

RESOLUTION

of the

ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

regarding

**THE ORANGE COUNTY EMERGENCY MEDICAL SERVICES
ADVISORY COUNCIL; RECONSTITUTING SUCH BOARD AS
TO DUTIES, NUMBER OF MEMBERS AND MEMBERSHIP
QUALIFICATIONS; REORGANIZING THE BOARD'S
RESPONSIBILITIES AND AUTHORITIES; EFFECT OF
RESOLUTION TO REPLACE AND SUPERSEDE ALL PRIOR
RESOLUTIONS CONCERNING THE EMERGENCY MEDICAL
SERVICES ADVISORY COUNCIL; AND PROVIDING AN
EFFECTIVE DATE**

Resolution No. 2016- M - 06

WHEREAS, on October 3, 1972, the Board of County of County Commissioners, created the Orange County Emergency Medical Services Council as a county advisory board; and

WHEREAS, the Board of County Commissioners has subsequently adopted resolutions on June 25, 1981, April 20, 1982, January 3, 1984, September 3, 1985, December 22, 1986, September 3, 1993, September 21, 1999, and December 20, 2005 relating to such Council; and

WHEREAS, such Council is now named the Orange County Emergency Medical Service Advisory Council (the "EMSAC") pursuant to Section 20-56 of the Orange County Code; and

WHEREAS, extensive advances in the county emergency medical services system have occurred since the initial creation of the EMSAC and the services of the Emergency Medical Services Office and Medical Director are now provided by County employees rather than through contractual arrangements; and

WHEREAS, the membership of the EMSAC is largely comprised of public safety and emergency medical services professionals whose job positions necessitate their ongoing participation in and membership on the EMSAC; and

WHEREAS, the provision of emergency medical services within Orange County and the operation and maintenance of the county emergency medical services system are matters of paramount importance to the residents of, and visitors to, Orange County; and

WHEREAS, any capitalized terms not defined in this Resolution shall have the meanings ascribed to such terms in Chapter 20, Article III of the Orange County Code: Emergency and Non-Emergency Medical Care and Transportation; and

WHEREAS, the Board of County Commissioners now desires to adopt this resolution superseding all previous resolutions relating to the EMSAC and to reorganize and revise the duties and responsibilities of the EMSAC.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY:

Section 1. Reconstitution of Present Orange County Emergency Medical Services Advisory Council. Effective upon the adoption of this Resolution the terms of the present members of the Orange County Emergency Medical Services Advisory Council (“EMSAC”), as the same presently exists, shall be terminated. The EMSAC, which is by necessity comprised of public safety and emergency medical services professionals whose jobs necessitate ongoing participation in the EMSAC, shall not be an advisory council within the meaning of Section 2-201 of the Orange County Code and members shall not be subject to Membership Mission and Review Board approval. The EMSAC shall comply with Florida Government in the Sunshine Law, Florida Public Records Law and shall adopt rules and procedures for the conduct of its meetings.

Section 2. Membership. The membership of the EMSAC shall consist of eighteen (18) members, seventeen of whom shall be voting ex-officio members. Membership shall be as follows:

1. The Chief of the Orange County Fire Rescue Department shall serve as an ex-officio voting member of the Advisory Council.

2. The Chief of the City of Orlando Fire Department shall serve as an ex-officio voting member of the Advisory Council.

3. Eight (8) voting members shall be representatives from every signatory participating in the Emergency Medical Services System (other than Orange County and the City of Orlando), including the cities of Apopka, Ocoee, Winter Garden, Winter Park, and Maitland, and Rural Metro Ambulance, Reedy Creek Improvement District and the Greater Orlando Aviation Authority. Such representatives shall be appointed by the signatory entity.

4. Each of the three entities currently operating a licensed hospital located in Orange County shall have one ex-officio voting member representing such hospital who shall be an hospital employee appointed by the hospital.

5. One member shall be the Chairman of the CPR/AED Outreach Committee of the Advisory Council serving as an ex-officio voting member of the Advisory Council. The CPR/AED Outreach Committee is provided for in Section 4 hereof. The CPR/AED Outreach Committee shall select its Chairman.

6. One member shall be the Chairman of the Medical Control Committee of the Advisory Council serving as an ex-officio voting member of the Advisory Council. The Medical Control Committee is provided for in Section 4 hereof. The Medical Control Committee shall select its Chairman.

7. One member shall be the Chairman of the Operations Committee of the Advisory Council, serving as an ex-officio voting member of the Advisory Council. The

Operations Committee is provided for in Section 4 hereof. The Operations Committee shall select its Chairman.

8. One non-voting member shall be the County EMS Medical Director serving as an ex-officio member of the Advisory Council.

9. One ex-officio voting member shall be appointed by Valencia College as a representative for EMT education.

Section 3. Duties and Responsibilities of the Orange County Emergency Medical Services Advisory Council. The Orange County Emergency Medical Services Advisory Council shall be charged with the primary functions of (i) strategic planning for the emergency medical services system and (ii) evaluating and forwarding to appropriate authorities those recommendations received by the Advisory Council from its standing committees created in Section 4 hereof, namely the Medical Control Committee, the Operations Committee and the CPR/AED Committee. The Advisory Council, when evaluating recommendations from its standing committees, shall forward such recommendations as received from its standing committees without change in such recommendations unless the Advisory Council first returns a questioned recommendation to the appropriate committee accompanied by reasoned and articulated comments indicating the reasons for the Advisory Council's disagreement with such recommendation.

The Advisory Council shall be vested with the following duties and responsibilities:

1. To survey, study, evaluate and provide recommendations to the Orange County Office of the Emergency Medical Services Medical Director (OMD) for improving

all aspects of the emergency medical services system in Orange County. Further, the Advisory Council may provide recommendations on any such matter at any time to the Orange County Emergency Medical Services Medical Director and/or the county administrator. The Advisory Council shall submit an annual report of its activities to the board of county commissioners.

2. To review and make recommendations to the OMD concerning budget and use of Florida EMS Awards funds.

Section 4. Advisory Council Standing Committees and By-laws. The Board of County Commissioners recognizes that the areas of responsibility assigned to the Advisory Council require medical expertise, knowledge of emergency medicine, communications and systems operation. Accordingly, the Advisory Council is granted the authority to establish its own by-laws and operating procedures, including reasonable bylaws for determining a quorum. The Advisory Council shall establish the following standing committees:

1. A Medical Control Committee which shall be chaired by that person elected as Chairman by the Committee. The EMS Medical Director shall be an ex-officio voting member of the Medical Control Committee. The Medical Control Committee shall be charged with original jurisdiction within the Advisory Council to consider and make recommendations to the Advisory Council concerning the following matters within, or pertinent to, the emergency medical services system.

a. The establishment of medical control policies, procedures and treatment protocols.

b. Consideration of education, training, quality improvement, research and data collection issues.

c. The establishment of standards for quality pre-hospital care for the emergency medical services system.

2. An Operations Committee which shall be chaired by that person elected as Chairman by the Committee. The EMS Medical Director shall be an ex-officio non-voting member of the Operations Committee. The Operations Committee shall be charged with original jurisdiction within the Advisory Council to consider and make recommendations to the Advisory Council concerning the following matters within, or pertinent to, the emergency medical services system:

a. The development of operating procedures for the emergency medical services system;

b. The evaluation of, and recommendations upon, emergency medical service equipment standards for the emergency medical services system;

c. Advice to the OMD and the Advisory Council on the operational impact of medical control policies, procedures and treatment protocols;

d. Advice to the OMD and the Advisory Council on the operational impact of education, training, quality improvement and data collection issues; and

e. Provision of operational input into the establishment of the standard of quality for pre-hospital medical care and medical dispatch for the emergency medical services system.

3. A CPR/AED Outreach Committee which shall be chaired by that person elected as Chairman by the Committee. The EMS Medical Director shall be an ex-officio

voting member of the CPR/AED Outreach Committee. The CPR/AED Outreach Committee shall be charged with original jurisdiction within the Advisory Council to consider and make recommendations to the Advisory Council concerning the following matters within, or pertinent to, the emergency medical services system:

a. The establishment of a public access defibrillation program for the emergency medical services system;

b. Consideration of CPR/AED education, community CPR/AED training, research and data collection issues; and

c. Advice to the OMD and the Advisory Council on the impact of local, state, and federal legislative policies regarding CPR/AED issues.

4. Any Advisory Council committee or subcommittee shall have the right to enlist members of the emergency medical services community to support or advise such committee or subcommittee; provided, however, that the composition of such committees or subcommittees shall, at a minimum, consist of the following members:

a. EMS Medical Control Committee Membership:

1) One (1) physician representative from each of the hospitals in Orange County, who receive EMS patients, appointed yearly by the hospital's Medical Director and/or Chief of Medical Staff at the hospital. The physician shall have experience and interest in emergency medical care/systems.

2) One (1) physician representative from an appropriate physician constituency group. The Physician shall have experience and interest in emergency medical care/systems.

3) One (1) physician medical director/advisor from each Orange County designated ALS provider agency that has contracted for such service.

4) Orange County EMS Medical Director

b. EMS Operations Committee Membership:

1) One (1) member from each ALS Service provider;

2) One (1) member from each BLS service provider that does not also offer ALS services;

3) One (1) member from each of the hospitals in Orange County (this liaison should be able to discuss system issues involving their patient population in Orange County);

4) One (1) member representing the non-emergency transport providers;

5) One (1) liaison from Medical Control Committee; and

6) One (1) non-voting member from the OMD.

c. CPR/AED Outreach Committee Membership:

1) One (1) member from one (1) ALS Service provider;

2) One member representing a CPR/AED community advocate group;

3) One (1) member representing American Heart Association course Instructors;

4) The OMD Training Center Coordinator; and

5) One (1) non-voting member from the OMD.

Section 5. Effect of Resolution. This resolution replaces and supersedes all prior resolutions of the Board of County Commissioners regarding the Emergency Medical Services Advisory Council or any predecessor board.

Section 6. Effective Date. This resolution shall become effective upon the date of adoption.

ADOPTED THIS ____ DAY OF JAN 26 2016, 2016.



ORANGE COUNTY, FLORIDA
By: Board of County Commissioners

By: *Teresa Jacobs*
Teresa Jacobs
Orange County Mayor

ATTEST: Martha O. Haynie, County Comptroller
As Clerk of the Board of County Commissioners

By: *Kate Smith*
Deputy Clerk