




Interoffice Memorandum

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS

June 26, 2015

JUL 14 2015 NP/CAS

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Bryan Lucas, Manager, Fleet Management Division  
407-836-8202

SUBJECT: Award of Invitation for Bids Y15-1098-JS, Reservation and Rental of  
Emergency Generators

ACTION REQUIRED:

Approval to award Invitation for Bids Y15-1098-JS, Reservation and Rental of Emergency Generators to the low responsive and responsible bidder, Electric Paramedics, LLC, in the estimated amount of \$1,177,402.50 for an initial 1-year term. Of this amount, \$17,456 will be expended for the reservation of eighteen generators for specific County facilities. Further request authorization of the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

Emergency generators will be reserved by the contractor for the County and mobilized, positioned and installed as ordered to power critical County facilities during municipal power interruption in the event of a natural or manmade disaster.

FUNDING:

Funds are available in account number 5530-043-2031-3197. Due to the unknown nature of the costs that may result from a natural, manmade or other disaster, it is not possible to establish a realistic amount for this contract.

APPROVALS:

The Fleet Management and Business Development Divisions concur with this recommendation.

REMARKS:

Three bids were received in response to Invitation for Bids Y15-1098-JS, and were evaluated for responsiveness, responsibility and price. The bids of Stewart & Stevenson, FDDA, LLC and Sunbelt Rentals, Inc. are non-responsive as they exceeded the award statement percentage of no more than 8% of their total bid for Lot 1, Items 1 through 12, Total Cost of Reserved Generators.

Page 2 of 2  
IFB Y15-1098-JS  
Reservation and Rental of Emergency Generators

A total of 18 generators will be held in reserve by the contractor at their facility for use by the County in the event of a natural or manmade disaster. The critical County facilities are as follows:

Bithlo Community Center Water Plant – Water source for center  
Central Florida Disaster Services Andes Warehouse – Vaccine storage center  
Great Oaks Village Youth Shelter – Youth residential facility & hurricane shelter  
Orlo Vista Park – Pet friendly shelter  
Great Oaks Village Evans Dining Hall – Youth residential facility  
Sheriff's Fleet Garage – Sheriff's vehicle operations  
Juvenile Assessment Center – Juvenile crime processing, drug rehab unit, truancy unit  
Animal Services – Small animal shelter facility  
Fire Rescue Headquarters Building – Backup for two existing generators  
Corrections Support Facility/Corrections Administration – Corrections Administration, inmate food service  
East River High School – Special needs shelter (gym only)  
Fort Gatlin Park – Pet friendly shelter  
John Bridges Building A&B – Pet friendly shelter  
EMS Building – Emergency Medical Services  
Bithlo Community Center – Pet friendly shelter  
Marks St. Senior Center – Pet friendly shelter  
Facilities Management West District – "Ride-out" crew for rapid response  
Barnett Park – Pet friendly shelter

Also, the County may order additional generators as required.

Due to the unknown nature of the costs that may result from a natural, manmade or other disaster, it is not possible to establish a realistic amount for this contract. The County's only obligation under the contract is \$17,456 which reserves 18 generators for known strategic facilities. This amount will be paid to the contractor on an annual basis prior to the hurricane season, June 1 through November 30. The additional costs in Lot 1 are costs necessary to support the generators if the County requires their delivery to the various sites listed above. The costs in Lot 2 represent less critical facilities which may or may not require generators.

Also, due to the unknown nature of costs that may be incurred, approval is requested to award the contract without the need for future Board approval for change orders and/or amendments. The amount for the reservation of the generators will be refunded in the event that the contract is activated and generators are used.

Recommendation for award is made to Electric Paramedics, LLC.

The bid tabulation is attached.

BID TABULATION  
Y15-1098 JS  
RESERVATION AND RENTAL OF EMERGENCY GENERATORS

|  |                          |  |
|--|--------------------------|--|
| Emergency Generator Preventative Maintenance Field Services Division         | Electric Paramedics, LLC |  |
| <b>Total Cost of Reserved Generators</b>                                     | <b>\$17,456.00</b>       |  |
| Total Cost of Reserved Generators Rented                                     | \$397,700.00             |  |
| Total Cost of Freight for Reserved Generators Rented                         | \$65,600.00              |  |
| Total Cost of Cables for Reserved Generators Rented                          | \$97,812.00              |  |
| Total Cost of Installation of Reserved Generators Rented                     | \$24,620.00              |  |
| Total Cost of Preventive Maintenance of Reserved Generators Rented           | \$7,087.50               |  |
| Total Cost of Servicing of Reserved Generators Rented                        | \$7,470.00               |  |
| Total Cost of Recovery of Reserved Generators Rented                         | \$23,825.00              |  |
| Total Cost of Lot 1  | \$641,570.50             |  |
| Lot 2 Non-Reserved Generators  |                          |  |
| Total Cost of Non-Reserved Generators Rented                                 | \$371,600.00             |  |
| Total Cost of Freight for Non-Reserved Generators Rented                     | \$47,600.00              |  |
| Total Cost of Cables for Non-Reserved Generators Rented                      | \$70,452.00              |  |
| Total Cost of Installation of Non-Reserved Generators Rented                 | \$18,160.00              |  |
| Total Cost of Preventive Maintenance of Non-Reserved Generators Rented       | \$4,725.00               |  |
| Total Cost of Servicing of Non-Reserved Generators Rented                    | \$6,795.00               |  |
| Total Cost of Recovery of Non-Reserved Generators Rented                     | \$16,500.00              |  |
| Total Cost of Lot 2  | \$535,832.00             |  |
| Total Cost of Lots 1 and 2   | \$1,177,402.50           |  |
| The bids of Stewart & Stevenson and Sunbelt Rentals, Inc. are non-responsive |                          |  |




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

June 19, 2015

TO: Jim Schell, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y15-1098-JS, Reservation and Rental of Emergency Generators**

The Business Development Division evaluated the **1 bid** submitted for this project and found that the **1 bidder is not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Acting Manager, Business Development Division

