




Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
MAY 05 2015 NP/KH

April 13, 2015

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Rich Steiger, Manager, Facilities Management Division

SUBJECT: Award of Invitation for Bids Y15-1025-JS, Tree Trimming and Related Services

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-1025-JS, Tree Trimming and Related Services, to the low responsive and responsible bidder, Seay Tree Service, Inc., in the estimated contract award amount of \$343,385 for a 1-year term contract. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

Tree trimming and related services are used to support the operations of the Facilities Management Division, Utilities Department, Fire Rescue Department and other departments and divisions throughout the County. Dead, diseased or undesirable trees are removed on County owned properties.

FUNDING:

Delivery orders for services under the contract will be issued by departments and divisions on an as-needed basis.

APPROVALS:

The Facilities Management and Business Development Divisions concur with this recommendation.

REMARKS:

Four bids were received in response to Invitation for Bids Y15-1025-JS and were evaluated for responsiveness, responsibility and price. The low bidder, Seay Tree Services, Inc., has the necessary manpower and equipment to perform this contract. The bid of Seay Tree Service, Inc. is more than 10% lower than the next low bid. However, the bid is considered reasonable based on the historic cost of these services. Seay Tree Service, Inc. has a record of satisfactory contract performance with the County. Therefore, recommendation is made for award to Seay Tree Service, Inc.

The bid tabulation is attached.

BID TABULATION
IFB Y15-1025-JS
TREE TRIMMING AND RELATED SERVICES

Item #	Description	Estimated Quantity	Unit Of Measure	Seay Tree Service, Inc.		The Davey Tree Expert Company		Blades of Green, Inc.		A Budget Tree Service, Inc.	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
	Standard Working Hours										
	Personnel:										
1	Foreman	3,500	Hours	\$14.00	\$49,000.00	\$28.93	\$101,255.00	\$40.00	\$140,000.00	\$73.00	\$255,500.00
2	Bucket Operator	2,000	Hours	\$45.00	\$90,000.00	\$23.14	\$46,280.00	\$35.00	\$70,000.00	\$66.00	\$132,000.00
3	Climber	200	Hours	\$0.00	\$0.00	\$23.14	\$4,628.00	\$20.00	\$4,000.00	\$66.00	\$13,200.00
4	Grounds-Man	4,000	Hours	\$15.00	\$60,000.00	\$16.00	\$64,000.00	\$16.00	\$64,000.00	\$58.50	\$234,000.00
	Equipment:										
5	Bucket Truck	2,500	Hours	\$37.50	\$93,750.00	\$19.50	\$48,750.00	\$40.00	\$100,000.00	\$24.50	\$61,250.00
6	Crane Truck/Chipper	2,000	Hours	\$9.00	\$18,000.00	\$43.56	\$87,120.00	\$30.00	\$60,000.00	\$25.00	\$50,000.00
7	Chipper Truck/Chipper or Dump Truck	250	Hours	\$5.00	\$1,250.00	\$14.37	\$3,592.50	\$20.00	\$5,000.00	\$22.50	\$5,625.00
8	Stump Grinder	250	Hours	\$8.00	\$2,000.00	\$19.70	\$4,925.00	\$20.00	\$5,000.00	\$19.50	\$4,875.00
9	Crane (necessary tonnage with Operator)	200	Hours	\$5.00	\$1,000.00	\$100.00	\$20,000.00	\$20.00	\$4,000.00	\$135.00	\$27,000.00
	Non-Standard Working Hours										
	Personnel:										
10	Foreman	200	Hours	\$14.00	\$2,800.00	\$39.06	\$7,812.00	\$44.00	\$8,800.00	\$73.00	\$14,600.00
11	Bucket Operator	200	Hours	\$45.00	\$9,000.00	\$31.24	\$6,248.00	\$38.00	\$7,600.00	\$66.00	\$13,200.00
12	Climber	100	Hours	\$0.00	\$0.00	\$31.24	\$3,124.00	\$22.00	\$2,200.00	\$66.00	\$6,600.00
13	Grounds-Man	400	Hours	\$15.00	\$6,000.00	\$21.60	\$8,640.00	\$18.00	\$7,200.00	\$58.50	\$23,400.00
	Equipment:										
14	Bucket Truck	150	Hours	\$37.50	\$5,625.00	\$19.50	\$2,925.00	\$44.00	\$6,600.00	\$24.50	\$3,675.00
15	Crane Truck/Chipper	50	Hours	\$9.00	\$450.00	\$43.56	\$2,178.00	\$33.00	\$1,650.00	\$25.00	\$1,250.00
16	Chipper Truck/Chipper or Dump Truck	50	Hours	\$5.00	\$250.00	\$14.37	\$718.50	\$23.00	\$1,150.00	\$22.50	\$1,125.00
17	Stump Grinder	25	Hours	\$8.00	\$200.00	\$19.70	\$492.50	\$23.00	\$575.00	\$19.50	\$487.50
18	Crane (necessary tonnage with Operator)	50	Hours	\$5.00	\$250.00	\$100.00	\$5,000.00	\$23.00	\$1,150.00	\$135.00	\$6,750.00
	Emergency Call Out										
	Personnel:										
1	Foreman	20	Hours	\$14.00	\$280.00	\$39.06	\$781.20	\$49.00	\$980.00	\$105.00	\$2,100.00
2	Bucket Operator	30	Hours	\$45.00	\$1,350.00	\$31.24	\$937.20	\$37.00	\$1,110.00	\$96.00	\$2,880.00
3	Climber	30	Hours	\$0.00	\$0.00	\$31.34	\$940.20	\$25.00	\$750.00	\$96.00	\$2,880.00
4	Grounds-Man	30	Hours	\$15.00	\$450.00	\$21.60	\$648.00	\$21.00	\$630.00	\$88.00	\$2,640.00
	Equipment:										
5	Bucket Truck	30	Hours	\$37.50	\$1,125.00	\$19.50	\$585.00	\$49.00	\$1,470.00	\$24.50	\$735.00
6	Crane Truck/Chipper	20	Hours	\$9.00	\$180.00	\$43.56	\$871.20	\$36.00	\$720.00	\$25.00	\$500.00
7	Chipper Truck/Chipper or Dump Truck	20	Hours	\$5.00	\$100.00	\$14.37	\$287.40	\$27.00	\$540.00	\$22.50	\$450.00
8	Stump Grinder	25	Hours	\$8.00	\$200.00	\$19.70	\$492.50	\$27.00	\$675.00	\$19.50	\$487.50
9	Crane (necessary tonnage with Operator)	25	Hours	\$5.00	\$125.00	\$100.00	\$2,500.00	\$27.00	\$675.00	\$135.00	\$3,375.00
	Total Estimated Bid				\$343,385.00		\$425,731.20		\$496,475.00		\$870,585.00




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 13, 2015

TO: Jim Schell, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y15-1025-JS, Tree Trimming and Related Services

The Business Development Division evaluated the **4 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division

