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# RESOLUTION

*of the*

## **ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS**

*regarding*

### **AUTHORIZATION FOR MANAGER, ASSISTANT MANAGER, AND LABORATORY ADMINISTRATOR OF ORANGE COUNTY ENVIRONMENTAL PROTECTION DIVISION TO SIGN DOCUMENTS SUBMITTED ON THE DIVISION'S BEHALF TO THE BUREAU OF ALCOHOL, TOBACCO AND FIREARMS.**

**Resolution No. 2001- M-03**

WHEREAS, in the execution of its delegated duties, the Orange County Environmental Protection Division (OCEPD) performs laboratory analyses which involve substances for which the acquisition, storage, use and disposition of the substances are controlled by external agencies; and

WHEREAS, ethyl alcohol is a substance controlled by the United State Department of the Treasury, Bureau of Alcohol, Tobacco and Firearms (BAFT), with the requirement of an *Application for Industrial Alcohol User Permit* (BATF Form: ATF 5150.22), and for an institution considered by BAFT to be an educational user having tax-free status with the requirement of ongoing registration of *Tax Renewal*, (BATF Form: ATF 5630.5R), and the requirement of the registration of Signing Authority with use of one of several forms of documentation which depends on the type of agency; and

WHEREAS, ethyl alcohol is integral to the completion of several analyses performed by OCEPD; and

WHEREAS, while still in Orlando, Florida, OCEPD was once physically located at 2002 Michigan Street, but now is located at 800 Mercy Drive, Suites 4-8, it is necessary to advise the BATF of this change; and

WHEREAS, personnel, position titles, and agency titles may change over time, while the need for the regulated alcohol for laboratory use is expected to continue; and

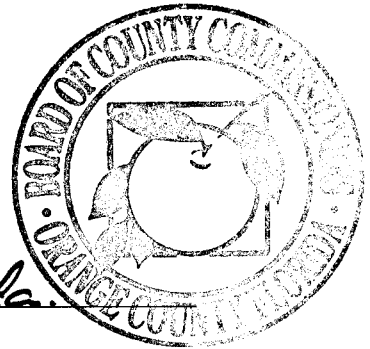
WHEREAS, the BATF requires for its users for educational purposes of ethyl alcohol that a local government authorize Signing Authority in the manner of a Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY, FLORIDA:

That all incumbents of the three positions now known in the Orange County Environmental Protection Division as: "Manager", "Assistant Manager", and "Laboratory Administrator" be granted signing authority for the purposes of signing documents submitted on the Division's behalf to the Bureau of Alcohol, Tobacco and Firearms.

ADOPTED this 6<sup>th</sup> day of March, 2001.

ORANGE COUNTY, FLORIDA  
By: Board of County Commissioners



By: Richard T. Crotty  
Richard T. Crotty  
County Chairman

ATTEST: Martha O. Haynie, County Comptroller  
As Clerk of the Board of County Commissioners

By: Martha O. Haynie  
Deputy Clerk