TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners  

FROM: Cheryl J. Gillespie, Supervisor  
Agenda Development Office  

SUBJECT: Filing of Minutes for the Official County Record  

CONSENT AGENDA ITEM DECEMBER 15, 2015  

The Agenda Development Office has received minutes of the following meetings and requests receipt and filing of the minutes for the official county record:

Animal Services Advisory Board on September 15, 2015  
Arts and Cultural Affairs Blockbuster Committee on November 6, 2015  
Arts and Cultural Affairs Funding and Standards Committee on October 29, 2015  
Arts and Cultural Affairs Public Art Review Board on October 13, 2015  
Code Enforcement Board on October 21, 2015  
Commission on Aging on September 14, 2015  
Community Partnerships Committee on September 1, 2015  
Development Review Committee on October 21, 2015  
Disability Advisory Board on May 11, 2015  
Elder Ambassador Committee on September 9, 2015 and October 21, 2015  
Emergency Medical Services Medical Control Committee on August 5, 2015 and October 7, 2015  
Emergency Medical Services, Council Board Meeting on September 23, 2015  
Emergency Medical Services, Operations Committee on July 1, 2015, August 5, 2015, September 2, 2015, and October 7, 2015  
Health Facilities Authority on March 25, 2015  
Intergovernmental Risk Management Committee on October 2, 2014, October 8, 2015, and October 22, 2015  
Membership and Mission Review Board on September 18, 2015  
Orange County Citizens Corps Council on October 21, 2015  
Orange County Housing Finance Authority on October 7, 2015  
Orange County Library Board of Trustees on October 15, 2015  
Orlando EMA HIV Health Services Planning Council Evaluation Committee on September 10, 2015  
Orlando EMA HIV Health Services Planning Council Executive Committee on September 23, 2015  
Orlando EMA HIV Health Services Planning Council Membership Committee on September 14, 2015  
Orlando EMA HIV Health Services Planning Council Resource Allocation Committee on September 21, 2015
Subject: Filing of Minutes for the Official County Record
November 30, 2015
Page 2

School Impact Fee Advisory Group on October 7, 2015
Student/Pedestrian Safety Committee on October 15, 2015

Copies of the minutes are available in the Agenda Development Office and the Clerk's Office.

**ACTION REQUESTED:** Receipt and filing of the minutes received by the Agenda Development Office of various advisory board meetings for the official county record.
ORANGE COUNTY ANIMAL SERVICES ADVISORY BOARD

September 15, 2015 Agenda

I. Call to Order

II. Minutes – Review August 18, 2015 for approval

III. Public Comment – (3) minutes/form required

IV. Managers Report – Dil Luther, Manager

V. Old Business – None

VI. New Business – None

VII. Other – None

VIII. Adjourn –

Next Meeting: October 20, 2015 - 6:30 p.m., Barnett Park Admin. Center – Marlin Room; 4801 W. Colonial Dr.; Orlando, FL 32808; Telephone: (407) 836-6248

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need to record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceedings, he or she should contact the Orange County Communications Division at 407-836-5631. Para mayor información en español, por favor llame al 407-836-3111.
ORANGE COUNTY ANIMAL SERVICES
2769 Conroy Road
Orlando, Florida 32839

Animal Services Advisory Board Meeting
September 15, 2015

Sign In Sheet

Staff:
Dil Luther, Manager; and/or Don Bruce, Assistant Manager
Mary O. Brady, Administrative Assistant
Andy Melville-Lyon, Program Manager of Administration & customer Service
Diane Summers, Program Manager of Communication Team
John Goodrich, Assistant to Health Services Director

Advisory Board Members – Please Initial: kW

Michael Holt – O. C. Sheriff Office
Sue Carpenter, Chair – At Large
Jeff Loeffert – At Large
Erin M. Koski – At Large
Dennis Hassard – At Large
Elizabeth Bertrand – Attorney
John Wight – Veterinarian

Next scheduled meeting: October 20, 2015 @ 6:30pm
Barnett Park 407-836-6248, Martin or Dolphin Room, 1st floor
4801 W. Colonial Drive, Orlando, FL 32811
MINUTES

**Advisory Board members in attendance:**
Michael Holt; Sue Carpenter; Jeff Loeffert; and Elizabeth Bertrand

**Advisory Board members not in attendance:**
John Wight; and Dennis Hassard

**County Staff in attendance:**
Dil Luther, Manager; Donald Bruce, Assistant Manager; Mary Brady, Administrative Assistant; Diane Summers, Program Manager of Communication; Andy Melville-Lyon, Program Manager of Administration & Customer Services; and John Goodrich, Assistant to Health Services Director

**Public Present:**
15

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<th>Item</th>
<th>“Track by”</th>
<th>Date</th>
<th>Description:</th>
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<tbody>
<tr>
<td>I.</td>
<td>FR</td>
<td></td>
<td>There being a quorum, the September 15, 2015 meeting was called to order by Sue Carpenter, Chair at 6:37pm.</td>
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<tr>
<td>II.</td>
<td>FR</td>
<td></td>
<td>The August 18, 2015 minutes were motion by Elizabeth Bertrand and seconded by Jeff Loeffert. Minutes approved by the Board as read.</td>
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Animal Services Advisory Board Meeting  
September 15, 2015  
Page 2 of 2

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<tr>
<th>Item</th>
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<tr>
<td>III.</td>
<td>FR</td>
<td></td>
<td>Discussion- Micah Street dogs; questions reference mother dogs and puppies, seized by OCAS; Well being checks by OCSO; and status of rabies for dog. <strong>No action taken.</strong></td>
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<tr>
<th>Item</th>
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<tr>
<td>IV.</td>
<td>FR</td>
<td></td>
<td>Discussion- Dil Luther provided the manager's report. Luther and Deputy Holt, checked the Micah property, dead dog found away from property. Diane Summers discussed the number of animals adopted. Andy Melville-Lyon discussed the monthly stats, volunteers, and adoptions.</td>
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<th>Item</th>
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<td>V.</td>
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<td>None</td>
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<td>VI.</td>
<td>FR</td>
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<td>None</td>
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<tr>
<td>VII.</td>
<td>FR</td>
<td></td>
<td>None</td>
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<th>Adjourn:</th>
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<tbody>
<tr>
<td>VIII.</td>
<td>FR</td>
<td></td>
<td>There being no other Board business, Sue Carpenter, Chair adjourned the September 15, 2015 meeting 7:45pm.</td>
</tr>
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</table>

End of minutes.  
Mary O. Brady, Admin. Assist./Betty Coleman, Admin. Specialist  

[Signature]

Board Chair or Vice Chair  

[Signature]  

Date: 11-17-15  
[Signature]  
Date: 11-17-15
Minutes
Orange County
Arts & Cultural Affairs Advisory Council

Blockbuster Committee

November 6, 2015

Orange County Administration Building, Room 105

Present: Chair Becky Roper, Comm. Edwards, Hal Kantor, Rick Richbourg, Beverly Winesburgh
Absent: Council Chair Evelyn Martinez
Staff: Terry Olson, Michael Osowski, Kevin Findlay, Trudy Wild
Guest Presenters: Sublime Events & Services: Kat Quest, Mark Hoefling, Kim LeMay, Kelly Perko
Other Guests: Zac Alfson, Barbara Hartley, Cole NeSmith

Recording Available Upon Request

Becky called the meeting to order at 8:35 am. Public comment was allowed throughout the meeting.

Sublime Events was contracted by the Blockbuster Committee to study the global field of blockbuster events, and specifics of this region to provide the committee with considerations to evaluate potential blockbuster events in Orange County. Kat Quast introduced her team from Sublime Events, and began the presentation of their research.

After the presentation some discussion ensued regarding the feasibility of various types of events and demographics for the Orange County market. Further discussion is needed, and it was suggested to convene a workshop session of the Blockbuster Committee to discuss the response of the Committee to the presentation. Possible date: December 10, 2015.

A follow-up condensed report will be presented at the Arts & Cultural Affairs Advisory Council meeting on Thursday, November 12, 2015 that Terry Olson will be preparing with Sublime. There will not be a Blockbuster Committee meeting on that day.

The meeting was adjourned at 10:06 am.
Minutes
Orange County Arts & Cultural Affairs
Funding & Standards Committee
October 29, 2015

Present: Dr. Rick Schell, Chair; Hal Kantor; Edgar Lopez; Evelyn Martinez; Beverly Winesburgh
Staff present: Terry Olson; Trudy Wild, United Arts
Guests: Doug Head, citizen; Devin Dominguez, Art & History Museums: Maitland; Lindsey Bronaugh, Enzian Theater; Joseph Patrick Mc Mullin, Hapco; Shannon Fitzgerald and Christine Vazquez, Mennello Museum: George Wallace and Tommi Pritchett, Orlando Fringe Festival; Jake White, Orlando Museum of Art; Vicki Landon, Orlando Repertory Theatre; Lori Sabbia, Orlando Shakespeare Theatre; Ali Rig? Christine Vasquez

Dr. Schell called the meeting to order at 8:30 AM.

After introductions, Dr. Schell asked for public comment. There was none although the public was invited to comment on each discussion item as it was brought up.

Each of the following comments or questions had been mentioned by a panelist or applicant or staff. Most resulted in no change. Those that did were:
- Match – Change scale and percentages – last two for 2 and 1 points are the same.

Other items mentioned:
Request Type and Levels
- Keep 3 levels as Large/Medium/Small?
- Add in a budget size factor to determine which level?
- Any further consideration about event vs. season? Some have suggested separate pools by Festivals (and short-term events) and Seasons.

Guidelines:
- Dates changed throughout for the 2016-17 grant cycle.
- Pg 2 – new letter or any edits on Mayor’s introduction?
- Pg 3 – Eligibility Requirements – keep in requirement for mandatory workshop for first-timers? (same in Workshops section)

Timing
- Last year we changed Event Dates to Calendar Year: Jan-Dec 2017 – keep this going forward or adjust?
- Evaluation matrix – should there be further adjustment (like the match, scaled to event start date), to put all on level playing field. Such as operational readiness, marketing plan detail

Workshops
- Pg. 3 - Keep mandatory only for first-time applicants, and for those who had errors in FY16 preparation.
- Pg. 4 - Added note for those who do not attend to view the workshop powerpoint on NEW items.
- Pg. 4 - We will offer 3 workshops, different days, times, locations: need dates in calendar
- Pg 3 & pg 18 - Portrait due date is July 1 (3 weeks ahead of application deadline), and it is the responsibility of each applicant to be sure it is current & Reviewed by the CT application deadline.

Application Requirements

Narrative (List of questions on Pg 7) and Evaluation Matrix (Pg 10 & 11)
- Q6 Attendance:
  - Last cycle we separated 10 pts for attendance into two 5-pt sections, 6a) (Total Attendance) & 6b) (Tourist Attendance); the explanation of the applicants basis for determining the attendance goes with score on Q6a – is this ok?
- Should online attendance and project’s visibility be quantified?
- Pg. 8 - Q2 and 4 - greater clarity for applicants to know exactly what panel is looking for in these?
- Pg. 10 - Q5 Marketing - TRG community database is not uniformly used or available; Change language about collaborative community resources, or allow applicant to explain what they are doing to make best use of marketing resources
- In Diversity question 7, is this evaluating diversity in programming, board, audience and staff?

Nonprofit Search
- Pg 7, 12, 18, 20 – Portrait still due 3 weeks ahead of application deadline. Staff to update Nonprofit portrait process and any items needed

Panel Review
- Next location: this panel meeting at UCF – best ever (accommodations, prep/staff, technology (large projection screens, microphones, parking comped, signage, food/bev); what’s next?
- Keep applicant attendance as mandatory (as F&S recently agreed for complicated CF process), or allow phone-in, IF we have meeting at a tech-capable location?
- Panel Review materials – deliver review materials in two parts – this would allow panel advance access to narratives, and more time for staff to prepare the detailed charts and complete preparation:
  - Request PDF narratives to panel after the initial eligibility screening is confirmed (two weeks)?
  - Remainder of full review materials in Dropbox
- Pared down panel materials: was anything notably missing, or excessive?
- Staff to provide outcomes from prior grant (may be from year before if project/reporting is not yet complete) – including proposed and actual attendance.
- Keep Panel adjustments to matrix?:
A. Attendance (2 items: total and tourist) – continue to allow panel to change score from the matrix, if the narrative or prior outcomes does not fit the projections—Up? or only down?
B. Match – continue to keep this as a staff-reviewed item set by the % confirmed, unchanged by panel?
  - Any recommendations for changes in panel meeting/process/time for discussion?
  - Allow panelists to use decimals in scoring? Using whole numbers only does not allow finite adjustments, and can vary scores widely once the multiplier is applied.

Forms & Uploaded Requirements
- Fluke in system with conditional formatting on Excel form for budget summary caused error in PDF view. Staff to rebuild Budget Summary form and test in advance.

- Supplemental materials: 3 separate uploads are allowed to provide with large file graphics (total of 10 pages among the 3 uploads). Does panel like more or less from applicants? Would you support cutting off all pages in excess of 10 (+ 1 page optional for index)?
- Budget Summary Form – In the past operating support grants were NOT allowable project/match revenue. Should we remove the United Arts “Project-related” funding line? If CT project is year-long, shouldn’t United Arts operating grant funding be allowed?
- Budget Summary Form – Matching Funds column total — remove or change notation about “Must equal or exceed request amount” – this only holds true for large requests.
- Marketing budget
  o Continue to allow the mktg budget in applicant’s own format, or keep uniform?
  o Are there categories that should be specifically called out in the marketing plan and/or budget?

Other:
- Should we include in the project evaluation if/how a grantee will evaluate or determine their project’s success at achieving the CT program goals?

The meeting was adjourned at 9:50 AM.
Minutes
Orange County
Arts & Cultural Affairs Advisory Council
Public Art Review Board (PARB)
October 13, 2015
Orange County Administration Building

Present: Jennifer Quigley, Chair; Donna Dowless; Coralie Claeysen-Gleyzon; Sara Segal; Paul Wenzel; Patrick Noze
Staff: Terry Olson; Michael Osowski
Absent: Arthur Blumenthal, Carolyn Fennel; Maria Rubin; Kevin Haran;

Chair Jennifer Quigley called the meeting to order at 12:30 PM.

NEW BUSINESS
The lighting of the sculpture was discussed and was planned for early December. Julian and Jack will install four programmable lights on each side of the sculpture that will display many different washes of light.

Terry informed the attendees of the Art Legends of Orange County Exhibitions and when the upcoming events are.

Terry announced a new project that will be taking place at a new school in the West Orange area. A park will be installed and he has asked the school to supply half of the cost of the art work.

Terry announced the idea for more art to be installed into the Convention Center board rooms. They provided a budget of $50,000.

Terry announced that $131,500 was provided from the construction budget to design a ball room and dressing room at the Convention Center.

OLD BUSINESS
Young and Young Pine Parks
Terry presented the idea that Jenn Garret will be doing an art installation at Young Pine Park. The art will include 3 colorful bird-like structures that will promote a peaceful and tranquil area for children with autism to relax and enjoy nature. The estimated completion date is next Spring.

Holden Heights Community Center
Terry presented the idea for a new community center in Holden Heights that will be having art installed by Michelle Gutlove. She will be installing glass sculptures that contain fish, grass and birds. The estimated completion date is between Christmas and New Years.

Deputy Brandon Coats Park
Terry announced the skate bowl project taking place in deputy Brandon Coats Park. There will also be an installation of two benches that will be artistically crafted to spell out words used in the skateboarding culture.
Holden Heights Mural
Stephanie Gaston will be painting a mural on wood for the Meadow Woods Recreation Center in Holden Heights. The expected completion time is between Christmas and New Years.

Orange County Convention Center
Mark Forness will be heading a $400,000 renovation and installment of a large aluminum hanging sculpture in the Convention Center.

Art Work for Conference Rooms
Terry announced the installment of 16 2-d art pieces for conference rooms in the Orange County Convention Center.

NEW BUSINESS
Parks Public Art Project – Dorman Park $50,000  Terry Olson
Selection Panel*
- Audra Turner, OC Parks & Recreation Program Manager
- Roan Waterbury, CIP Project Manager
- Sara Segal, Public Art Review Board
- John Connell, OC Parks & Recreation Landscape Architect
- Pamela Gould, Orange County Public Schools
- Paul Wenzel, Public Art Review Board, Orlando Public Art
- Patrick Noze, Public Art Review Board, artist

Convention Center Public Art Projects – Renovation $131,500; Board/Conference Rooms $50,000 Selection Panel*
- Kevin Haran, Public Art Review Board, artist & UCF art teacher
- Maria Rubin, Public Art Review Board
- Coralie Claeysen-Gleyzon, Independent Art Professional
- Jan Addison, Deputy General Manager, Convention Center
- Jennifer Nichols Kennedy, TJNG Partners, Inc.
- Linda Adams, OCCC CAB and FL Nursery, Growers and Landscape Assoc.

Meeting adjourned at 1:45 PM.
CALL TO ORDER:

The meeting was called to order by Richard Adams Furman, Chairman, at 9:08 a.m. Quorum met.

ROLL CALL:

Members Present:
Nydia Marrero
Frederick Mellin
Phillip Hollis
Richard Adams Furman

Member Absent:
Lyndell Mims
Jose Rivas
Reinaldo Rodriguez

Others Present:
Wanzo Galloway, Assistant County Attorney
Daniel Mantzaris, Counselor to the Code Enforcement Board
Bill Koenig, Senior CEO, East Enforcement District, Code Enforcement Division
Megan Marshall, Code Enforcement Officer, Code Enforcement Division
Teresa Jones, Senior CEO, West Enforcement District, Code Enforcement Division
Tajuana Collier, Code Enforcement Officer, Code Enforcement Division
Michael Hauserman, Program Coordinator, Code Enforcement Division
Karen Bourgeois, Recording Secretary
Deborah Jenkins, Recording Secretary

MINUTES OF PREVIOUS MEETING:

Minutes of September 16, 2015 were approved as published.
Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

REMARKS OF THE CHAIRMAN:

None.
East Enforcement District
New Cases: 9:00 a.m.

CEB-2016-274983H

Steven S. Monroe
3050 Aein Road

Summary: October 21, 2015 CEB Meeting: Inspector Alleyne was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order: The Respondent, Steven S. Monroe, shall correct the violation on or before November 5, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr. Mellin, second by Mr. Hollis. Motion carried unanimously.

CEB-2016-276143Z

Thomas Williams & Lindsay M. Williams
11221 Fangorn Road

Summary: October 21, 2015 CEB Meeting: Inspector Alleyne was sworn in and testified as set forth in the Statement of Violation. The Respondent, Lindsay Mobley Williams & Lindsay Williams, Witness for the Respondent, were present and sworn in.

Order: The Respondents, Thomas Williams & Lindsay M. Williams, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mrs. Marrero, second by Mr. Mellin. Motion carried unanimously.

CEB-2016-277904Z

Tony De La Cruz
5905 Tomoka Drive

Summary: October 21, 2015 CEB Meeting: Inspector Irizarry was sworn in and testified as set forth in the Statement of Violation. The Respondent, Tony De La Cruz, was present and sworn in.

Order: The Respondent, Tony De La Cruz, shall correct the violation on or before January 19, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mrs. Marrero, second by Mr. Hollis. Motion carried unanimously.

CEB-2016-277903H

Tony De La Cruz
5905 Tomoka Drive

Summary: October 21, 2015 CEB Meeting: Inspector Irizarry was sworn in and testified as set forth in the Statement of Violation. The Respondent, Tony De La Cruz, was present and sworn in.

Order: The Respondent, Tony De La Cruz, shall correct the violation on or before January 19, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mrs. Marrero, second by Mr. Hollis. Motion carried unanimously.

Code Enforcement Board Minutes October 21, 2015
East Enforcement District
New Cases: 9:00 a.m.

CEB-2016-276163H  DEUTSCHE BANK NATIONAL TRUS CO TRUSTEE
782 Ridenhour Circle 782

Summary: October 21, 2015 CEB Meeting: Inspector Irizarry was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present. Barry Johnson, Attorney for the Respondent, was present and gave testimony.

Order: The Respondent, DEUTSCHE BANK NATIONAL TRUS CO TRUSTEE, shall correct the violation on or before January 19, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mrs. Marrero, second by Mr. Hollis. Motion carried unanimously.

CEB-2016-272825Z  FEDERAL NATIONAL MORTGAGE ASSN
6101 Tomoka Drive

Summary: October 21, 2015 CEB Meeting: Inspector Irizarry was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order: The Respondent, FEDERAL NATIONAL MORTGAGE ASSN, shall correct the violation on or before March 5, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr. Hollis, second by Mrs. Marrero. Motion carried unanimously.

CEB-2016-278025H  U S BANK NATIONAL ASSN TRUSTEE
3520 Sebring Avenue

Summary: October 21, 2015 CEB Meeting: Inspector Marshall was sworn in and testified as set forth in the Statement of Violation. Meghan Kenefil, Esquire, Attorney for the Respondent, was present and gave testimony.

Order: The Respondent, JP MORGAN CHASE BANK N A C/O PHELAN HALLINAN PLC, shall correct the violation regarding the enclosure on or before November 20, 2015, and January 19, 2016 for the remaining violations. In order to correct the violations, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violations continue past the above stated compliance dates. Furthermore, the Code Enforcement Board finds that the violations present a serious threat to the public health, safety and welfare and it is ordered that, by Copy of this Order, Orange County be notified of said condition pursuant to Sections 162.06(4) and 162.09(1), Florida Statutes.

Motion: Motion by Mr. Mellin, second by Mr. Hollis. Motion carried unanimously.
East Enforcement District
New Cases: 9:00 a.m.

CEB-2016-277163H  Martin A. Snowden
7706 Killian Drive

Summary: October 21, 2015 CEB Meeting: Inspector Marshall was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order: The Respondent, Martin A. Snowden, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr. Mellin, second by Mr. Hollis. Motion carried unanimously.

CEB-2016-277064H  FEDERAL NATIONAL MORTGAGE ASSN
8031 Nicklaus Drive

Summary: October 21, 2015 CEB Meeting: Inspector Marshall was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order: The Respondent, FEDERAL NATIONAL MORTGAGE ASSN, shall correct the violation on or before November 5, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mrs. Marrero, second by Mr. Mellin. Motion carried unanimously.

CEB-2016-278665H  JP MORGAN CHASE BANK N A C/O PHELAN HALLINAN PLC
4222 Crossen Drive

Summary: October 21, 2015 CEB Meeting: Inspector Nicholson was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order: The Respondent, JP MORGAN CHASE BANK N A C/O PHELAN HALLINAN PLC, shall correct the violation on or before November 30, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date. Furthermore, the Code Enforcement Board finds that the violations present a serious threat to the public health, safety and welfare and it is ordered that, by Copy of this Order, Orange County be notified of said condition pursuant to Sections 162.96(4) and 162.09(1), Florida Statutes.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.
East Enforcement District
New Cases: 9:00 a.m.

CEB-2016-270084H  ALEJANDRO NEGRON & SONIA MARTINEZ
9845 Downey Cove Drive

Summary: October 21, 2015 CEB Meeting: Inspector Principe was sworn in and testified as set forth in the Statement of Violation. The Respondents were not present.

Order: The Respondents, ALEJANDRO NEGRON & SONIA MARTINEZ, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violation continues past the above stated compliance date. Furthermore, the Code Enforcement Board finds that the violations present a serious threat to the public health, safety and welfare and it is ordered that, by Copy of this Order, Orange County be notified of said condition pursuant to Sections 162.06(4) and 162.09(1), Florida Statutes.

Motion: Motion by Mr. Mellin, second by Mrs. Marrero. Motion carried unanimously.

CEB-2016-277103H  Karen Johnson & Greg Fluharty
2845 Aloma Avenue

Summary: October 21, 2015 CEB Meeting: Inspector Principe was sworn in and testified as set forth in the Statement of Violation. The Respondents were not present. Monia Ghacher, Attorney for the Foreclosing Bank, was present and sworn in.

Order: The Respondents, Karen Johnson & Greg Fluharty, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violation continues past the above stated compliance date. Furthermore, the Code Enforcement Board finds that the violations present a serious threat to the public health, safety and welfare and it is ordered that, by Copy of this Order, Orange County be notified of said condition pursuant to Sections 162.06(4) and 162.09(1), Florida Statutes.

Motion: Motion by Mr. Hollis, second by Mrs. Marrero. Motion carried unanimously.

CEB-2016-273884H  Federal National Mortgage Association
3921 Stonehaven Road

Summary: October 21, 2015 CEB Meeting: Inspector Rambaram was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order: The Respondent, Federal National Mortgage Association, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mrs. Marrero, second by Mr. Mellin. Motion carried unanimously.
East Enforcement District
New Cases: 9:00 a.m.

CEB-2016-277623Z  Richard Van Lanen & Wanda Van Lanen
803 4th Street
Summary: October 21, 2015 CEB Meeting: Inspector Ramcharan was sworn in and testified as set forth in the Statement of Violation. The Respondents were not present.
Order: The Respondents, Richard Van Lanen & Wanda Van Lanen, shall correct the violation on or before January 19, 2016. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violation continues past the above stated compliance date.
Motion: Motion by Mr. Mellin, second by Mr. Hollis. Motion carried unanimously.

CEB-2016-277683H  Tabitha Marie Franklin
1212 11th Street
Summary: October 21, 2015 CEB Meeting: Inspector Ramcharan was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present. Clarence Hoenstine, Consultant & Witness for the Respondent, was present and sworn in.
Order: The Respondent, Tabitha Marie Franklin, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.
Motion: Motion by Mr. Hollis, second by Mrs. Marrero. Motion carried unanimously.

CEB-2016-278687H  Jose Albarracin
1750 Crown Hill Boulevard
Summary: October 21, 2015 CEB Meeting: Inspector Shellhammer was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.
Order: The Respondent, Jose Albarracin, shall correct the violation on or before November 5, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.
Motion: Motion by Mr. Mellin, second by Mrs. Marrero. Motion carried unanimously.

CEB-2016-276683Z  Jaime J. Serrano Cardona
2667 N. 6th Street
Summary: October 21, 2015 CEB Meeting: Inspector Ventura was sworn in and testified as set forth in the Statement of Violation. The Respondent, Jaime J. Serrano, Jose Garcia & Josue' Jimenez, Witnesses for the Respondent, & Officer Marthaly Irizarry as Translator for the Respondent, were present and sworn in.
Order: The Respondent, Jaime J. Serrano Cardona, shall correct the violation on or before March 19, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.
Motion: Motion by Mr. Mellin, second by Mr. Hollis. Motion carried unanimously.
East Enforcement District
Foreclosure Consent Authorization Items: 9:00 a.m.

CEB-2013-210344Z James Allen Beck II & Karen L. Beck
9721 James Creek Road

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondents were not present.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondents, James Allen Beck II & Karen L. Beck, due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

CEB-2014-236323H JAMES K. BOWMAN & ALDA E. BOWMAN TRUST
847 Jordan Avenue

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondents were not present.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondents, JAMES K. BOWMAN & ALDA E. BOWMAN TRUST, due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

CEB-2014-239343Z Abraham C. Chavez & Luz Maria Chavez
6413 Beth Road

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondents were not present.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondents, Abraham C. Chavez & Luz Maria Chavez, due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

CEB-2014-239683H Rafael Rosado
3908 Janie Court

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondent was not present.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondent, Rafael Rosado, due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.
East Enforcement District
Foreclosure Consent Authorization Items: 9:00 a.m.

CEB-2014-235923Z Scott Alan Mobray 1509 Selma Avenue

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondent was not present.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondent, Scott Alan Mobray, due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

West Enforcement District
New Cases: 1:00 p.m.

CEB-2016-274963Z HI KING LAND AND DEVELOPMENT INC 878 S Ivey Lane

Summary: October 21, 2015 CEB Meeting: Inspector Collier was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order: The Respondent, HI KING LAND AND DEVELOPMENT INC, shall correct the violation on or before November 5, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr. Hollis, second by Mrs. Marrero. Motion carried unanimously.

CEB-2016-276023Z Feroze Khan 655 Barry Street

Summary: October 21, 2015 CEB Meeting: Inspector Collier was sworn in and testified as set forth in the Statement of Violation. The Respondent, Feroze Khan, was present and sworn in.

Order: The Respondent, Feroze Khan, shall correct the violation on or before January 19, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr. Mellin, second by Mr. Hollis. Motion carried unanimously.

CEB-2016-276025Z R A INVESTMENTS OF ORLANDO INC 4150 W Robinson Street

Summary: October 21, 2015 CEB Meeting: Inspector Collier was sworn in and testified as set forth in the Statement of Violation. The Respondent, Walter Persaud & Charles Curinton, Witness for the Respondent, were present and sworn in.

Order: The Respondent, R A INVESTMENTS OF ORLANDO INC, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr Mellin, second by Mr. Hollis. Motion carried unanimously.
**West Enforcement District**

**New Cases:** 1:00 p.m.

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<thead>
<tr>
<th>Case Number</th>
<th>Name</th>
<th>Address</th>
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<tbody>
<tr>
<td>CEB-2016-276044Z</td>
<td>Steven Rubin &amp; Mariya Bryleva</td>
<td>8033 Rural Retreat Court</td>
</tr>
<tr>
<td><strong>Summary:</strong></td>
<td>October 21, 2015 CEB Meeting: Inspector Collier was sworn in and testified as set forth in the Statement of Violation. The Respondents were not present.</td>
<td></td>
</tr>
<tr>
<td><strong>Order:</strong></td>
<td>The Respondents, Steven Rubin &amp; Mariya Bryleva, shall correct the violation on or before November 21, 2015. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.</td>
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<tr>
<td><strong>Motion:</strong></td>
<td>Motion by Mrs. Marrero, second by Mr. Hollis. Motion carried unanimously.</td>
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<tr>
<td>CEB-2016-276043Z</td>
<td>Kathy Owens</td>
<td>805 Willie Mays Parkway</td>
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<tr>
<td><strong>Summary:</strong></td>
<td>October 21, 2015 CEB Meeting: Inspector Collier was sworn in and testified as set forth in the Statement of Violation. The Respondent, Kathy Owens &amp; Tyrone Owens, the Respondent's Husband, were present and sworn in.</td>
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</tr>
<tr>
<td><strong>Order:</strong></td>
<td>The Respondent, Kathy Owens, shall correct the violation on or before February 18, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.</td>
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<td><strong>Motion:</strong></td>
<td>Motion by Mr. Hollis, second by Mrs. Marrero. Motion carried unanimously.</td>
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<td>CEB-2016-276028H</td>
<td>Joseph Alce &amp; Mina Jean Philippe</td>
<td>5105 W. Washington Street</td>
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<td><strong>Summary:</strong></td>
<td>October 21, 2015 CEB Meeting: Inspector Collier was sworn in and testified as set forth in the Statement of Violation. The Respondent, Joseph Alce, was present and sworn in.</td>
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<tr>
<td><strong>Order:</strong></td>
<td>The Respondents, Joseph Alce &amp; Mina Jean Philippe, shall correct the violation on or before February 18, 2016. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.</td>
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<tr>
<td><strong>Motion:</strong></td>
<td>Motion by Mr. Hollis, second by Mrs. Marrero. Motion carried unanimously.</td>
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<tr>
<td>CEB-2016-270784Z</td>
<td>Hang Tran</td>
<td>43 Pearlwood Street</td>
</tr>
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<td><strong>Summary:</strong></td>
<td>October 21, 2015 CEB Meeting: Inspector Collier was sworn in and testified as set forth in the Statement of Violation. The Respondent, Hang Tran, was present and sworn in.</td>
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<tr>
<td><strong>Order:</strong></td>
<td>The Respondent, Hang Tran, shall correct the violation on or before April 18, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.</td>
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<tr>
<td><strong>Motion:</strong></td>
<td>Motion by Mrs. Marrero, second by Mr. Mellin. Motion carried unanimously.</td>
<td></td>
</tr>
</tbody>
</table>
West Enforcement District
New Cases: 1:00 p.m.

CEB-2016-274843Z  Phuong Thi Do
2237 E. Welch Road

Summary:  October 21, 2015 CEB Meeting: Inspector Holton was sworn in and testified as set forth in the Statement of Violation. The Respondent, Phuong Thi Do & Thanh Van Tran, Witness for the Respondent, were present and sworn in.

Order:  The Respondent, Phuong Thi Do, shall correct the violation on or before January 19, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion:  Motion by Mrs. Marrero, second by Mr. Hollis. Motion carried unanimously.

CEB-2016-273245Z  Joseph Adner & Luxene Parfait
6026 Canyon De Chelley Court

Summary:  October 21, 2015 CEB Meeting: Inspector Hudnall was sworn in and testified as set forth in the Statement of Violation. The Respondents were not present.

Order:  The Respondents, Joseph Adner & Luxene Parfait, shall correct the violation on or before November 5, 2015. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violation continues past the above stated compliance date.

Motion:  Motion by Mr. Mellin, second by Mrs. Marrero. Motion carried unanimously.

CEB-2016-274784H  Colm O'Cleirigh
236 N. New Hampshire Avenue

Summary:  October 21, 2015 CEB Meeting: Inspector Nicholson was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order:  The Respondent, Colm O'Cleirigh, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violation continues past the above stated compliance date. Furthermore, the Code Enforcement Board finds that the violations present a serious threat to the public health, safety and welfare and it is ordered that, by Copy of this Order, Orange County be notified of said condition pursuant to Sections 162.06(4) and 162.09(1), Florida Statutes.

Motion:  Motion by Mrs. Marrero, second by Mr. Mellin. Motion carried unanimously.
West Enforcement District
New Cases: 1:00 p.m.

CEB-2016-278523H  Nien Thi Nguyen
8741 McCormack McRae Way

Summary: October 21, 2015 CEB Meeting: Inspector Nicholson was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order: The Respondent, Nien Thi Nguyen, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

CEB-2016-271924H  Charlene E. Taylor & Sandra B. Taylor
570 E. 13th Street

Summary: October 21, 2015 CEB Meeting: Inspector Nicholson was sworn in and testified as set forth in the Statement of Violation. The Respondents were not present. Charlie Taylor, Jr. & Charlie Taylor, III, were present and sworn in.

Order: The Respondents, Charlene E. Taylor & Sandra B. Taylor, shall correct the violation on or before April 18, 2016. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date. Furthermore, the Code Enforcement Board finds that the violations present a serious threat to the public health, safety and welfare and it is ordered that, by Copy of this Order, Orange County be notified of said condition pursuant to Sections 162.06(4) and 162.09(1), Florida Statutes.

Motion: Motion by Mr. Hollis, second by Mrs. Marrero. Motion carried unanimously.

CEB-2016-275003H  Mayan Mainstreet Investor I LLC
8484 Bay Hill Boulevard

Summary: October 21, 2015 CEB Meeting: Inspector Nicholson was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order: The Respondent, Mayan Mainstreet Investor I LLC, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mrs. Marrero, second by Mr. Hollis. Motion carried unanimously.
West Enforcement District
New Cases: 1:00 p.m.

CEB-2016-271923H  TAYLOR LYDIA 1/2 INT & TAYLOR CHARLES JR 1/2 INT
604 E. 13th Street

Summary: October 21, 2015 CEB Meeting: Inspector Nicholson was sworn in and testified as set forth in the Statement of Violation. The Respondent, Charlie Taylor, Jr. & Charlie Taylor, III, were present and sworn in.

Order: The Respondents, TAYLOR LYDIA 1/2 INT & TAYLOR CHARLES JR 1/2 INT, shall correct the violation on or before April 18, 2016. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date. Furthermore, the Code Enforcement Board finds that the violations present a serious threat to the public health, safety and welfare and it is ordered that, by Copy of this Order, Orange County be notified of said condition pursuant to Sections 162.06(4) and 162.09(1), Florida Statutes.

Motion: Motion by Mr. Mellin, second by Mrs. Marrero. Motion carried unanimously.

CEB-2016-271925H  Sandra Taylor
608 E. 13th Street

Summary: October 21, 2015 CEB Meeting: Inspector Nicholson was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present. Charlie Taylor, Jr. & Charlie Taylor, III, were present and sworn in.

Order: The Respondent, Sandra Taylor, shall correct the violation on or before April 18, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $500.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mrs. Marrero, second by Mr. Hollis. Motion carried unanimously.

CEB-2016-276263Z  Shannon D. S. Hendrickson
1325 Bob Cat Court

Summary: October 21, 2015 CEB Meeting: Inspector Shortman was sworn in and testified as set forth in the Statement of Violation. The Respondent was not present.

Order: The Respondent, Shannon D. S. Hendrickson, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr. Mellin, second by Mrs. Marrero. Motion carried unanimously.
West Enforcement District
New Cases: 1:00 p.m.

CEB-2016-275683Z  Davis Meza
2894 Keystone Heights Street

Summary: October 21, 2015 CEB Meeting: Inspector Shortman was sworn in and testified as set forth in the Statement of Violation. The Respondent, David Merza & Etelvino Zepeda, Witness for the Respondent, were present and sworn in.

Order: The Respondent, Davis Meza, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mrs. Marrero, second by Mr. Mellin. Motion carried unanimously.

CEB-2016-278323Z  Neville Harris
223 S. Ring Road

Summary: October 21, 2015 CEB Meeting: Inspector Tavel was sworn in and testified as set forth in the Statement of Violation. The Respondent, Neville Harris, was present and sworn in.

Order: The Respondent, Neville Harris, shall correct the violation on or before April 18, 2016. In order to correct the violation, the Respondent shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr. Hollis, second by Mrs. Marrero. Motion carried unanimously.

CEB-2016-278163Z  Olashiko K Tolbert & Leslie Jones
1415 Mink Drive

Summary: October 21, 2015 CEB Meeting: Inspector Tavel was sworn in and testified as set forth in the Statement of Violation. The Respondent, Olashiko K. Tolbert, was present and sworn in.

Order: The Respondents, Olashiko K Tolbert & Leslie Jones, shall correct the violation on or before January 19, 2016. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $250.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

CEB-2016-279063Z  Melissa Benavides & Jose A Matias Garcia
5015 W Ponkan Road

Summary: October 21, 2015 CEB Meeting: Inspector Young was sworn in and testified as set forth in the Statement of Violation. The Respondents, Melissa Benavides & Jose A. Matias Garcia, were present and sworn in.

Order: The Respondents, Melissa Benavides & Jose A Matias Garcia, shall correct the violation on or before November 20, 2015. In order to correct the violation, the Respondents shall take the remedial action as set forth in the notice of violation. Failure to comply will result in a fine of $150.00 for each day the violation continues past the above stated compliance date.

Motion: Motion by Mr. Hollis, second by Mrs. Marrero. Motion carried unanimously.
West Enforcement District
Foreclosure Consent Authorization Items: 1:00 p.m.

CEB-2009-122162Z Joseph S. Green Sr.
1626 S. Washington Avenue

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondent, Joseph S. Green, Sr., was present and sworn in.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondent, Joseph S. Green Sr., due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

CEB-2014-237264H EXIT STRATEGY DECEMBER 12 LLC
3315 Lawrence Street

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondent was not present.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondent, EXIT STRATEGY DECEMBER 12 LLC, due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

CEB-2013-211644H Joseph S. Green Sr.
1626 S. Washington Avenue

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondent, Joseph S. Green, Sr., was present and sworn in.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondent, Joseph S. Green Sr., due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

CEB-2013-211643Z Joseph S. Green Sr.
1626 S. Washington Avenue

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondent, Joseph S. Green, Sr., was present and sworn in.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondent, Joseph S. Green Sr., due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.
West Enforcement District
Foreclosure Consent Authorization Items: 1:00 p.m.

CEB-2014-229504H Douglas J. Davis
400 Shelby Court

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondent was not present.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondent, Douglas J. Davis, due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

CEB-2014-233763H SAAMS COMMERCIAL PROPERTY INC
2658 Overland Road

Summary: October 21, 2015 CEB Meeting: The County requested authorization to foreclose or act to collect the fine. The Respondent was not present.

Order: The Code Enforcement Board authorizes Orange County to foreclose against the Respondent, SAAMS COMMERCIAL PROPERTY INC, due to the unpaid lien filed more than three months ago.

Motion: Motion by Mr. Hollis, second by Mr. Mellin. Motion carried unanimously.

Case(s) In Compliance Before Hearing:

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<th>Address 2</th>
<th>Attorney 1</th>
<th>Attorney 2</th>
<th>Attorney 3</th>
<th>Attorney 4</th>
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<tr>
<td>CEB-2016-277323H</td>
<td>1033 Plato Avenue</td>
<td>Hong Wang</td>
<td>Irizarry</td>
<td>Irizarry</td>
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<td>CEB-2016-276985Z</td>
<td>1033 Plato Avenue</td>
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<td>CEB-2016-277803H</td>
<td>213 E. Pierce Avenue</td>
<td>Martin Zaragoza</td>
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<td>CEB-2016-276484Z</td>
<td>7980 Sapphire Lane</td>
<td>Aqeel Mirza</td>
<td>DEUTSCHE BANK NATIONAL TRUST</td>
<td>Nicholson</td>
<td>DEUTSCHE BANK NATIONAL TRUST</td>
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<td>CEB-2016-276943H</td>
<td>7900 Tumbleweed Court</td>
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<td>CEB-2016-276563Z</td>
<td>3242 Milton Lane</td>
<td>William F. Sawyer</td>
<td>Ventura</td>
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<td>CEB-2016-276027Z</td>
<td>197 N Goldwyn Avenue</td>
<td>Willie Mae Hodge</td>
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<td>CEB-2016-274964Z</td>
<td>900 S. Ivey Lane</td>
<td>Mary Dee Johnson</td>
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<td>CEB-2016-278743Z</td>
<td>7001 Hiawassee Oak Drive</td>
<td>Dao Nguyen &amp; Nhan Nguyen</td>
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<td>CEB-2016-276505Z</td>
<td>1286 Monteagle Circle</td>
<td>Dennis Hall &amp; Debbie Hall &amp; Amy Moore</td>
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<td>CEB-2016-276523Z</td>
<td>2954 Ponkan Pines Drive</td>
<td>Thomas M Stone &amp; Patriciia J Stone</td>
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<td>CEB-2016-279443H</td>
<td>3623 Summer Haven Lane</td>
<td>BLACK DOG INVESTMENTS LLC</td>
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Code Enforcement Board Minutes October 21, 2015
Administratively Closed/Withdrawn:

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<tr>
<th>Case Number</th>
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<th>Offender Names</th>
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<td>CEB-2015-262504H</td>
<td>1174 Monteagle Circle</td>
<td>Thomas Pipkin &amp; Jean M. Pipkin</td>
<td>Holton</td>
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<td>SM2013-219424H</td>
<td>2416 Locke Avenue</td>
<td>Linton Morris &amp; Elaine Morris</td>
<td>Space</td>
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<td>CEB-2014-233403Z</td>
<td>1372 Clarcona Road</td>
<td>Annie Ruth Bushy</td>
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<td>CEB-2014-243263Z</td>
<td>3417 Fudge Road</td>
<td>Cora C. Moody</td>
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DATE OF NEXT MEETING –

November 18, 2015 at 9:00 a.m. in the County Commission Chambers located at: 201 S. Rosalind Ave., Orlando, Florida.

ADJOURNMENT –

The meeting was Adjourned by Chairman Richard Adams Furman at 3:12 p.m.

ATTEST:

Recording Secretary/Assistant

Chairman/Vice-Chairman

NOTE: This document may not include all details of the events taking place at this hearing. For full details, video-recorded documentation is available.
Orange County Commission on Aging
Bi-Monthly Board Meeting – September 14, 2015
2100 E. Michigan Street, Orlando

Meeting Minutes

Vision Create Positive Aging! An elder-friendly community that empowers older adults through choices that allow them to support and maintain their independence within their home community

Purpose To identify the needs of the senior population and find ways to help by working collaboratively

Members Present
Mr. Crockett Bohannon
Mr. Corey Douglas – via telephone
Ms. Edith Gendron
Mr. Randy Hunt
Ms. Aquasia Johnson McDowell
Mr. Lynn Nicholson
Mr. Lee Watson

Members Absent
Ms. Sandria Foster

Others Present
Mr. Doug Head, citizen
Ms. Judi Kerr, Citizens Resource & Outreach Office
Ms. Mimi Reggentin, Office on Aging

Meeting Notes
• Mr. Bohannon welcomed everyone. The Board of County Commissioners is scheduled to take action on two new Board members at their September 15 meeting. Cathy Kerns is recommended for the public relations representative slot and Augustin Martinez is recommended for the faith representative slot.
• Upon a motion by Ms. Nicholson, seconded by Ms. Gendron, the Commission on Aging minutes for May 11 and July 13 were unanimously approved.
• Upon a motion by Mr. Douglas, seconded by Ms. Gendron, the May 5 and July 7 minutes of the Community Partnerships Committee and the May 14, June 22, July 27 and July 29 minutes of the Elder Ambassador Committee were unanimously accepted.

Community Partnerships Update
• Ms. Gendron provided an overview of the Community Partnerships Committee meeting of September 1.

Page 1 of 3
staff. This included representation from Halifax Health Hospice, which recently received a certificate of need to provide hospice services in Orange and Osceola counties.

- Linda Hayes Gallegos gave an interactive presentation on the topic of loneliness and social connections.
- The Committee received updates on Commission on Aging activities including the Elder Ambassador core training and Th' EYES senior sensitivity program. The Committee also reviewed the list of seminars for the spring 2016 LIFE Information for Elders seminar and identified recommended speakers.

Senior Resource Alliance Update

- Mr. Hunt stated he recently testified before the Florida Legislature on behalf of funding for elder services. The network is requesting $1.3 funding for Medicaid eligible continue and be changed from “non-reoccurring” to a reoccurring budget item. Additional general revenue dollars are being request for CCE in-home services and Alzheimer’s respite care.
- Mr. Bohannon asked if a letter of support by the Commission on Aging Board to the State Legislature would be helpful. Mr. Hunt confirmed that it would. Staff stated they would develop a draft letter of support to be presented to the Board at the next meeting.

City of Orlando Mayor’s Committee on Aging Update

- Mr. Nicholson stated Amanda Bouffard with Orlando Lutheran Towers has just joined the City of Orlando’s board. The Committee is also continuing its work on senior hunger. Mayor Dyer is continuing to host several 'desserts with seniors' throughout the city as a way of connecting with older residents. One of the big issues mentioned is the need for pedestrian crosswalks.

Elder Ambassador Class 2015

- Mr. Bohannon stated the core training for the Elder Ambassador Class of 2015 is scheduled for September 11, 15, 18 and 21. The information sessions that were held during the recruitment process proved to be helpful and 30 people submitted an application. Three people have withdrawn for personal reasons.
- This training is being sponsored by WellCare and Humana.

Status Updates

- LIFE Information for Elders – Mr. Bohannon stated the Spring 2016 topics have been selected and the Community Partnerships Committee has identified potential speakers. The Board discussed attendance at the West Oaks Library location, where attendance is typically 7 to 17 people per month. In August, attendance was 5 people. Ms. Bohannon stated he would reach out to Library staff to see if more public relations on these programs could be developed.
- Fraud Prevention Resource Guide – Mr. Bohannon stated staff will be printing another run of these guides by the end of the year. Staff has requested approval to translate this document into Spanish and is awaiting a response.
- Commission on Aging Information Racks – Mr. Bohannon stated these information racks have been in place for a month at all seven community centers. These community center locations are in addition to the racks at the County’s two senior centers.
- Th’EYES Senior Sensitivity Training – Mr. Bohannon stated a ‘train-the-trainer’ session was held on August 31 and there are now twelve new trainings for this program. This is a great class for staff, faith communities, rotaries and other community groups.
• *Orange TV programming* – Mr. Bohannon stated the County is in the process of revising the format for Orange TV. The new format will focus on short news vignettes and away from longer 30-minute and 60-minute programming. At this time, the Vital Living block shows have been put on hold.

New Business

• *The Conversation Project Week* – The Conversation Project Committee has moved away from hosting a ‘conversation week’ this fall. Presentations to community groups will continue.

• *Special Project for 2016* – Mr. Bohannon stated the Board typically hosts one large project per year. The main project for the last two years has been core training for new Elder Ambassadors. He asked if the Board would like to host another core training in 2016, or if a new project should be considered. The Board discussed hosting a legal resources workshop to include presentations by elder law attorneys and financial planners as well as one-on-one consultations. The Board questioned whether this type of an event should be spearheaded by the Commission or if it should be coordinated by another lead agency. Ms. Reggentin stated it might be time to offer another Aging Matters class. This program, which was offered in 2011 and 2013, is a leadership program where elder services executives learn about the marketing and public relations field. The goal is to help increase media attention on elder services. The Board asked that the November Board meeting include an agenda item for selecting a project for 2016.

Public Input

• Mr. Head introduced himself and stated he was learning more about the County’s advisory boards by attending different meetings. He suggested that Mr. Hunt contact a paid lobbyist to help advocate for elder services funding at the State Legislature.

• Upon a motion by Ms. Gendron, seconded by Mr. Nicholson, the meeting adjourned at 1:30 p.m.
Community Partnerships Committee
Of the Orange County Commission on Aging
September 1, 2015 Meeting Minutes
2100 E. Michigan Street, Orlando - 2nd Floor Conference Room

Bringing together local organizations that work directly with & provide services for seniors, their caregivers & their families in the Central Florida community. Providing the Commission on Aging input on proposed projects & identifying needs of older Orange County adults.

Members Present
Carolyn Austin, Bruce Antone, Florida House District 46
Lauren Benoit, Senior Resource Alliance
Jennifer Campbell, Age Advantage
Audrey Hauser Burnett, Orlando Health Memory Disorder Clinic
Sylvia Gaddis, Kepro
Linda Hayes Gallegos, CoraZnergy, Intl.
Nancy Gavaghan, FUNctional Independence Training
Claire Gaynor, Cornerstone Hospice
Edith Gendron, Alzheimer's & Dementia Resource Center
Donna Gray, The Conversation Project in Central Florida
Jade Gunn, Touching Hearts at Home
Maura Hassey, Seniors First, Inc.
Paul Henderson, Great Transitions Program at Keller Williams
Tim Hetz, Healthy Agers
Helen Jones, AARP Florida
Scott Keiber, Keiber Retirement
Sarah Lightell, Senior Resource Alliance
Anne Maley, FUNctional Independence Training
Carlos Morales, Orange County Consumer Fraud
Nancy Nix, Sawyer and Sawyer, P.A.
James Pasquinelli, Home Care Assistance
Ann SanCartier, Halifax Health Hospice
Cheryl Simmons, Stepteau
Dwaine Simmons, Stepteau
Jason Smith, Florida Council on Compulsive Gambling
Ken Terrell, The Center
Ada Tirado, Community Health Centers
Walt Willis, Senior and Life Solutions

Also Present
Mimi Reggentin, Office on Aging
Minutes

- Welcome
  - Ms. Gendron welcomed the Committee and asked everyone to review the July minutes. Mr. Terrell stated the time of the HIV & Aging event is from 10-4, instead of 11-3. Upon a motion by Mr. Terrell, seconded by Ms. Maley, the minutes of July 7, 2015 were unanimously approved as amended.

- Loneliness and Social Connections – Linda Hayes Gallegos
  - Ms. Gallegos stated she recently attended a Worldview Explorations "train-the-trainer" class and is now certified to lead youth through a series of 22 lessons that focus on self-reflection and understanding the perspectives of others.
  - Ms. Gallegos led the Committee through a series of exercises that focused on how people interpret the meaning of different words. Each of us has a different perspective on the word "isolation", but it is important to understand that isolation and loneliness must be viewed not by "us", but from the viewpoint of others. Causes of isolation can include physical disabilities, death of a spouse, depression, etc.
  - Ms. Gallegos stated there is a difference between being alone and being lonely. Loneliness means you do not feel connected, and this feeling can occur even if you are surrounded by other people. It is also important to understand a person’s core personality type – whether it is an extroverted personality or an introverted personality.
  - Ms. Gallegos stated there is a natural tendency to become more reflective as we age, and review our lives. Caregivers sometimes do not understand this stage in life and want to encourage their loved ones to become more active; however, it is critical to understand what is important to the other person.
  - Ms. Gallegos stated our basic needs as humans include having a sense of belonging, a sense that someone cares about us, and a belief that our lives have value. As professionals, we need to listen more to the needs of our clients and provide positive feedback that helps support these basic needs.
  - Mr. Willis stated that Senior and Life Solutions has a Senior-Friendly Angels program where volunteers call homebound seniors to touch base every couple of weeks. These phone calls help create connections for elders.

- Elder Ambassador Class 2015 – Ms. Reggentin stated the core training for the Class of 2015 is scheduled for September. Anyone interested in having an Elder Ambassador speak to a community group or participate as a vendor at a health fair should contact staff.

- Th’EYES Senior Sensitivity Training – Ms. Gendron stated that a "train-the-trainer" session was held last week. Staff is now actively scheduling new trainings in the community.

- LIFE Information for Elders – Ms. Gendron stated the Fall 2015 schedule is underway and staff would appreciate help distributing flyers in the community.

- Ms. Gendron stated the survey to select the Spring 2016 classes was conducted and the six classes at each location were selected. The next step is for this Committee to identify potential speakers. The following speakers were suggested.
  - Checklists for evaluating assisted living facilities - Edith Gendron
Dealing with resistance - Audrey Hauser Burnett or Ann Maley will give name

Dental care in later life: teeth, gums, dentures - possibilities include: Orange Blossom Dental or Audrey or Claire may have a good referral

Fun mind exercises: do they work? - Peggy Bargmann

Identity theft - learn the latest scams - Carlos Morales

Maximizing government resources - Elder Ambassadors

Primer on eye diseases - Paul will give name

Reinventing yourself after retirement - Helen will connect to trainers of Life Reimagined

Tips for working with Medicare / Medicaid - Shine and/or Kepro

Tips to managing a hospital stay - Marilyn Crissman

Why choose a geriatric physician? - Dr. Laird or Jesus Lopez at Mayflower

Why falls are a BIG deal & how to prevent them - F.I.T

- Partnership “Go Around”

Ms. Campbell, Age Advantage - Ms. Campbell stated she has operated her company in West Orange for eight years. In addition to providing home companion services, she also offers a luxury van for weddings and special occasions. She also houses the West Orange Rotary’s medical bank equipment program that lends medical equipment free of charge to local residents. She is also an Elder Ambassador for Orange County.

Ms. Gaynor, Cornerstone Hospice - Ms. Gaynor stated there will be a ribbon cutting for Cornerstone’s Kissimmee office this Thursday.

Mr. Hetz, Healthy Agers - Mr. Hetz stated he recently established Healthy Agers. He offers active aging classes in the home or in the community.

Ms. Jones, AARP Florida - Ms. Jones stated the next Boomer Academy is scheduled for October 3 from 9 a.m. to 12:30 p.m. at the Winter Park Community Center. Topics include Boomer law and financial fitness.

Mr. Keiber, Keiber Retirement - Mr. Keiber stated he is an independent financial advisor who works with retirees. He offers educational classes in the community including ten ways to pay for long-term care.

Ms. Austin, Bruce Antoine, Florida House District 46 - Ms. Austin stated Representative Antoine is hosting a caregiver workshop on October 3 at the West Oaks Mall.

Mr. Morales, Orange County Consumer Fraud - Mr. Morales stated his office has begun implementing the new non-consent towing ordinance in the county. He also stated that his office has been helping recent transplants from Puerto Rico and South America who have been victimized by scams and frauds.

Ms. Gaddis, Kepro - Ms. Gaddis stated Kepro has a contract with Medicare to provide quality improvement outreach. Some of the educational topics they cover include your rights under Medicare, the appeals process and Medicare reimbursements.

Ms. Lightell, Senior Resource Alliance - Ms. Lightell introduced Ms. Benoit as the new health and wellness manager for the Senior Resource Alliance. Ms. Benoit stated she will be leading evidence-based wellness programs in Central Florida including the Matter of Balance program.
Ms. SanCartier, Halifax Health Hospice – Ms. SanCartier stated Halifax Health Hospice has received a certificate of need from the state to expand their hospice services into Orange and Osceola counties.

Ms. Hassey, Seniors First, Inc. – Ms. Hassey stated Seniors First has begun their holiday gift campaign for their home-bound clients. This year, they are hoping that 1,500 warm fuzzies will be donated and then distributed to clients during the holiday season.

Mr. Terrell, OWL – Mr. Terrell stated national HIV & Aging Awareness Day is in September and, in celebration, his office will be hosting an information fair on September 18 from 10 a.m. to 4 p.m. at The Center. He announced their new website, www.owlcentralflorida.org.

Ms. Gavaghan & Ms. Maley, FUNctional Independence Training – In honor of October 22 being national falls prevention awareness day, they are hosting a falls prevention “tune-up” event from 1-3 p.m. at the Winter Park Community Center.

Ms. Gray, The Conversation Project in Central Florida – Ms. Gray stated that it is very likely Medicare will begin reimbursing physicians for having advanced planning conversations with their clients. Volunteers with The Conversation Project in Central Florida are distributing educational materials to local physicians.

Ms. Tirado, Community Health Centers – Ms. Tirado stated the Community Health Centers is opening a new office in Tavares. Their organization offers medical care on a sliding fee scale in Orange and Lake counties. Private insurance as well as Medicare and Medicaid are also accepted.

Ms. Nix, Sawyer & Sawyer, P.A. – Ms. Nix stated Sawyer & Sawyer, P.A. offers estate planning and other legal services.

Mr. Willis, Senior & Life Solutions – Mr. Willis stated his team of volunteers delivers 10 lbs of non-perishable groceries to 1,700 people in Central Florida each month. On Labor Day, his volunteers will be launching their mobile food pantry service and the first one will be in the Eatonville community. The plan is to offer short, one-day food pantries in forty locations in Central Florida each month.

Ms. Hauser-Burnett, Orlando Health Memory Disorder Clinic – The local clinic is one of several state-funded memory clinics. In addition to offering comprehensive assessments, staff also provides counseling and support services.

Mr. Smith, Florida Council on Compulsive Gambling – Mr. Smith stated his organization focuses on community outreach as it relates to compulsive gambling. They also staff a 24 hour crisis line – 1-800-Admit-It.

Mr. Pasquinelli, Home Care Assistance – Mr. Pasquinelli stated that, in addition to opening a new home companion agency in southwest Orange, he also offers educational sessions in the community. The next class is September 14 at 11 a.m. at the Dr. P. Phillips Library.

Mr. Henderson, Great Transitions – Mr. Henderson stated his office is a contributing editor to Growing Bolder magazine. His new website - www.greattransitions.com – is a resource hub for families.
o Ms. Reggentin, Orange County Office on Aging – Ms. Reggentin stated the Brain Fitness Club is opening a satellite location at First United Methodist Church Orlando. The Winter Park United Methodist Church is hosting a Great Expectations Conference in October.

o Ms. Simmons, Stepteau – Ms. Simmons stated she is opening a new home companion agency in Pine Hills.

o Ms. Gendron, Alzheimer’s & Dementia Resource Center – Ms. Gendron stated her agency is hosting a Pasta & Poinsettias dinner on November 20. The annual Caregiver Educational Conference being held on November 13 will feature Teepa Snow.

• The meeting ended at 10:05 a.m.

MMR/
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**CONSENT AGENDA ITEMS / DEVELOPMENT PLAN APPROVALS**

41
APPROVED MEETING MINUTES
OCTOBER 21, 2015

The Development Review Committee met on Wednesday, October 21, 2015, in the first floor conference room, Public Works Building, 4200 South John Young Parkway. John Smogor called the meeting to order at 9:00 a.m. with a quorum of DRC members present. The DRC Minutes of October 7, 2015, were reviewed and approved with a MOTION by Joe Kunkel, seconded by Lindy Wolfe, TO APPROVE THE DRC MEETING MINUTES OF OCTOBER 7, 2015, as amended.

MOTION CARRIED.

DRC MEMBERS PRESENT FOR DISCUSSION:

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<td>ROBERTA ALFONSO</td>
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COMMISSIONER’S OFFICE:

| District 1                     | LAURA ROBERTS                   |
| District 4                     | SUSAN MAKOWSKI                  |

ALL PROJECTS

1. **CDR-15-09-257 – DISTRICT 2 TIEDKE AKA FOOTHILLS OF MT. DORA PD / STONEYBROOK HILLS PHASE 3 PSP**

Present for discussion were Ralph Smith, Jr., Teri Bowley, Dave Kelly, Keith Malcuit, and Mohammed Abdallah. Also present for discussion representing the property owner to the south was Miranda Fitzgerald. Pedro Medina, the Project Manager, presented the case to DRC.

This item was continued from the DRC meeting of October 7, 2015, in order to allow Joe Kunkel and Alberto Vargas to hold a Sunshine meeting and discuss the road cross section for Boulevard A.
During the October 7, 2015, DRC Meeting, DRC approved a non-substantial change to the Stoneybrook Hills Phase 3B PSP, to allow Phase 1-3B to move forward to Certificates of Occupancy for 41 lots only. Since then, the property owner to the south has submitted an appeal of staff’s decision.

During today’s meeting, staff stated that upon advisement from the County Attorney’s Office, the meeting scheduled between Joe Kunkel and Alberto Vargas was cancelled. Legal counsel clarified that several subpoenas duces tecum and an expansive public records request for the active litigation between The Foothills of Mount Dora, LLC, and Ms Rialto Stoneybrook FL, LLC, had been served on the county; attempting to comply with these in a timely manner forced the cancellation of the Sunshine meeting.

The applicant stated that the subpoenas and the public records request are from the neighboring property owner, the Foothills of Mt. Dora, LLC., and that there was no legal basis for the County to delay the review process of their request.

Randy Fitzgerald stated that her client is not opposed to having the road reconfigured as a 2-lane cross section, and not opposed to Lennar proceeding with development, so long as they have commitment from Lennar to construct Boulevard A in the first phase of phase 3A, as committed in 2007. If Lennar would be willing to post a letter of credit for the cost of a two-lane road extension for Boulevard A and construct it within 18-months, then they would withdraw their appeal.

Lennar respectfully declined the proposal and wishes to continue in the clockwise motion of development.

It was the consensus of the DRC to continue this item until November 4, 2015, in order to allow staff time to conduct the aforementioned Sunshine meeting On that date, the committee may also be asked to reconsider its action of October 14, 2015, regarding the original request. No action taken.

2. CDR-15-06-176 – DISTRICT 1
ORANGEWOOD PD

Present for discussion was John Townsend. Daniel Kilponen, the Project Manager, presented the TRG Summary Report to DRC.

A change determination was requested to the previously approved Orangewood PD to allow for a 25,363 / 54-bed expansion to the Central Florida Behavioral Hospital.

MOTION by Susan McCune, seconded by Art Interiano, TO RECOMMEND APPROVAL OF A SUBSTANTIAL CHANGE TO THE PREVIOUSLY APPROVED ORANGEWOOD N-1 PD LAND USE PLAN, TO ALLOW FOR A 25,363 / 54-BED EXPANSION, subject to the following conditions of approval.
1. Development shall conform to the Orangewood N-1 PD Land Use Plan dated "Received September 22, 2015," and shall comply with all applicable federal, state, and county laws, ordinances, and regulations, except to the extent that any applicable county laws, ordinances, or regulations are expressly waived or modified by any of these conditions. Accordingly, the PD may be developed in accordance with the uses, densities, and intensities described in such Land Use Plan, subject to those uses, densities, and intensities conforming with the restrictions and requirements found in the conditions of approval and complying with all applicable federal, state, and county laws, ordinances, and regulations, except to the extent that any applicable county laws, ordinances, or regulations are expressly waived or modified by any of these conditions. If the development is unable to achieve or obtain desired uses, densities, or intensities, the County is not under any obligation to grant any waivers or modifications to enable the developer to achieve or obtain those desired uses, densities, or intensities. In the event of a conflict or inconsistency between a condition of approval of this land use plan and the land use plan dated "Received September 22, 2015," the condition of approval shall control to the extent of such conflict or inconsistency.

2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development. For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.

3. Pursuant to Section 125.022, Florida Statutes, issuance of this development permit by the County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the County for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other applicable state or federal permits before commencement of development.

4. Unless the property is otherwise vested or exempt, the applicant must apply for and obtain a Capacity Encumbrance Letter (CEL) prior to construction plan submittal and must apply for and obtain a Capacity Reservation Certificate (CRC) prior to approval of the plat. Nothing in this condition, and nothing in the decision to approve this land use plan, shall be construed as a guarantee that the applicant will be able to satisfy the requirements for obtaining a CEL or a CRC.

5. Except as amended, modified, and / or superseded, the following BCC Conditions of Approval, dated January 28, 1985, shall apply:

a. Development in accordance with the following:
APPROVED MEETING MINUTES
OCTOBER 21, 2015

1) Land Use Plans as approved by Board of County Commissioners on September 5, 1972, and as amended.

2) Amendment to Land Use Plan for Neighborhood 1 (Westwood) by Board of County Commissioners, January 23, 1979.

3) Amendment to Land Use Plan for additional 8.78 acres dated received October 18, 1984.

4) Tourist commercial elements of Article XXIX, Zoning Resolution and Subdivision Regulations, unless herein waived.

b. Project master signs shall not be calculated in total copy area figures for the individual lots on which they are erected.

c. The Developer shall obtain water service from Orange County subject to County Resolutions and Ordinances.

d. The Developer shall obtain wastewater service from Orange County in accordance with the Sand Lake Road Wastewater Allocation Rules. Any transfer of wastewater capacity shall be in accordance with the Allocation Rules.

e. Any available water/wastewater capacity will be committed only upon approval of final construction plans and submission of PDER Permit Application. Priority will be based on first come, first served. (Executed Agreements or County Ordinance being the only exception to the above.)

10/21/2015: THE PRECEDING CONDITION IS NO LONGER APPLICABLE

6. Except as amended, modified, and / or superseded, the following BCC Conditions of Approval, dated September 5, 1972 shall apply:

a. Text and exhibits of following reports except as modified herein:


b. Approval by Public Works Administrator of all proposed drainage works, building locations, and building elevations. Use of filtered connector wells, where practical, to be made.

10/21/2015: THE PRECEDING CONDITION IS NO LONGER APPLICABLE

c. Approval by Water and Sewer Advisory Commission of all proposed water and sewer services and facilities, and connection to County facilities when available.

10/21/2015: THE PRECEDING CONDITION IS NO LONGER APPLICABLE

d. Public elementary, junior high, and senior high school sites and facilities shall be made available to the Orange County Board of public Instruction, in accordance with adopted standards, on a lease-purchase basis or at developer cost (land and improvements) or at fair market appraisal, whichever is at the lowest price per acre.

e. Increase number of phases, as required, and submission of each neighborhood design to the Planning and Zoning Commission and the Board of County Commissioners for review and comment, prior to preparation of Final Development Plans, for the purpose of comparing Final Plans to the Development Concept Plan (Attachment X)

10/21/2015: THE PRECEDING CONDITION IS NO LONGER APPLICABLE

f. All provisions of the Subdivision Regulations and the PD Planned Development District, from time to time enacted hereafter and in effect at the time of the final development plan reviews, shall apply.

g. Road improvements shall include the following:

1) Dedications of rights of way and construction of all roadway improvements required to facilitate traffic generated by the development. Rights of way requirements may be in excess of traffic generated by the development.

2) The developer shall provide for the extension of Taft-Vineland Road westerly of Orange Blossom Trail.

10/21/2015: THE PRECEDING CONDITION HAS BEEN SATISFIED
3) Provide for a right of way through developer's property for a major east-west arterial highway generally along the southern boundary of developer's property as indicated on a development concept map of developer's property entitled "East-West Arterial Highway (Proposed Location)," attached hereto and made part hereof, if subsequent studies result in a precise alignment which would utilize such right of way. Said right of way shall not be in excess of 100 feet wide along the southern border and not in excess of 200 feet wide in other locations. In the event the precise alignment of such road has not been made by the time developer is ready for a Final Development Plan within the southerly half-mile of the development, developer shall convey the above-described maximum rights of way to the County with a provision that the same shall revert to the developer if not used for such purpose within five years after such conveyance.

10/21/2015: THE PRECEDING CONDITION HAS BEEN SATISFIED

4) Prior to approval of the final development plan on any portion of the development within the southwesternmost square mile, the developer may be required to provide for the extension of arterial highways to the south and west to provide adequate ingress and egress.

10/21/2015: THE PRECEDING CONDITION HAS BEEN SATISFIED

5) The arterial fronting the Sea World site and connecting into the westernmost Beeline interchange will be completed to a four lane configuration by the developer.

10/21/2015: THE PRECEDING CONDITION HAS BEEN SATISFIED

6) Street and traffic signing will be installed by the developer and donated to the County for ownership and maintenance. Traffic lights are to be installed, owned and operated by the County.

h. The following provisions regarding parks and open space shall apply:

1) Neighborhood and community parks, pedestrian ways - other than contained within dedicated road rights of way - equestrian trails, forested areas, golf courses, and other green areas will be maintained under private ownership and will require no maintenance responsibility by the County.

2) At the request of the Board of County Commissioners and concurrence of the Developer, to incorporate the Shingle Creek green areas into the countywide park system.

MOTION CARRIED.
APPROVED MEETING MINUTES
OCTOBER 21, 2015

3. CDR-15-06-177 – DISTRICT 1
ORANGEWOOD PD / NEIGHBORHOOD 1 – WESTWOOD AT ORANGEWOOD PSP

Present for discussion was John Townsend. Pedro Medina, the Project Manager, presented the TRG Summary Report to DRC.

A change determination was requested to the previously approved Westwood at Orangewood PSP to add a 25,363 square foot addition.

MOTION by Lindy Wolfe, seconded by Joe Kunkel, TO RECOMMEND APPROVAL OF A
SUBSTANTIAL CHANGE TO THE WESTWOOD AT ORANGEWOOD PSP, TO ADD A
25,363 SQUARE FOOT ADDITION, subject to the following conditions of approval and to not
scheduling a public hearing until 30 days after BCC approval of the substantial change to the
Orangewood PD Neighborhood 1 PD Land Use Plan, upon expiration of such appeal period
without an appeal being filed.

1. Development shall conform to the Orangewood PD Land Use Plan; Orange County Board of
County Commissioners (BCC) approvals; Neighborhood 1 - Westwood at Orangewood
Preliminary Subdivision Plan dated "Received September 22, 2015," and to the conditions of
approval listed below. Development based upon this approval shall comply with all applicable
federal, state, and county laws, ordinances, and regulations, which are incorporated herein by
reference, except to the extent any applicable county laws, ordinances, or regulations are
expressly waived or modified by these conditions, or by action approved by the BCC, or by
action of the BCC. In the event of a conflict or inconsistency between a condition of approval
of this preliminary subdivision plan and the preliminary subdivision plan dated "Received
September 22, 2015," the condition of approval shall control to the extent of such conflict or
inconsistency.

2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any
verbal or written promise or representation made by the applicant (or authorized agent) to the
Board of County Commissioners at the public hearing where this development was approved,
where such promise or representation, whether oral or written, was relied upon by the Board in
approving the development, could have reasonably been expected to have been relied upon by
the Board in approving the development, or could have reasonably induced or otherwise
influenced the Board to approve the development. For purposes of this condition, a "promise"
or "representation" shall be deemed to have been made to the Board by the applicant (or
authorized agent) if it was expressly made to the Board at a public hearing where the
development was considered or approved.

3. Pursuant to Section 125.022, Florida Statutes, issuance of this development permit by the
County does not in any way create any rights on the part of the applicant to obtain a permit
from a state or federal agency and does not create any liability on the part of the County for
issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the
obligations imposed by a state or federal agency or undertakes actions that result in a violation
of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other
applicable state or federal permits before commencement of development.
4. Prior to commencement of any earth work or construction, if one acre or more of land will be disturbed, the developer shall provide a copy of the completed National Pollutant Discharge Elimination System (NPDES) Notice of Intent (NOI) form for stormwater discharge from construction activities to the Orange County Environmental Protection Division, NPDES Administrator. The original NOI form shall be sent to the Florida Department of Environmental Protection by the developer.

5. No vertical permit will be issued until the functionality of the proposed underground stormwater system has been adequately demonstrated.

6. Unless the property is otherwise vested or exempt, the applicant must apply for and obtain a capacity encumbrance letter prior to construction plan submittal and must apply for and obtain a capacity reservation certificate prior to approval of the plat. Nothing in this condition, and nothing in the decision to approve this land use plan / preliminary subdivision plan, shall be construed as a guarantee that the applicant will be able to satisfy the requirements for obtaining a capacity encumbrance letter or a capacity reservation certificate.

7. Except as amended, modified, and / or superseded, the following BCC Conditions of Approval, dated September 11, 1979, shall apply:

a. Development in accordance with Orangewood PD, Final Development Plan and Preliminary Subdivision Plan dated July 13, 1979, for Westwood, Neighborhood 1, and Intersection Concept Detail, dated July 13, 1979, and in accordance with all provisions of the PD District and Subdivision Regulations unless otherwise waived, provided that each conceptual site plan shall be submitted to the staff and Board as a Final Development Plan and shall include drainage, utilities (water, sewer, and fire protection), landscaping systems, the height of structures, building setbacks and separations, and lot coverage.

10/21/2015: THE PRECEDING CONDITION HAS BEEN REPLACED BY NEW CONDITION OF APPROVAL #1

b. Average Daily Traffic generated by all development in Westwood shall be limited to 22,096.

c. Uses shall be limited to uses permitted in the C-1, C-2, and P-0 Districts provided that the Development Review Committee shall review for compatibility with tourist commercial development and use permitted within said districts determined by the Zoning Director to be incompatible or any other use proposed by the developer. Said determination of the Development Review Committee shall be subject to review by the Board.

d. Provision of a six (6) foot sidewalk on each side of the Westwood Boulevard right of way.

10/21/2015: THE PRECEDING CONDITION HAS BEEN SATISFIED
e. The original PD plan for the Westwood area (Neighborhood 1) provided 84 acres of open space. A minimum of 44.5 acres of open space shall be provided by the developer within the Westwood area. The remaining 39.5 acres of open space (equaling the 84 acres originally provided) shall be provided in Neighborhood #2 as park area through the development of the remaining land owned by Florida Land Company in the Orangewood PD. The location of this acreage must be identified before final 90 acres of the Westwood project area are processed for final development approval.

f. Provision of adequate fire protection in accordance with the Subdivision Regulations. No structure over three stories high shall be constructed unless and until aerial fire protection equipment and personnel are available to the Taft Fire Control District to serve the proposed high-rise development.

g. Orange County will have no operation and maintenance responsibilities for either on or off-site retention. The County's responsibility will be limited to those closed drainage systems with the County dedicated right of way and any systems serving runoff from any roadway systems.

h. The Valencia Drainage District and/or individual site owners will be responsible for the construction, operation and maintenance of all stormwater management systems other than those described in (7) above.

i. A culvert system shall be installed along Westwood Boulevard for drainage with treatment of the first inch of runoff on each development site outside of the Westwood Boulevard right of way. The design and installation of the drainage system shall be subject to the approval of the Public Works and Pollution Control Directors and shall conform to County standards. All utility poles and sign structures shall be located so they do not interfere with the normal maintenance of the drainage system.

j. Developer shall pay a pro-rata share in a manner and as determined by the Board of County Commissioners, based on an Orange County traffic analysis, of an eight-phase traffic signalization of the intersection of Westwood Blvd. and International Drive. The plan for the modification of the intersection shall be subject to review by the Public Works Director and approval of the Board. The face of all traffic signs shall conform to the "Manual on Uniform Traffic Control Devices". Road system design shall comply with the DOT Green Book standards with a design speed of 45 MPH minimum and, road geometry permitting, 50 MPH requested.

10/21/2015: THE PRECEDING CONDITION HAS BEEN SATISFIED

k. Approval by the County Attorney of the Declaration of Covenants, Conditions, and Restrictions for “Westwood” and recordation on each lot within the development.

10/21/2015: THE PRECEDING CONDITION HAS BEEN SATISFIED
1. Submission of a Signage Plan for subsequent review by staff and approval by the Board of County Commissioners.

10/21/2015: THE PRECEDING CONDITION IS ADDRESSED IN ORANGE COUNTY CODE

MOTION CARRIED.

4. DP-15-06-175 – DISTRICT 1
ORANGEWOOD PD / NEIGHBORHOOD 1 – WESTWOOD AT ORANGEWOOD PSP / CENTRAL FLORIDA BEHAVIORAL HOSPITAL ADDITION DP

Present for discussion was John Townsend. Sean Bailey, the Project Manager, presented the TRG Summary Report to DRC.

The applicant is requesting to construct a 25,363 square foot addition to the existing hospital on a total of 7.14 acres.

MOTION by Art Interiano, seconded by Joe Kunkel, TO APPROVE THE CENTRAL FLORIDA BEHAVIORAL HOSPITAL ADDITION DEVELOPMENT PLAN, subject to the following conditions of approval, and subject to not placing this item on the DRC Consent Agenda until 30 days after BCC approval of the substantial change to the Westwood at Orangewood PSP, upon expiration of such appeal period without an appeal being filed.

1. Development shall conform to the Orangewood Planned Development; Orange County Board of County Commissioners (BCC) approvals; Neighborhood 1 - Westwood at Orangewood Preliminary Subdivision Plan; BCC approvals; Central Florida Behavioral Hospital Addition Development Plan dated "September 22 2015" and to the conditions of approval listed below. Development based upon this approval shall comply with all applicable federal, state, and county laws, ordinances, and regulations, which are incorporated herein by reference, except to the extent any applicable county laws, ordinances, or regulations are expressly waived or modified by these conditions, or by action approved by the BCC, or by action of the BCC.

2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development. For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.
3. Pursuant to Section 125.022, Florida Statutes, issuance of this development permit by the
County does not in any way create any rights on the part of the applicant to obtain a permit
from a state or federal agency and does not create any liability on the part of the County for
issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the
obligations imposed by a state or federal agency or undertakes actions that result in a violation
of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other
applicable state or federal permits before commencement of development.

4. Prior to construction plan approval, documentation with supporting calculations shall be
submitted which certifies that the existing drainage system and pond have the capacity to
accommodate this development and that this project is consistent with the approved master
drainage plan (MDP) for this PD.

5. Prior to commencement of any earth work or construction, if one acre or more of land will be
disturbed, the developer shall provide a copy of the completed National Pollutant Discharge
Elimination System (NPDES) Notice of Intent (NOI) form for stormwater discharge from
construction activities to the Orange County Environmental Protection Division, NPDES
Administrator. The original NOI form shall be sent to the Florida Department of Environmental
Protection by the developer.

6. Prior to construction plan approval, documentation with supporting calculations shall be
submitted, certifying that this project is consistent with approved master utility infrastructure
hydraulic calculations for this DP.

7. Pole signs and billboards shall be prohibited. Ground and fascia signs shall comply with
Chapter 31.5 (T-C) of the Orange County Code.

8. Outside sales, storage, and display shall be prohibited.

MOTION CARRIED.

5. CDR-14-10-304 – DISTRICT 1
TINWOOD PD

Present for discussion were Cecelia Bonifay, Russell Maynard, Erika Duarte and Jennifer Cotch.
Daniel Kilponen, the Project Manager, presented the TRG Summary Report to DRC.

This item was continued from the October 7, 2015, DRC Meeting to allow for a County-sponsored
community meeting.

During today’s meeting, it was stated that per discussions with the District 1 Office, a follow-up
community meeting was not required and action on the application is requested.
MOTION by John Smogor (stepped out of Chair), seconded by Susan McCune TO RECOMMEND DENIAL OF A SUBSTANTIAL CHANGE TO THE PREVIOUSLY APPROVED TINWOOD PD LAND USE PLAN, because expansion of the existing facility would provide for uses incompatible with the adjacent residential development (Williamsburg), nevertheless with the following recommended restrictions.

1. Development shall conform to the Tinwood PD Land Use Plan dated "Received September 17, 2015," and shall comply with all applicable federal, state, and county laws, ordinances, and regulations, except to the extent that any applicable county laws, ordinances, or regulations are expressly waived or modified by any of these conditions. Accordingly, the PD may be developed in accordance with the uses, densities, and intensities described in such Land Use Plan, subject to those uses, densities, and intensities conforming with the restrictions and requirements found in the conditions of approval and complying with all applicable federal, state, and county laws, ordinances, and regulations, except to the extent that any applicable county laws, ordinances, or regulations are expressly waived or modified by any of these conditions. If the development is unable to achieve or obtain desired uses, densities, or intensities, the County is not under any obligation to grant any waivers or modifications to enable the developer to achieve or obtain those desired uses, densities, or intensities. In the event of a conflict or inconsistency between a condition of approval of this land use plan and the land use plan dated "Received September 17, 2015," the condition of approval shall control to the extent of such conflict or inconsistency.

2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development. For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.

3. Pursuant to Section 125.022, Florida Statutes, issuance of this development permit by the County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the County for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other applicable state or federal permits before commencement of development.

4. The PD is limited to two (2) helipads, on Lot 11 only, to which the following conditions shall apply:
   a. The property / project shall be limited to two (2) active helipads, including 1 helipad for active tour flights, and 1 helipad for helicopter parking and/or for private (non-tour) use.
b. The tour and non-tour operations of the helipads [such as: air taxi, non-tour charter flights, aerial photography & surveys, crop de-frosting, and private helicopter (owner’s use – landing and take-off)], shall occur during daylight hours only, as defined by F.A.A. standards, with no commencement of operations prior to 8:00 am EST.

c. Helicopters shall include piston drive / turbine engines only, and shall be limited to a maximum of five (5) passengers plus up to two (2) crew. Any request to exceed passenger capacity shall trigger a substantial change and require another public hearing before the Board of County Commissioners.

d. There shall be no flight operations from this tour operation, or helicopters under the authority of, or by the owners of this facility, over the Williamsburg Subdivision.

e. On-site fuel storage and helicopter refueling shall be allowed, so long as all state and federal requirements are strictly met.

5. Except as amended, modified, and / or superseded, the following BCC Conditions of Approval, dated September 15, 2009 and June 30, 1998, shall apply:

   a. Billboards and pole signs shall be prohibited.

   b. This project shall enter into the Convention Center Hotel Agreement.

   c. The following International Drive Strategic Plan Conditions shall apply:

      - Permitted and prohibited uses shall be those specified in Policies 1.1.3 and 1.1.6 of the International Drive Activity Center Plan.

      - If the housing linkage program is in place prior to development plan approval, the development of non-residential development shall be conditioned upon the development of residential units within the area designated activity center residential on the future land use map.

      - The development guidelines of the International Drive activity center shall apply to the subject property if they are established prior to development plan submittal.

      - The property owner shall be required to participate in a Property Owners' Association upon its creation.

      - Stormwater management facilities shall be designed as an aesthetic feature except where determined by the County Engineer to be technically unfeasible.

      - Twenty (20')-foot wide pedestrian / landscape / utility easement plus a 15-foot wide transit easement shall be provided along International Drive for a total of 35-feet (with the transit easement in front) shall be included.
The development plan shall provide for the interconnection of adjacent development either by cross access easement or public right-of-way. This shall include connection into and continuation of an area wide transportation plan for the International Drive activity Center.

- Electrical distribution lines shall be underground.

- Participation in a shuttle service connecting area attractions, major transportation centers, and on-site development shall be required.

**MOTION CARRIED.**

6. **CDR-15-10-296 – DISTRICT 1 GRANADA PD**

Present for discussion were Tony Luke, Jim Cundiff, Katherine Fabian, and Barron Owen. Olan Hill presented this case to DRC.

A change determination was requested to the previously approved Granada PD Land Use Plan to identify the commercial (C-1) use of “Dance Studios, Schools, and Halls” only as a permitted use on the 2nd floor of structures within the commercial / retail portion of PD Northeast Tract “C,” along with other office (P-O) uses. In support of this request, a study has been conducted to demonstrate that the parking needs associated with the added commercial use are similar to that of office use. The applicant has also indicated that an occupational license erroneously issued by the County on May 9, 2012, for the Barre 54 Studio (which has now expired) resulted in no parking issues, and that the pending lease between the applicant and current property owner would further restrict parking to levels below that allowed by code for general office uses.

**MOTION by Susan McCune, seconded by Art Interiano, TO APPROVE A NON-SUBSTANTIAL CHANGE TO THE PREVIOUSLY APPROVED GRANADA PD LAND USE PLAN, TO IDENTIFY THE COMMERCIAL (C-1) USE OF “DANCE STUDIOS, SCHOOLS, AND HALLS” ONLY AS A PERMITTED USE ON THE 2ND FLOOR OF STRUCTURES WITHIN THE COMMERCIAL / RETAIL PORTION OF PD NORTHEAST TRACT “C,” subject to this approval being solely for this particular applicant and based on the specific parking study titled, “Proposed Orlando Ballet South Campus within the Delagio / Granada PD Updated Parking Demand Analysis” accepted by the county on October 20, 2015, only.**

**MOTION CARRIED.**
7. **LUP-14-12-368 – DISTRICT 4**

**TWIN ACRES ON LAKE UNDERHILL LAND USE PLAN (TAB 8)**

Present for discussion were Marc Stehli, Paul Rosenthal, and Nikki Seybold. Daniel Kilponen, the Project Manager, presented the TRG Summary Report to DRC.

The applicant is requesting to rezone five parcels containing 38.14 acres from the Fieldstream PD to PD (Twin Acres at Lake Underhill) with a development program consisting of up to 139 single-family detached and attached residential dwelling units and 15,000 square feet of commercial/office uses. In addition, the applicant is requesting waivers from the Orange County Code.

Zoning expressed some concerns with the waiver requests. Public Works expressed concerns with groundwater.

The Public Works Engineering Division requires a ten-foot fill slope easement from the Lake Underhill Road parcel frontage in order to eliminate a proposed gravity wall. Staff directed the applicant to add a note on the land use plan that states a 10' fill slope easement is required.

**MOTION by Susan McCune, seconded by Art Interiano, TO RECOMMEND APPROVAL OF THE TWIN ACRES ON LAKE UNDERHILL LAND USE PLAN, subject to the following conditions of approval, including waivers from Orange County Code, and subject to submittal and approval of a revised plan, prior to requesting a public hearing with the P&ZC.**

1. Development shall conform to the Twin Acres at Lake Underhill Land Use Plan dated "Received October 23, 2015," and shall comply with all applicable federal, state, and county laws, ordinances, and regulations, except to the extent that any applicable county laws, ordinances, or regulations are expressly waived or modified by any of these conditions. Accordingly, the PD may be developed in accordance with the uses, densities, and intensities described in such Land Use Plan, subject to those uses, densities, and intensities conforming with the restrictions and requirements found in the conditions of approval and complying with all applicable federal, state, and county laws, ordinances, and regulations, except to the extent that any applicable county laws, ordinances, or regulations are expressly waived or modified by any of these conditions. If the development is unable to achieve or obtain desired uses, densities, or intensities, the County is not under any obligation to grant any waivers or modifications to enable the developer to achieve or obtain those desired uses, densities, or intensities. In the event of a conflict or inconsistency between a condition of approval of this land use plan and the land use plan dated "Received October 23, 2015," the condition of approval shall control to the extent of such conflict or inconsistency.
2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development. For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.

3. Pursuant to Section 125.022, Florida Statutes, issuance of this development permit by the County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the County for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other applicable state or federal permits before commencement of development.

4. All acreages identified as conservation areas and wetland buffers are considered approximate until finalized by a Conservation Area Determination (CAD) and a Conservation Area Impact (CAI) Permit. Approval of this plan does not authorize any direct or indirect conservation area impacts.

5. The covenants, conditions, and restrictions (CC&Rs) shall include notification to potential purchasers, builders, tenants Home Owners Associations and Property Owner Associations of this development that neither potable wells nor irrigation wells using local groundwater will be allowed on site.

6. Prior to mass grading, clearing, grubbing or construction, the applicant is hereby noticed that this site must comply with habitat protection regulations of the U.S. Fish and Wildlife Service (USFWS) and the Florida Fish & Wildlife Conservation Commission (FWC).

7. No activity will be permitted on the site that may disturb, influence or interfere with: areas of soil or groundwater contamination, any remediation activities, or within the hydrological zone of influence of any contaminated area, unless prior approval has been obtained through FDEP and such approval has been provided to the Environmental Protection Division of Orange County. An owner/operator who exacerbates any existing contamination or does not properly dispose of any excavated contaminated media may become liable for some portion of the contamination pursuant to the provisions in section 376.308, F.S.

8. At the time of platting, the Covenants, Conditions, and Restrictions (CC&Rs) shall include language to give notice that this site has been the location of buried waste disposal.
9. If the environmental site assessment monitoring indicates site contamination of soil, groundwater, surface water, or if the FDEP is currently conducting contamination remediation then the covenants, conditions, and restrictions (CC&Rs) and lease agreements shall include notification that portions of this property have been identified with soil, groundwater, or surface water contamination.

10. Pole signs and billboards shall be prohibited. Ground and fascia signs shall comply with Chapter 31.5 of the Orange County Code.

11. Tree removal/earthwork shall not occur unless and until construction plans for the first Preliminary Subdivision Plan and/or Development Plan with a tree removal and mitigation plan have been approved by Orange County.

12. Outside sales, storage, and display shall be prohibited.

13. The following shall be prohibited over areas of waste disposal if any waste or contaminants remain in place: 1) No adult/child care centers; 2) No uses with attendant educational buildings and recreational activities. Some types of recreation may be permitted over remnant waste areas, including recreation facilities defined in Orange County Code Chapter 34-131 (b) (20) as Groups A or C (excluding beaches) and Group B Swimming Pools (but only pools constructed by the developer). Nothing contained herein or within any approvals are intended to nor shall relieve any party of its obligations pursuant to that certain Agreement Concerning Twin Acres on Lake Underhill Planned Development, recorded in O.R. Book 10963, Page 0970, Public Records of Orange County, Florida.

14. All development on this site shall comply with the guidelines established in the most recent edition of, "Guidance for Disturbance and Use of Old Closed Landfills or Waste Disposal Areas in Florida" published by the Florida Department of Environmental Protection.

15. Prior to any dewatering activities occurring on site, the applicant shall provide the Orange County Environmental Protection Division copies of the St. John's River Water Management District and the Florida Department of Environmental Protection approved dewatering plans.

16. At the time of platting, the Covenants, Conditions, and Restrictions (CC&Rs) shall include language to give notice of the proximity to the existing waste disposal areas as currently known, but not limited to, the northeast boundary and on the north side of Lake Underhill Road.

17. The following Education Condition of Approval shall apply:

a. Developer shall comply with all provisions of the Capacity Enhancement Agreement entered into with the Orange County School Board as of June 8, 2015.

b. Upon the County's receipt of written notice from Orange County Public Schools that the developer is in default or breach of the Capacity Enhancement Agreement, the County shall immediately cease issuing building permits for any residential units in excess of the 0 residential units allowed under the zoning existing prior to the approval of the PD zoning.
The County may again begin issuing building permits upon Orange County Public Schools' written notice to the County that the developer is no longer in breach or default of the Capacity Enhancement Agreement. The developer and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, shall indemnify and hold the County harmless from any third party claims, suits, or actions arising as a result of the act of ceasing the County's issuance of residential building permits.

c. Developer, and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, agrees that it shall not claim in any future litigation that the County's enforcement of any of these conditions are illegal, improper, unconstitutional, or a violation of developer's rights.

d. Orange County shall be held harmless by the developer and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, in any dispute between the developer and Orange County Public Schools over any interpretation or provision of the Capacity Enhancement Agreement. Prior to or concurrently with the County's approval of the plat, documentation shall be provided from Orange County Public Schools that this project is in compliance with the Capacity Enhancement Agreement.

18. Unless the property is otherwise vested or exempt, the applicant must apply for and obtain a capacity encumbrance letter prior to construction plan submittal and must apply for and obtain a capacity reservation certificate prior to approval of the plat. Nothing in this condition, and nothing in the decision to approve this land use plan / preliminary subdivision plan, shall be construed as a guarantee that the applicant will be able to satisfy the requirements for obtaining a capacity encumbrance letter or a capacity reservation certificate.

19. The Developer shall obtain water and wastewater service from Orange County Utilities.

20. A Master Utility Plan (MUP) shall be submitted to Orange County Utilities at least thirty (30) days prior to submittal of the first set of construction plans. The MUP must be approved prior to Construction Plan approval.

21. A waiver from Orange County Code Section 38-1501 is granted to reduce the primary structure front setback from 20 feet to 17 feet, and to include a front porch setback of 10 feet for both single-family attached and detached units.

22. A waiver from Orange County Code Section 38-1502(b) is granted to reduce the primary structure side corner setback from 15 feet to 10 feet for both single-family attached and detached units.

MOTION CARRIED.
8. **CDR-14-12-367 - DISTRICT 3**
**FIELDSTREAM PD (TAB 7)**

Present for discussion were Marc Stehli, Paul Rosenthol, and Nikki Seybold. Daniel Kilponen, the Project Manager, presented the TRG Summary Report to DRC.

A change determination was requested to the previously approved Fieldstream PD Land Use Plan to extract five parcels containing 38.14 acres and associated industrial entitlements. The extracted acreage is proposed to be rezoned as the Twin Acres at Lake Underhill PD.

*MOTION by Susan McCune, seconded by Art Interiano, TO APPROVE A NON-SUBSTANTIAL CHANGE TO THE PREVIOUSLY APPROVED FIELDSTREAM PD LAND USE PLAN, TO EXTRACT FIVE PARCELS CONTAINING 38.14 ACRES AND ASSOCIATED INDUSTRIAL ENTITLEMENTS.*

*MOTION CARRIED.*

9. **CDR-15-06-185 - DISTRICT 1**
**PEPPERMILL WEST PD**

Present for discussion were John Townsend and Kathryn Smith. Jason Sorensen, the Project Manager, presented the TRG Summary Report to DRC.

A change determination was requested to the previously approved Peppermill West PD Land Use Plan to remove the age-restriction (age 55+) for PD Parcel F - Lot 7B.

A community meeting was held on Wednesday, August 19, 2015. Primary concerns raised by residents included the need for revised Home Owner Association (HOA) documents and potential traffic/access impacts.

*MOTION by Susan McCune, seconded by Art Interiano, TO RECOMMEND APPROVAL OF A SUBSTANTIAL CHANGE TO THE PREVIOUSLY APPROVED PEPPERMILL WEST PD LAND USE PLAN, TO REMOVE THE AGE-RESTRICTION (AGE 55+) FROM PARCEL F – LOT 7B, subject to the following conditions of approval.*

1. Development shall conform to the Peppermill West PD Land Use Plan dated "Received *", and shall comply with all applicable federal, state and county laws, ordinances and regulations, except to the extent that any applicable county laws, ordinances or regulations are expressly waived or modified by any of these conditions. Accordingly, the PD may be developed in accordance with the uses, densities and intensities described in such Land Use Plan, subject to those uses, densities and intensities conforming with the restrictions and requirements found in the conditions of approval and complying with all applicable federal, state and county laws, ordinance and regulations, except to the extent that any applicable county laws, ordinances or regulations are expressly waived or modified by any of these conditions.
If the development is unable to achieve or obtain desired uses, densities or intensities, the County is not under any obligation to grant any waivers or modifications to enable the developer to achieve or obtain those desired uses, densities or intensities. In the event of a conflict or inconsistency between a condition of approval of this zoning and the land use plan dated "Received *," the condition of approval shall control to the extent of such conflict or inconsistency.

2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development. For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.

3. Pursuant to Section 125.022, Florida Statutes, issuance of this development permit by the County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the County for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other applicable state or federal permits before commencement of development.

4. Construction plans within this PD shall be consistent with an approved and up-to-date Master Utility Plan (MUP). MUP updates shall be submitted to Orange County Utilities at least thirty (30) days prior to the corresponding construction plan submittal. The updated MUP must be approved prior to construction plan approval.

5. Unless the property is otherwise vested or exempt, the applicant must apply for and obtain a Capacity Encumbrance Letter (CEL) prior to construction plan submittal and must apply for and obtain a Capacity Reservation Certificate (CRC) prior to issuance of the initial Certificate of Occupancy. Nothing in this condition and nothing in the decision to approve this development plan shall be construed as a guarantee that the applicant will be able to satisfy the requirements for obtaining a CEL or a CRC.

6. The following Education Condition of Approval shall apply:

a. Developer shall comply with all provisions of the Capacity Enhancement Agreement entered into with the Orange County School Board as of MM DD, YYYY.

b. Upon the County's receipt of written notice from Orange County Public Schools that the developer is in default or breach of the Capacity Enhancement Agreement, the County shall immediately cease issuing building permits for any residential units in excess of the ## residential units allowed under the zoning existing prior to the approval of the PD zoning.
The County may again begin issuing building permits upon Orange County Public Schools' written notice to the County that the developer is no longer in breach or default of the Capacity Enhancement Agreement. The developer and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, shall indemnify and hold the County harmless from any third party claims, suits, or actions arising as a result of the act of ceasing the County's issuance of residential building permits.

c. Developer, and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, agrees that it shall not claim in any future litigation that the County's enforcement of any of these conditions are illegal, improper, unconstitutional, or a violation of developer's rights.

d. Orange County shall be held harmless by the developer and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, in any dispute between the developer and Orange County Public Schools over any interpretation or provision of the Capacity Enhancement Agreement.

e. Prior to or concurrently with the County's approval of the plat, documentation shall be provided from Orange County Public Schools that this project is in compliance with the Capacity Enhancement Agreement.

7. Except as amended, modified, and / or superseded, the following BCC Conditions of Approval, dated March 10, 2009, shall apply:

a. Development shall conform to the Peppermill West PD Land Use Plan dated "Received December 22, 2008" and shall comply with all applicable federal, state and county laws, ordinances and regulations, except to the extent that any applicable county laws, ordinances or regulations are expressly waived or modified by any of these conditions. Accordingly, the PD may be developed in accordance with the uses, densities and intensities described in such Land Use Plan, subject to those uses, densities and intensities conforming with the restrictions and requirements found in the conditions of approval and complying with all applicable federal, state and county laws, ordinance and regulations, except to the extent that any applicable county laws, ordinances or regulations are expressly waived or modified by any of these conditions. If the development is unable to achieve or obtain desired uses, densities or intensities, the County is not under any obligation to grant any waivers or modifications to enable the developer to achieve or obtain those desired uses, densities or intensities. In the event of a conflict or inconsistency between a condition of approval of this zoning and the land use plan dated "Received December 22, 2008" the condition of approval shall control to the extent of such conflict or inconsistency.

10/21/2015: THE PRECEDING CONDITION HAS BEEN REPLACED BY NEW CONDITION OF APPROVAL #1
b. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development. For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.

10/21/2015: THE PRECEDING CONDITION HAS BEEN REPLACED BY NEW CONDITION OF APPROVAL #2

e. The following Education Condition of Approval shall apply:

--- Developer shall comply with all provisions of the Capacity Enhancement Agreement entered into with the Orange County School Board as of November 6, 2008.

--- Upon the County’s receipt of written notice from Orange County Public Schools that the developer is in default or breach of the Capacity Enhancement Agreement, the County shall immediately cease issuing permits for any residential units in excess of the 2 residential units allowed under the zoning existing prior to the approval of the PD zoning. The County shall again begin issuing building permits upon Orange County Public Schools’ written notice to the County that the developer is no longer in breach or default of the Capacity Enhancement Agreement. The developer and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement shall indemnify and hold the County harmless from any third party claims, suits, or actions arising as a result of the cessation of the County’s issuance of residential building permits resulting from such notification from OCPS.

--- Developer, or its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, agrees that it shall not claim in any future litigation that the County’s enforcement of any of these conditions are illegal, improper, unconstitutional, or a violation of developer’s rights.

--- Orange County shall be held harmless by the developer and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, in any dispute between the developer and Orange County Public Schools over any interpretation or provision of the Capacity Enhancement Agreement.

--- At the time of platting, documentation shall be provided from Orange County Public Schools that this project is in compliance with the Capacity Enhancement Agreement.

10/21/2015: THE PRECEDING CONDITION HAS BEEN REPLACED BY NEW CONDITION OF APPROVAL #6
d. The cell tower shall comply with Orange County’s cell tower Ordinance 97-11, as may be amended.

e. A waiver from Section 38-1258(a) is granted to allow a 2-story building within 40 feet of single family residential in lieu of a single-story building within 100 feet of single family residential.

f. A waiver from Section 38-1258(e) is granted to allow a 7-foot paving setback in lieu of 25 feet.

g. The maximum building height shall be 35 feet / 2 stories.

h. The first and second floor shall be under 1 ownership per unit.

i. The applicant must apply for and obtain a capacity encumbrance letter prior to construction plan submittal and must apply for and obtain a capacity reservation certificate prior to certificate of occupancy. Nothing in this condition and nothing in the decision to approve this development plan shall be construed as a guarantee that the applicant will be able to satisfy the requirements for obtaining a capacity encumbrance letter or a capacity reservation certificate.

10/21/2015: THE PRECEDING CONDITION HAS BEEN REPLACED BY NEW CONDITION OF APPROVAL #5

j. Each unit of Lot 7B shall have a minimum of 1 bedroom on the ground floor.

10/21/2015: THE PRECEDING CONDITION IS NO LONGER APPLICABLE

k. The developer shall obtain wastewater and water service from Orange County subject to County rate resolutions and ordinances.

l. Prior to construction plan approval, certification with supporting calculations shall be submitted, which states that this project is consistent with the approved master utility plan for this PD.

10/21/2015: THE PRECEDING CONDITION HAS BEEN REPLACED BY NEW CONDITION OF APPROVAL #4

m. Billboards and pole signs shall be prohibited.

n. The minimum living shall be 1,200 square feet under heated and cooled space only.

o. Uses in the commercial tracts shall be restricted to Retail Commercial District (C-1) and general Commercial District (C-2). Outdoor storage and display, and new or used auto dealerships are prohibited.
p. A 6-foot high masonry/brick/block wall shall be provided along the rear of Lots 5 & 6 in Parcel F.

q. At the time of platting, the project's Declaration of Covenants, Conditions, and Restrictions shall contain the following statement: "This project shall house at least 1 person who is 55 or older in at least 80 percent of the occupied units and shall adhere to policies that demonstrate intent to house persons who are 55 or older, and shall otherwise comply with the Fair Housing Act. In addition, no person under the age of 18 may permanently reside in any unit on Lot 7B."

10/21/2015: THE PRECEDING CONDITION IS NO LONGER APPLICABLE

r. Unless the property is vested and / or exempt, the applicant shall be subject to school concurrency and required to go through the review process prior to platting.

10/21/2015: THE PRECEDING CONDITION HAS BEEN REPLACED BY NEW CONDITION OF APPROVAL #6

MOTION CARRIED.

10. CDR-15-10-294 – DISTRICT 1 STILLWATER CROSSINGS & CENTER BRIDGE PD / SUMMERPORT MEDICAL OFFICE BUILDING DP

Present for discussion were Arthur Baker and Lonnie Cahoun. Eric Raasch, presented the case to DRC.

A change determination was requested to the previously approved Summerport Medical Office Building DP, to modify DRC Condition of Approval #10, which states, "Prior to the issuance of any vertical building permits, the property shall be platted."

There was discussion regarding whether this request satisfies the requirements of Section 30-83(b), Orange County Code, which allows DRC to defer the platting requirement to prior to issuance of any certificate of occupancy.

MOTION by Joe Kunkel, seconded by Lindy Wolfe, TO APPROVE A SUBSTANTIAL CHANGE TO THE PREVIOUSLY APPROVED SUMMERPORT MEDICAL OFFICE BUILDING DEVELOPMENT PLAN, TO MODIFY DRC CONDITION OF APPROVAL #10, TO STATE, "PRIOR TO THE ISSUANCE OF ANY CERTIFICATES OF OCCUPANCY, THE PROPERTY SHALL BE PLATTED", AND TO DELETE DRC CONDITION OF APPROVAL #6.

MOTION CARRIED.
11. CDR-15-07-221 – DISTRICT 1
KERINA PARKSIDE PD

Present for discussion were John Townsend and Miranda Fitzgerald. Jason Sorensen, the Project Manager, presented the TRG Summary Report to DRC.

A change determination was requested to the previously approved Kerina Parkside PD Land Use Plan by allowing minimum 60-foot wide lots within PD Tract 11 only, in lieu of minimum 70-foot wide lots.

The applicant brought up removing the southern access on Tract 11, however, staff determined to continue that until the November 4, 2015, DRC Meeting, as it was not part of the original request.

MOTION by Susan McCune, seconded by Art Interiano, TO APPROVE A NON-SUBSTANTIAL CHANGE TO THE PREVIOUSLY APPROVED KERINA PARKSIDE PD LAND USE PLAN, TO ALLOW MINIMUM 60-FOOT WIDE LOTS WITHIN PD TRACT 11 ONLY.

MOTION CARRIED.

LAKE PICKETT CLUSTER PARCEL 4 & 5 PSP

Present for discussion were Marcos Marchena, Christina Baxter and Jamie Poulos. Pedro Medina, the Project Manager, presented this case to DRC.

The applicant is requesting to subdivide and construct 126 single-family residential dwelling units on 145.38 acres.

MOTION by Joe Kunkel, seconded by Lindy Wolfe, TO RECOMMEND APPROVAL OF THE LAKE PICKETT CLUSTER PARCEL 4 & 5 PRELIMINARY SUBDIVISION PLAN, subject to the following conditions of approval, and to submittal of a revised plan showing the 5-foot wide sidewalk up to the entrance along the entire Old Lake Pickett Road frontage.

1. Development shall conform to the Lake Pickett Cluster Parcel 4 & 5 Preliminary Subdivision Plan dated "Received *," and to the conditions of approval listed below. Development based upon this approval shall comply with all applicable federal, state, and county laws, ordinances, and regulations, which are incorporated herein by reference, except to the extent any applicable county laws, ordinances, or regulations are expressly waived or modified by these conditions, or by action approved by the BCC, or by action of the BCC. In the event of a conflict or inconsistency between a condition of approval of this preliminary subdivision plan and the preliminary subdivision plan dated "Received *," the condition of approval shall control to the extent of such conflict or inconsistency.
2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development. For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.

3. Pursuant to Section 125.022, Florida Statutes, issuance of this development permit by the County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the County for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other applicable state or federal permits before commencement of development.

4. The stormwater management system shall be designed to retain the 100-year/24-hour storm event onsite, unless documentation with supporting calculations is submitted which demonstrates that a positive outfall is available. If the applicant can show the existence of a positive outfall for the subject basin, then in lieu of designing for the 100-year/24-hour storm event, the developer shall comply with all applicable state and local stormwater requirements and regulations. An emergency high water relief outfall shall be provided to assure overflow does not cause flooding of surrounding areas.

5. A current Level One Environmental Site Assessment (ESA) and current title opinion shall be submitted to the County for review and approval as part of Construction Plan submittal.

6. A mandatory pre-application/sufficiency review meeting for the plat shall be required prior to plat submittal, but after approval of the site construction plans. The applicant shall resolve, to the County's satisfaction, all items identified in the pre-application/sufficiency review meeting prior to formal submittal of the plat to the County.

7. A Municipal Service Benefit Unit (MSBU) shall be established for the standard operation and maintenance of street lighting inventory including leasing, fuel, and energy costs for this project. Street lighting fixtures, poles, and luminaries used in this project shall be selected from the approved inventory list supplied by the Orange County Comptroller. Street lighting fixtures, poles, and luminaries used in this project shall be supplied and installed by the utility company that services the area of the project, as authorized by law or agreement, and thereafter maintains the street lighting inventory. The developer shall obtain approval of the street lighting fixtures, poles, and luminaries from the Orange County Comptroller Special Assessments Department via a "Letter of Commitment" prior to the installation of the street lighting fixtures, poles, and luminaries and prior to the plat being recorded by Orange County Comptroller Official Records section.
All installation costs and street lighting operational costs prior to the effective date of the MSBU approval by the Orange County Board of County Commissioners shall be the sole responsibility of the developer.

8. Roads and drainage system(s), including any retention pond(s), will be owned and maintained by Orange County with a Municipal Service Benefit Unit (MSBU) established for stormwater system functionality. Routine maintenance, including mowing, beyond that provided by the County, shall be the responsibility of the Homeowners' Association.

9. Unless the property is otherwise vested or exempt, the applicant must apply for a capacity encumbrance letter (CEL) prior to construction plan submittal, must obtain a CEL prior to construction plan approval, and must apply for and obtain a capacity reservation certificate prior to approval of the plat. Nothing in this condition, and nothing in the decision to approve this land use plan / preliminary subdivision plan, shall be construed as a guarantee that the applicant will be able to satisfy the requirements for obtaining a capacity encumbrance letter or a capacity reservation certificate.

10. The site shall be stabilized following grubbing, clearing, earth work or mass grading to establish a dense stand of grass, or shall incorporate other approved Best Management Practices, on all disturbed areas if development does not begin within 7 days. Final stabilization shall achieve a minimum of seventy percent (70%) coverage of the disturbed land area and shall include a maintenance program to ensure minimum coverage survival and overall site stabilization until site development. Prior to clearing or grubbing, or approval of mass grading or constructions plans a letter of credit or cash escrow acceptable to the County shall be submitted to guarantee the required site stabilization and maintenance of all disturbed areas. The County Engineer shall establish the amount of the letter of credit or cash escrow.

11. Prior to commencement of any earth work or construction, the developer shall provide a copy of the completed National Pollutant Discharge Elimination System (NPDES) Notice of Intent (NOI) form for stormwater discharge from construction activities to the Orange County Environmental Protection Division, NPDES Administrator. The original NOI form shall be sent to the Florida Department of Environmental Protection by the developer.

12. Prior to mass grading, clearing, grubbing or construction, the applicant is hereby noticed that this site must comply with habitat protection regulations of the U.S. Fish and Wildlife Service (USFWS) and the Florida Fish & Wildlife Conservation Commission (FWC).

13. Unless a Conservation Area Impact (CAI) permit is approved by Orange County consistent with Orange County Code Chapter 15, Article X, "Wetland Conservation Areas", prior to Construction Plan approval, no conservation area or buffer encroachments shall be permitted. Approval of this plan does not authorize any direct or indirect conservation area impacts.
14. No activity will be permitted on the site that may disturb, influence, or otherwise interfere with: areas of soil or groundwater contamination, or any remediation activities, or within the hydrological zone of influence of any contaminated area, unless prior approval has been obtained through the Florida Department of Environmental Protection (FDEP) and such approval has been provided to the Environmental Protection Division (EPD) of Orange County unless the activity conducted is not required to obtain approval from FDEP in accordance with Florida Statutes. An owner/operator who exacerbates any existing contamination or does not properly dispose of any excavated contaminated media may become liable for some portion of the contamination pursuant to the provisions in section 376.308, F.S., unless the activity conducted is not required to obtain approval from FDEP in accordance with Florida Statutes.

15. Approval of this plan does not constitute approval of a permit for the construction of a boat dock, boardwalk, observation pier, fishing pier, community pier or any other similar permanently fixed or floating structures. Any person desiring to construct any of these structures shall first apply for an Orange County Dock Construction Permit prior to installation. Application shall be made to the Environmental Protection Division as specified in Orange County Code Chapter 15 Environmental Control, Article IX Dock Construction.

16. A Master Utility Plan (MUP) shall be submitted to Orange County Utilities at least thirty (30) days prior to submittal of the first set of construction plans. The MUP must be approved prior to Construction Plan approval.

17. Tree removal/earthwork shall not occur unless and until construction plans for the first Preliminary Subdivision Plan and/or Development Plan with a tree removal and mitigation plan have been approved by Orange County.

18. Pole signs and billboards shall be prohibited. Ground and fascia signs shall comply with Chapter 31.5 of the Orange County Code.

19. The developer is required to provide a five-foot wide sidewalk along the entire Old Lake Pickett Road frontage.

MOTION CARRIED.

13. **RZ-15-10-038 – DISTRICT 1 BUTLER BAY CLUSTER PLAN**

Present for discussion were Jamie Poulos, Paul Chipok, Yog Melwani, Bryan Deconha, and Kendell Keith. Also present were Anne Ryan, James Mangan, Brigete Hicks, Kathleen Levin, Suzanne Eckhoff, and Scott Glass. Steven Thorp, the Project Manager, presented this case to DRC. The applicant is requesting to rezone two parcels consisting of 155.00 gross acres from R-CE-C to R-CE-C in order to redevelop an existing private golf course and club house into 95 single-family residential dwelling units.
There are two outstanding issues related to the dedication of development and access rights to the County. The Project Manager also mentioned that a Capacity Enhancement Agreement (CEA) is required, in progress, and this project cannot move forward to the BCC until the CEA is approved.

A community meeting was held on October 13, 2015, at Windermere Elementary School. 191 residents were in attendance. Community residents were adamantly opposed to the requested proposed redevelopment of the golf course. Issues raised included the question of incompatibility, the expectation of green space, increase traffic, stormwater runoff (including impacts to surrounding lakes), and general mistrust of the existing property owner.

The plat shows dedication of the development rights and the access rights to Orange County, and an existing developer’s agreement grants those rights to the county; therefore, the applicant does not currently own the development rights. It is the opinion of the County Attorney’s Office that the applicant would have to, at the very least, petition the county to vacate its rights and renegotiate the developer’s agreement.

Brigette Hicks, a resident from the Windermere Country Club HOA, stated the following concerns on behalf of the residents:

- Environmental impacts – bird sanctuary / animal green space
- Overcrowding of schools
- Traffic issues
- Depreciation of property because of the loss of green space and golf course
- Request that the County keep development rights

**MOTION by John Smogor (stepped out of Chair), seconded by Art Interiano, TO RECOMMEND DENIAL OF THE BUTLER BAY CLUSTER PLAN, DUE TO THE ABOVE STATED ISSUES OF COMPATIBILITY AND DEVELOPMENT RIGHTS, subject to submittal of a revised plan, and nevertheless recommending the following restrictions.**

1. Development shall conform to the Butler Bay Cluster Plan dated "Received *," and to the conditions of approval listed below. Development based upon this approval shall comply with all applicable federal, state, and county laws, ordinances, and regulations, which are incorporated herein by reference, except to the extent any applicable county laws, ordinances, or regulations are expressly waived or modified by these conditions, or by action approved by the BCC, or by action of the BCC. In the event of a conflict or inconsistency between a condition of approval of this cluster plan and the preliminary subdivision plan dated "Received *," the condition of approval shall control to the extent of such conflict or inconsistency.

2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development.
For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.

3. Pursuant to Section 125.022, Florida Statutes, issuance of this development permit by the County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the County for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other applicable state or federal permits before commencement of development.

4. A minimum 50' buffer shall be required along all existing lots.

5. The minimum living area of any single unit shall be 2,400 square feet.

6. The Developer shall obtain water service from Orange County Utilities. The Developer shall connect to Orange County’s reclaimed water system to provide irrigation for this development if required at the time of PSP review.

7. The following Education Condition of Approval shall apply:

   a) Developer shall comply with all provisions of the Capacity Enhancement Agreement approved by the Orange County School Board on MM/DD/YYYY.

   b) Upon the County's receipt of written notice from Orange County Public Schools that the developer is in default or breach of the Capacity Enhancement Agreement, the County shall immediately cease issuing building permits for any residential units in excess of the ## residential units allowed under the zoning existing prior to the approval of zoning. The County may again begin issuing building permits upon Orange County Public Schools' written notice to the County that the developer is no longer in breach or default of the Capacity Enhancement Agreement. The developer and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, shall indemnify and hold the County harmless from any third party claims, suits, or actions arising as a result of the act of ceasing the County's issuance of residential building permits.

   c) Developer, and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, agrees that it shall not claim in any future litigation that the County's enforcement of any of these conditions are illegal, improper, unconstitutional, or a violation of developer's rights.
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  d) Orange County shall be held harmless by the developer and its successor(s) and/or assign(s) under the Capacity Enhancement Agreement, in any dispute between the developer and Orange County Public Schools over any interpretation or provision of the Capacity Enhancement Agreement.

  Prior to or concurrently with the County’s approval of the plat, documentation shall be provided from Orange County Public Schools that this project is in compliance with the Capacity Enhancement Agreement.

8. A Master Utility Plan (MUP) for this development shall be submitted to Orange County Utilities at least thirty (30) days prior to submittal of the first set of construction plans. The MUP must be approved prior to Construction Plan approval.

9. All acreages identified as conservation areas and wetland buffers are considered approximate until finalized by a Conservation Area Determination (CAD) and a Conservation Area Impact (CAI) Permit. Approval of this plan does not authorize any direct or indirect conservation area impacts.

10. Prior to mass grading, clearing, grubbing or construction, the applicant is hereby noticed that this site must comply with habitat protection regulations of the U.S. Fish and Wildlife Service (USFWS) and the Florida Fish & Wildlife Conservation Commission (FWC).

11. No activity will be permitted on the site that may disturb, influence, or otherwise interfere with: areas of soil or groundwater contamination, or any remediation activities, or within the hydrological zone of influence of any contaminated area, unless prior approval has been obtained through the Florida Department of Environmental Protection (FDEP) and such approval has been provided to the Environmental Protection Division of Orange County. An owner/operator who exacerbates any existing contamination or does not properly dispose of any excavated contaminated media may become liable for some portion of the contamination pursuant to the provisions in section 376.308, F.S.

MOTION CARRIED.
**UNIVERSAL BOULEVARD (AKA U.S.I. SOUTH CAMPUS) PD / OEP EAST PARCEL PSP**

Present for discussion were Vivien Monaco and Jay Jackson. Eric Raasch presented this case to DRC.

This request is to modify the DRC action taken on September 23, 2015, to eliminate condition of approval #7, which is a reference for a Capacity Enhancement Agreement (CEA) through Orange County Public Schools.

The applicant is not requesting additional entitlements, therefore a new CEA is not required.

*MOTION by John Smogor, seconded by Susan McCune, TO REMOVE CONDITION OF APPROVAL #7 REGARDING THE REFERENCE FOR A CAPACITY ENHANCEMENT AGREEMENT (CEA).*

*MOTION CARRIED.*

15. **CDR-15-10-301 – DISTRICT 1**  
**ORANGEWOOD (NEIGHBORHOOD 2) PD / PARCEL 11 – OASIS AT GRANDE PINES DP**

Present for discussion were Stephen Novacia, Erik Halverson, and Jamie Poulos. Eric Raasch, presented this case to DRC.

The applicant is requesting to modify the July 22, 2015, DRC Condition of Approval #10 regarding the timing of the re-plat.

The applicant has a contractual obligation with the current owner to handle the preparation and the recording of the plat and have all permits in hand prior to the current owner signing over the property. It was mentioned that perhaps the applicant could modify the private agreement with the current owner. It was the consensus of the DRC to continue this item until November 4, 2015, to allow staff time to meet with the applicant for a resolution. *No action taken.*

16. **DP-15-03-082 – DISTRICT 1**  
**NORTH OF ALBERTS PD / WESTSIDE PSP / WESTSIDE VENETIAN ISLE APARTMENTS II DP**

Present for discussion were Chuck Whittall and Jennifer Stickler. Tammi Chami, the Project Manager, presented this case to DRC.
This item was continued from the October 7, 2015 DRC meeting for the applicant to meet with the Zoning Division to resolve outstanding issues related to the provision of recreation areas within the DP.

During today's meeting, Zoning stated that the outstanding issue has been resolved.

**MOTION by Art Interiano, seconded by Joe Kunkel, TO APPROVE THE WESTSIDE VENETIAN ISLE APARTMENTS II DEVELOPMENT PLAN, subject to the following conditions of approval, and to place this item on the DRC Consent Agenda for final approval.**

1. Development shall conform to the North of Alberts Planned Development; Orange County Board of County Commissioners (BCC) approvals; Westside Preliminary Subdivision Plan; BCC approvals; Westside Venetian Isle Apartments II Development Plan dated "Received September 11, 2015" and to the conditions of approval listed below. Development based upon this approval shall comply with all applicable federal, state, and county laws, ordinances, and regulations, which are incorporated herein by reference, except to the extent any applicable county laws, ordinances, or regulations are expressly waived or modified by these conditions, or by action approved by the BCC, or by action of the BCC.

2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development. For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.

3. Pursuant to Section 125.022, Florida Statutes, issuance of this development permit by the County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the County for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other applicable state or federal permits before commencement of development.

4. Prior to the issuance of any vertical building permits, the property shall be platted.

5. Prior to construction plan approval, documentation must be provided certifying that this project has the legal right to tie into the master drainage system.

6. A mandatory pre-application/sufficiency review meeting for the plat shall be required prior to plat submittal, but after approval of the site construction plans. The applicant shall resolve, to the County's satisfaction, all items identified in the pre-application/ sufficiency review meeting prior to formal submittal of the plat to the County.
7. A current Level One Environmental Site Assessment (ESA) and current title opinion shall be submitted to the County for review and approval as part of any Preliminary Subdivision Plan (PSP) and/or Development Plan (DP) submittal.

8. The site shall be stabilized following grubbing, clearing, earth work or mass grading to establish a dense stand of grass, or shall incorporate other approved Best Management Practices, on all disturbed areas if development does not begin within 7 days. Final stabilization shall achieve a minimum of seventy percent (70%) coverage of the disturbed land area and shall include a maintenance program to ensure minimum coverage survival and overall site stabilization until site development. Prior to clearing or grubbing, or approval of mass grading or constructions plans a letter of credit or cash escrow acceptable to the County shall be submitted to guarantee the required site stabilization and maintenance of all disturbed areas. The County Engineer shall establish the amount of the letter of credit or cash escrow.

9. Prior to commencement of any earth work or construction, the developer shall provide a copy of the completed National Pollutant Discharge Elimination System (NPDES) Notice of Intent (NOI) form for stormwater discharge from construction activities to the Orange County Environmental Protection Division, NPDES Administrator. The original NOI form shall be sent to the Florida Department of Environmental Protection by the developer.

10. Prior to mass grading, clearing, grubbing or construction, the applicant is hereby noticed that this site must comply with habitat protection regulations of the U.S. Fish and Wildlife Service (USFWS) and the Florida Fish & Wildlife Conservation Commission (FWC).

11. Unless a Conservation Area Impact (CAI) permit is approved by Orange County consistent with Orange County Code Chapter 15, Article X, "Wetland Conservation Areas", prior to Construction Plan approval, no conservation area or buffer encroachments shall be permitted. Approval of this plan does not authorize any direct or indirect conservation area impacts.

12. No activity will be permitted on the site that may disturb, influence, or otherwise interfere with: areas of soil or groundwater contamination, or any remediation activities, or within the hydrological zone of influence of any contaminated area, unless prior approval has been obtained through the Florida Department of Environmental Protection (FDEP) and such approval has been provided to the Environmental Protection Division (EPD) of Orange County. An owner/operator who exacerbates any existing contamination or does not properly dispose of any excavated contaminated media may become liable for some portion of the contamination pursuant to the provisions in section 376.308, F.S.

13. A Municipal Service Benefit Unit (MSBU) shall be established for the standard operation and maintenance of street lighting inventory including leasing, fuel, and energy costs for this project. Street lighting fixtures, poles, and luminaries used in this project shall be selected from the approved inventory list supplied by the Orange County Comptroller. Street lighting fixtures, poles, and luminaries used in this project shall be supplied and installed by the utility company that services the area of the project, as authorized by law or agreement, and thereafter maintains the street lighting inventory.
The developer shall obtain approval of the street lighting fixtures, poles, and luminaries from the Orange County Comptroller Special Assessments Department via a "Letter of Commitment" prior to the installation of the street lighting fixtures, poles, and luminaries and prior to the plat being recorded by Orange County Comptroller Official Records section. All installation costs and street lighting operational costs prior to the effective date of the MSBU approval by the Orange County Board of County Commissioners shall be the sole responsibility of the developer.

14. Prior to or concurrently with the County's approval of the plat, documentation shall be provided from Orange County Public Schools that this project is in compliance with the Capacity Enhancement Agreement. Unless the property is otherwise vested or exempt, the applicant shall be subject to school concurrency and required to go through the review process prior to platting.

15. Unless the property is otherwise vested or exempt, the applicant must apply for and obtain a capacity encumbrance letter prior to construction plan submittal and must apply for and obtain a capacity reservation certificate prior to issuance of the initial certificate of occupancy. Nothing in this condition and nothing in the decision to approve this development plan shall be construed as a guarantee that the applicant will be able to satisfy the requirements for obtaining a capacity encumbrance letter or a capacity reservation certificate.

16. Prior to construction plan approval, hydraulic calculations shall be submitted to Orange County Utilities demonstrating that proposed and existing water, wastewater, and reclaimed water systems have been designed to support all development within the DP, and that construction plans are consistent with an approved Master Utility Plan.

17. No vertical permits will be accepted for review until the Orange County Property Appraisers Office has transferred PID and addressing information to the permitting system.

18. Pole signs and billboards shall be prohibited. Ground and fascia signs shall comply with Horizon West Village Center for the Village Center and Chapter 31.5 of the Orange County Code for all other districts.

19. Off-site construction (i.e. roadway, drainage, sidewalk, utilities) that supports the Development Plan improvements shall be completed prior to issuance of certificate of occupancy for this Development Plan.

MOTION CARRIED.
APPROVED MEETING MINUTES
OCTOBER 21, 2015

17. CDR-15-08-239 – DISTRICT 4
AVALON PARK PD / AVALON PARK SOUTH VILLAGES PSP

Present for discussion were Steve Mellich, Beat Kahli, and Ross Halle. Pedro Medina, the Project Manager, presented this case to DRC.

A change determination was requested to the previously approved Avalon Park South Villages PSP, to change Tract 4B from “Park” to “Church/School”, in order to allow for the construction of a 68,156 square foot charter school. The approved LUP designation is “Church / School.”

MOTION by Susan McCune, seconded by Joe Kunkel, TO APPROVE A NON-SUBSTANTIAL CHANGE TO THE PREVIOUSLY APPROVED AVALON PARK SOUTH VILLAGES PSP, TO CHANGE THE USE ON TRACT 4B FROM PARK TO CHURCH / SCHOOL.

MOTION CARRIED.

18. DP-15-07-191 – DISTRICT 4
AVALON PARK PD / AVALON PARK PSP / CHARTER SCHOOLS USA AVALON PARK DP

Present for discussion were Steve Mellich, Ross Halle, Beat Kahli, Allison Turnbull and Mohammed Abdallah. Tammi Chami, the Project Manager, presented the TRG Summary Report to DRC.

The applicant is requesting to construct a charter school for grades K-8 with a student population of 1,145.

There are outstanding issues regarding the required parking. Required parking shall be in accordance with Section 38-1476 requiring 1 space for each 4 seats in assembly hall: or if no assembly hall, 4 spaces per each instruction room. The assembly hall accommodates 373 students of the 1145 students proposed at this K-8 site therefore, the reviewer has applied the per instruction room requirement as most appropriate. Based upon an e-mail on September 30, 2015 the building is two stories and includes 56 classrooms which would require 224 spaces based upon the number of instructional rooms. This DP provides for 123 spaces on site and 104 spaces located off-site within an open space/over-flow parking as depicted on the LUP and open space with a bike trail as shown on the current approved PSP for a total of 227 parking spaces. Since the parking depicted on this plan is located off-site and is considered required it is not "overflow".

As required parking per Section 38-1230, "Parking areas shall be paved...", and per Section 38-1477 "The parking spaces provided for herein shall be provided on the same lot where the principal use is located or within three hundred (300) feet from the principle entrance as measured along the most direct pedestrian route" in which neither of these two requirements are met with this proposed DP.

OCPS also expressed concerns with traffic because this is located directly across from a middle school and there has been no traffic study submitted.
The applicant feels that their proposal complies with Orange County Code.

After lengthy discussion, it was the consensus of the DRC to continue this item until November 4, 2015, in order for the applicant to meet with Zoning regarding the parking and to provide documentation to the County Engineer that this project has authorization from the property to the north (middle school) to utilize their parking for overflow parking. **No action taken.**

19. **DP-15-08-228 – DISTRICT 4**

**AVALON PARK PD / AVALON TOWN CENTER PSP / TRACT 2 – PINECREST AVALON ACADEMY DP**

Present for discussion were Allison Turnbull, Mohammed Abdallah, Beat Kahli, Steve Mellich, and Ross Halle. Sean Bailey, the Project Manager (PM), presented the TRG Summary Report to DRC.

The applicant is requesting to construct a 96,945 square foot Charter School for 1,400 students on a total of 2.69 acres.

The PM mentioned that there were several outstanding issues regarding landscaping, traffic stacking, and other traffic issues. The applicant had various discussions with staff regarding the traffic stacking and other traffic issues and staff proposed additional conditions of approval. The applicant stated that the landscaping comments will be addressed with the next revised plan submittal.

**MOTION by Art Interiano, seconded by Susan McCune, TO APPROVE THE TRACT 2 – PINECREST AVALON ACADEMY DEVELOPMENT PLAN, subject to the following conditions of approval, and subject to submittal and approval of a revised plan, prior to placing this item on the DRC Consent Agenda for final approval.**

1. Development shall conform to the Avalon Town Center Planned Development; Orange County Board of County Commissioners (BCC) approvals; Avalon Town Center Preliminary Subdivision Plan; BCC approvals; Tract 2 - Pinecrest Avalon Academy Development Plan dated "*" and to the conditions of approval listed below. Development based upon this approval shall comply with all applicable federal, state, and county laws, ordinances, and regulations, which are incorporated herein by reference, except to the extent any applicable county laws, ordinances, or regulations are expressly waived or modified by these conditions, or by action approved by the BCC, or by action of the BCC.

2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development.
For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.

3. Pursuant to Section 125.022, Florida Statutes, issuance of this development permit by the County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the County for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other applicable state or federal permits before commencement of development.

4. Prior to construction plan approval, documentation with supporting calculations shall be submitted which certifies that the existing drainage system and pond have the capacity to accommodate this development and that this project is consistent with the approved master drainage plan (MDP) for this PD.

5. Prior to construction plan approval, documentation must be provided certifying that this project has the legal right to tie into the master drainage system.

6. Prior to commencement of any earthwork or construction, if one acre or more of land will be disturbed, the developer shall provide a copy of the completed National Pollutant Discharge Elimination System (NPDES) Notice of Intent (NOI) form for stormwater discharge from construction activities to the Orange County Environmental Protection Division, NPDES Administrator. The original NOI form shall be sent to the Florida Department of Environmental Protection by the developer.

7. Prior to construction plan approval, hydraulic calculations shall be submitted to Orange County Utilities demonstrating that proposed and existing water and wastewater systems have been designed to support all development within the PD.

8. Pole signs and billboards shall be prohibited. Ground and fascia signs shall comply with the Master Sign Plan.

9. The school shall sponsor an open house before the school opens so the community is educated on the traffic plan, parking situation, and points of contact for any concerns.

10. In order to manage traffic generated by the school, arrival and pick-up times shall be staggered between the middle school and high school students.

11. The school shall retain the services of two off-duty sheriff’s officers during the afternoon pick-up time to manage congestion during the entire first school year.

12. If congestion surrounding the school becomes a repeated source of complaints to Orange County Traffic Engineering / Government, the school shall mitigate the complaints with appropriate traffic control devices or other measures acceptable to the County.
13. The school shall provide a follow-up traffic operational study to assess the morning drop-off and afternoon pick-up traffic plan consistent with the elements provided in the Traffic Circulation Analysis for Cornerstone Charter Academy in Belle Isle, Florida prepared by a licensed engineer that shall clearly indicate all traffic mitigation determined to be necessary. The follow-up signed and sealed report shall be provided to the County Engineer within the first year of opening (school must be at 80% of approved enrollment).

**MOTION CARRIED.**

20. **CDR-15-10-290 – DISTRICT 2 EVERGREEN PD / EVERGREEN PSP**

Present for discussion was Bill Manuel. Pedro Medina, the Project Manager, presented this case to DRC.

The applicant is requesting a one (1) year extension to the Evergreen PSP.

**MOTION by Joe Kunkel, seconded by Art Interiano (only four voting members present), TO APPROVE A ONE-YEAR EXTENSION TO THE EVERGREEN PSP SO THAT IT WILL EXPIRE ON OCTOBER 3, 2016.**

**MOTION CARRIED.**


22. **DO-15-09-279 – DISTRICT 4 INTERNATIONAL CORPORATE PARK PD – DEVELOPMENT ORDER**

DRC discussed both of these items at one time because they deal with the same issue.

Present for discussion were Vivien Monaco and Nikki Williams. Eric Raasch presented this case to DRC.

This item was discussed at the October 7, 2015, DRC meeting.

At that time, the applicant was requesting to remove a strip of land from the ICP DRI in order to transfer that property to the Central Florida Expressway Authority (CFX). DRC directed the applicant to submit a change determination request to the PD Land Use Plan (to designate the strip as right-of-way) and a proposed amended Development Order to the DRC Office for review.

During today’s meeting, it was mentioned that staff already requested the previous conditions of approval be added to the plan.
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Staff then inquired whether any PSP existing in the area would be impacted by this change and whether the applicant has agent authorization for a small piece of property in the existing interchange.

Staff directed the applicant to remove the note currently on the plan that states, "This portion of right-of-way not owned by Suburban Land Reserve," and show the strip of land with the note to now state, "At the time CFX obtains ownership it shall revert to right-of-way".

MOTION by Susan McCune, seconded by Art Interiano, TO APPROVE A NON-SUBSTANTIAL CHANGE TO THE PREVIOUSLY APPROVED INTERNATIONAL CORPORATE PARK PD LAND USE PLAN, TO DESIGNATE THE STRIP OF LAND AS RIGHT-OF-WAY, subject to submittal and approval of a revised plan that includes both the aforementioned plan note replacement regarding the strip of land and the previous conditions of approval, and subject to receipt by county of the agent authorization from CFX;

AND,

MOTION by Susan McCune, seconded by Art Interiano, TO APPROVE A NON-SUBSTANTIAL DEVIATION TO THE INTERNATIONAL CORPORATE PARK DEVELOPMENT OF REGIONAL IMPACT, subject to receiving confirmation of non-substantial status from the State prior to scheduling this item on the BCC Consent for approval.

MOTIONS CARRIED.

23. DISC-15-10-011 – DISTRICT 4 LIFEPONTE VILLAGE PLAT

Present for discussion were Tom Sullivan, Jeff Banker, and Bill Mathews. Eric Raasch, presented this case to DRC.

The Platting Section requested discussion and direction on processing a plat for the Central Church of the Nazarene PD / Phase 2 DP.

The applicant stated that when this project (LUP & DP) was originally approved, there were no conditions of approval related to platting. Subsequently, the Phase 2 DP was approved by DRC on May 23, 2007, with a condition of approval that the property be platted prior to the issuance of vertical building permits. This was later modified by DRC on August 27, 2008, to require platting prior to issuance of a Certificate of Occupancy for the first building. Applicant now wishes to further modify this condition.

Saff directed the applicant to submit a change determination request to the Phase 2 Development Plan to modify the DRC condition of approval to require platting prior to issuance of any building permits for the next phases. This request will be heard November 4, 2015. No action taken.
APPROVED MEETING MINUTES
OCTOBER 21, 2015

CONSENT AGENDA ITEMS / DEVELOPMENT PLAN APPROVALS

NORTH OF ALBERTS PD / WESTSIDE PSP / WESTSIDE VENETIAN ISLE APARTMENTS II DP
Plan date stamped “Received September 11, 2015”
DP-15-03-082 – DISTRICT 1

MOTION by Susan McCune, seconded by Art Interiano, TO APPROVE THE CONSENT AGENDA ITEM AND RECOGNIZE THAT THE 15-DAY APPEAL PERIOD FOR THIS APPROVAL SHALL BEGIN OCTOBER 21, 2015.

MOTION CARRIED.

Respectfully submitted,

[Signature]
Lisette M. Egipciaco
Development Coordinator
Planning Division
AFFIDAVIT OF LISETTE M. EGIPCIACO

STATE OF FLORIDA
SS:
COUNTY OF ORANGE

I, Lisette M. Egipciaco, hereby state on personal knowledge, as follows:

1. I am the Development Coordinator for the Development Review Committee under Chairman, John Smogor.

2. My duties as Development Coordinator include scheduling Development Review Committee meetings for new developments within Orange County, preparing staff reports for said meetings, preparing and submitting minutes for the Development Review Committee members, requesting public hearings for development projects and appeals, and preparing posters, letters or any other information necessary to inform the public of proposed developments.

3. In the course of my duties as Development Coordinator, I record the approval of the Development Review Committee meeting minutes by its members at which time a copy is distributed to each developer, consultant or other interested parties. I attest that the attached minutes are true and are an accurate reflection of the minutes of October 21, 2015, to the best of my knowledge.

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing Affidavit was acknowledged before me this day of November 5, 2015, by Lisette M. Egipciaco, who is personally known to me, and did not take an oath.

Lisette M. Egipciaco

NOTARY PUBLIC
COMMISSION EXPIRES
March 6, 2016
The meeting of the Orange County Disability Advisory Board commenced at 1:10pm, May 11, 2015 at 2010 E. Michigan Street. Roll call was taken. A quorum was not present. Board members present included, Jose Fernandez Chairperson, Janera Echevarria Vice Chairperson, Tiffany Namey and Nancy Morales-Benitez. Absent were: Reinaldo Vazquez, Christopher Rodman, Joe Waczewski, and Laura Pichardo-Cruz.

Welcome and Introductions

Jose Fernandez welcomed board members and attendees with a special welcome to newly appointed board member, Tiffany Namey. All attendees provided an introduction of name and organization.

Advisory Reports

Advisory reports were received from Rick Stanley of UCP and Daisy Clemente of Catholic Charities of Central Florida. Rick shared information and pictures of the “Cerebral Palsy Prom Night” that was had been held. Daisy shared information related to caring for refugees and immigrants and provided board members with the announcement of World Refugee Day which is held June 20 of each year.

ADA Report

Samme Ripley, ADA Advisor provided a report covering Orange County events and the latest legislative updates. The full legislative report will be provided in the June e-newsletter followed by a special session, if needed. Ms. Ripley reminded board members that the Orange County Hurricane Expo at the Central FL Fairgrounds and the O.C. ADA would have a booth next to Special Needs Registry, Medical Services.
Arrival of additional board member

Reinaldo Vazquez, board member arrived at 2:01pm establishing a quorum. Business of the board began.

Public Comments related to Agenda – None

Old business – Nancy Morales-Benitez reported that the ADA Anniversary Committee had met and after considerable discussion recommended that a special activity would not draw enough attendees. The community is showing less attendance at local events during this year. Samme Ripley, ADA Advisor reported that a 25th Anniversary Proclamation would be presented to the Disability Advisory Board in July, most likely at the July 14 BOCC meeting. She will advise the board of the actual date and time.

New business – Samme Ripley, Advisor reported that she had conducted an email survey of the board to reschedule the June 8 meeting to June 22 to accommodate a presentation by the MLS stadium architectural ADA access committee. The June 22 meeting is scheduled for the same time and same location (2010 E. Michigan Street, 1-3pm). Samme also reminded folks to check the County website Meetings Calendar each month for scheduling of date, time and location of DAB meetings. Meetings have been held for the past few years starting at 1pm and unfortunately the website has its difficulties in changes due to heavy IT traffic but the meeting notice is accurate.

Meeting Minutes Approval

Motions were called for the approval of the meeting minutes of March 9 and April 13, 2015. There were no additions or changes noted. A motion was made by Janera Echevarria for meeting minutes’ approval of the March and April meetings. Motions were seconded respectively by Nancy Morales-Benitez (3/9/2015) and Reinaldo Vazquez (4/13/2015). Minutes were approved unanimously.

Board Member Reports
Jose Fernandez and Nancy Morales-Benitez advised that they had attended the May 7 Functional Needs Services Summit sponsored by the O.C. Emergency Management at the Second Harvest Food Bank. Each felt that they had gathered a great deal of new information from speakers at the summit. Information learned included,

- The “new” State Special Needs Registry

- Specific Sheltering Requirements (an illustration of the actual space available in a shelter was diagrammed on the floor in the Resource Room which wasn’t very large at all to accommodate one person and a caregiver with a cot)

- Recovery process, after the storm

- Central Florida was noted as a host county for evacuation from neighboring counties

- Shelters open as needed. There are 4 special needs shelters that open as needed. All special needs shelters and general public Red Cross shelters are ADA accessible, staffed with trained individuals to meet the needs of the sheltering population and contain amenities to meet the needs of those sheltering

- CERT is a valuable training for all residents. It enables residents to assist in their local areas should a disaster strike.

- How to prepare an evacuation kit and the items needed. Always have a “go bag” ready to go!

- How to plan for health needs (bring prescriptions, ID, insurance cards, driver’s license and other ID, banking information, cash) to shelter
• All attendees received a USB drive containing information about sheltering and speaker presentations (sheltering, mental health, Alzheimer’s, and effective communication). ASL and CART was provided.

• Janera Echevarria reported that it is business as usual at her agency, Great Life Services

• Tiffany Namey reported that she has been busy with volunteer community activities and shared a recent healthcare concern.

• Reinaldo Vazquez reported that DaVita Dialysis had selected him to be a spokesman for the local outpatient well care system.

Public Comments – unrelated

Carmen Torres, MMRB advisor commented that the County’s MMRB website still shows the advisory board meeting time as 2pm. Carmen will advise the MMRB to put in a request to update.

Meeting Adjournment

Meeting adjourned at 3:55pm. Next meeting will be held June 22, 2015, 2010 E. Michigan Street.
Elder Ambassador Committee of the Orange County Commission on Aging
99 E. Marks Street* Orlando
September 9, 2015 * 3 p.m.

Meeting Minutes

Present
Audrey Hauser Burnett, Orlando Health
Edith Gendron, Alzheimer’s & Dementia Resource Center
Mimi Reggentin, Office on Aging
Wendy Roman, Humana

Minutes
• Ms. Reggentin welcomed everyone to the meeting.
• Ms. Reggentin stated letters were mailed to the existing Elder Ambassadors that highlighted their activities over the last year and ask that any additional outreach be shared with staff.
• The Committee asked staff to contact Elder Ambassadors with little community outreach to let them know they were being discontinued from the program.
• The Committee reviewed the current list of Elder Ambassador requests. Ms. Reggentin stated there were several venues that staff may need to cover since the requests had not been filled.
• The Committee reviewed the agenda for the core training. Staff was asked to contact the Cameron Group to fill in a September 18 speaker slot. The final self-test should be multiple choice.
• The list of individuals participating in the Class of 2015 was reviewed.
• The meeting ended at 4:15.

MMR/
Elder Ambassador Committee of the Orange County Commission on Aging
October 21, 2015 * 3 p.m.
Holden Heights Community Center, 1201 20th Street, Orlando 32805

Meeting Minutes

Present
Norma Asencio, WellCare
Bill Burkholder, Elder Ambassador
Choice Edwards, Elder Ambassador
Doug Head
Judi Kerr, Citizens Resource & Outreach Office
Sally Kopke, Vitas
Nancy Nix, Elder Ambassador
Mimi Reggentin, Office on Aging
Kimber Threet Saint-Preux, ITN Orlando

Minutes

• Ms. Reggentin opened the meeting and thanked everyone for attending.
• Debriefing of the September Core Training
  o The Class 2015 appreciated the fact that critical information was conveyed more than once and in several different formats.
  o The process for fingerprinting needs to be refined and required forms should be submitted to applicants prior to the core training.
  o Trainers should continually reference the page number they are referencing. Linking back to the training manual and educational materials will help students stay organized.
  o Staff should develop a “key” that lists the topics Elder Ambassadors can discuss or not discuss.
  o A flow chart of how elder services are accessed should be added.
  o More graphics and organization on the Community Resources document would be helpful.
• Plan Quarterly Trainings – The following potential topics were identified:
  o Medicare / Medicaid / Affordable Care Act
  o Durable Medical Equipment – including how guidelines are set, community programs such as the medical equipment bank in Winter Garden and Stepping Stones, how guidelines are set.
  o Social Security – including regular, SSDI.
  o Transportation – including having “giving up the car keys” conversation, DriveAble. Research materials provided by Liberty Mutual.
  o End of Life planning.
  o Guardianship – including public guardianship and family guardianship.
• Status Update on Requested Activities
  o The number of requests has significantly increased since the program began in 2014.
• Discuss how to Restructure Elder Ambassador Program – Suggestions included:
o Develop a team captain approach to help establish continuous communication with the Elder Ambassadors. Team captains could help with ongoing communication by managing requests in their geographic area, conducting follow-up after the events and encouraging participation.

o Conduct an online survey with Elder Ambassadors to determine what type of activities would interest each volunteer – including vendor events, presentations or community outreach to publicize the program. Team captains could also capture the organic stories that demonstrate the impact this program is having in the community.

o Next committee meeting should include a charrette to solicit ideas on how to move forward with community outreach efforts. The focus should be on identifying long term as well as immediate wins.

o Ideas for updating the Community Resources for Elders document included adding graphics on the continuum of care, consumer tips on how to use the document, and adding graphic section headers. Staff should also look at how consumers are using the document. One suggestions was to clearly mark the “steps” people should take as they look for assistance, with “step 1” being call the Elder Helpline.

o Staff should identify all the ACCESS locations in Central Florida.
Orange County Emergency Medical Services
Medical Control Committee Meeting

Date: August 5, 2015

Meeting called to order by: Dr. Vincent Valente, DO

Meeting adjourned at: 10:20 a.m.

Attendees:

Dr. Vincent Valente, FLH
Dr. Christopher Hunter, OCOMD
Tom Smothers, Ocoee Fire Department
Chief Kimberly Buffkin, OCFRD
Sal Silvestri, OHRS/OCOMD
Sarah Matthews, FDOH-Orange
Chief Joseph McCluan, OFD
Stan Paynter, Reedy Creek Emergency Services
Dr. Steven Hale, FDOH-Orange
Larry Marshall, RMA
Carlos Carrasco, ORMC
Ann Marie Wood, Osceola Regional
Chief Jose Gainza, Winter Garden Fire Rescue

Scot Metcalf, Osceola Regional
Ed Hall, ORMC-Aircare
Devry Aldaz, FLH-Winter Garden
Susan Ono, ORHS-APH
Lindsey Ferrell, GOAA
Hezedean Smith, OFD
Richard Nettles, FHO
Jennifer Jensen, OCOMD
Tom Daniels, OCOMD
Dr. Maurice Mascoe, OCOMD/Health Central Hospital
Ayanna Walker, EMS Fellow, OCOMD
Jessica Monterrey, OCOMD
Jen Morton, FH Celebration

Location: Health Services Administration Conference Room
2002-A E. Michigan St.
Orlando, FL 32806

Time: 9:00 a.m.

Minutes transcribed by: Jennifer Jensen

APPROVED: [Signature]

Next Meeting: Wednesday, September 2, 2015 at 9:00 a.m. at Health Services Administration Conference Room
2002-A E. Michigan St. Orlando, FL 32806
**Emergency Medical Services**  
**Medical Control Committee Meeting**

Date: August 5, 2015

<table>
<thead>
<tr>
<th>ITEM</th>
<th>TOPIC</th>
<th>ACTIONS TAKEN/DISCUSSION/ASSIGNED</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Welcome and Approval of Minutes</td>
<td>Dr. Vincent Valente called the meeting to order. He requested a motion to approve the July 2015 minutes. A motion to approve the minutes was made and they were approved.</td>
</tr>
<tr>
<td>2.</td>
<td>Presentation</td>
<td>Dr. Silvestry with the Florida Hospital Transplant Institute gave a presentation about their services and about LVAD patients and how EMS can expect these patients to present and how to treat them if they need CPR or other interventions. Their office is available 24 hours a day to answer questions about patients with LVADs as well.</td>
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<tr>
<td>3.</td>
<td>Old Business</td>
<td>None.</td>
</tr>
<tr>
<td>4.</td>
<td>New Business</td>
<td>Tom Daniels announced that the Office of the Medical Director/EMS office is accepting nominations/applications for the prestigious Charles C. Hall Award through the end of August. Attendees were encouraged to contact Crystal Ford for more information.</td>
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| 5.   | Article Reviews | Dr. Walker reviewed an article entitled *Review of Naloxone Safety for Opioid Overdose: Practical Considerations for New Technology and Expanded Public Access* which addressed many issues related to administration of narcan and determining the safety of such. Different methods of administration were considered to cut down on needle sticks in the field. Dr. Amanda Stone reviewed the article entitled “Overdose Rescues by Trained and Untrained Participants and Change in Opioid Use Among Substance-Using Participants in Overdose Education and Naloxene Distribution Programs: A
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<td>6.</td>
<td>Announcements</td>
<td>Retrospective Cohort Study*. This article discussed use of the intranasal Naloxone devices by EMS and rescue kits by untrained and trained first responders (i.e. friends and family members). Discussion ensued regarding the epidemic of heroin use in Orange County and trying to get narcan into the hands of the users or their friends and family to treat them where they are actually getting high and at the moment of overdose. Needles exchange programs were also discussed as an option but this would not contribute to lower incidence of overdose. It would however, help stop the spread of other diseases resulting from needle sharing.</td>
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<td>7.</td>
<td>Adjournment</td>
<td>The meeting was adjourned at 10:20 a.m.</td>
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<td>8.</td>
<td>Next Meeting</td>
<td>The next meeting was announced and will be held on Wed, September 2, 2015 at 9:00 a.m.</td>
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* Emergency Medical Services Medical Control Committee Meeting

Date: August 5, 2015
Orange County Emergency Medical Services
Medical Control Committee Meeting

Date: October 7, 2015

Meeting called to order by: Dr. Valente
Meeting adjourned at: 10:06 a.m.

Location: Health Services Administration
Conference Room
2002-A E. Michigan St.
Orlando, FL 32806

Time: 9:00 a.m.

Minutes transcribed by: Jennifer Jensen

Attendees:

Richard Nettles, FHO
Sal Silvestri, OHRS/OCOMD
Dr. Maurice Mascoe, OCOMD/Health Central Hospital
Dr. Ayanna Walker, EMS Fellow, OCOMD
Todd Stalbaum, OCOMD
Tom Daniels, OCOMD
Jennifer Jensen, OCOMD
Jessica Monterrey, OCOMD
Damaris Doll, American Ambulance
Chief Kimberly Buffkin, OCFRD
Robert Adcock, OCFR
Stan Paynter, Reedy Creek Emergency Services
Dr. Steven Hale, FDOH-Orange

Larry Marshall, RMA
Alecia Fokes
Chief Jose Gainza, Winter Garden Fire Rescue
Scot Metcalf, Osceola Regional
Rick Clow, ORMC-Air Care
Susan Ono, ORHS-APH
Dr. Seema Patel, ORMC

Next Meeting: Wednesday, November 4, 2015 at 9:00 a.m. at Health Services Administration Conference Room
2002-A E. Michigan St. Orlando, FL 32806

APPROVED: ___________________________
## Emergency Medical Services
### Medical Control Committee Meeting

**Date:** October 7, 2015

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<th>ITEM</th>
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<th>ACTIONS TAKEN/DISCUSSION/ASSIGNED</th>
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<tbody>
<tr>
<td>1.</td>
<td>Welcome and Approval of Minutes</td>
<td>Dr. Valente called the meeting to order. He requested a motion to approve the September 2015 minutes. A motion was made by Dr. Silvestri and seconded by Dr. Walker and the minutes were approved.</td>
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<td>2.</td>
<td>Old Business</td>
<td>None.</td>
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<tr>
<td></td>
<td>New Business</td>
<td>None.</td>
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</table>
| 3.   | Article Reviews | Dr. Walker reviewed an article entitled *Root Causes of Errors in a Simulated Prehospital Pediatric Emergency*. Discussion ensued.  
Dr. Walker introduced Dr. Ivan Samcam, the ORMC resident on EMS rotation and he reviewed the article entitled *Time on the Scene and Interventions Associated with Improved Survival in Pediatric Out of Hospital Cardiac Arrest*. |
| 4.   | Announcements | Dr. Hunter attended the first meeting of the Heroin Subcommittee/Task Force. He will continue to update on developments. Dr. Hale mentioned that Dr. Sheridan is also involved in the task force and they have recently started dispensing syringes with a nose spray adapter for Narcan. So EMS may start seeing this in the field.  
Orlando Fire Department is going to start doing Simulation Tuesdays and will be using real calls as examples to simulate cases. This is not a testing process, it’s for educational purposes. Dr. Ralls asked that if in their simulations they come upon processes that work better than others or things that don’t make sense from a protocol standpoint to let the Medical Director’s Office know.  
Dr. Ralls announced that Dr. Walker is beginning a large, retrospective study on Geodon. If any agencies have any information or data they can contribute please contact Dr. Walker. |
Emergency Medical Services  
Medical Control Committee Meeting

Date: October 7, 2015

5. Adjournment  
Susan Ono introduced Dr. Seema Patel, the new ORMC trauma resident.

Todd Stalbaum stated that due to the flooding in the Carolinas, Orange County was contacted to see if needed, how many beds we could produce regionally for patients that might find their way to our area. Approximately 2,000 available beds could be made available if needed.

6. Next Meeting  
The meeting was adjourned at 10:06 a.m.

The next meeting will be held on Wed, November 4, 2015 at 9:00 a.m.
Date: September 23, 2015

Location: FEMF/EMLRC
3717 South Conway Road
Orlando, FL 32812

Meeting called to order by: Chairman John Williamson

Time: 9:00 a.m.

Minutes recorded/transcribed by: Crystal Ford

Meeting adjourned at: 10:12 a.m.

MEMBERS ATTENDANCE:
Chief John Williamson
Dr. Vincent Valente, Licensed Physician
Dr. Christopher Hunter, OCOMD
Chief Roderick Williams, OFD
Richard Nettles, FLH
Chief Otto Drozd, OCFR
Martha Lopez-Anderson

ATTENDANCE:
Crystal Ford, OCOMD
Damaris Doll, American Ambulance
Jef Walker, CPR & AED Foundation
Beth Brunner, EMLRC
Dr. Maurice Mascoe, OCOMD
Chris Candee, Rural Metro
Rafael Cebollero, Royal Care
Chief Joseph McClain
Martin Wohltman, MFRD

Dr. Ayanna Walker, OCOMD
Jessica Monterrey, OCOMD
Dr. Salvatore Silvestri, OCOMD
Niala Ramoutar, EMLRC
Dr. Kevin Sherin, DOH
Joe Nelson, DOH
Chief Hezedean Smith, OFD
Lt. Aaron Pielin, OFD

APPROVED: 

NEXT MEETING: The next meeting will be held on Wednesday, October 28, 2015 9:00 a.m. at FEMF/EMLRC 3717 South Conway Road Orlando, FL 32812
EMERGENCY MEDICAL SERVICES  
COUNCIL BOARD MEETING  

Date: 9/23/2015

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<tr>
<td>1-2</td>
<td>Welcome/Roll Call.</td>
<td>Chairman John Williamson welcomed everyone and called the meeting to order. The following members were absent: Dr. Gary Parrish, Dr. Jeffrey Backer, Dr. George Ralls, and Chief James White.</td>
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<td>3.</td>
<td>Approval of Minutes</td>
<td>Chairman John Williamson requested a motion to approve the August 26, 2015 minutes. Richard Morrison made a motion for approval of the minutes and Chief Roderick Williams seconded the motion. There were no comments or changes to the minutes. The minutes were unanimously approved as submitted.</td>
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<td>4.</td>
<td>Public Comments</td>
<td>No public comments</td>
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<td>5.</td>
<td>Committee Reports</td>
<td>Dr. Hunter stated that by now all agencies should have received the bulletin regarding Glucagon. It is based on data gathered by the Operations Committee that looked at Glucagon usage over the last couple of years. He explained that when Glucagon is needed to counteract calcium channel blocker overdoses, five times the normal dose must be administered. Because the cost of this medication is very high; and because the data shows the 5mg dose is rarely indicated, agencies have to spend an inordinate amount of money for a drug that in many cases expires on the shelf. Therefore, the bulletin changes the wording for 5mg Glucagon usage to say “If Available”. Dr. Hunter announced that Grant applications are due to Crystal Ford by September 30, 2015.</td>
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**Date:** 9/23/2015

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<td>6</td>
<td>Medical Control</td>
<td>Dr. Hunter also announced that he has looked into the logistics of the CentreLearn/Target Solutions buyout and contract. The contract we currently have with CentreLearn must remain the same. That contract is due to expire in early 2017. At that time, we will re-evaluate what CentreLearn/Target Solutions has to offer. Lastly, Dr. Hunter stated that The AED Resolution has been reviewed and approved by the OC Legal Department. Once received back in our office, it will be forwarded to the BCC for final approval. Dr. Vincent Valente reported that the Medical Control Committee met on September 2, 2015. Dr. Ayanna Walker, EMS Fellow, reviewed an article entitled <em>Optimizing the Patient Handoff Between Emergency Medical Services and the Emergency Department</em>. The article was not a huge data study but did include focus groups and open ended questions. Dr. Ryan Queen, Emergency Medicine Resident from ORHS, presented <em>Improving the Hospital Clinical Handover Between Paramedics and Emergency Department Staff in the Deteriorating Patient</em>. He pointed out that this is a review article that won’t report a lot of cold, hard data but it’s a great overview of the topic. The study included extensive online data searches and looked at 17 peer reviewed studies specifically. The article dissects many issues, including defining what a patient handover is. Richard Nettles mentioned a Summit for Children coming up on September 11, 2015. Rick Clow with Air Care announced their upcoming Critical Care and EMS Education Conference being held on October 16 and 17, 2015.</td>
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<td>7.</td>
<td>EMS Operations</td>
<td>Richard Nettles reported that the EMS Operations Committee met on September 2, 2015. Chief Buffkin provided the delayed offload report which showed a call volume increase in the month of August. Health Central Hospital's offload times have decreased and improved. ORMC, FH-Orlando and Winter Park Hospital are staying steady with improved offload times. Richard Nettles announced that Florida Hospital/Adventist Health signed their ESO contract. Ocoee FD and Reedy Creek Fire are in the process of signing as well, so progress is being made. Tom Daniels reminded everyone that STEMI Modems are still part of protocol and encourages everyone to get ahead of modem replacement, as this will need to be done very soon. Representatives from the VA provided a presentation on their plans moving forward with finishing construction and opening the ED. Chief McCluan asked for a copy of their policies to educate people on the criteria that the VA uses. The group also asked if the VA plans to have a helipad. The answer was yes. It will be directly outside of the ED. Right now the main concern and goal is to get the care clinic operational. Dr. Hale distributed an infectious disease informational guide for reference and communications purposes.</td>
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Dr. Hunter provided an update on CentreLearn. Their parent company is Red Vector. The current plan seems to be to create a product offering the best CentreLearn and Target Solutions has to offer. The funding we have spent on our contract with CentreLearn cannot be reallocated at this time to another platform. Further updates will be provided.

Dr. Silvestri reaffirmed the need to issue HAZMAT alerts when indicated. It just takes one single event, e.g. one patient drinking pesticide, to shut down an entire ED and affect the system as a whole.

Todd Stalbaum emphasized how important it is for ED night shifts to be familiar with and be able to update EMResource with status updates. The OCOMD office is available to show staff how to properly do this if needed. Lt. Ferrell with GOAA announced an upcoming Downed Craft exercise and provided examples of a triage tag system they will be using during the exercise. The Down Craft exercise will be held October 28 and 29, 2015. Todd Stalbaum emphasized that in general we are fairly weak in utilizing triage tags in EMS and during an MCI it would be nearly impossible to implement them without some experience. This is a good opportunity to test them out and become comfortable with them.

Todd Stalbaum provided a copy of the MCI Major Communication Plan for review and comments. Chief Gainza will also provide a copy to the Communications Ops group meeting he would be attending in the afternoon.

Tom Daniels distributed an updated Office of the Medical Director contact list to the group.
## EMS Grant Applications were distributed. Please submit applications and/or contact Crystal Ford with any questions at 407-836-9392.

The EMLRC has an ITLS Instructor course training opportunity coming up where numerous instructors will receive certification. Please contact the EMLRC directly for more details.

Dr. Phillip Hospital is undergoing construction and delays may be expected in the next 4-6 weeks. However, eventually this will lead to improved flow.

Scot Metcalf announced that Osceola's ED will undergo a huge expansion plan next year. They are also moving forward with a comprehensive stroke center.

Dr. Hale announced an upcoming online Amoeba Summit. Tom Daniels can provide more information to those that are interested.

Starting on Monday August 31st, DPH-ED will be starting construction in the ambulance off load area. They will be working with EMS to off load as quickly as possible during the renovation period (4-6 weeks).

Martha Lopez-Anderson reported that the CPR/AED Committee met on September 21, 2015.

Dale McGough reported that he's still attending the CFHLA meetings and trying to get the committee noticed and recognized. They have upcoming events that he will try and get us involved in if at all possible.
A list of target audiences was discussed for presentations regarding AEDs and AED registration. Coalition for the Homeless, Rescue Missions and the YMCA were all mentioned as high priorities for outreach. A formal list was presented and will be added to as needed.

Tracie Ryan with Orlando Fire Department mentioned that the city has a fire inspection checklist that could possibly be modified to add an area to check off whether an AED is present at the locations they inspect. Follow up could then be made to encourage the entity to register their AED. Ms. Ryan will look into this further.

Discussion ensued on what the current language is that's included in the County’s AED Ordinance. A copy of the ordinance was not available at the time of the meeting but Tom Daniels recalled that it originally stated requirements about AED registration as opposed to recommendations. He recalled that version being edited and sent to the County legal department. More attempts will be made to obtain the current ordinance for review and discussion in the next meeting.

A question was raised as to whether AED sales companies would consider adding a link or providing information to customers on the AED registry. However, a few of these companies have their own registries, so that may conflict. Ms. Ryan mentioned that PulsePoint tracks AED locations OUTSIDE the city boundaries as well as inside. She offered to provide data on this to the committee.

Jef Walker presented a type of AED cabinet that may work for most entities and is fairly affordable. It can be customized with lettering, etc. on the face.
In addition, Jef Walker brought to the attention of the committee the need for "Event Analysis" software for all AED’s. Tom Daniels will put together a grant proposal for the software.

A question was posed to the committee whether all high school athletic trainers were required to be BLS certified. Martha is researching this to get clarification.

Ms. Anderson-Lopez announced that she had a call scheduled at 1:00 pm to speak with Starwood Hotels about how they handle AED placement and management. She will report back at the next meeting.

Elizabeth Hamlett from the Orange County Florida Department of Health office attended and announced that they are holding a CPR day on September 29th with the goal of training as many people as possible in hands only CPR. Flyers are available to help promote the event. Any help would be appreciated. Ms. Hamlet can be reached at 407-858-1498 x. 2309 or Elizabeth.Hamlett@flhealth.gov for more information.

Chairman Chief Williamson welcomed Dr. Joe Nelson, who is the State EMS Medical Director. He spoke on the States controversial proposal to adopt the CDC Trauma Triage Criteria as the States Trauma Alert Criteria. Currently this rule is still in process. He also spoke on the Ambulance Standards of Triple K specifications Caught Securing System. Discussion ensued.
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<td>9.</td>
<td>Old Business</td>
<td>EMS Grant Finance Committee was solidified. The members include: Chief Williamson, Chairman, Richard Nettles, Martha Lopez-Anderson, Chief Dean Smith, and Chief Otto Drozd. Crystal will set up a meeting with all members to review/score all applications.</td>
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<td>The Charles C Hall Committee members were also solidified. The members include: Chief Williamson, Richard Nettles, and Chief McCluan. Crystal will set a date for a conference call with the members to review the nominations and select the recipients.</td>
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<td>Chief Drozd spoke on the benefits of the EMS Grants and its impact to the EMS System.</td>
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<td>Chief Williamson asked the Council if they had reviewed the Paratransit applications for Royal Care Transportation and Sandcastle Transportation, LLC. Crystal Ford stated all applications are in compliance and are being submitted for approval. Chief Williamson announced that each application will be motioned individually. Chief Williamson asked for a motion to approve the application for Royal Care Transportation. Richard Morrison motioned to approve the application; Martha Lopez-Anderson seconded the motion. Chief Williamson asked for a motion to approve the application for Sandcastle Transportation, LLC. Richard Morrison motioned to approve the application; Dr. Valente seconded the motion. With no objection both applications were approved by the EMS Council and will be presented to the Board of County Commissioners for further approval.</td>
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**EMERGENCY MEDICAL SERVICES**  
**COUNCIL BOARD MEETING**

**Date: 9/23/2015**

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| 11.   | Announcements| Dr. Hunter announced that GOAA, in conjunction with OIA, will be conducting a Downed Craft Exercise on October 28, 2015; the same day as the next EMS Council meeting. Dr. Hunter needed to get a consensus of how many council members will be in attendance because the EMS Grant Awards needs to be voted/approved by the Council. According to the members we will have a quorum at the October meeting.

Beth Brunner welcomed everyone to the FEMF/EMLRC facility. She also announced that Dr. Silvestri is the new Education Chair for the EMLRC and Dr. Hunter will continue to serve as their Medical Director.

Dr. Hunter stated that the EMLRC welcomes anyone who would like to hold education trainings or lectures at the EMLRC facility to reach out to Beth or Niala.

Chief Drozd announced that on November 4th, there will be a summit on Safety and Independent Living at the Health in Lake Buenavista. OCFR will be giving their perspective on Mobile Integrated Healthcare.

Chief Smith introduced Lt. Pielin to the group as a new member to the OFD EMS team. He also announced that OFD, in collaboration with Vitacare, will be offering educational opportunities in their Cadaver Lab. All of our county's EMS agencies are invited. Lastly, Chief Smith stated that OFD will sponsor a Capnography Symposium October 15, 2015. This event is free to all and will provide education credits.

| 12.   | Adjournment   | Meeting adjourned at 10:12am.                                                                     |
Orange County Emergency Medical Services Operations Committee Meeting

Date: July 1, 2015
Location: Health Services Administration
2002-A E. Michigan St.
Orlando, FL 32806

Meeting called to order by: Richard Nettles
Minutes transcribed by: Jennifer Jensen

Attendance:
Dr. Christopher Hunter, OCOMD
Dr. Steve Hale, FDOH-Orange
Matt McGrew, Winter Garden Fire Department
Richard Nettles, FLHEMS
Carlos Carrasco, ORMC
David Duke, Air Methods
Kim Arthur, Air Methods
Brandy Hershberger, Osceola Regional
Devry Aldaz, FH Winter Garden
Kenzie Rizzo, FLH-Apopka
Larry Marshall, RMA
Dr. Ayanna Walker, EMS Fellow, OCOMD

Meeting adjourned at: 11:45 am

Scot Metcalf, Osceola Regional-Hunters Creek
Ann Marie Wood, Osceola Regional
Heather Vannes, Florida Hospital
Tom Daniels, OCOMD
Todd Stalbaum, OCOMD
Jennifer Jensen, OCOMD
Stan Paynter, Reedy Creek Emergency Services
Ed Hall, Aircare/Orlando Health
Dr. Edmara Nieves, ORHS Resident
Tom Smothers, Ocoee Fire Department
Bob Eberhart, American Ambulance

APPROVED:

Next Meeting: Wednesday, August 5, 2015 at 10:00 a.m. at Health Services Administration Conference Room
2002-A E. Michigan St. Orlando, FL 32806
## Orange County Emergency Medical Services
### Operations Committee Meeting

**Date:** July 1, 2015

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<tbody>
<tr>
<td>1.</td>
<td>Welcome and Approval of the Minutes</td>
<td>Chair Richard Nettles welcome attendees. The minutes from the June 2015 meeting were presented. Stan Paynter motioned to approve and Larry Marshall seconded. The minutes were approved.</td>
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<td>2.</td>
<td>MCI Management Presentation</td>
<td>Todd Stalbaum with Orange County EMS/Office of the Medical Director gave a presentation on MCI management tools in regards to patient tracking. He presented an electronic version of tracking and a more manual version using an erasable form. Discusssed the pros and cons of each with the group. If anyone wants to begin utilizing the manual form version these can be provided.</td>
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<td>3.</td>
<td>Old Business</td>
<td>Tom Daniels informed everyone that the process was reviewed again and that every hospital and EMS agency has an assigned infection control person. Reporting is the major fail point. Infections need to be reported back from the hospital to the affected EMS care providers as well as to the Health Department. An additional step that will help close the loop is to contact the Orange County EMS Office so that the proper entities can be notified of who was involved in the call. Tom has solicited who the person is at each agency and is composing a contact list. Dr. Hale stated that the Health Department is going to start reaching out to the EMS office with these types of cases as well. Sarah Matthews with the EPI office within the Health Department will be at the August 5, 2015 Operations meeting to discuss this further.</td>
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<td></td>
<td>A. Notification Procedures for Infectious Diseases</td>
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<td>B. Active Shooter</td>
<td>The Medical Director Bulletin on Active Shooter information has been released via CentreLearn.</td>
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<td>C. Health Data Exchange</td>
<td>Chief McGrew with Winter Garden FR talked with ESO about their contract structure and they changed some items. Florida Hospital is close to signing the agreement and ORMC is getting closer. HCA is also working on it.</td>
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<td>D.</td>
<td>Offload Reports</td>
<td>Chief Buffkin presented the most recent OCFR Offload Reports. Health Central Hospital’s offload times doubled in June and are now frequently 45 minutes and above. Winter Park Hospital has experienced significant changes as well in offload times. Heather with Florida Hospital Orlando spoke about the triage process improvements they have been making and faster offload times.</td>
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<td>E.</td>
<td>Approval of Ops Co Chair</td>
<td>A motion was made to appoint Hezedeon Smith from Orlando Fire Department as the Operations Committee Co-Chair. The motion to approve was made by Matt McGrew and Stan Paynter A vote was taken and Chief Smith was appointed.</td>
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<td>4.</td>
<td>New Business</td>
<td>The suggestion had been made several times to change the start time of the meetings from 10:30 a.m. to 10:00 a.m. as the Medical Control meetings are ending earlier than they used to and this will cut down on the idle time between. Stan Paynter motioned and Matt McGrew seconded this motion. A vote was taken and passed to change the start time to 10:00 a.m. for future meetings. Notification of this change will be sent out.</td>
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<td>5.</td>
<td>Other Business</td>
<td>The OCFR Preceptor Academy still has a few spaces if any agency is interested. Winter Garden and Ocoee Fire Departments toured Florida Hospital Winter Garden which is still under construction. They listened to and incorporated design ideas from past Operations meetings which have made the parking and stretcher staging areas look very promising. Dr. Hunter stressed the importance of this and hospitals coordinating with EMS to find out what makes the most sense from a design standpoint. Kenzie with Apopka will ask their COO to attend a future meeting or provide plans for this purpose. Their ED has begun construction and are minus four beds currently but in the long run this will help ease their offload issues. Chief Buffkin pointed out though that their ED does not usually have long offload times.</td>
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**Orange County Emergency Medical Services**  
**Operations Committee Meeting**  

Date: July 1, 2015

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<td>6.</td>
<td>Adjournment</td>
<td>Florida Hospital Kissimmee’s Tower opens on July 7th. It doesn’t affect EMS very much but it is a nice improvement for patients. Dr. Hale mentioned that Jennifer Jensen distributed the most recent Health Department Epidemiology Report and those will continue to be distributed to the committee. Susan Ono stated that the new trauma alert handoff process is going well and that she emailed information to Tom Daniels to distribute to the EMS agencies. They are also looking at the under triage rate and trying to make improvements. Richard Nettles announced that Clincon 2015 is the second week of July. Dr. Hunter is lecturing, Dr. Dragoo will be involved in addition to Dr. Dalton. Orlando and Orange County Fire Rescue both have teams in the ALS competition.</td>
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<td>7.</td>
<td>Next Meeting</td>
<td>The meeting was adjourned at 11:45 am. The next meeting will be held on Wednesday, August 5, 2015 at 10:00 a.m.</td>
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Orange County Emergency Medical Services
Operations Committee Meeting

Date: August 5, 2015
Meeting called to order by: Richard Nettles
Minutes transcribed by: Carmen Weatherford

Location: Health Services Administration
2002-A E. Michigan St.
Orlando, FL 32806
Time: 10:00 am
Meeting adjourned at: 11:28 a.m.

Attendance:
Dr. Christopher Hunter, OCOMD
Dr. Steve Hale, FDOH-Orange
Chief Jose Gainza, WGFD
Richard Nettles, FLHEMS
Dr. Sal Silvestri, OCOMD/ORHS Residency Program
Chief Kimberly Buffkin, OCFR
Chief Hezedean Smith, OFD
Devry Aldaz, FH Winter Garden
Dr. Maurice Mascoe, OCOMD/Health Central Hospital
Larry Marshall, RMA
Richard Clow, ORHS-Air Care
Scot Metcalf, Osceola Regional-Hunters Creek
Susan Ono, ORMC
Jennifer Jensen, OCOMD
Ann Marie Wood, Osceola Regional
Tom Daniels, OCOMD
Ed Hall, Aircare/Orlando Health
Lt. Lindsey Ferrell, GOAA
Tom Smothers, Ocoee FD
Jessica Monterrey, OCOMD
Chief Joseph McCluan, OFD
Dr. Amanda Stone, ORMC Resident
Dr. Ayanna Walker, OCOMD EMS Fellow
Stan Paynter, Reedy Creek Emergency Services
Carlos Carrasco, ORMC
Sarah Matthews, Dept. of Health, Orange County
Jen Morton, FH Celebration

APPROVED: 

Next Meeting: Wednesday, September 2, 2015 at 10:00 a.m. at Health Services Administration Conference Room
2002-A E. Michigan St. Orlando, FL 32806
# Emergency Medical Services Operations Committee Meeting

**Date:** August 5, 2015

<table>
<thead>
<tr>
<th>ITEM</th>
<th>TOPIC</th>
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<th>PARTIES</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Welcome and Approval of the Minutes</td>
<td>Chair Richard Nettles welcome attendees. The minutes from the July 2015 meeting were presented and approved.</td>
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<td>2.</td>
<td>Old Business</td>
<td>Notification Procedures for Infectious Diseases were discussed and Dr. Sarah Matthews from the Orange County Health Department announced that they will add another level of notification to the current procedures by notifying the Office of the Medical Director. They are also responsible for making sure proper follow up is done regarding notifications to anyone possibly exposed to infectious diseases.</td>
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<td>Delayed Offload Report</td>
<td>Orange County Fire Rescue provided their delayed offload report. There have been some improvements across the board and Health Central Hospital is now at 17% of offloads over 45 minutes which is down from 20% the previous month.</td>
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<td>ESO Update</td>
<td>Tom Daniels asked everyone in attendance to do their best to encourage their hospital or agency to finalize the ESO agreements that are out there so that we can move forward with data integration.</td>
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<td>3.</td>
<td>New Business</td>
<td>Representatives from Florida Hospital Apopka and Emde showed blueprints and construction plans for the new hospital. Feedback from attendees was provided.</td>
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<td>Florida Hospital Apopka ED Floor Plans</td>
<td>Not discussed.</td>
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<td>STEMI Modems</td>
<td>The Active Shooter Variance has been distributed to all EMS agencies.</td>
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<td>4.</td>
<td>EKG Handoff - HCH</td>
<td>Health Central Hospital is working on a process where EKG's will be handed off either through someone or directly to the ED physician when an EMS crew brings a patient in. This is to avoid the possibility the EKG will be placed in the chart and later found.</td>
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<td>5.</td>
<td>Charles C. Hall Award</td>
<td>Nominations/applications are being accepted for the Charles C. Hall Award through the end of August. This prestigious award is given out yearly.</td>
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<td>6.</td>
<td>Other</td>
<td>Discussion ensued about safety alerts being called in the field and how helpful it can be for the hospital to get a &quot;safe room&quot; ready to receive the patient. This will be added to the agenda for the next meeting.</td>
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<td>7.</td>
<td>Announcements</td>
<td>Larry Marshall announced that they are merging with American Medical Response. Operations at this time will remain the same. He will provide updates as they become available.</td>
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<td>8.</td>
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<td>Richard Nettles shared a map of Florida Hospital Kissimmee's campus design for review. He will also provide to the group via email.</td>
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<td>9.</td>
<td>Adjournment</td>
<td>The meeting was adjourned at 11:28 am.</td>
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<td>10.</td>
<td>Next Meeting</td>
<td>The next meeting will be held on Wednesday, September 2, 2015 at 10:00 a.m.</td>
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Orange County Emergency Medical Services
Operations Committee Meeting

Date: September 2, 2015
Location: Health Services Administration
2002-A E. Michigan St.
Orlando, FL 32806

Meeting called to order by: Richard Nettles
Time: 10:00 am

Minutes transcribed by: Jennifer Jensen
Meeting adjourned at: 11:28 a.m.

Attendance:
Dr. Steve Hale, FDOH-Orange
Chief Jose Gainza, WGFD
Richard Nettles, FLHEMS
Chief Kimberly Buffkin, OCFR
Chief Hezedean Smith, OFD
Devry Aldaz, FH Winter Garden
Larry Marshall, RMA
Richard Clow, ORHS-Air Care
Scot Metcalf, Osceola Regional-Hunters Creek
Susan Ono, ORMC
Tom Daniels, OCOMD
Lt. Lindsey Ferrell, GOAA
Tom Smothers, Ocoee FD
Jessica Monterrey, OCOMD
Chief Joseph McCluan, OFD
Jennifer Jensen, OCOMD

Stan Paynter, Reedy Creek Emergency Services
Brian McGlone, OVAMC
Fateh Khalsa, OCFR
David Lykens, American Ambulance
Elizabeth Wilson, Nova, MS4, DOH Orlando
Paulette Coleman, FL Hosp WP
Dr. Alfredo Vargas, APH
Fred Boisvert, Veterans Administration
Susan Jackson, FH for Children
Todd Stalbaum, OCOMD
Dr. Ryan Queen, Resident, ORMC
Dr. Veronica Sikka, Veterans Administration
William Steele, OCFR
Brandy Hershberger, Osceola Regional
Karen Hunter, Kissimmee FD

APPROVED: [Signature]

Next Meeting: Wednesday, September 2, 2015 at 10:00 a.m. at Health Services Administration Conference Room
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<td>Chair Richard Nettles welcome attendees. The minutes from the August 2015 meeting were presented and approved.</td>
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<td>2.</td>
<td>Old Business</td>
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<td>a.</td>
<td>Delayed Offload Report</td>
<td>Chief Buffkin provided the delayed offload report. There was an increase in 500 calls in the month of August. Health Central Hospital's offload times have decreased and improved. ORMC, FH Orlando and Winter Park Hospital are staying steady with improved offload times.</td>
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<td>b.</td>
<td>ESO Update</td>
<td>Richard Nettles announced that Florida Hospital/Adventist signed their contrat. Ocoee FD and Reedy Creek Fire are in the process of signing as well, so progress is being made.</td>
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<td>c.</td>
<td>STEMI Modem Replacement Deadline</td>
<td>Tom Daniels reminded everyone that STEMI Modems are still part of protocol and encourages everyone to get ahead of modem replacement, as this will need to be done very soon.</td>
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<td>3.</td>
<td>New Business</td>
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<td>a.</td>
<td>VA Hospital Presentation and Update</td>
<td>Representatives from the VA provided a presentation on their plans moving forward with finishing construction, opening the ED, etc. Chief McCluan asked for a copy of their policies to education people on criteria that the VA uses. The group also asked if there would be a helipad. It will in fact be outside of the ED. Right now the main goal is to get the care clinic operational.</td>
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<td>b.</td>
<td>Emerging Infectious Diseases Cards</td>
<td>Dr. Hale distributed an infectious disease informational guide for reference and communications purposes.</td>
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<td>c.</td>
<td>OFD Process to Pare Down Glucagon Supply – Chief Smith</td>
<td>Orlando Fire Department is taking steps to pare down their Glucagon supply so that less stock expires and more is utilized and available in the areas it really needs to be. This will mean some units will carry less Glucagon, whereas a few units will receive more. Chief Smith outlined the plan in greater detail.</td>
<td>Orlando Fire Department</td>
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<td>d.</td>
<td>Learning Management System (LMS) Merger – Dr. Hunter</td>
<td>Dr. Hunter provided an update on CentreLearn. Their parent company is Red Vector. The current plan seems to be to create a product offering the best CentreLearn and Target Solutions has to offer. The funding we have spent on our contract with CentreLearn however cannot be reallocated at this time to another platform. Further updates will be provided.</td>
<td>Orlando Fire Department</td>
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<td>e.</td>
<td>Reaffirmation on HAZMAT Alerts – Dr. Silvestri</td>
<td>Dr. Silvestri reaffirmed the need to issue HAZMAT alerts when indicated. It just takes one single event (i.e. one patient pesticide consumption) to shut down an entire ED and effect the system.</td>
<td>Orlando Fire Department</td>
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<td>f.</td>
<td>Need for ED Night Shifts to Use EMResource – Todd Stalbaum</td>
<td>Todd Stalbaum emphasized how important it is for ED night shifts to be familiar with and able to update EMResource with status updates. The OCOMD office is available to show staff how to properly do this if needed.</td>
<td>Orlando Fire Department</td>
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<td>g.</td>
<td>Triage Tags and Best Practices – Lindsey Ferrell and Todd Stalbaum</td>
<td>Lt. Ferrell with GOAA announced an upcoming downcraft exercise and provided examples of a triage tag system they will be using during it. The exercise will be held October 28 and 29, 2015. Todd Stalbaum emphasized that in general we are fairly weak in utilizing triage tags in EMS and during an MCI it would be nearly impossible to implement them without some experience. This is a good opportunity to test them out and become comfortable with them.</td>
<td>Orlando Fire Department</td>
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<td>h.</td>
<td>MCI Major Communications Plan – Todd Stalbaum</td>
<td>Todd Stalbaum provided a copy of the MCI Major Communication Plan for review and comments. Chief Gainza will also provide a copy to the Communications Ops group meeting he would be attending in the afternoon.</td>
<td>Orlando Fire Department</td>
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<td>i.</td>
<td>Distribution of Contact List for OCOMD Office</td>
<td>Tom Daniels distributed an updated Office of the Medical Director contact list to the group.</td>
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<td>j.</td>
<td>Other Business</td>
<td>Hurricane Season is upon us. Please take note and be prepared. EMS Grant Applications were distributed. Please submit applications and/or contact Crystal Ford with any questions at 407-836-9392.</td>
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<td>k.</td>
<td>Announcements</td>
<td>The EMLRC has an ITLS Instructor course training opportunity coming up where numerous instructors will receive certification. Please contact the EMLRC directly for more details. Dr. Phillip Hospital is undergoing construction and delays may be expected in the next 4-6 weeks. However, eventually this will lead to improved flow. Scot Metcalf announced that Osceola’s ED will undergo a big expansion next year. They are also moving forward with a comprehensive stroke center. Dr. Hale announced an upcoming online Amoeba summit. Tom Daniels can provide more information to those that are interested.</td>
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<td>l.</td>
<td>Adjournment</td>
<td>The meeting was adjourned at 11:35 am.</td>
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<td>m.</td>
<td>Next Meeting</td>
<td>The next meeting will be held on Wednesday, October 7, 2015 at 10:00 a.m.</td>
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Orange County Emergency Medical Services
Operations Committee Meeting

Date: October 7, 2015
Location: Health Services Administration
2002-A E. Michigan St.
Orlando, FL 32806

Meeting called to order by: Richard Nettles
Time: 10:00 am

Minutes transcribed by: Jennifer Jensen
Meeting adjourned at: 11:20 am

Attendance:
Dr. Chris Hunter, OCOMD
Dr. Steve Hale, FDOH-Orange
Chief Jose Gainza, WGFD
Richard Nettles, FLHEMS
Chief Kimberly Buffkin, OCFR
Chief Hezedean Smith, OFD
Larry Marshall, RMA
Richard Clow, ORHS-Air Care
Scot Metcalf, Osceola Regional-Hunters Creek
Susan Ono, ORMC
Tom Daniels, OCOMD
Lt. Lindsey Ferrell, GOAA
Jessica Monterrey, OCOMD
Jennifer Jensen, OCOMD

Approved:

Next Meeting: Wednesday, November 4, 2015 at 10:00 a.m. at Health Services Administration Conference Room
2002-A E. Michigan St. Orlando, FL 32806
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<td>Chairman Richard Nettles welcome attendees. The minutes from the September 2015 meeting were presented, reviewed, and approved by the committee.</td>
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<td>2.</td>
<td>Presentation</td>
<td>Lois Tanner provided a presentation of the products she now has available for EMS and left her contact information for the group.</td>
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<td>3.</td>
<td>Old Business</td>
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<td>a.</td>
<td>Delayed Offload Report</td>
<td>Chief Buffkin provided the delayed offload report for Orange County Fire Rescue. Offload times have decreased and are looking great.</td>
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<td>b.</td>
<td>ESO Update</td>
<td>Dr. Hunter announced that more agencies and hospitals have signed their agreements and the logistical portion of determining how everything will work is now beginning to commence. Updates will be provided at future meetings.</td>
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<td>c.</td>
<td>MCI Major Communications Plan – Todd Stalbaum</td>
<td>Discussion tabled until a future meeting.</td>
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<td>4.</td>
<td>New Business</td>
<td>Dr. Hunter mentioned that the bulletin on Glucagon use was sent to the agencies.</td>
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<td>Chief Smith with OFD spoke about an issue they are addressing with property being left on scene. A temporary fix has been reached in cases where a wheelchair for example needs to be left on the scene when a patient is transported. ORMC has started providing crews with locks to secure patient items on scene. Then the items can be cleaned if needed and brought to the hospital at some point for the patient's discharge.</td>
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<td>5.</td>
<td>Announcements</td>
<td>Dr. Silvestri announced that Dr. Walker and Dr. Tann are working on a quality improvement initiative in the form of a revised abbreviated patient report and are asking agencies for input. The intent is to capture information called in by the crew and then can have information filled in to it later. ED staff will also be able to add information to it as well. Discussion ensued.</td>
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<td>Lt. Ferrell with GOAA mentioned a drill on October 28th where they will evaluate the triage and patient transport portion of an MCI. Other agencies and representatives from the Office of the Medical Director will be participating.</td>
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<td>Dr. Hale from the OC Health Department let everyone know that flu shots are being distributed at this time.</td>
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<td>John Bixler, Bureau Chief of EMS is retiring this week. Steve McCoy will be the Interim Administrator for the Dept. of Health.</td>
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<td>Richard Nettles expressed condolences regarding the passing of two former Florida Hospital employees who were killed in a motorcycle accident. He announced their funeral dates as well.</td>
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<td>Rick Clow with Air Care reminded everyone of their upcoming course being held on Oct. 16/17, 2015.</td>
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<td>Florida Hospital East has opened their pediatric emergency department and are beginning to see more and more patients. They have mid-level providers currently staffing this area but will soon have physician available 24/7.</td>
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<td>Lt. Ferrell with GOAA asked which agencies are still using nitrous and how they are administering it. Discussion ensued.</td>
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<td>6.</td>
<td>Adjournment</td>
<td>The meeting was adjourned at 11:20 am.</td>
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<td>7.</td>
<td>Next Meeting</td>
<td>The next meeting will be held on Wednesday, November 4, 2015 at 10:00 a.m.</td>
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MINUTES OF THE
ORANGE COUNTY HEALTH FACILITIES AUTHORITY'S MEETING

Date: Wednesday, March 25, 2015
Location: Conference Room 105, Orange County Administration Center, 201 S. Rosalind Avenue, Orlando, FL

Members Present: Chairman William Forness, Len Habas, Robert Szafranski, and Yvonne Holmes.

Others Present: Counsel to Authority Michael Ryan, of Lowndes, Drosdick, Doster, Kantor & Reed, P.A. ("LDDKR"); Debbie Cecchetti, Assistant to Michael Ryan; Hank Keith and Irv Weinstein of Presbyterian Retirement Communities, Inc., Kerry Moynihan of HJ Sims, Fred Winterkamp and Danielle Philippe of Orange County Fiscal and Business Services, and David Moore of PFM.

AUTHORITY AGENDA ITEM 1: CALL TO ORDER, 7:33 a.m.

AUTHORITY AGENDA ITEM 2:

The Oath of Office was recited and executed by Leonard Habas and Robert Szafranski.

AUTHORITY AGENDA ITEM 3:

Minutes of the June 10, 2014 meeting of the Orange County Health Facilities Authority were unanimously approved by voice vote, without change or addendum.

AUTHORITY AGENDA ITEM 4:

Election of Officers.

Len Habas made a motion to elect William Forness as Chairman for the annual period ending December 31, 2015, or until a successor is elected. The motion was seconded by Robert Szafranski, and passed unanimously by voice vote.

Robert Szafranski made a motion to elect Leonard Habas as Vice Chair for the annual period ending December 31, 2015, or until a successor is elected. The motion was seconded by William Forness, and passed unanimously by voice vote.

AUTHORITY AGENDA ITEM 5:

Presentation by Presbyterian Retirement Communities, Inc. ("PRC") supporting request for bond issue. Mr. Keith related that PRC is requesting financing for the Westminster Winter Park Baldwin Park satellite campus to be constructed on a 7.5 acre site in Baldwin Park located less than one-half mile from Westminster Winter Park. The site was purchased for $4.7 million in November 2014. Phase One of the Baldwin Park facility will be comprised of 80 residential units and 40 skilled nursing units. Phase Two will be
comprised of 80 residential units. Construction of Phase Two will begin once the Phase One residential units reach approximately 80% occupancy. Entrance fees received from Phase One sales will be utilized to fund the construction of Phase Two. The 40 skilled nursing beds are being moved from the Westminster Winter Park Facility, which has 120 skilled nursing beds. The 40 remaining skilled nursing beds at Westminster will be remodeled to provide additional private independent living rooms and common areas. The Baldwin Park facility will be a two-story building containing approximately 58,000 square feet of space. Closing on the financing is scheduled for June 2015, construction commencing in August 2015, substantial completion of construction and units available for occupancy by October 2016 and stabilized occupancy achieved by May 2017. The financing is long-term, fixed-rate bonds with a 30-year maturity at 4% interest. The funds required for Phase I include $4,800,000 for land purchase which will be an equity contribution, and construction costs of $45,000,000. Borrowing is based upon what PRC can currently afford. They currently have 18 pre-sale contracts. They anticipate an “A-” rating.

Mr. Keith distributed to the Authority Members a letter from Presbyterian Retirement Communities to the Authority certifying as to certain facts necessary to support the Authority’s findings.

Mike Ryan reminded the Authority that his law partner, Becky Wilson of the Lowndes, Drosdick, Doster, Kantor & Reed, P.A. law firm, represents PRC in land use matters. This disclosure was made previously to the Authority and the Authority has waived the potential conflict inherent in that representation.

David Moore of PFM, Financial Advisor to PRC, stated that PRC has a strong financial history and credit rating and delivered to the Authority a Memorandum from PFM confirming those findings.

AUTHORITY AGENDA ITEM 6

TEFRA HEARING: William Forness, Chairman, read the TEFRA Hearing Script. copy attached. No one appeared at the hearing to protest against the issuance of the bonds and no one submitted a written statement against the issuance of the bonds.

Action: The TEFRA Hearing was pronounced concluded by William Forness.

AUTHORITY AGENDA ITEM #7

Consideration of Resolution:

Mike Ryan summarized the Resolution and the various Bond Documents to the Members of the Authority. Mr. Weinstein commented that the Interlocal Agreement was prepared due to the refinance of the 2010 D Bonds with St. John’s County bonds on property in St. Petersburg. These bonds are held by a private group at 3.15% interest rate. He also related that there is extra money in the bond issue which can be spent on related projects if the total monies for Baldwin Park are not spent in three years. There are also reserves
to cover any unexpected costs through a line of credit. The closing is anticipated in late May or early June, 2015.

Fred Winterkamp related that there are two new BOCC Members – Commissioner Bryan Nelson and Commissioner Victoria Siplin. He suggested that Mr. Weinstein visit with these Commissioners regarding the Resolution prior to the BOCC hearing on the same.

**Action:** Motion to accept the Resolution was made by Mr. Habas and seconded by Mr. Szafranski, and unanimously approved by voice vote.

**AUTHORITY AGENDA ITEM #8**

**Health Facilities Authority Website:**

Mr. Ryan informed the Members of the Authority that pursuant to Florida Statutes Section 189.069 all Special Districts in Florida must maintain a website as of October 1, 2015. He related that there is no penalty attached to the statute in the event of failure to comply. The State has a website listing all Special Districts. The Statute states that it can be a separate website or reflected on a local government website. There are 30 health facilities authorities listed on the State’s website. Escambia, Polk and Pinellas currently have separate sites. The Health Facilities Authority is currently linked to Lowndes, Drosonick, Doster, Kantor & Reed, P.A.; but should be linked to Orange County. Mike reported that the Orange County Research and Development Authority paid to have its own website set up. Fred Winterkamp queried as to how information was to be kept current. Mr. Habas suggested that a budget item be established to set up and maintain a website for the Orange County Health Facilities Authority. Mr. Winterkamp will discuss the options with the Legal Department as to whether it is preferential to link to the Orange County website or have a separate website established.

**Action:** The decision to set up a separate website or to link to Orange County was tabled until the next Authority meeting.

**AUTHORITY AGENDA ITEM #9**

**Budget:**

Mr. Ryan related that a Budget was never created or passed for the fiscal year 2014 because no Authority meetings were held. He distributed a proposed Budget for fiscal year 2014 that also reflects actual expenditures. He also distributed a proposed Budget for fiscal year 2015 with proposed/anticipated expenditures.

**Action:** Mr. Habas made a motion that the 2015 Budget be revised to contemplate $30,000.00 for legal, state filing fees, publication, copies, long distance calls, bank fees, etc., $10,000.00 for Audits & Post-Issuance Compliance, $5,000.00 for assisting borrowers with issuance costs and $3,000.00 for website development. Mr. Szafranski seconded the motion and it was unanimously approved by voice vote.
AUTHORITY AGENDA ITEM #10

Other Business: There was a discussion regarding Dr. Taylor’s term expiring. Mr. Ryan related that Dr. Taylor would continue to serve until a replacement was appointed.

Mr. Forness advised Members to be sure to complete and submit their Financial Disclosure forms to the County in a timely manner to avoid penalty.

Members attended to the signing of the Resolution, TEFRA Minutes, Minutes of the prior meeting, and other documents requested in the course of business for the Authority.

AUTHORITY AGENDA ITEM #11

ADJOURNMENT: Mr. Habas made a motion to adjourn the meeting. Robert Szafranski seconded the motion, which was passed by unanimous voice vote. The meeting was adjourned at 9:40 a.m.

ATTEST:

Leonard H. Habas, Vice Chairman

Attachments:

Resolution
Oath of Office – Leonard Habas and Robert Szafranski
TEFRA Hearing Minutes
2015 Budget (as revised at the Meeting)
PRC Letter Re: Resolution
PRM Memo Re: Resolution
OATH OF OFFICE FOR ORANGE COUNTY HEALTH

FACILITIES AUTHORITY MEMBER

I do solemnly swear that I will support, protect, and defend the Constitution and Government of the United States and of the State of Florida; that I am duly qualified to hold office under the Constitution of the state; and that I will well and faithfully perform the duties of a member of the Orange County Health Facilities Authority on which I am now about to enter. So help me God.

Dated this 25th day of March, 2015.

Leonard Habas

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this 25th day of March, 2015, by LEONARD HABAS, who is personally known to me or produced ____________________________ for identification.

Deborah E. Cecchetti
Notary Public
State of Florida
Printed Name: ____________________________
Commission expires: ____________________________

Deborah E. Cecchetti
NOTARY PUBLIC
STATE OF FLORIDA
Commission # EE876288
Expires 3/22/2017
OATH OF OFFICE FOR ORANGE COUNTY HEALTH FACILITIES AUTHORITY MEMBER

I do solemnly swear that I will support, protect, and defend the Constitution and Government of the United States and of the State of Florida; that I am duly qualified to hold office under the Constitution of the state; and that I will well and faithfully perform the duties of a member of the Orange County Health Facilities Authority on which I am now about to enter. So help me God.

Dated this 25th day of March, 2015.

ROBERT JOHN SZAFRANSKI

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this 25th day of March, 2015, by ROBERT JOHN SZAFRANSKI, who is personally known to me or produced DRIVERS LICENSE for identification.

DEBORAH E. CECCHETTI
Notary Public
State of Florida
Printed Name: _____________________________
Commission expires: ______________________

DEBORAH E. CECCHETTI
NOTARY PUBLIC
STATE OF FLORIDA
Comm# EEB76285
Expires 3/22/2017
MINUTES OF A PUBLIC HEARING of the ORANGE COUNTY HEALTH FACILITIES AUTHORITY held in Room 105 at the Orange County Administration Center, 201 South Rosalind Avenue, Orlando, Florida, at 7:30 A.M. on Wednesday, March 25, 2015.

The Orange County Health Facilities Authority (the “Authority”) held a public hearing with the following members present:

William Forness, Chairman
Leonard Heaslip, Vice-Chairman
Trebor S. Frantuchi, Member
Vondel Holmes, Member

Absent: Peter Taylor

At 7:30 A.M., the Chairman of the Authority called the public hearing to order. The Chairman stated that the purposes of the Authority’s meeting included conducting a public hearing pursuant to published notice as required by law (Section 147(f) of the Internal Revenue Code of 1986, as amended) regarding approving the issuance by the Orange County Health Facilities Authority of its Revenue Bonds (Presbyterian Retirement Communities Project), Series 2015, in an aggregate principal amount not to exceed $75,000,000 and providing an Effective Date.

The Chairman stated that the proceeds of the Bonds will be loaned or paid to Presbyterian Retirement Communities, Inc., a Florida not-for-profit corporation, and certain affiliated corporations and that the proceeds of the Bonds will be used for the purposes described in said notice.

The Chairman stated that the notice of the public hearing was published on February 21, 2015 in The Orlando Sentinel, a newspaper of general circulation in Orange County, Florida. The Chairman presented the publisher’s affidavit for the above-described publication, with newspaper clipping attached (a copy of which is attached hereto as Exhibit A), which affidavit shall be placed on file in the office of the Authority as part of the permanent records of the Authority.

The Chairman then announced that all interested persons wishing to contend for or protest against the issuance of the Bonds would be heard and that all oral or written statements would be considered.
All interested persons wishing to speak were then given the full opportunity to be heard; the persons so speaking were as follows:

NAME  ADDRESS

No person requested to speak.

All interested persons wishing to file written statements were given the full opportunity to do so; the persons filing written statements were as follows:

NAME  ADDRESS

No written statements submitted

Copies of all such written statements, if any, are attached hereto.

Prior to the public hearing, the Orange County Authority solicited written statements from interested persons pursuant to an invitation set forth in the public notice referred to above; the persons filing written statements with the Orange County Authority pursuant to such invitation were as follows:

NAME  ADDRESS

No written statements were submitted

Copies of all such written statements, if any, are attached hereto.

Thereupon, after all persons desiring to speak or submit written statements had been permitted to do so, the Chairman stated that the public hearing on the proposed issuance of the Bonds was concluded.

Dated this 25th day of March, 2015

[Seal]

Attest:

[Signature]

[Seal]

[Signature]
EXHIBIT "A"

PUBLISHER'S AFFIDAVIT
STATE OF FLORIDA
COUNTY OF ORANGE

Before the undersigned authority personally appeared
Sheri Schmitz; Adeliris DelValle; Charity Casas; Pam Arnold; Brian Hall, who on oath says that he or she is an Advertising Representative of the ORLANDO SENTINEL, a DAILY newspaper published at the ORLANDO SENTINEL in ORANGE County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter of 11150-Public Hearing Notice, March 25, 2015 was published in said newspaper in the issues of Feb 21, 2015.

Affiant further says that the said ORLANDO SENTINEL is a newspaper published in said ORANGE County, Florida, and that the said newspaper has heretofore been continuously published in said ORANGE County, Florida, each day and has been entered as periodicals matter at the post office in ORANGE County, Florida, in said ORANGE County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

Sworn to and subscribed before me on this 23 day of February, 2015, by Sheri Schmitz; Adeliris DelValle; Charity Casas; Pam Arnold; Brian Hall, who is personally known to me or who has produced identification.

[Signature of Affiant]

[Signature of Notary Public]

Name of Notary, Typed, Printed, or Stamped

DEBORAH M. TONEY
NOTARY PUBLIC
STATE OF FLORIDA
MY COMMISSION # 971-18719
EXPIRES: November 18, 2017
ORANGE COUNTY HEALTH FACILITIES AUTHORITY  
BUDGET  
Projected For 10/1/14 - 9/30/15

<table>
<thead>
<tr>
<th></th>
<th>FY2015 PROJECTED</th>
<th>AS OF 2/28/15 FY2015 ACTUAL</th>
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</thead>
<tbody>
<tr>
<td>Amount in Reserve 10/1/14</td>
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</tr>
<tr>
<td>Projected Revenues</td>
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<td>$0.00</td>
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<tr>
<td>Amount in Reserve Available for FY ending 9/30/14, and future fiscal years</td>
<td>$281,413.37</td>
<td>$281,413.37</td>
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<tr>
<td>Projected Expenses (for FY ending 9/30/15)</td>
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<td></td>
</tr>
<tr>
<td>Surplus Funds to County</td>
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<td>Administrative Expenses (Legal, State filing fees, publication, copies, long distance, bank fees, etc)</td>
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<td>Authority Website</td>
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<tr>
<td>Projected Balance as of 9/30/15*</td>
<td>$233,413.37</td>
<td>$270,601.50</td>
</tr>
</tbody>
</table>

*Projected Balance as of 9/30/15:

FY2015: $281,413.37

AS OF 2/28/15: $270,601.50
February 11, 2015

Orange County Health Facilities Authority
Orlando, Florida

Ladies and Gentlemen:

In connection with our application to you for your issuance of not to exceed $75,000,000 of Revenue Bonds (Presbyterian Retirement Communities Project), Series 2015, please take this as our certification to you that Refunding the Refunded Bonds and undertook the Project will provide or preserve gainful employment.

Orange County and other jurisdictions in which the Obligated Group's continuing care retirement communities are located will be able to cope satisfactorily with the impact of the Project and will be able to provide or cause to be provided when needed, the public facilities, including utilities and public services, that will be necessary for the construction, operation, repair and maintenance of the Project and on account of any increases in population or other circumstances resulting therefrom.

The costs to be paid from the proceeds of the Bonds shall be costs of a project within the meaning of the Financing Act. The Project shall constitute a health care facility within the meaning of the Financing Act. The facilities owned by the Obligated Group on which proceeds of the Bonds will be spent and on which proceeds of the Refunded Bonds have been spent are "health facilities" within the meaning of the Act.

Each corporation composing the Obligated Group is a Florida not-for-profit corporation described in Section 501(c)(3) of the Code.

The Obligated Group and three of its health facilities (within the meaning of the Act, viz., Westminster Baldwin Park (to be constructed), Westminster Towers and Winter Park Towers) are located within the jurisdiction of the Issuer, and there will be a benefit or a cost savings to the health facilities located within its jurisdiction if the Issuer issues the Bonds for such health facilities to finance projects for such health facilities or for other members of the Obligated Group who are other not for profit corporations under common control with Westminster Baldwin Park, Winter Park Towers and Westminster Towers but located outside the geographical limits of the Issuer.

The facility to be constructed at Westminster Baldwin Park will include 40 skilled nursing facility beds which does not require a Certificate of Need. Presbyterian Retirement Communities dba Westminster Winter Park has 120 skilled nursing care beds approved under Certificate of Need #1878. Forty (40) of such skilled nursing facility beds will be moved to the Westminster Baldwin Park facility from the existing 120 bed skilled nursing facility at Westminster Winter Park. The transfer of the skilled nursing facility beds has been approved by the State of Florida. No Certificate of Need is required in connection with any other part of the Project.

Capitalized terms used herein and not defined are used in the form of Resolution No. 2015-3/25 to be considered by the Authority at its meeting on March 25, 2015.

Very truly yours,

Henry T. Keitel
Chief Financial Officer
March 24, 2015

Memorandum

To: Orange County Health Facilities Authority
From: David Moore, Public Financial Management
Re: Presbyterian Retirement Communities – Series 2015 Bonds

Background
Orange County Health Facilities Authority (the “Authority”) plans to issue not to exceed $75 million of Revenue Bonds (Presbyterian Retirement Communities Project), Series 2015 (the “Bonds”). The Bonds will fund approximately $45 million in projects and related costs of issuance and reserves. In addition, the bonds may refund approximately $21 million in existing debt. Public Financial Management, Inc. (“PFM”) in its capacity as Financial Advisor to the Authority has reviewed the financial statements of the Presbyterian Retirement Communities Obligated Group (the “Obligated Group”) from the years 2012, 2013 and 2014. We have reviewed financial trends and metrics such as revenues, earnings, net assets, debt service coverage, debt to capitalization, and days cash on hand. The financial performance of the Obligated Group generally serves as an indication of the Obligated Group’s ability to pay debt service on the Bonds. We note the findings in the Bond resolution as required by statute are as follows:

Giving due regard to the Obligated Group’s financial statements and the ratio of the Obligated Group’s current assets to its current liabilities, net worth, earning trends, coverage of all fixed charges, the nature of its business and the industry in which it is involved, its inherent stability, and all other factors determinative of the Obligated Group’s capabilities, financial and otherwise, of fulfilling its obligations consistently with the purposes of the Act, the Obligated Group is financially responsible and fully capable and willing to fulfill its obligations under the Loan Agreement, including its obligation to make payments thereunder in the amounts and at the times required pursuant to the terms of the Loan Agreement and its obligation to operate, repair and maintain the Project at its own expense, and the Obligated Group is willing and capable of serving the purposes of the Act and of fully performing all other obligations and responsibilities imposed upon it pursuant to the provisions of the Loan Agreement.

PFM’s Findings
Based upon our review of the Obligated Group’s financial statements, PFM finds that the Obligated Group currently exhibits stable financial performance, indicating its ability to repay its obligations on the Bonds. PFM’s findings are thus consistent with the Bond resolution findings.

Disclosure
PFM’s services with respect to the issuance of the Bonds are limited solely to the matters set forth herein. Our findings are limited to financial statement review and we express no opinion as to any expected financial performance, or legal issues including satisfaction of statutory requirements or compliance with regulatory rules or procedures.
Resolution No. 2015-3/25

A RESOLUTION OF THE ORANGE COUNTY HEALTH FACILITIES AUTHORITY AUTHORIZING THE ISSUANCE OF NOT EXCEEDING $75,000,000 IN AGGREGATE PRINCIPAL AMOUNT OF REVENUE BONDS (PRESBYTERIAN RETIREMENT COMMUNITIES PROJECT), SERIES 2015 IN ONE OR MORE SERIES TO FINANCE, REFINANCE AND REIMBURSE THE COSTS OF ACQUIRING, CONSTRUCTING, IMPROVING AND EQUIPPING CERTAIN CONTINUING CARE RETIREMENT COMMUNITIES LOCATED WITHIN AND OUTSIDE OF ORANGE COUNTY; MAKING FINDINGS OF FACT; PROVIDING FOR THE LOAN OF THE PROCEEDS FROM THE SALE OF SUCH BONDS TO PRESBYTERIAN RETIREMENT COMMUNITIES, INC., PALM SHORES RETIREMENT COMMUNITY, INC., SUNCOAST MANOR, INC., WESLEY MANOR, INC., WESTMINSTER RETIREMENT COMMUNITIES FOUNDATION, INC. WESTMINSTER SERVICES, INC. AND WESTMINSTER SHORES, INC. TO FINANCE, REFINANCE AND REIMBURSE SUCH COSTS; PROVIDING FOR THE RIGHTS OF THE HOLDERS OF SUCH BONDS; PROVIDING FOR THE PAYMENT THEREOF; MAKING CERTAIN OTHER COVENANTS AND AGREEMENTS IN CONNECTION WITH THE ISSUANCE OF SUCH BONDS; APPROVING THE EXECUTION AND DELIVERY OF A BOND INDENTURE AND A LOAN AGREEMENT FOR SUCH BONDS; AUTHORIZING A NEGOTIATED SALE AND AWARD OF THE SALE OF THE BONDS WITHIN CERTAIN PARAMETERS; AUTHORIZING THE EXECUTION AND/OR DELIVERY OF AN INTERLOCAL AGREEMENT, A BOND PURCHASE AGREEMENT, AN OFFICIAL STATEMENT AND OTHER INSTRUMENTS WITH RESPECT TO THE BONDS; TAKING CERTAIN OTHER ACTIONS WITH RESPECT TO THE BONDS; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE ORANGE COUNTY HEALTH FACILITIES AUTHORITY, as follows:

SECTION 1. AUTHORITY FOR THIS RESOLUTION. This resolution, hereinafter called this “instrument,” is adopted pursuant to the provisions of Chapter 154, Part III (the “Act”), Chapter 159, Part II, Florida Statutes, as amended (the “Financing Act”) and other applicable provisions of law (collectively, the “Enabling Acts”).

SECTION 2. DEFINITIONS. Unless the context otherwise requires, the terms used in this instrument shall have the meanings specified in the Bond Indenture (the “Bond Indenture”), by and between the Orange County Health Facilities Authority (the “Issuer”) and Wells Fargo Bank, National Association, as trustee thereunder (the “Trustee”), and the Loan Agreement (the “Loan Agreement”), by and among the Issuer and Presbyterian Retirement Communities, Inc., Palm Shores Retirement Community, Inc., Suncoast Manor, Inc., Wesley Manor, Inc., Westminster
Retirement Communities Foundation, Inc., Westminster Services, Inc. and Westminster Shores, Inc. (collectively, the "Obligated Group"), each a Florida not-for-profit corporation described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), attached hereto as Exhibits "A" and "B," respectively.

SECTION 3. FINDINGS. It is hereby found, ascertained, determined and, declared as follows:

A. The Issuer is authorized by the Act to make and execute the Bond Indenture, the Loan Agreement, and any other financing agreements, contracts, deeds and other instruments necessary or convenient for the purpose of facilitating the financing, refinancing and reimbursing of the acquisition, construction, improvement and equipping of projects as defined in the Financing Act, including machinery, equipment, land, rights in land and other appurtenances and facilities related thereto, to the end that the Issuer will be able to promote the economic growth of the State of Florida, increase opportunities for gainful employment, promote the advancement of health care and the economic development of the State of Florida, and otherwise contribute to the general welfare of the State of Florida and its inhabitants, and to finance, refinance and reimburse the cost of such projects by the issuance of revenue bonds.

B. The Obligated Group by its application to the Issuer has requested the Issuer to issue its Revenue Bonds (Presbyterian Retirement Communities Project), Series 2015 in one or more series (the "Bonds") in the aggregate principal amount of not exceeding $75,000,000 for the purpose of refinancing bond indebtedness issued by other governmental bodies for which the Obligated Group is responsible to pay (specifically, the outstanding St. Johns County Industrial Development Authority Revenue Bonds (Presbyterian Retirement Communities Project), Series 2010B (the "Refunded Bonds")) and reimbursing, acquiring, constructing, improving and equipping certain continuing care retirement communities located in and outside of Orange County (the "Project").

C. The Issuer is a "public agency," as defined in the Florida Interlocal Cooperation Act of 1969, Section 163.01, Florida Statutes, as amended (the "Interlocal Act") and is authorized under the Interlocal Act to enter into agreements with other public agencies to exercise jointly with such other public agencies any power, privilege or authority which the Issuer and such other public agencies share in common and which each might exercise separately.

D. Refunding the Refunded Bonds and undertaking the Project is authorized by the Enabling Acts and is appropriate to the needs and circumstances of, and shall make a significant contribution to the economic growth of Orange County, Florida (the "County"), shall provide or preserve gainful employment, and shall serve a public purpose by improving health care and by advancing the economic prosperity and the general welfare of the State of Florida and its people as stated in the Act.

E. The Issuer is a "local agency" within the meaning of Section 159.27(4), Florida Statutes.

F. The County and the other jurisdictions in which the continuing care retirement communities are located (based upon representations of the Obligated Group) will be able to cope satisfactorily with the impact of the Project and will be able to provide, or cause to be provided
when needed, the public facilities, including utilities and public services, that will be necessary for
the construction, operation, repair, and maintenance of the Project and on account of any increases
in population and other circumstances resulting therefrom.

G. The costs to be paid from the proceeds of the Bonds shall be costs of a project within
the meaning of the Financing Act. The Project shall constitute a health care facility within the
meaning of the Financing Act. The facilities owned by the Obligated Group on which proceeds of
the Bonds will be spent and on which proceeds of the Refunded Bonds have been spent are "health
facilities" within the meaning of the Act.

H. The Enabling Act encourages and authorizes the Issuer to issue the Bonds and to
expend the proceeds thereof in the manner described in the Bond Indenture and the Loan
Agreement.

I. Each corporation composing the Obligated Group is a Florida not-for-profit
corporation described in Section 501(c)(3) of the Code, and the issuance of the Bonds and
disbursement of the proceeds thereof to or on behalf of the Obligated Group in the manner set forth
in the Bond Indenture and the Loan Agreement serve a paramount public purpose and any private
benefit that might accrue therefrom is only incidental to the paramount public purposes of
improving health care in the County and the State of Florida which is served by the issuance of the
Bonds and the expenditure of the proceeds thereof in the manner provided in the Bond Indenture
and the Loan Agreement.

J. Giving due regard to the Obligated Group’s financial statements and the ratio of the
Obligated Group’s current assets to its current liabilities, net worth, earning trends, coverage of all
fixed charges, the nature of its business and the industry in which it is involved, its inherent
stability, and all other factors determinative of the Obligated Group’s capabilities, financial and
otherwise, of fulfilling its obligations consistently with the purposes of the Act, the Obligated
Group is financially responsible and fully capable and willing to fulfill its obligations under the
Loan Agreement, including its obligation to make payments thereunder in the amounts and at the
times required pursuant to the terms of the Loan Agreement and its obligation to operate, repair and
maintain the Project at its own expense, and the Obligated Group is willing and capable of serving
the purposes of the Act and of fully performing all other obligations and responsibilities imposed
upon it pursuant to the provisions of the Loan Agreement.

K. Adequate provision is made under the provisions of the Loan Agreement for the
operation, repair and maintenance of the Project at the expense of the Obligated Group, and for the
payment of the principal of and redemption premium, if any, and interest on the Bonds.

L. The principal of and redemption premium, if any, and interest on the Bonds and all
payments of the Issuer required under the Loan Agreement and the Bond Indenture shall be payable
by the Issuer solely from the Trust Estate under the Bond Indenture, including the proceeds derived
by the Issuer under the Loan Agreement and the loan repayments required to be made by the
Obligated Group in connection with its use and operation of the Project, and the Issuer shall never
be required to: (i) levy ad valorem taxes on any property within its territorial limits (the Issuer has
no taxing power) to pay the principal of and redemption premium, if any, and interest on the Bonds
or to make any other payments provided for under the Loan Agreement and the Bond Indenture;
(ii) pay the same from any funds of the Issuer other than those derived by the Issuer under the Loan
Agreement or funds which compose the Trust Estate under the Bond Indenture; or (iii) require or enforce any payment or performance by the Obligated Group as provided by the Bond Indenture or the Loan Agreement unless the Issuer’s expenses in respect thereof shall be paid from moneys derived under the Loan Agreement or shall be advanced to the Issuer for such purpose, and the Issuer shall receive indemnity to its satisfaction. The Bonds shall not constitute a lien upon any property owned by or situated within the territorial limits of the Issuer. Neither the faith and credit of the Issuer or of the County nor the taxing power of the County or of the State of Florida or any political subdivision thereof shall be pledged to the payment of the Bonds.

M. The loan repayments to be made by the Obligated Group to the Trustee under the Loan Agreement will be sufficient to pay all principal of and redemption premium, if any, and interest on the Bonds, as the same shall become due, and to make all other payments required by the Loan Agreement and the Bond Indenture.

N. The Bonds will be secured by the terms and provisions of an Amended and Restated Master Trust Indenture dated as of August 1, 2010 between the Obligated Group and the Trustee, as successor Master Trustee thereunder (the “Master Indenture”).

O. The Obligated Group, two of its health facilities (within the meaning of the Act) and an additional health facility to be located in Baldwin Park in Orlando are located within the jurisdiction of the Issuer and the Issuer hereby finds that there will be a benefit or a cost savings to the health facilities located within its jurisdiction if the Issuer issues the Bonds for such health facilities to finance projects for such health facilities, or for other members of the Obligated Group who are other not for profit corporations under common control with such health facilities located outside the geographical limits of the Issuer, all as provided by Section 154.247, Florida Statutes.

P. The purposes of the Act will be most effectively served by the plan of financing, refinancing and reimbursing in the manner provided in the Bond Indenture and the Loan Agreement.

Q. On March 25, 2015 the Issuer conducted a public hearing with respect to the issuance of the Bonds, in accordance with the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended, and as no comments were expressed at such hearing, the Issuer desires to approve and authorize the financing.

R. The Board of County Commissioners of the County is hereby requested to authorize issuance of the Bonds by the Issuer, and the Bonds shall not be issued without such authorization.

S. The Issuer hereby finds that in order to assure the most favorable terms in the bond market, the size and complexity of the financing and the volatility of the market dictates that flexibility in timing of the sale is desirable and requires that its terms be negotiated at private sale rather than offered by competitive bid at public sale and, therefore, has determined to sell the Bonds at private, negotiated sale.

SECTION 4. FINANCING OF THE PROJECT AUTHORIZED. The financing, refinancing and reimbursement of the cost of the Project in the manner provided in the Loan Agreement, the Bond Indenture and the Master Indenture is hereby authorized.
SECTION 5. AUTHORIZATION OF BONDS. Obligations of the Issuer to be known as "Revenue Bonds (Presbyterian Retirement Communities Project), Series 2015" (including series designations of "2015A" and "2015B" if appropriate) in the aggregate principal amount of not exceeding $75,000,000, in the form and manner described in the Bond Indenture are hereby authorized to be issued. The Bonds will be dated such date and mature in such years and amounts, will contain such redemption provisions, will bear interest at such rates (not exceeding the maximum interest rate permitted by the Act or by other applicable provision of law), and will be payable on such dates, as provided in the Bond Indenture. For the reasons stated in Section 3 hereof, the Issuer hereby declares its intent to issue and sell the Bonds all at one time by a private, negotiated sale as authorized in Section 8 below. Notwithstanding the foregoing, the Bonds shall not be sold or issued until the Chairman or Vice Chairman of the Issuer shall hereafter approve the final terms of the sale of the Bonds by executing the purchase contract relating thereto as provided in this instrument. To the extent the Bonds are issued on the closing date in an aggregate principal amount less than $75,000,000, upon such issuance of the Bonds, the authority to issue any balance of the Bonds authorized but not issued on such date shall be deemed cancelled.

SECTION 6. AUTHORIZATION OF EXECUTION AND DELIVERY OF THE BOND INDENTURE. As security for the payment of the principal of and premium, if any, and interest on the Bonds, pro rata and without preference, except as provided in the Bond Indenture, of any one of the Bonds over any other thereof, the Bond Indenture, in substantially the form attached hereto as Exhibit "A," with such changes, alterations and corrections as may be approved by the Chairman or Vice Chairman of the Issuer, such approval to be presumed and evidenced by his execution thereof, is hereby approved by the Issuer; and the Issuer hereby authorizes and directs said Chairman or Vice Chairman to execute and any other member of the Issuer to attest under seal of the Issuer and to deliver to the Bond Trustee the Bond Indenture, all of the provisions of which, when executed and delivered by the Issuer as authorized herein and by the Trustee duly authorized, shall be deemed to be a part of this instrument as fully and to the same extent as if incorporated verbatim herein. The Issuer does hereby provide in the Bond Indenture the terms, conditions, covenants, rights, obligations, duties and agreements to and for the benefit of the holders of the Bonds, the Issuer, the Obligated Group and the Trustee. The Trustee is hereby appointed bond trustee under the Bond Indenture.

SECTION 7. AUTHORIZATION OF EXECUTION AND DELIVERY OF THE LOAN AGREEMENT. The Loan Agreement, in substantially the form attached hereto as Exhibit "B," with such changes, alterations and corrections as may be approved by the Chairman or Vice Chairman of the Issuer, such approval to be presumed and evidenced by his execution thereof, are hereby approved by the Issuer; and the Issuer hereby authorizes and directs said Chairman or Vice Chairman to execute and any other member of the Issuer to attest under seal of the Issuer and to deliver to the Obligated Group the Loan Agreement, the provisions of which, when executed and delivered by the Issuer as authorized herein and by the Obligated Group each duly authorized, shall be deemed to be a part of this instrument as fully and to the same extent as if incorporated verbatim herein.

SECTION 8. AUTHORIZATION OF EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT. The Bond Purchase Agreement, in substantially the form attached hereto as Exhibit "C," with such changes, alterations and corrections as may be approved by the Chairman or the Vice Chairman of the Issuer, such approval to be presumed and evidenced by his execution thereof, are hereby approved by the Issuer; and the Issuer hereby authorizes and directs
said Chairman or Vice Chairman to execute and to deliver to the Obligated Group and Herbert J. Sims & Co., Inc., as underwriter for the Bonds, the Bond Purchase Agreement, the provisions of which, when executed and delivered by the Issuer as authorized herein and by the other parties thereto, each duly authorized, shall be deemed to be a part of this instrument as fully and to the same extent as if incorporated verbatim herein. The Chairman or Vice Chairman of the Issuer is expressly authorized to award the sale of the Bonds in an aggregate principal amount not to exceed $75,000,000 and at a true interest cost not to exceed 5.5 percent.

SECTION 9. AUTHORIZATION OF EXECUTION AND DELIVERY OF THE INTERLOCAL AGREEMENT. The Interlocal Agreement, in substantially the form attached hereto as Exhibit “D,” with such changes, alterations and corrections as may be approved by the Chairman or Vice Chairman of the Issuer, such approval to be presumed in evidence by his execution thereof, are hereby approved by the Issuer, and the Issuer hereby authorizes and directs said Chairman or Vice Chairman to execute and any other member of the Issuer to attest under the seal of the issuer and to deliver to the other parties thereto the Interlocal Agreement, the provisions of which, when executed and delivered by the Issuer as authorized herein and by the other parties thereto each duly authorized, shall be deemed to be a part of this instrument as fully and to the same extent as if incorporated verbatim herein. Notwithstanding the foregoing, the Interlocal Agreement need not be executed and delivered if so determined by bond counsel, such determination to be evidenced by the delivery, without the Interlocal Agreement, of its approving opinion on the Bonds.

SECTION 10. OFFICIAL STATEMENT. The distribution of the Preliminary Official Statement relating to the Bonds in substantially the form attached hereto as Exhibit “E,” with such changes as shall be approved by the Obligated Group is hereby authorized. The Chairman or Vice Chairman of the Issuer is hereby authorized to deem such Preliminary Official Statement as “final” within the meaning of Rule 15c2-12 of the Securities and Exchange Commission, as amended, except for certain permitted omissions as provided for in such rule. The final Official Statement relating to the Bonds in such form and substance as shall be approved by the Obligated Group is hereby approved, and distribution is hereby authorized.

SECTION 11. CONTINUING DISCLOSURE. The Issuer hereby approves the Continuing Disclosure Certificate to be executed on behalf of the Obligated Group in substantially the form attached hereto as Exhibit “F,” with such changes as shall be approved by the Obligated Group.

SECTION 12. TAX CERTIFICATE. The Chairman or Vice Chairman of the Issuer is hereby authorized and directed to execute any appropriate tax regulatory agreement or tax certificate (“Tax Certificate”) necessary to properly document the tax-exempt nature of the Bonds and to comply with the Issuer’s Post-Issuance Compliance Policy and Procedures.

SECTION 13. NO PERSONAL LIABILITY. No covenant, stipulation, obligation or agreement herein contained or contained in the Loan Agreement, the Bond Indenture, the Interlocal Agreement or the other documents that are executed by the Issuer in connection with the issuance of the Bonds shall be deemed to be a covenant, stipulation, obligation or agreement of any member, agent or employee of the Issuer or its governing body in his or her individual capacity, and neither the members of the Issuer nor any official executing the Bonds shall be liable personally thereon or be subject to any personal liability or accountability by reason of the issuance thereof.
SECTION 14. NO THIRD PARTY BENEFICIARIES. Except as herein or in the Loan Agreement or the Bond Indenture otherwise expressly provided, nothing in this instrument or in the Loan Agreement or the Bond Indenture, expressed or implied, is intended or shall be construed to confer upon any person, firm or corporation other than the Issuer, the Obligated Group, the holders of the Bonds and the Bond Trustee any right, remedy or claim, legal or equitable, under and by reason of this instrument or any provision thereof or of the Loan Agreement or the Bond Indenture, this instrument, the Loan Agreement and the Bond Indenture intended to be and being for the sole and exclusive benefit of the Issuer, the Obligated Group, the holders from time to time of the Bonds and the Bond Trustees.

SECTION 15. CHAIRMAN'S DESIGNATION OF SIGNATORY. The Chairman of the Issuer is hereby authorized to designate by written certificate one or more authorized signatories to execute any and all instruments, documents and certificates in his place. Such signature shall have the effect of the Chairman's signature as authorized in this instrument.

SECTION 16. GENERAL AUTHORITY. The members of the Issuer and officers, attorneys, accountants, engineers or other agents or employees of the Issuer are hereby authorized to (a) do all acts and things required of them by this instrument, the Loan Agreement, the Interlocal Agreement, the Bond Indenture, the Tax Certificate and the Bond Purchase Agreement (collectively, the "Bond Documents") or desirable or consistent with the requirements hereof or such Bond Documents, for the full punctual and complete performance of all the terms, covenants and agreements contained in the Bonds, the Bond Documents, and this instrument; and (b) carry out, give effect and consummate the transaction contemplated by the Bond Documents and this instrument.

SECTION 17. THIS INSTRUMENT CONSTITUTES A CONTRACT. The Issuer covenants and agrees that this instrument shall constitute a contract between the Issuer and the holders from time to time of any of the Bonds then outstanding and that all covenants and agreements set forth herein and in the Loan Agreement and the Bond Indenture to be performed by the Issuer shall be for the equal and ratable benefit and security of all holders of the Bonds without privilege, priority or distinction as to lien or otherwise of any of the Bonds over any other of the Bonds, except as provided in the Bond Indenture.

SECTION 18. EXECUTION OF BONDS AND AUTHORIZATION OF ALL OTHER NECESSARY ACTION. The proper officers of the Issuer are hereby authorized and directed to execute the Bonds when prepared, by manual or facsimile signature, and to deliver the same to the Trustee for authentication and delivery to the purchasers upon payment of the purchase price subject to the conditions stated in the Bond Purchase Agreement, the Bond Indenture and this instrument. Such officers, counsel to the Issuer, and Rogers Towers, P.A., bond counsel, are designated agents of the Issuer in connection with the issuance and delivery of the Bonds, and are authorized and empowered, collectively or individually, to take all action and steps to execute and deliver any and all instruments, documents or contracts (including, without limitation, any escrow deposit agreement in connection with the Refunded Bonds and to subscribe for and purchase United States Treasury Securities--State and Local Government Series) on behalf of the Issuer which are necessary or desirable in connection with the execution and delivery of the Bonds and which are not inconsistent with the terms and provisions of this instrument.
SECTION 19. REPEALING CLAUSE. All resolutions or parts thereof of the Issuer in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

SECTION 20. COMPLIANCE WITH CHAPTER 218, PART III, FLORIDA STATUTES. The Issuer hereby approves and authorizes the completion, execution and filing with the Division of Bond Finance, Department of General Services of the State of Florida, at the expense of the Obligated Group, of advance notice of the impending sale of the Bonds, of Bond Information Form BF 2003 and of a copy of Internal Revenue Service Form 8038, and any other acts as may be necessary to comply with Chapter 218, Part III, Florida Statutes, as amended.

SECTION 21. SEVERABILITY OF INVALID PROVISIONS. If any one or more of the covenants, agreements or provisions herein contained shall be held contrary to any express provisions of law or contrary to the policy of express law, though not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements or provisions shall be null and void and shall be deemed separable from the remaining covenants, agreements or provisions and shall in no way affect the validity of any of the other provisions hereof or of the Bonds issued hereunder.

SECTION 22. EFFECTIVE DATE. This instrument shall take effect immediately upon its adoption.

ADOPTED: This 25th day of March, 2015.

ORANGE COUNTY HEALTH FACILITIES AUTHORITY

(SEAL)

By: ____________________________
Chairman

Attest:

By: ____________________________
INTERGOVERNMENTAL RISK MANAGEMENT COMMITTEE

October 02, 2014

MINUTES

CALL TO ORDER

The Chairperson, Mr. Shoemaker called the meeting to order at 10:03 A.M.

PUBLIC COMMENT

The Vice Chairperson, Mr. Washington asked if there were any members of the public to be heard. Noted by the Vice Chairperson, Mr. Washington there are no members of the public to be heard.

APPROVAL OF MINUTES

Upon a motion by Ms. Kulikowski seconded by Ms. Joann Gammichia with all members voting aye, the minutes of September 18, 2014 were approved.

APPROVAL OF WARRANTS

The Committee reviewed the warrants for the two week period ending September 15, 2014 and the period ending September 26, 2014. They are as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKERS' COMPENSATION</td>
<td>$279,649.05</td>
</tr>
<tr>
<td>PROPERTY DAMAGE/LOSS</td>
<td></td>
</tr>
<tr>
<td>GENERAL &amp; AUTO LIABILITY</td>
<td>$335,477.97</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$615,127.02</td>
</tr>
</tbody>
</table>

Upon a motion by Mr. Winterkamp seconded by Ms. Aker with all members voting aye, the warrants were approved.

NEW BUSINESS

The Risk Management Committee elected Mr. Washington as the Chairperson, and Ms. Kulikowski as Vice Chairperson, upon a motion by Mr. Winterkamp seconded by Mr. Wunderlich with all members voting aye, the Chairperson and Vice Chairperson were approved for the 2014/2015 Fiscal year

ADJOURNMENT

The Chairperson, Mr. Washington adjourned the meeting at 10:54 A.M.
ATTENDANCE

JOE WASHINGTON, VICE CHAIRPERSON
PAUL WUNDERLICH, MEMBER
FRED WINTERKAMP, MEMBER
ANNE KULIKOWSKI, MEMBER
JOANN GAMMICHIA, MEMBER
RALPHETTE AKER, MEMBER
DAVID SWALINA, ACTING MEMBER
JOHN PETRELLI, STAFF
SUZANNE ELLIS, STAFF
The Acting Chairperson, Ms. Kulikowski called the meeting to order at 10:04 A.M.

PUBLIC COMMENT

The Acting Chairperson, Ms. Kulikowski asked if there were any members of the public to be heard. Noted by the Acting Chairperson, Ms. Kulikowski there are no members of the public to be heard.

APPROVAL OF MINUTES

Upon a motion by Mr. Ames seconded by Ms. Ragaglia with all members voting aye, the minutes of September 17, 2015 were approved.

APPROVAL OF WARRANTS

The Committee reviewed the warrants for the two week period ending September 21, 2015 and October 02, 2015. They are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workers’ Compensation</td>
<td>$294,575.67</td>
</tr>
<tr>
<td>Property Damage/loss</td>
<td>$53,935.10</td>
</tr>
<tr>
<td>General &amp; Auto Liability</td>
<td>$348,510.77</td>
</tr>
</tbody>
</table>

Upon a motion by Mr. Simmonds seconded by Ms. Ragaglia with all members voting aye, the warrants were approved.

NEW BUSINESS

The Risk Management Committee elected Ms. Kulikowski as the Chairperson, and Mr. Winterkamp as Vice Chairperson, upon motion by Mr. Ames seconded by Ms. Ragaglia with all members voting aye, the Chairperson and Vice Chairperson were approved for the 2015/2016 Fiscal year.

ADJOURNMENT

The Acting Chairperson, Ms. Kulikowski adjourned the meeting at 10:38 A.M.
ATTENDANCE

ANNE KULIKOWSKI, VICE CHAIRPERSON
KEVIN SIMMONS, MEMBER
JOHN AMES, ACTING MEMBER
STEPHANIE TAUB, ACTING MEMBER
ROBIN RAGAGLIA, ACTING MEMBER
ANGELA MALDONADO, ACTING MEMBER
YVETTE BOHANNON, ADJUSTER JOHNS EASTERN
JOHN PETRELLI, STAFF
SUZANNE ELLIS, STAFF
CALL TO ORDER

The Chairperson, Ms. Kulikowski called the meeting to order at 10:06 A.M.

PUBLIC COMMENT

The Chairperson, Ms. Kulikowski asked if there were any members of the public to be heard. Noted by the Chairperson, Ms. Kulikowski there are no members of the public to be heard.

APPROVAL OF MINUTES

Upon a motion by Mr. Simmons seconded by Mr. Ames with all members voting aye, the minutes of October 08, 2015 were approved.

APPROVAL OF WARRANTS

The Committee reviewed the warrants for the two week period ending October 05, 2015 and October 16, 2015. They are as follows:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKERS’ COMPENSATION</td>
<td>$ 188,987.52</td>
</tr>
<tr>
<td>PROPERTY DAMAGE/LOSS</td>
<td></td>
</tr>
<tr>
<td>GENERAL &amp; AUTO LIABILITY</td>
<td>$ 17,908.79</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 206,896.31</td>
</tr>
</tbody>
</table>

Upon a motion by Ms. Aker seconded by Mr. WinterKamp with all members voting aye, the warrants were approved.

ADJOURNMENT

The Acting Chairperson, Ms. Kulikowski adjourned the meeting at 10:47 A.M.
ATTENDANCE

ANNE KULIKOWSKI, CHAIRPERSON
FRED WINTERKAMP, VICE CHAIRPERSON
KEVIN SIMMONS, MEMBER
JOHN AMES, ACTING MEMBER
ROBIN RAGAGLIA, ACTING MEMBER
RALPHETTE AKER, MEMBER
JOHN PETRELLI, STAFF
SUZANNE ELLIS, STAFF
**MINUTES**

**Meeting:** Membership & Mission Review Board

**Date:** September 18, 2015

**Time:** 8:30 a.m.

**Place:** 3rd Floor, OMB Conference Room

**County Administration Building**

**Reported by:** Pamela Mann-Jackson

**In Attendance:**

Membership and Mission Review Board

Yog Melwani (7/0), Chadwick Hardee (6/0), Genean McKinnon (7/1), Ron Rogers (7/1), Tara Barrett (4/0), and Brian Fenn (7/3)

**Non-Attendance:**

Lavon Bracy (7/1), Carmen Torres (7/2) and Picton Warlow (7/2)

**Staff:** Pamela Mann-Jackson, Sheri Davis

<table>
<thead>
<tr>
<th>Item</th>
<th>“Track by”</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td>For Record (FR)</td>
<td></td>
<td>There being a quorum, MMRB Chairman Yog Melwani called the meeting to order at 8:35 a.m.</td>
</tr>
<tr>
<td>II.</td>
<td>FR</td>
<td></td>
<td>Public Comment: Doug Head: Mr. Head stated, that he had a conversation with the County Administrator, Ajit Lalchandani, regarding the posting of the agenda and the minutes on the county web site and the cancellations of meetings. Mr. Lalchandani stated that if it is not corrected by January 2016, please let him know because we are in process correcting this issue. Mr. Head’s other concern was the “loose fashion” that the Environmental Protection Commission conducts their meetings. The public has open participation in the discussion without having order. He suggests that the liaisons should visit their boards to observe how meetings are conducted. Upon a motion by Mr. Rogers, seconded by Mr. Fenn and carried unanimously, the MMRB approved the minutes of the August 28, 2015 meeting.</td>
</tr>
<tr>
<td>III.</td>
<td>FR</td>
<td></td>
<td>Environmental Protection Commission: Ms. Lori Cuniff, Deputy Director, Community Environmental and Development Services and Mr. John Miklos, Chairperson, presented the sunset review of the Environmental Protection Commission. Mr. Miklos address the issue of how the meetings are conducted. Mr. Miklos states, that these are property owners and they want to be heard; therefore, his approach to the meeting is to allow the property owners to be heard before the board. Upon a motion by Ms. McKinnon and seconded by Mr. Hardee and carried unanimously, the MMRB approved recommending extending the existence of the Environmental Protection Commission.</td>
</tr>
</tbody>
</table>
TERMINATION OF ORANGE ENTERPRISE ZONE DEVELOPMENT AGENCY

Mann-Jackson  Future BCC Agenda  Orange County Enterprise Zone Development Agency: Mr. Jason Reynolds, Principal Planner, Neighborhood Preservation and Revitalization Divisions, presented the sunset review of the Orange County Enterprise Zone Development Agency. Mr. Reynolds presented the reason for the Agency and how it is funded. He stated that the program was not funded at the legislative level for another year; therefore, the funding will end on December 31, 2015. The Agency is requesting to sunset on December 31, 2015. Upon a motion by Mr. Rogers and seconded by Ms. Hardee and carried unanimously, the MMRB approved recommending sunsetting the Orange County Enterprise Zone Development Agency.

VI.

FR  Ms. Mann-Jackson presented a summary of the actions taken by the Board of County Commissioners on September 15, 2015.

VI.

ADVISORY BOARD RECOMMENDATIONS

A.  Mann-Jackson  BCC Agenda  10/6/15  Agricultural Advisory Board: Upon a motion by Mr. Fenn, seconded by Ms. Barrett and carried unanimously, the MMRB approved recommending the reappointment of David R. Ward in the cattle industry representative category and Russell L. Woodall in the lawn maintenance/landscaping representative category with a term expiring December 31, 2016.

B.  Mann-Jackson  BCC Agenda  10/6/15  Fire and Life Safety Code Board of Adjustment and Appeals: Upon a motion by Mr. Fenn, seconded by Ms. Barrett and carried unanimously, the MMRB approved recommending the appointment of Frank L. Chaput to succeed Robert W. Riley in the fire alarm contractor representative category with a term expiring December 31, 2016.

C.  Mann-Jackson  October MMRB meeting  Tourist Development Council: The MMRB Board discussed the issue of presenting the recommendations of another liaison. Upon a motion by Mr. Rogers, seconded by Mr. Hardee and carried unanimously, the MMRB tabled the recommendation until the October 16, 2015 MMRB meeting to allow the liaison to present his recommendations.

D. Non-Agenda Recommendations

1.  Mann-Jackson  October MMRB meeting  Environmental Protection Commission: The MMRB Board discussed the issue of presenting the recommendations of another liaison. Upon a motion by Mr. Rogers, seconded by Mr. Hardee and carried unanimously, the MMRB tabled the recommendation until the October 16, 2015 MMRB meeting to allow the liaison to present his recommendations.
VIII. OLD BUSINESS
There was no old business

IX. NEW BUSINESS
There was no new business.

X. ADJOURNMENT
There being no further business, the meeting was adjourned at 9:05 a.m.

End of Minutes. Prepared by Pamela Mann-Jackson

Attest: Yog Melwani, Chairman

If there are any errors and/or omissions, please notify the author within five days of receipt of this report.

NEXT MEETING SCHEDULED FOR OCTOBER 16, 2015 AT 8:30 a.m.
Meeting Minutes for October 21, 2015

Opening Ceremonies

Citizens Corps Mission Statement:

The Orange County Citizens Corps empowers every individual through education, training, and volunteer service to make Orange County, Florida a safer, stronger, and better prepared community that is resilient to all threats from terrorism, crime, and public health concerns.

Attendees:

Susan Vanderford, District 4 Representative  Carlos Durden, Emergency Management
Danielle Grant, Emergency Management  Eva Anderson, Volunteer
Helen Unser, District 5 Representative  Michelle Gomez Hinden, District 2 Representative
Ramon Morales, Mayors Representative  Junius Bradley, District 6 Representative
Carol Nasseh, Chair, Mayors Representative  Elisabeth Mendes, District 1 Representative
Elizabeth Hamlett, MRC

This meeting was called to order at 9:35 a.m. by Chair Carol Nasseh. The Mission statement was read by Chair Nasseh and all in attendance stood to recite the Pledge of Allegiance.

Reading and Approval of Previous Meeting Minutes

All attendees read over the meeting minutes from September 16, 2015; quorum was met. After review September’s minutes, and with no suggested changes, Ms. Susan Vanderford moved that the minutes be approved. This movement was seconded by Mrs. Helen Unser, and was accepted by the Council.

Current Business

Finance

The Council was made aware that the grant funds for the 2016 year had been disclosed and that the Council was awarded $9,158.00. The Council was asked to think of spending expenditures for the upcoming year. There was an expressed interest in ordering give a ways for future events such as pencil sharpeners, potato chip bag clips, bookmarks, cell phone clips, and more bring it, bag it, take it bags to support Deputy Belmont. Mr. Carlos Durden also made the Council aware
that some grant funds could be used to send some Council members to the Governors Hurricane Conference. The Council requested that the conference be added to the calendar and that they receive email reminders of upcoming deadlines to ensure that they have all the required forms returned in a timely fashion.

**Holiday Breakfast**

Ms. Elisabeth Mendes volunteered to set up a sign up for food for the holiday breakfast. Ms. Mendes noted that the sign up would be online and that she would manage the site. Mr. Durden told the Council that while the Office of Emergency Management will be sending formal invitations to the commissioners, each council member is responsible for personally inviting their district commissioners. Chair Nasseh, Ms. Vanderford, and Ms. Mendes volunteered to bring table decorations for the event. Chair Nasseh requested that if anyone has pictures of the various events attended throughout the year to send them to her as she is trying to put together a PowerPoint for the breakfast.

**Activity Report**

The Council was briefed on the activities that they have done throughout the year. Chair Nasseh asked that if a Council member's district was not represented on the activity list that they try to attended an event on behalf of the Citizen Corps Council.

**SEARS Event Debriefing**

Mrs. Michelle Hinden and Ms. Vanderford gave their thoughts about the SEARS national preparedness event, and noted that they did not believe they reached very many Central Florida residents. They noted that if invited next year that the Council should reconsider attending.

**District Comment Section**

Ms. Hinden made the council aware that she reached out to her district for a calendar of events. Ms. Vanderford mentioned that she had a meeting with Commissioner Thompson and would update the Council on the things discussed in the November meeting. Chair Nasseh and Mrs. Hinden gave an update about the CERT Training they are attending and said that they were very pleased with the information going forth. Mr. Junius Bradley made the Council aware that he would try to schedule a meeting with District 6 Commissioner to discuss senior homes and vulnerable populations. Ms. Eva Anderson mentioned that the Council may want to get involved with senior fairs within Orange County.
Calendar Suggestions

- November 5, 2015- January 14, 2016- BERT Training
- November 14, 2015- Wedgefield Fall Festival
- November 14, 2015- District 6 Taste of Pine Hills (Barnett Park)
- December 5, 2015- MRC Radiation Training

Meeting Adjourned: 10:48 a.m.

Next Meeting: November 18, 2015
MEETING OPENED

There being a quorum, Chairman, Sascha Rizzo called the meeting to order at 8:34 a.m.

PUBLIC COMMENT(s)

No comment(s).

CONSENT AGENDA

ACTION TAKEN: There being no discussion, the Board approved Consent Agenda items.

MOTION/SECOND: V. Atkins-Bradley / C. Cuevas  AYE BY VOICE VOTE: All Present Members

A. GENERAL ADMINISTRATION

1. Adoption of September 2, 2015 Board of Directors Meeting minutes.

B. EXECUTIVE DIRECTOR'S OFFICE

C. FINANCIAL MANAGEMENT

1. Approval of Warrant List #473 for services rendered and Payroll.
3. Acknowledgement of Combined Statement of Rev(s)/ Exp(s)/ Changes in Retained Earnings.
5. Acknowledgement of FY 2015, Operating Fund Comparison of Actual Revenues & Expenses.

D. PROGRAM OPERATIONS

DISCUSSION AGENDA

A. EXECUTIVE DIRECTOR

CONSIDER APPROVAL OF A $750K LOAN REQUEST FROM LIFT ORLANDO, INC., FOR THE PROPOSED WEST LAKES APARTMENTS, PHASE-I DEVELOPMENT.

Mr. Morris addressed the Board regarding its consideration of a $750K Loan request from LIFT Orlando, Inc., for the proposed West Lakes Apartments, Phase I. He stated that the proposed re-development consists of a 200-unit multi-family development in the Washington Shores community located in Southwest Orlando; and involves two phases: Phase-I consist of 200-units of multi-family housing; and Phase-II consists of 120-units of affordable senior housing. Mr. Morris stated that additionally, the request would assist in the cost of abatement and demolition of the existing structures. He then acknowledged members of LIFT Orlando team; and invited LIFT members to speak before the Board.

Members of the LIFT Orlando, Inc. team (Tom Sittema, CEO, CNL Financial Group, Eddy Moratin, Executive Director LIFT Orlando, Bill Dymond, Managing Partner, Lowndes Drosdick Doster Kantor Reed, PA, and Sandy Hostettler, President, CNL Bank) addressed the Board with a detailed presentation of the proposed West Lakes Apartments development. Chairman Rizzo discussed a need for a policy regarding this type of request; the Board concurred. Discussion ensued.

ACTION TAKEN

There being no discussion, the Board approved the LIFT Orlando, Inc's request for a $750K Loan at 1%, 30-year Amortization for the West Lake Apartments development; and authorization for staff and General Counsel to take necessary steps to complete the transaction and authorization for Chairman, Board Member and Executive Director execution of the documents. The Board also directed staff to prepare a policy regarding Subordinate Debt Financings.

MOTION / SECOND: C. Cuevas/ M. McCall AYE BY VOICE VOTE: All Present Members

B. OTHER BUSINESS

ADJOURNMENT

There being no further business, Chairman Rizzo, adjourned the meeting at 9:04 a.m.

ATTEST:

W. D. MORRIS
EXECUTIVE DIRECTOR

SASCHA RIZZO
CHAIRMAN RIZZO

END OF MINUTES PREPARED BY OLYMPIA ROMAN
MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
October 15, 2015
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

Library Board Present: Lisa Franchina (10/0); Hernan Tagliani (1/0 - City); Marucci Guzmán (10/1); Richard Maladecki (9/2)

Library Board Absent: Ted Maines (1/1 - City)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost; Craig Wilkins; Debbie Tour; Milinda Neusaenger

I. Call to Order
Vice President Franchina called the meeting to order at 6:00 p.m.

II. Public Comment Policy & Procedures
Vice President Franchina asked if there were any Public Comment submissions. The Board Secretary reported that none had been submitted at that time.

III. Approval of Minutes: Library Board of Trustees Meeting ~ September 9, 2015
Trustee Tagliani, seconded by Trustee Guzman, moved to approve the minutes for the September 9, 2015 Library Board of Trustees Meeting. Motion carried 4-0.

IV. Staff Presentations:
- Summer Reading Program 2015 ~ Shiyana Valentine & Mira Tanna
- Summer BreakSpot: Carolyn McClendon & Ken Gibert

V. Financial Statements and Summaries: September 2015
- Financial Reports: Bob Tessier
- Website Update: Debbie Moss
  After discussion of the status of the library’s website development project, the Board directed staff to prepare a counter proposal to the vendor Bluespark.

VI. Statistics and Summaries: September 2015
- September 2015
- Circulation Year End FY 2015

VII. Action Items
Election of Board Officers and Committee Appointments
The election of Board Officers and committee appointments was tabled until next month.

Service Animal Policy: Craig Wilkins
Public Service Administrator Wilkins recommended the Board adopt a Service Animal Policy to replace the internal procedures currently in place. The adoption of a policy could help ensure the Library’s continued compliance with state and federal laws, and would provide more specific details to assist staff and patrons when issues arise. Trustee Guzmán, seconded by Trustee Maladecki, moved to approve the Service Animal Policy. Motion carried 4-0.
Purchasing Manager Pam Bergner and Social Media Specialist Lynette Schimpf gave a brief overview of the vendors that submitted proposals for the library’s marketing strategy. Brief discussion ensued regarding Appleton Creative as the top choice. Trustees Guzmán and Tagliani requested that the plan include a more robust Latino marketing strategy, one that reflects the community. Staff stated they will address this with Appleton Creative. Trustee Maladecki, seconded by Trustee Guzmán, moved to authorize staff to proceed with an agreement with Appleton Creative in an amount not to exceed $200,000. Motion carried 4-0.

Public Computer and Document Management Vendor Selection: Ricardo Viera
I.T. Director Ricardo Viera briefed the Board regarding the need to update the public computer and document printing system currently in place. Brief discussion ensued. Vice President Franchina, seconded by Trustee Tagliani, moved to authorize Library staff to execute contract with TBS in the amount of $255,112. The amount of $235,112 is for equipment, software, miscellaneous items and support, plus a $20,000 contingency fund. Motion carried 4-0.

Discussion and Possible Action Items

Director's Evaluation & Personnel Committee Meeting Approval of Minutes:
Vice President Lisa Franchina
Vice President Franchina chaired the Personnel Committee. As Committee Chair, she had tapped Board President Ted Maines and Friends of the Library President Crockett Bohannon to be on the Committee. She reported that the Committee met on September 16, 2015 in order to evaluate Director Hodel's performance for FY 2015. The Personnel Committee discussed and evaluated Ms. Hodel's performance for each category listed on the evaluation form: Mission and Strategic Planning, Public Relations, Fundraising and Library Perspective, Steward of Collection, Steward of Capital Resources, Technology Development, Fiscal Responsibility and Stewardship, Employment and Staffing, and Training. In each category, as well as the overall rating, the Personnel Committee gave Ms. Hodel the same rating: Far Exceeds Requirements. The Committee made the following recommendations to the full Board:

1. Rate Ms. Hodel's overall performance as Far Exceeds Requirements.
2. Award a 3.5% raise to Ms. Hodel effective with the pay period beginning October 4, 2015.
3. Consistent with the FY 2016 Compensation Plan for staff, award Ms. Hodel 40 hours of additional vacation, for the current year based on her overall Far Exceeds Requirements rating.

Trustee Maladecki, seconded by Trustee Tagliani, moved to approve the Personnel Committee’s recommendations. Motion carried 4-0.

Trustee Guzmán, seconded by Trustee Maladecki, moved to approve the minutes of the Personnel Committee Meeting held on September 16, 2015. Motion carried 4-0.

Director's Goals FY 2015: 4th Quarter Update: Vice President Lisa Franchina
Vice President Franchina reported to the Board that Director Hodel is on track with her goals for the quarter. She also shared some of the highlights, such as the increase in programming, the popularity of the Melrose Center, the continuation of applying for grants. She also mentioned the forthcoming marketing plan which is needed to expand the visibility of OCLS.
Strategic Plan FY 2015: 4th Quarter Update: Trustee Richard Maladecki

Trustee Maladecki summarized the recent activity regarding the Strategic Plan. He stated that the work and progress staff have made is good and positive. He commended the staff for a job well done.

Plan for the Fourth Floor Modernization: Debbie Tour

Lifelong Learning Administrator, Debbie Tour shared the preliminary plans for the modernization of the fourth floor of the Main Library. Brief discussion ensued.

Director’s Report

• Barnes & Noble located at 2418 E. Colonial Drive, will participate in a give-back day on Thursday, November 12 between the hours of 9 a.m. and 10 p.m. A portion of the sales will be donated to the Friends of the Library from customers that mention OCLS when making purchases, including items from the B&N café. The give-back day is in conjunction with the Marissa Meyer, a young adult author event taking place on the same day at this Barnes & Noble location.

Public Comment: Non-Agenda Items

Doug Head - Orange County Resident & Library Cardholder - spoke regarding library policies.

Adjournment

Trustee Guzmán, seconded by Trustee Maladecki, moved to adjourn the meeting. Motion carried 4-0. Vice President Franchina adjourned the meeting at 8:03 p.m.
The regular meeting of the Evaluation Committee was held on September 10, 2015 at 3:00 PM at the Orange County Health Services Building located at 2002A E. Michigan Street in Orlando, Florida. The chair, Kevin Matthews, was present. The minutes of the previous meeting were read and approved.

Christine Uranaka presented the QM Plan Report.

The Annual Committee Report was reviewed and edits were made. The report will be sent to the Executive Committee for review and then will be presented to the Planning Council this month. If any members want to add to the report, the chair asked that the additions be emailed to Planning Council Support to update the report.

The Leadership Evaluations from the Evaluation Committee and Membership Committee were reviewed and discussed.

The Data Presentation Evaluation Form was analyzed and discussed.

The Monthly Training Evaluation Form was reviewed and edited.

The Integrated Comprehensive Plan was reviewed and discussed. The committee recommended adding a linkage strategy for indicator 4.

The Evaluation Committee Work Plan was reviewed and approved with edits.

The agenda was set for the October meeting.

Marilyn Lipsey made an announcement about the volunteer opportunity. We currently need volunteers the event on September 19th.

The meeting adjourned at 5:12 PM.
The regular meeting of the Executive Committee was held on September 23, 2015 at 3:00 PM in the Orange County Health Services Building located at 2002A E. Michigan Street in Orlando, Florida. The chair, Imolè Akinlana, was present. Alelia Munroe asked that her name be replaced on the agenda for the training on the Integrated Comprehensive Plan for this meeting. Jerry Kinzler asked that the minutes reflect the action was taken on background checks for new members. The agenda and minutes were approved with edits.

Ms. Munroe gave the training on the integrated Comprehensive Plan.

Ms. Munroe gave the Planning Committee Report. The 2014/15 Annual Committee Report was given. The Integrated HIV Comprehensive Plan was reviewed and discussed. The committee was asked for concurrence to adding the 4th goal to the Integrated Comprehensive Plan. All members were in favor and will go to the Planning Council.

The Monthly Trainings Survey form was reviewed and discussed. The survey will be sent to the Planning Council.

Kevin Matthews gave the Annual Evaluation Committee Report.

Jerry Kinzler gave the Annual Executive Committee Report. The new applicants were reviewed and discussed. The committee recommended that all four applicants to go to the Planning Council. Eligible candidates for PC officers were reviewed and will be voted on at the PC.

Shirley Lanier gave the Annual Resource Allocation Committee Report. The expenditure report was reviewed and discussed.

Marion Stephney gave the PLWH/A Caucus Report. Ms. Stephney requested that the Resource Allocation report be available for her at the Ryan White Community meetings.

John Goodrich gave the Part A Report. He announced that we will be getting a new Health Planner.

Mr. Kinzler spoke on Homelessness.

Ms. Lanier proposed an AD HOC committee for the HIV homeless community.

Ms. Munroe made a motion to move the Integrated Comprehensive Plan report from the Planning Committee Report and present it at the Planning Council meeting because the work group needs input from the Planning Council to move forward. The committee was unanimously in favor to remove the Integrated Comprehensive Plan report from the Planning Committee report and add it to the Planning Council agenda.
Ms. Stephaney announced that there will be a Christmas party at the Ryan White Community Meeting in December.

The meeting adjourned at 5:48 PM

Prepared by: Crystal Dunlap  Date: 9/21/15

Approved by:  Date: 10/28/15
September 14, 2015

The regular meeting of the Membership Committee was held on September 14, 2015 at 3:00 PM at the Orange County Health Services Building located at 2002A E. Michigan Street in Orlando, Florida. The chair, Jerry Kinzler, was present. The minutes of the previous meeting was read and approved as written.

Mr. Kinzler opened the floor for public comment. A guest asked what the purpose of the Membership Committee is. Mr. Kinzler explained the duties and purpose of the Membership Committee.

The website report and Planning Council Matrix were reviewed.

The committee roster was updated due to a Dwight Randolph's resignation from the Membership Committee.

The attendance roster was reviewed and Marion Stephney asked that the members who are no longer on the committee be removed from the roster. Marilyn Lipsey also suggested that percentages be used to indicate the total absences on the rosters to notify the committee when a member is reaching their maximum percentage of absences and use a rolling 12 month period. The committee agreed to edit the attendance roster with the changes.

Ms. Stephney discussed the topics of recruitment, events, and interviews. Ms. Stephney suggested that we create a volunteer sign-up sheet for the Planning Council in order to ensure that all members are volunteering for the events. Nathaniel Bell also suggested that we have a script created for members who volunteer; this will assist them at the events. Bryan Belk recommended that we make a statement at the Planning Council meeting to ensure that the members are aware of upcoming events. The committee agreed to move forward with all of the items discussed.

Mr. Kinzler suggested that the committee update the membership applications and state that members are required to volunteer for a set amount of hours. Mr. Belk also suggested changing the verbiage about volunteerism on the application packets. The committee agreed to send this proposal to the Executive Committee.

Mr. Belk requested that upcoming volunteer events be put on the back of all committee agendas in future meetings. The committee accepted the request to update the agendas. The committee asked that the event at Barnett Park be cancelled due to lack of volunteers.

Ms. Stephney stated that she wants to encourage new applicants, in the interviews, to continue to attend meetings to get more familiar with the program.

Marilyn Lipsey stated that we conducted 4 interviews last month. The applicants were discussed and forwarded to the Executive Committee.
The Annual Committee Report was discussed. The committee wants to add a volunteer liaison to the membership committee.

The orientation tools were reviewed and updated.

The letters of intent were discussed, one nominee was deemed ineligible to hold the office they were nominated for.

The newsletter was discussed.

The marketing plan was reviewed.

The application policies and procedures, interview form and several membership applications from other EMAs were distributed. The members were asked to review the documents and be prepared to edit the current policy and procedure, application and interview forms.

The agenda for next month was set.

The work plan was reviewed.

The meeting adjourned at 5:15 PM

Prepared by: Crystal Dunlap

Date: 9/14/15

Approved by: Daniel Donner

Date: 9/14/15
Resource Allocation Committee

September 21, 2015

The regular meeting of the Resource Allocation Committee was held on September 21, 2015 at 3:00 PM at the Orange County Health Services Building located at 2002A E. Michigan Street in Orlando, Florida. The chair, Shirley Lanier, was present. The agenda and minutes were approved as written.

Karen Randall gave the Expenditure Report. The committee wants to see an overall target percentage on the report in the future. Also, the committee wants to have an explanation of categories that are increased or decreased by 15 percent in the future. Dwight Randolph would like to see what amounts were in Medical Case Management over the past 3 years. The committee also wanted to know how many people were served by Medical Case Management and Case Management and how much money was spent in the past 3 years in those categories.

Ms. Randall gave the Quarterly Utilization Report.

Ms. Randall will give an update on the Pharmaceutical Status will be discussed next meeting.

Ms. Lanier presented the Draft Annual Committee Report for review. Edits were made to the report and it will be sent to the Planning Council.

Leadership evaluations were completed.

The work plan was reviewed.

The agenda was set for next month.

The committee discussed the Integrated Comprehensive Plan.

Imolè Akinlana made an announcement about the upcoming events and the need for volunteers at events.

The meeting adjourned at 4:45 PM

Prepared by: Crystal Dunlap Date: 9/21/15

Approved by: Shirley Lanier Date: 10/20/2015
Meeting started at 2:10 pm

Chris Testerman made an amendment to the minutes from the August 28, 2015 meeting to move “after the 2005 adoption” to the beginning of the second sentence.

A motion was made by Dotti Wynn to approve the minutes from the August 28, 2015 school impact fee meeting as amended. The motion was seconded by Derrick Cox, and was passed unanimously.
October 7, 2015
School Impact Fee Advisory Group

Amy Enrafi, Attorney for Orange County Public Schools, discussed the code of ethics and voting conflicts. Amy mentioned that you may find information regarding the code of ethics for public officers and employees in sections 112.311 through 112.3261. Section 112.3143, Florida Statutes is the portion of the code of ethics which addresses voting conflicts. It explains that no local public officer shall vote in an official capacity upon any measure, which would inure to his or her special private gain or loss; which he/ she knows would inure to the special private gain or loss of any principal by whom he or she is retained; or to the parent organization or subsidiary of a corporate principal by which he or she is retained other than an agency as defined in section 112.312 and which he or she knows would inure to the special private gain or loss of a relative or business associate of the public officer; if a measure under consideration by the Advisory Board would inure to special private gain or loss of you, then you may not vote and must abstain from voting. You would then have to fill out an Ethics Commission Form 8B and file with the records secretary. If you are unable to fill out the form before the meeting, then the form must be filed out no later than fifteen (15) days after the vote. There are exceptions where you may be able to vote on a matter that affects a “class” that includes you, your relative, business, business associate, or principal without being affected by the “voting conflict.”

Julie Salvo, Orange County School Board discussed information regarding the history of impact fee collections and how the school board spends the money. The total capital project fund is $1.5 billion for 5 years. The money comes from a variety of sources, which are sale surtax, property tax, and impact fees. The school board receives minimal state support for its projects. A lot of the schools are locally funded. The school board mostly spends the money they get in renovations for the schools. Money also goes towards new schools being built, renewal, and debt services. Most of the capital project use of funds goes towards mostly comprehensive needs and additional schools. Question was asked, what are comprehensive needs? Julie stated that it is renovations. In the last meeting, questions arose about how much money is collected and how much money the school spends. Julie stated the school board collects a certain amount every year based on the building activity, and the school board spends a certain amount each year based on needs and the capital plan. For the 2016 year, the school board plans to collect $56 million in impact fees. The current fund balance is $233 million, so the total for 2016 would be $290 million; however the money is allocated to specific projects already. The money goes to various stages of the projects; some of the money goes to planning the school, construction, building the school, land. The school board has to have 100% of the money collected before the school board can issue a contract. Eric Marks stated that the school board has spent an average of $10 million each year but they intend to spend $300 million next year. Julie replied that most of that money is to build the West Orange Relief High School. She stated that they don't have a contract right now with all the issues regarding the school but hope to have one this year.

Discussion and questions occurred regarding the 100% money on hand, bonding, and impact fees.

The committee wanted to know how much capacity is represented by each grade level, to which Julie stated that there are four (4) elementary at 830, two (2) middle schools at 1,215, two (2) K-2 at 1,200, and one (1) high school at 2,776. The high school expenditure amount is so high due to the West Orange Relief School, plus they also had to consider a separate stadium for the new high school.

Questions and lengthy discussion occurred regarding how the money is spent on schools, and the impact fee budget.

Julie discussed the portables which were mentioned at the last meeting. The school board has reduced portables quite a bit since 2005. There has been a 32% decrease in portables. At the
same time they are building new schools, the goal is to get rid of portables and build permanent capacity. The permanent program capacity has increased.

Nilgun Kamp, from Tindale-Oliver went over the student generation rate (SGR) estimates. The median age is up for Florida but Orange County has been flat for the past few years. The vacancy rate for housing units are going down in Orange County. As the vacancy rates go down new families will move in. Seasonal homes from 1990 – 2014 has gone up and is at 4-5%. In the statewide ranking, Orange County is 5th in population, 10th in population growth and 14th in student generation rate. In the next four years the projection of school enrollment in 2019-2020 is projected to be at 14.0% with the population at 1,376,594. Today in 2015-2016, the percentage of enrollment is 14.5% with the population at 1,257,400. Charter school enrollment from 2005 to today has increased up to 6.7%. For the traditional schools, the SGR trend went from -4.1% (2007-2015) to 1.5% (2011-2015). The school board matches the address of the students to the database every year but the charter schools are not included.

Discussion and questions between board members occurred regarding townhomes, apartments and the impact rates.

A motion was made by Dotti Wynn, seconded by Sean Murphy, to break out townhomes and to create a separate school generation rate and school impact fee rate for them. The motion was approved 6-1 with Derrick Cox voting in the negative.

The advisory group discussed if they would like to have someone from the school board budget department to give a budget presentation. Julie stated that someone can be at the November 5th meeting.

The next meeting will be on November 5, 2015 at 9:00 am.

Meeting adjourned at 3:34 pm.
STUDENT / PEDESTRIAN SAFETY COMMITTEE
MEETING MINUTES

Meeting Date: October 15, 2015

Time: 10:00 a.m. to 12:00 p.m.

Location: PUBLIC WORKS BUILDING
Traffic Engineering Conference Room – 3rd Floor
4200 South John Young Parkway
Orlando, Florida 32839

Attendees: Kevin Miller (Meeting Facilitator), School Safety Coordinator, Traffic Engineering
Bertis Negron, School Crossing Guard, Orange County Sheriff's Office
Danielle Campbell, School Crossing Guard, City of Orlando Police Department
Mike Barnett, Transportation, Orange County Public Schools
Jamie Boerger, Planning & Government Relations, Orange County Public Schools
Keith Moore, Engineering, City of Winter Park
Chad Lingenfelter, Transportation Operations, Florida Department of Transportation
Joan Carter, Transportation Operations, Florida Department of Transportation
Jeremy Crowe, City of Orlando, Traffic Engineering
Nadine Sequeira, Administrative Assistant, Traffic Engineering

Public Comment
None

Approval of Minutes
The Committee reviewed the meeting minutes from the August 20, 2015 meeting of the Student Pedestrian Safety Committee.

A motion was made by Danielle Campbell to approve the August 20, 2015 meeting minutes and seconded by Bertis Negron.

Orange County Traffic Engineering

Kevin Miller:
- Wallace Road / Sunbeam Ave: Add No Parking on west side – to agenda.
- Avenue of the Groves / New Independence: Bag No Parking signs at parking bays.
- Hope Charter School: Trim around school signs and add yellow green tape to all signs.
- John Young Elementary: Trim trees around flashers and review crossing for added striping.
Orange County Traffic Engineering Continued:

- Caneel Bay / Thetford: Add no stopping standing. 13 signs parents blocking road waiting for middle school bus
- Sidewalk forms: Questions? Looking to upgrade sidewalks
- Discussion: Wetherbee Elementary: Changing out yield signs to 48' on both sides of the road.

Orange County Sheriff's Office (OCSO)

Bertis Negron:
- 38 Vacancies.
- 24 interviews next week. If successfully pass training on Oct. 29th they will start on Monday, November 2nd.
- We have two for Sunset Park Elementary School and none for Eagle Creek. One applicant has been contacted, but no response as of yet.
- 10-7-15 "National Walk to School Day" was a great success at Hiawassee Elementary School.
- 10-17-15 is our Sheriffs Expo from 9:00 a.m. - 2:00 p.m.
- 2 Boys ran into the side of a car at Clubwoods Drive and Wetherbee Road in front of Wetherbee Elementary School. The driver was cited for not yielding to the stop sign and crossing guard.

Orange County Public Schools (OCPS)

Mike Barnett:
- Update needed on Signal Warrant study for Eagle Creek: It's a private street, Orange County will not install.
- Hazardous Walking: What will be the 5 year plan? Approvals needed. Sending info to Kevin Miller, Joan Carter and Jay Duval.

City of Orlando Police Department (OPD)

Danielle Campbell:
- Walk to school day was a success.
- Discussion: How do guards know about early release? Requesting to receive notice when the parents do.
- 4 Vacancies.

City of Orlando

Jeremy Crowe:
- Winter Park High School: Bus access issue. Parents don't want busses coming through.
Minutes - Pedestrian Safety Committee Meeting
October 15, 2015
Page 3 of 3

City of Orlando Continued:

- Carver Middle School: Bus loop concerns after reconstruction.
- Lake Eola Charter School: Parent drop off / pick-up is blocking up Palmetto Avenue onto Jefferson Street, and onto Rosalind Avenue.

City of Winter Park

Keith Moore:

- Participated in National Walk to School Day.
- Cady Way: Still making updates, trying to make it safer / keep it safe.
- Discussion: Directional guide path for Lakemont and White Hall for the legally blind.

Florida Department of Transportation (FDOT)

Joan Carter:

- Introduction: Chad Lingenfelter who has just joined FDOT as the Bicycle-Pedestrian Safety specialist. He has a background in city planning and GIS but has worked with traffic engineering as well.

Best Foot Forward

David Moran:

- Update on back-to-school driver yield rates and International Walk to School Day.
- Odyssey Middle School at Lee Vista: Low stop response. Looking to re-due, set for three times a day.
- Pine Hills: Drivers not yielding at Kingsland and Silverstar, Pine Hills and El Trio Way, Pine Hills and North Lane, and Pine Hills and Figwood Lane.
- Discussion: Crosswalk Upgrading.
- Mercy Drive and Kalwit Lane: Crosswalk flasher not working and stripping is faded, needs updating.

A motion to adjourn the meeting at 11:25 a.m. was made by Kevin Miller

Next Scheduled Meeting: November 19, 2015 at 10:00 a.m.

"RIGHT FOOT, LEFT FOOT. REPEAT AS NEEDED!"
## Sidewalk Evaluation Form

**Project Location:** Glyn St

**From:** Stratford Bv  
**To:** Bates Rd

**School Name(s):**

**Requested By:**  
**Date:** 8/26/2015

**Length:**  
**Cost:**

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**1. State Hazardous Walking Condition**

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**2. Student Population Served**

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<td>Elementary School</td>
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**3. School Board Request**

**within walking distance**

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**4. Traffic Volume**

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**5. Sidewalk System**

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- no sidewalk exists  
- intermittent sidewalk exists

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**6. Elderly/Disabled**

**Possible Score | Score |
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**7. Park**

**Possible Score | Score |
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**8. Streetlighting**

- no Streetlight

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**Evaluation Date**

**Total:** 830