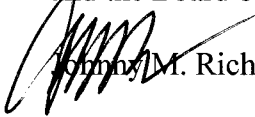




APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
MAY 05 2015 NP/KH

April 7, 2015

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From:  Jimmy M. Richardson, Manager, Procurement Division

Contact: Terry Devitt, Assistant Director, Orange County Convention Center

Phone: 407-685-9867

Subject: Award of Invitation for Bids Y15-1031-PD, Operable Partition Maintenance at the Orange County Convention Center

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-1031-PD, Operable Partition Maintenance at the Orange County Convention Center, to the low responsive and responsible bidder, Hufcor Florida Group, for the estimated contract award amount of \$1,376,055 for a 3-year term. Further request authorization for the Procurement Division to renew the contract for two additional years.

PROCUREMENT:

This contract will provide maintenance services and semi-annual inspections to repair and maintain operable door partitions located on both campuses of the Orange County Convention Center (OCCC). These partitions are installed and removed by OCCC staff and must be maintained in a safe and functional manner. Additionally, these partitions are a critical asset to meeting the operational requirements for clients of the OCCC. This facility is located in District 6.

FUNDING:

Funding is available in account numbers 4420-035-0922-3810.

APPROVALS:

The Orange County Convention Center and the Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids. The bids were evaluated for price, responsiveness and responsibility. Award is recommended to the low responsive, responsible bidder, Hufcor Florida Group. The bid from Hufcor Florida Group is considered reasonable when compared to the previous contract for this service with Acousti Doors & Specialties, LLC in the amount of \$1,396,095.

Bid tabulation follows:

<u>Bidder</u>	<u>Bid Amount</u>
Hufcor Florida Group	\$1,376,055
SSE & Associates	\$2,218,185
Gymdoors Florida	\$2,269,425




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

March 13, 2015

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y15-1031-PD, Operable Partition Maintenance**

The Business Development Division evaluated the **3 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division

