

COVE LETTER

Bill To

Visit Orlando
The Official Tourism
Association
6277 Sea Harbor Drive
Suite 400
Orlando FL 32821-8043
United States

Ship To

Visit Orlando
The Official Tourism
Association
6277 Sea Harbor Drive
Suite 400
Orlando FL 32821-8043
United States

Project Name

**3PP - Visit Orlando
2020 Manifesto Shoot
- (3rd Party
Production)**

Project ID

216700

Invoice Number

268102

Invoice Date

15-MAY-20

Bill Through Date

31-MAR-20

Due Date

25-MAY-20

EIN:

N/A

PO Number

N/A

Summary

Amount Due

Currency

Payment Terms

6,694.96

USD

NET 10

No.	Description	Amount
1	Invoice # 268102	23,937.08
2	Credit applied	(17242.12)
3	Adjustment	(718.61)
	Subtotal	USD 5,976.35
	Total Tax Amount	USD 0.00
	Amount Due	USD 5,976.35

Wire Transfer Details

Bank of America
100 West 33rd St.
New York,
NY 10001,
Account # 8188894961
ABA #
026009593(WIRE),071000039(ACH)
Swift ID # BOFAUS3N (U. S Domestic)
BOFAUS6S (Foreign Currency)

Postal Details

PO Box 4886
Boston,
MA 02241-4886

Invoice Inquiries

Please Contact Accounts Receivable
Tel: 1-617-963-1793
Fax:
Email:
SapientUSAccountsReceivables@publicissapient.com

EXPENSE INVOICE

Bill To	Ship To	Project Name	3PP - Visit Orlando 2020 Manifesto Shoot - (3rd Party Production)
Visit Orlando The Official Tourism Association 6277 Sea Harbor Drive Suite 400 Orlando FL 32821-8043 United States	Visit Orlando The Official Tourism Association 6277 Sea Harbor Drive Suite 400 Orlando FL 32821-8043 United States	Project ID Invoice Number Invoice Date Bill Through Date Due Date EIN: PO Number	216700 268102 15-MAY-20 31-MAR-20 25-MAY-20 N/A N/A

Summary

Amount Due	Currency	Payment Terms
23,937.08	USD	NET 10

No.	Description	Amount
1	Airfare	5,656.28
2	Car Rental	388.52
3	Employee Relocation Expense	60.00
4	Events	131.86
5	Expendable Equip	4,963.45
6	Hotel	130.99
7	Internet	67.99
8	Laundry	483.69
9	Meals Individual	2,407.54
10	Meals Internal Team	7,877.41
11	Meals With Clients	205.75
12	Parking	54.00
13	Postage/Shipping	5.00
14	Subscriptions	149.87
15	Taxi	1,184.36

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No.	Description	Amount
16	Tolls	29.37
17	Travel Agency Fees	141.00
	Subtotal	USD 23,937.08
	Total Tax Amount	USD 0.00
	Amount Due	USD 23,937.08

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Hettler, Alexandra (112781)	Travel Agency Fees	21-JAN-20	AMEX fee	USD	15.50
Hettler, Alexandra (112781)	Travel Agency Fees	09-FEB-20	Amex Fee	USD	15.50
Kelly, Kenneth (140099)	Travel Agency Fees	31-JAN-20	ticket fee	USD	15.50
Kelly, Kenneth (140099)	Travel Agency Fees	09-FEB-20	ticket fee	USD	32.50
Kelly, Kenneth (140099)	Travel Agency Fees	13-FEB-20	ticket fee	USD	15.50
Kelly, Kenneth (140099)	Travel Agency Fees	13-FEB-20	ticket fee	USD	15.50
Kelly, Kenneth (140099)	Travel Agency Fees	14-FEB-20	ticket fee	USD	15.50
				Subtotal	USD 141.00
Subtotal				USD	23,937.08
Total Tax Amount				USD	0.00
Amount Due				USD	23,937.08

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