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RESOLUTION NO. 86-M-52

A RESOLUTION RELATING TO THE BUDGET PROCESS OF ORANGE COUNTY, FLORIDA; PROVIDING FOR PROCEDURES FOR INTERDEPARTMENTAL BUDGET TRANSFERS; PROVIDING FOR PROCEDURES FOR INTRADEPARTMENTAL BUDGET TRANSFERS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the County Administrator has been designated Budget Officer by Orange County Ordinance No. 78-17, and

WHEREAS, Section 129.06(2)(a), Florida Statutes requires that the Board of County Commissioners approve interdepartmental budget transfers, and

WHEREAS, Section 129.06(2)(a), Florida Statutes, provides that the Budget Officer shall recommend, and the Board of County Commissioners shall adopt by resolution, procedures by which the Budget Officer may authorize intradepartmental budget amendments, and

WHEREAS, the Budget Officer has recommended the following procedures to accomplish intradepartmental budget amendments.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY, FLORIDA:

Section 1. That all interdepartmental budget transfers (all transfers between departments and from reserve accounts) shall be accomplished as follows:

- A. The budget transfer shall be prepared and approved by the requesting department and forwarded to the Office of Management and Budget.
- B. The assigned office of Management and Budget analyst shall review the transfer for correctness, proper account classification, and funds availability.
- C. The County Administrator or his designee shall approve the transfer.
- D. The transfer shall be submitted to the Board of County Commissioners for approval.
- E. Upon approval by the Board of County Commissioners, the transfer shall be forwarded to the Comptroller's Office for entry into the financial system.

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