget.

Mr. Benefiel explained that the budget increase is predominately due to technological advances within the administration and noted the new web site, expanded centralized court reporting, and the experimental 23rd floor courtroom for controlled-environment testing.

Mr. Benefiel stated that the Administration's budgeted staffing size per judge is the lowest of the five large circuits and that the per capital budget is the second lowest.

**Commissioner Freeman left the meeting.**

**Policy Issues - Corrections Division**

## Staff Report

Director of Operations Programs Edward Royal stated that the proposed budget contains a 3.5 percent increase for each of the

next two years and noted that the budget does not request funding for any new positions.

Mr. Royal reviewed the partnership between the Fire Rescue and Corrections Divisions, the Orange County Cafe partners, the reductions in management staff, and general division efficiencies. He also reviewed the average daily inmate population, expanded services of the division, and independent division reviews.

**Commissioner Freeman joined the meeting.**

Mr. Royal outlined the division's operational plan and expanded services provided for in the proposed budget.

Discussion

The Board discussed expanded road crew services, the increase of pretrial release, the new intake facility proposal, the victim assessment task force, and the cost of incarcerating mentally ill patients.

**Policy Issues - Fiscal and Human Resources Division**

Staff Report

Office of Management and Budget Manager Sharon Donoghue stated that the proposed two-year budget has been developed in conjunction with the Citizen's First Initiative.

Ms. Donoghue reviewed the departments within the division and summarized the efficiency and accountability initiatives, reviewed the strategic and operational objectives, noted service and demand trends, and presented an overview of the proposed budget.

Ms. Donoghue stated that the following two items, which are included in the Risk Management Department funding, are responsible for the significant change to the proposed budget:

- a one-time payment to the Sheriff's Office for outstanding claims;
- the new cost-allocation system.

Ms. Donoghue explained that in the second year of the proposed two-year budget cycle, based on the actuarial claims analysis, the Risk Management fund claim reserve will be 100 percent funded for the first time since 1993.



Ms. Donoghue further stated that the proposed budget funds eight new positions in the first year and no additional positions in the second year. She also noted that the Division is monitoring the \$1,700,000 listed in the Other Budgets category for the People Soft CIP project.

#### Discussion

The Board discussed the additional positions proposed, operating expenses for the Purchasing and Contracts Department, the budgeting process, the role of the Business Development Department, and a review of the procurement ordinance.

#### **Policy Issues - Administrative Support Division**

##### Staff Report

Administrative Support Division Director John Terwilliger reviewed the departments within the division and explained that the proposed budget provides for the creation of a Communications Department.

Mr. Terwilliger stated that the proposed two-year operating budget contains a 7.7 percent increase over last year's budget. He explained that 5.5 percent of the proposed increase is attributable to budget exceptions.

Mr. Terwilliger reviewed the division's strategic objectives, explained that the budget exceptions include the creation of the Communications Department and the operating costs for the new courthouse, and summarized the proposed budget's savings and efficiencies.

#### Discussion

The Board discussed the repairs and maintenance needed at the County Administration building, the role of the proposed Communications Department, the additional position requested for the Facilities Management Department, the request for the purchase of new vehicles, and the benefits of preventive maintenance.

**County Chairman Chapin adjourned the morning session.**

#### **MEETING RECONVENED**

The Board of County Commissioners reconvened in Commission Chambers on the First Floor, Orange County Administration Center. The following were present:

- County Chairman Linda Chapin
- Commissioners Mary Johnson, Clarence Hoenstine, and Ted Edwards
- County Administrator Jean Bennett
- Chief Deputy Comptroller as Clerk Jim Moye
- Deputy Clerk Rosilyn Stapleton

Commissioners Tom Staley and Mable Butler were absent.

Commissioner Bob Freeman joined the meeting where indicated.

#### **Policy Issues - Public Works Division**

##### Staff Report

Public Works Division Director Ajit Lalchandani reviewed the Division's strategic objectives, noted accomplishments and trends, and summarized the proposed two-year budget. He explained that the proposed budget does not include funding for any additional positions.

Mr. Lalchandani stated that the first year of the proposed two-year operating and maintenance budget contains a 7.3 percent increase over last year's budget and an additional 3.6 percent increase for the second year. He explained that the increases reflect funding for OrangeScape and noted that Board approval of this additional funding will not be requested until after the Division has made a presentation to the Urban Design Commission and the Board.

Mr. Lalchandani also reviewed the proposed Capital Improvement Plan (CIP) budget and highlighted targeted projects.

##### Discussion

The Board discussed proposed paving projects, the OrangeScape program, using road crews from the Corrections Department for OrangeScape maintenance, employee salary adjustments, proposed stormwater projects, and the possibility of conducting small traffic studies in house.

**Commissioner Freeman joined the meeting.**

#### **Policy Issues - Health and Community Services Division**

##### Staff Report

Health and Community Services Division Director Larry Jones stated that the proposed two-year budget reflects the desire of the

Division to provide cost effective services and programs responsive to the needs of the community.

Mr. Jones reviewed the expenditures and revenues of the proposed two-year budget and explained that the significant increase in expenditures for the second year of the proposed budget reflects an increase in Capital Improvement Plan project funding. He noted that the proposed budget also contains funding for one additional position in the second year of the budget.

Mr. Jones reviewed service trends and demands, strategic goals and objectives, and innovations and efficiencies of the Division.

#### Discussion

The Board discussed the CIP project for the Oaks Day Level 2 juvenile treatment facility, nonresidential educational treatment, privatization of treatment facilities, funding for Great Oaks Village, commissioners' discretionary funds, the need for recreational facilities, the Blanchard Park project, and grant funding.

#### **Policy Issues - Division of Information and Technology**

##### Staff Report

Division of Information Technologies Director Thomas Babington reviewed the organizational structure and service trends of the division.

Mr. Babington stated that the first year of the proposed two-year budget contains a 1.7 percent increase over last year's budget and the second year contains an additional 3.6 percent increase. He also reviewed the CIP requirements for the next two years and noted that the "Year 2000" project is the most critical due to time constraints.

Mr. Babington also reviewed the efficiencies and accountability of the division.

##### Discussion

The Board discussed the transfer of positions to the Communications Department, the projects proposed for CIP funding, and Orange Television.

**Policy Issues - Fire Rescue Division**

## Staff Report

Fire Rescue Division Director Mike Iacona presented an overview of the proposed two-year budget and stated that the proposed budget will maintain millages, increase reserves significantly, increase cash brought forward by \$4,800,000, and allow the repayment of \$1,600,000 to the Public Service Tax Fund from the 1994-1995 budget shortfall. He also reviewed the strategic goals, performance measures, and the service and demand trends of the division.

Mr. Iacona stated that the proposed budget contains funding for 24 new positions in the first year and 23 new positions in the second year, projects \$1,200,000 in revenues from emergency medical service (EMS) transportation in the first year and \$1,400,000 in the second year, and anticipates \$1,200,000 in rebudgeted funds toward computer-aided dispatch (CAD) funding.

## Discussion

The Board discussed EMS transportation, CAD, false alarms, and the reinstatement of firefighters previously laid off.

**Policy Issues - Convention Center**

## Staff Report

General Manager Jessie Allen reviewed the Convention Center countrywide exhibit space and meeting room ranking. He noted that the Convention Center has been ranked second in prime exhibition space and first in meeting room space.

Mr. Allen reviewed the strategic planning objectives, service and demand trends, overall building statistics, and efficiency and accountability of the Convention Center. He explained that the pending issues for the Convention Center include labor retention and recruitment, the food service request for proposal, and an update to the tourist development plan.

## Discussion

The Board discussed tourist tax funding restrictions, the need for improved transportation to and from the Convention Center, the Radiological Society convention, parking issues, improved signage in the areas surrounding the Convention Center, and the proposed new parking garage.

**MEETING ADJOURNED**

There being no further business, the County Chairman adjourned the meeting at 4:30 p.m.

ATTEST:

Martha O. Haynie

County Comptroller as Clerk

County Chairman

Deputy Clerk

Minutes Coordinator

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