



Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

May 28, 2015

JUN 16 2015 Nf/BS

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Jacqueline Torbert, Manager, Water Division
407-254-9850

SUBJECT: Ratification of Amendment Number 4, Contract Y13-1007, Sodium Hypochlorite

ACTION REQUESTED:

Ratification of Amendment Number 4, Contract Y13-1007, Sodium Hypochlorite, with Odyssey Manufacturing Company, in the estimated amount of \$60,000 for a revised total estimated contract amount of \$1,002,800.

PROCUREMENT:

To increase the estimated contract amount to ensure the availability of sodium hypochlorite. Sodium Hypochlorite is used by the Water Division to disinfect water supplied to Utilities Department customers and by the Water Reclamation Division as a disinfection agent to meet the water quality standards for re-claimed water.

FUNDING:

Funds are available in account numbers 4420 038 1324 4151 and 4420 038 1355 4151.

APPROVALS:

The Water and Water Reclamation Divisions concur with this recommendation.

REMARKS:

Contract Y13-1007 with Odyssey Manufacturing Company was approved by the Board on May 14, 2013 in the estimated amount of \$892,800 for an initial one year contract term. Amendment Number 1 was issued June 1, 2014 to renew the contract.

Amendment Number 2 was issued on May 12, 2014 to add \$50,000 to the contract. Amendment number 3 will be issued on June 1, 2015 to renew the contract for the third and final contract year. The additional \$60,000 added to the contract via Amendment Number 4 allows for continued use of sodium hypochlorite until that final renewal.

This amendment was issued as an emergency action due to the fact that funding was near exhaustion with continued strong demand for the product. This situation had to be addressed immediately to ensure the continuity of this operation. Therefore, staff approved the emergency issuance of this amendment. The unit price in this amendment is consistent with that of the basic contract.

The use of sodium hypochlorite is directly influenced by both water consumption and waste water production and is essential to the production and the processing of both. A water plant that had been off-line due to construction was brought on-line and a large amount of sodium hypochlorite was used to prepare the plant for water production. In addition, the capacity of the Southern Regional Water Plant was more than doubled accounting for an increased use of sodium hypochlorite.