



Interoffice Memorandum

**NO ACTION**

**AGENDA ITEM**

June 11, 2014

TO: Mayor Teresa Jacobs  
and  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director  
Family Services Department

FROM: Sonya Hill, Acting Manager  
Head Start Division  
**Contact: Sonya Hill, (407) 836-7409**  
**Khadija Pirzadeh, (407) 836-8912**

SUBJECT: Work Session - Agenda Item - June 24, 2014  
Head Start Division Board Training

*Handwritten signatures: Lonnie C. Bell, Jr. and Sonya Hill.*

The U.S. Health and Human Services, Administration for Children and Families, Office of Head Start conducted its triennial federal review from February 10-13, 2014. Based on the review, the Head Start Division had a finding relating to its relationship with the governing board.

In efforts to strengthen the relationship with the governing board, the presentation will provide an overview of the annual program activities, accomplishments, strengths and challenges.

If you have any questions or need additional information, please contact me at extension 67409.

**ACTION REQUESTED: Acceptance of the Head Start Board Training.**

SH/kp

C: Dr. George A. Ralls, Acting Deputy County Administrator  
Wanzo Galloway, Assistant County Attorney, County Attorney's Office  
John Petrelli, Manager, Risk Management Division  
Yolanda Brown, Manager, Fiscal Division, Family Services Department  
Jamille Clemens, Grants Supervisor, Finance Division  
Patria Morales, Grant Coordinator, Office of Management and Budget