



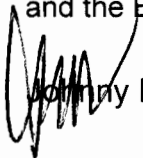
Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

June 23, 2015

JUL 14 2015 NP/CAS

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Matt Suedmeyer, Manager, Parks and Recreation Division
407-836-6202

SUBJECT: Award of Invitation for Bids Y15-188-DG, Janitorial Supplies and
Equipment for the Parks and Recreation Division

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-188-DG, Janitorial Supplies and Equipment for the Parks and Recreation Division, to the low responsive and responsible bidder, Peninsular Paper Co. of Central Florida, in the estimated contract amount of \$1,285,561.25 for a 1-year term contract. Further request authorization for the Procurement Division renew contract for two additional 1-year periods.

PROCUREMENT:

To provide janitorial supplies and equipment to support the operations of the Parks and Recreation Division on a countywide basis.

FUNDING:

Funding is available in account number 1050-068-1805-3170.

APPROVALS:

The Parks and Recreation Division and the Business Development Division concur with this recommendation.

DISCUSSION:

Three bids were received in response to the Invitation for Bids. The bid from Clearwater Distribution Inc. dba Gulfstar Supply Company is non-responsive due to the bidder's failure to submit a complete bid. The bid from Peninsular Paper Co. of Central Florida is considered fair and reasonable in comparison of open market prices. Peninsular Paper Co. of Central Florida is the lowest responsive bidder, therefore, award is recommended to Peninsular Paper Co. of Central Florida.

Bid tabulation is as follows:

Peninsular Paper Co. of Central Florida	\$1,285,561.25
Gem Supply Company	\$1,734,917.00
Clearwater Distribution Inc. dba Gulfstar Supply Company	Non-Responsive




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

May 19, 2015

TO: Dorothy Gordon, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y15-188-DG, Janitorial Supplies and Equipment for the Parks and Recreation Division**

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division

