




Interoffice Memorandum

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS

March 20, 2014

OCT 20 2015 *SK/BS*

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Richard Steiger, Manager  
Facilities Management Division  
407-836-7473

SUBJECT: Ratification of Purchase Order M75320, Emergency Repair of 640 Ton  
Chiller Motor and Starter at Corrections

ACTION REQUESTED:

Ratification of Purchase Order M75320, Emergency Repair of 640 Ton Chiller Motor and Starter at Corrections with Trane US Inc., in the estimated amount of \$147,553.01.

PROCUREMENT:

Emergency repairs to the HVAC system in the Booking, Release & Intake Center and Female Detention Center. This equipment is essential to maintaining building occupancy.

FUNDING:

Funds are available in account number 0001-043-1718-3810.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

This requirement was originally solicited under Invitation for Bids Y15-623-ZM. Two non-responsive bids were received. These bids were for \$160,000 and \$144,000. Therefore, based on these bids and further analysis by staff this procurement is considered reasonable. Due to the urgency of this procurement, it was subsequently approved as an emergency Purchase Order and the work is ongoing. Additional delays would have jeopardized building occupancy.