

Interoffice Memorandum



APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
OCT 20 2015 *JX/BS*

AGENDA ITEM

September 23, 2015

TO: Mayor Teresa Jacobs
and
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell Jr*
Family Services Department

FROM: Sonya L. Hill, Manager *Sonya Hill*
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: Filing of Head Start Policy Council Program Information and Updates
for the Official County Record
CONSENT AGENDA ITEM October 20, 2015

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

| | |
|---|-----------------|
| Head Start Policy Council Program Information and Updates | September 2015 |
| Head Start Policy Council Meeting Minutes | August 27, 2015 |

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates September 2015 and Head Start Policy Council Meeting Minutes August 27, 2015 for the official county record.

SH/kp

C: George A. Ralls, M.D., Deputy County Administrator
Wanzo Galloway, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Manager, Fiscal Division, Family Services Department
Jamillem Clemens, Grants Supervisor, Finance Division
Patria Morales, Grant Coordinator, Office of Management and Budget



ORANGE COUNTY HEAD START



Lonnie C. Bell, Jr. Director, Family Services

Sonya L. Hill, Manager, Head Start Division

Policy Council

Program Information and Updates



September 2015



Orange County
Family Services Department
Head Start Division



POLICY COUNCIL MONTHLY MEETING

Who: Policy Council Members

Date: THURSDAY- September 17, 2015

Time: 6:30 PM

Location: Holden Heights Community Center
1201 20th Street
Orlando, FL 332805

C h i l d C a r e p r o v i d e d
R e f r e s h m e n t s w i l l b e S e r v e d

*Sandra Moore:
407-836-8913 (8am-5pm)
Email Sandra.moore2@ocfl.net*

SEE YOU THERE!!!!!!



AGENDA

Orange County Government ● Head Start Policy Council ● Holden Heights Community Center ● 1201 20th Street, Orlando, Florida 32806

Thursday, September 17, 2015

MEETING STARTS AT 6:30 P.M.

1. Call to Order – Chairperson
2. Roll Call – Secretary
3. Adoption of Agenda
4. Secretary Report
 - a. Review of Minutes – Secretary
 - b. Regional Update
5. Service Area Reports
6. Human Resources Report
7. Budget Report
8. Head Start Division Manager's Report – Sonya Hill, Head Start Division Manager
9. Commissioner/Commissioner's Liaison Report - Commissioner V. Siplin
10. Status of Board of County Commissioners Vote - Helen Hill

Approval of Head Start requests for filing of the monthly packets, program information update and meeting minutes for the official county record:

11. Old Business
12. New Business
 - a. Changing of the Guard Ceremony
13. Adjourn

Important Dates:

Saturday, October 24, 2015 – Program Governance Training

**Orange County Head Start
Policy Council
Meeting: September 17, 2015**

Directors Program Information Update

Local Head Start Information:

The Head Start Management team hosted a successful Pre Service planning week that offered a variety of trainings and cross trainings.

The program opened three teacher resource rooms that eventually will host make and takes for the parent on a quarterly basis. The make and take space will depend on the size of the resource room.

The Head Start warehouse was relocated to Hanging Moss Road in the warehouse district.

20 Head Start centers opened on the 24th of August 2015 with full enrollment.

East Orange had to relocate one classroom from the modular to building C due to some climate control and HVAC issues. However, all students are being served.

Head Start Manager visited all 20 centers and stepped inside all 85 classrooms the first week of school. This year "Walk Out Wednesday" will be implemented. This will be when the Head Start Manager walks out the main office and walks into the centers to monitor the day to day operations.

The Data Inventory process has started which will lead the program to making better decisions based on the data.

Region IV Office of Head Start:

The Regional Office is moving away from hard copies of information being sent to the office and moving to electronic communication through the HSES Correspondence tab. The Correspondence tab is used for submitting important documents, such as requests for teacher qualification waivers, slot conversion and enrollment reduction requests, responses to Regional Office requests for specific items, information not related to grant applications, or items related to the application that are needed post-award.

National Updates from the Office of Head Start:

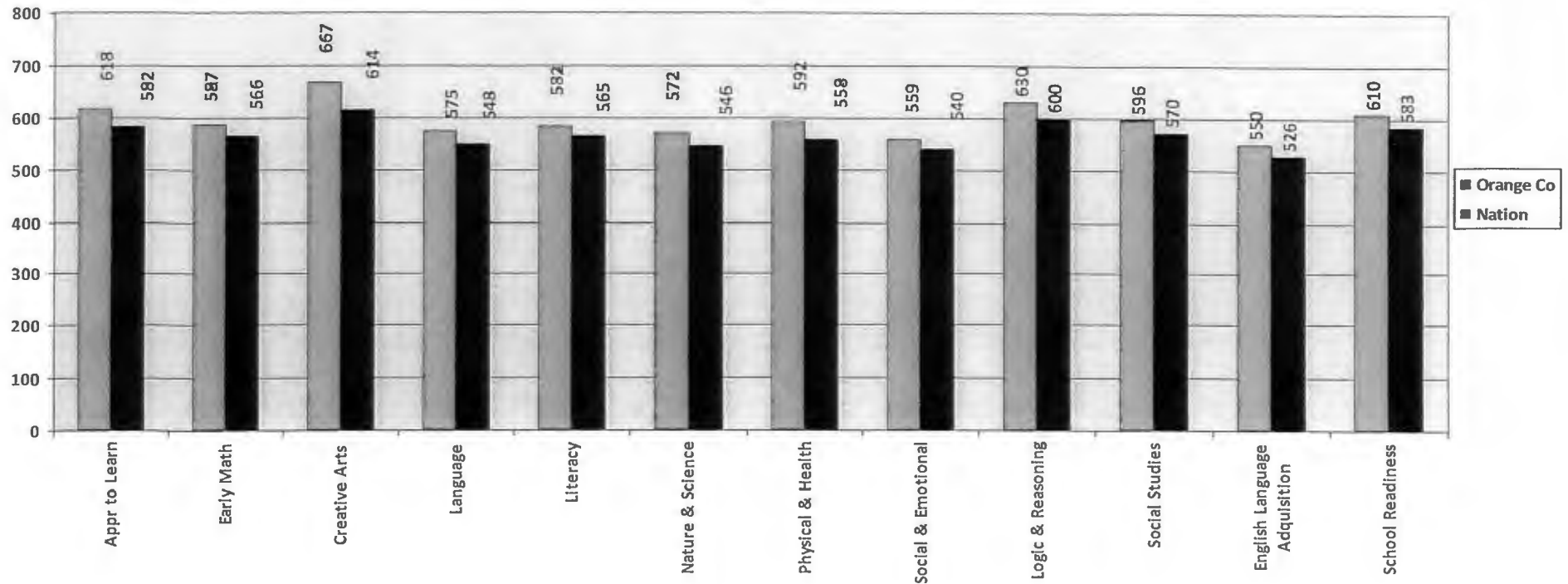
In an effort to ensure all voices are heard and productive feedback is submitted, we have **extended the comment period** from August 18, 2015 to September 17, 2015 for **Head Start Performance Standards Notice of Proposed Rulemaking (NPRM)**

Monthly Report to Head Start Policy Council

| NUTRITION AUGUST 2015 | |
|---|--------|
| Number of breakfasts served | 8,040 |
| Number of lunches served | 8,142 |
| Number of snacks served | 7,081 |
| Number of meals reimbursed by USDA | 23,263 |
| Number of meals disallowed for reimbursement | 0 |
| Number of children evaluated for nutritional concerns | 120 |
| Number of children receiving nutritional education and further care | 43 |
| Number of monitoring visits to ensure compliance with USDA Regulations | 0 |
| Number of monitoring visits requiring a corrective action plan | 0 |
| Number of nutritional activities conducted (ALL CLASSROOMS) | 85 |
| Types of nutritional activities conducted " BANANA PUDDING SUNDAY" | |
| | |
| | |
| | |



Orange County
Head Start
Education Service Area
Child Outcomes
June-July 2015
4 yrs olds



Orange County Head Start

Parent Family and Community Engagement 2014-2015

Monthly Report: August 2015

- One thousand one hundred eighty two (1582) children were enrolled in the Head Start Program for the month of August 2015.
- Three hundred twenty nine (329) children are on the Waiting List 2015-2016.
- Four (4) home visits were made to Head Start Parents.
- Zero (0) family received Crisis/Emergency Assistance.
- Zero (0) parents received Educational Services.
- Seven hundred sixty two (762) Health Services Follow ups were done by Community Service Worker.
- Sixteen (16) families were referred for family services.
- Two hundred thirty eight (238) were provided families services
- Eleven (26) Parent Meetings (Orientation) were held this month. One hundred seventy one (N/A) parents attended parents meetings. Twenty (N/A) males attended.
- Zero (0) Fatherhood Activities was held this month. Zero (0) fathers attended fatherhood initiatives.
- Fourteen (26) Parents Trainings were held this month. One hundred thirty five (N/A) parents attended Parents Trainings.

Trainings:

- Health/Safety-Importance of Health
- Nutrition-Special Diets
- School Readiness- Parent/Staff work with child
- Parent Orientation
- Transition Fair
- Transportation Safety-Safety Awareness

ORANGE COUNTY HEAD START 2015-2016 FAMILY AND COMMUNITY ENGAGEMENT

ERSEA REPORT

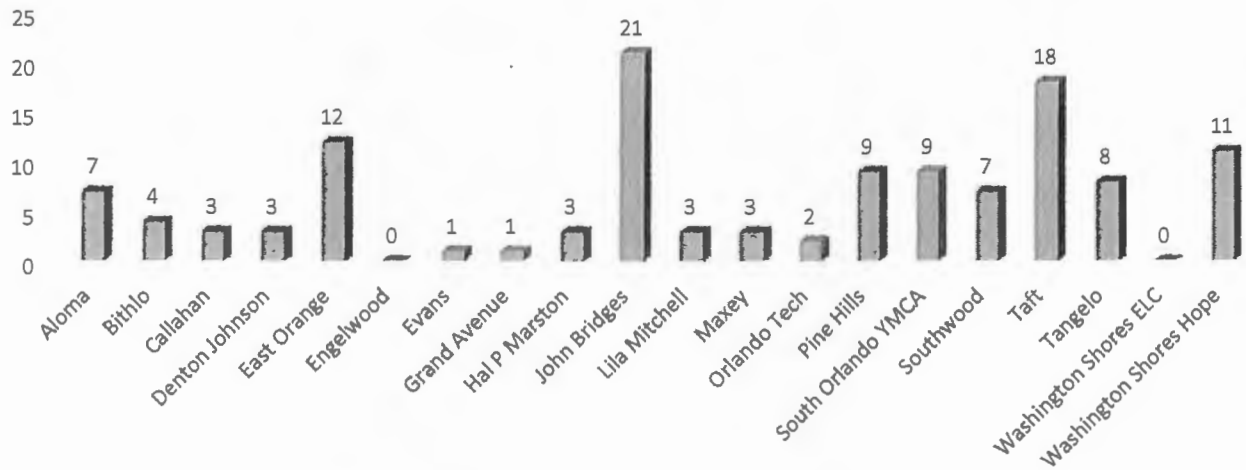
MONTH: August

YEAR: 2015

ELIGIBILITY 2015-2016

Total: 125 applications (New/ August 2015)

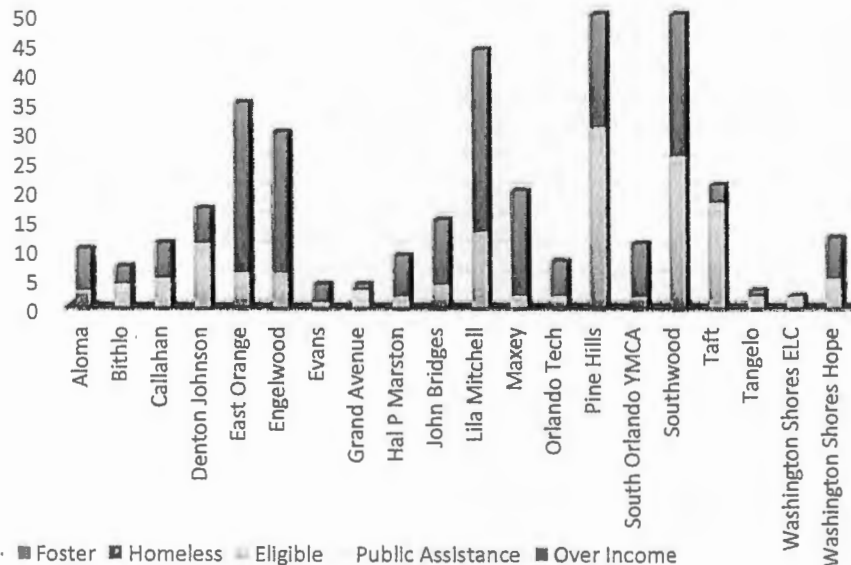
Eligibility Applications Completed by Site



WAITING LIST 2015-2016

Total: 394 Children (Waiting List 2015-2016 – August 31, 2015)

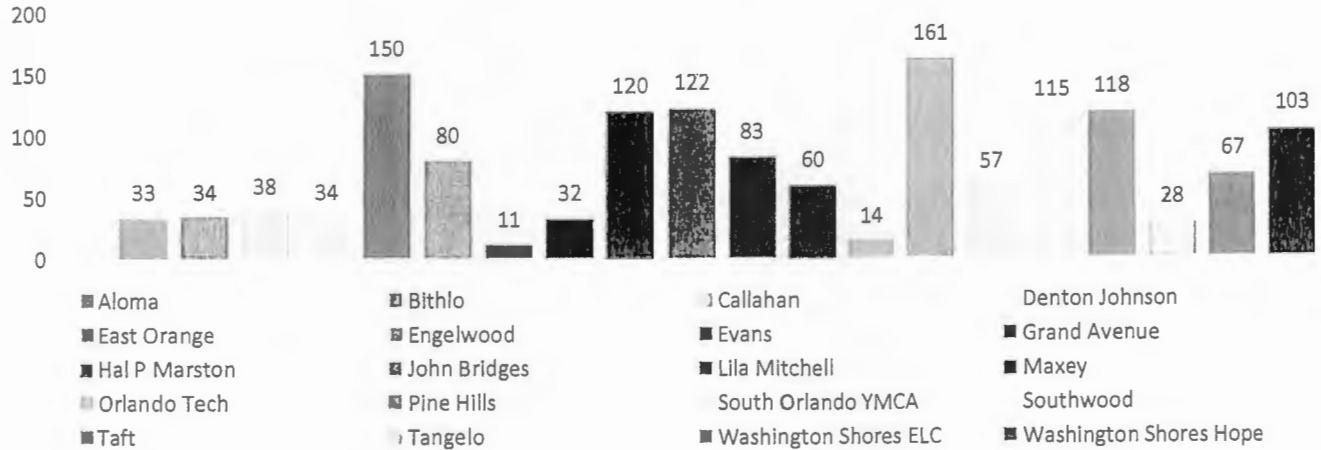
Waiting List By Site



| Income Status | # Children |
|-------------------|------------|
| Foster | 0 |
| Homeless | 8 |
| Eligible | 126 |
| Public Assistance | 14 |
| Over Income | 246 |

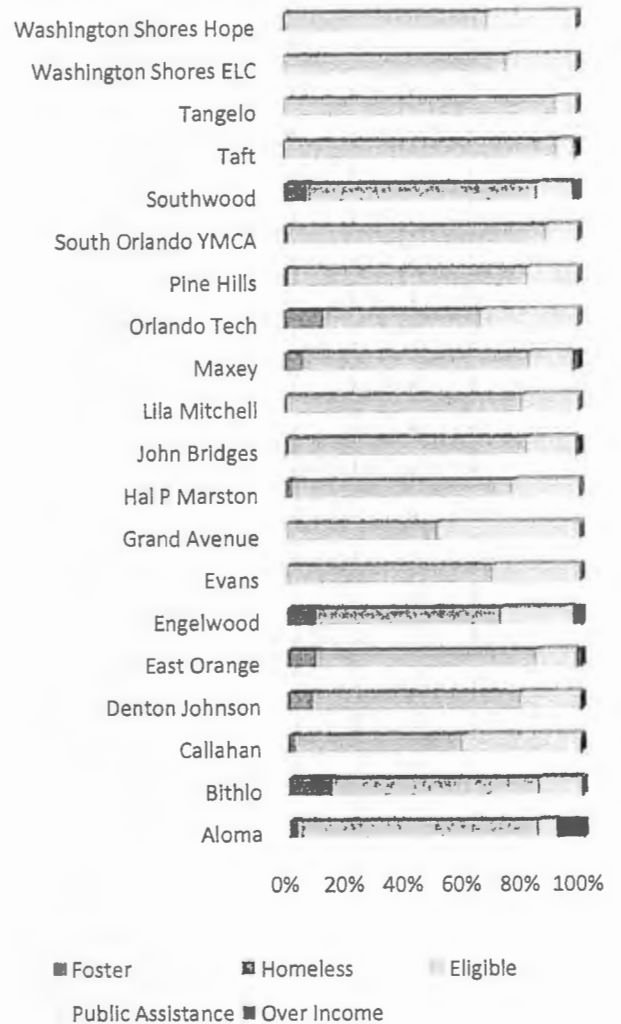
ENROLLMENT 2015-2016

Total: 1460/1536 Children (May 31, 2015)

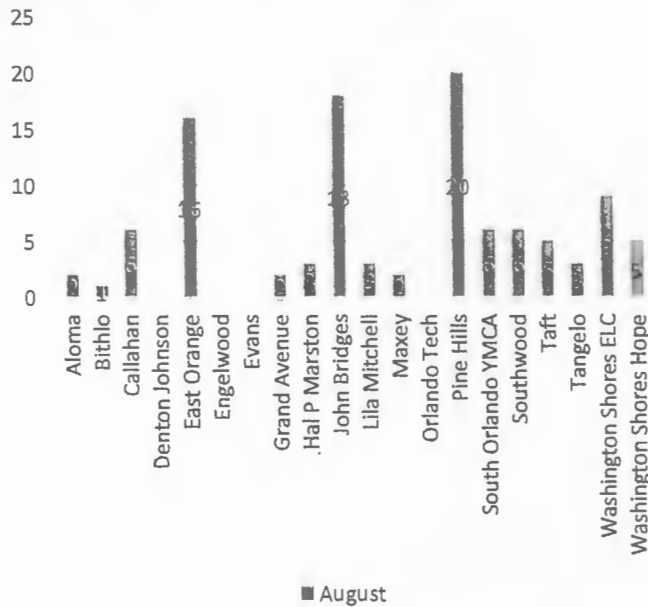


| Income Status | # Children |
|-------------------|------------|
| Foster | 0 |
| Homeless | 60 |
| Eligible | 1118 |
| Public Assistance | 270 |
| Over Income | 12 |

Income Status Report



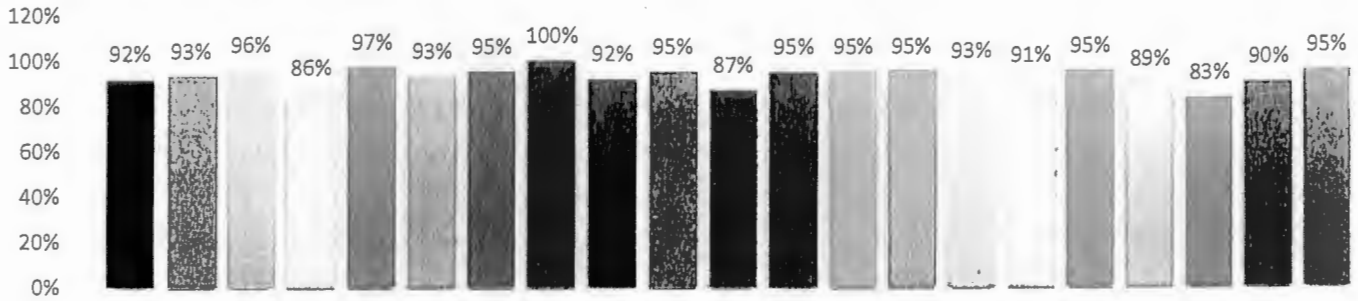
Enrollment Turnover - 107



ATTENDANCE

(August 31, 2015) – 92% (5 Operating Days)

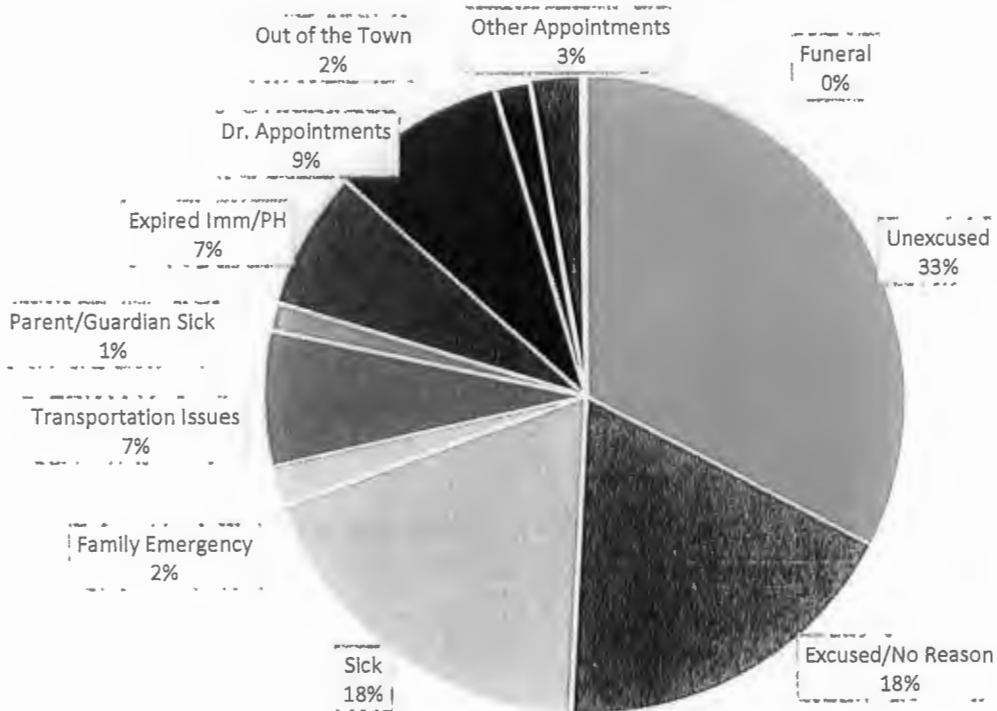
Average Daily Attendance



- OC Head Start
- Aloma
- Bithlo
- Callahan
- Denton Johnson
- East Orange
- Engelwood
- Evans
- Grand Avenue
- Hal P Marston
- John Bridges
- Lila Mitchell
- Maxey
- Orlando Tech
- Pine Hills
- South Orlando YMCA
- Southwood
- Taft
- Tangelo
- Washington Shores ELC
- Washington Shores Hope

ATTENDANCE REASONS

(August 31, 2015)- Total of absences: 630



DISABILITIES/MENTAL HEALTH REPORT

AUGUST 2015

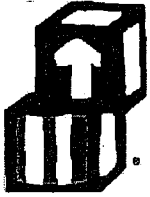
One hundred eleven (111) children diagnosed with a disability by OCPS.

Sixty-eight (68) children diagnosed with a disability by contracted providers.

Sixty-nine (69) receiving mental health services for behavior issues.

Twenty-three (23) monitoring visits to centers.

One hundred twenty-two (122) Hearing screenings completed.



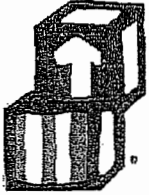
ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff for hire

Name: Sunitha Koorathota
Position: Field Operations Supervisor

This recommendation is based on several factors.

- **Master's Degree in Education**
- **Bachelor's degree in Elementary Education**
- **Early childhood Preschool Specialization Certificate**
- **VPK endorsed Director Credentials**
- **Child Development Associate CDA expires 12/2016**
- **Over 20 years experiences in Early childhood education**
- **Acting in Field Operations Supervisor**



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff for hire

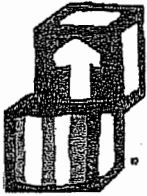
Name: Shawntay Davis

Position: Teacher Assistant

Aide

This recommendation is based on several factors.

- Currently has 1 ½ years of experience in Early Childhood Education
- BA in Criminal Justice



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff for hire

Name: Averil Harris

Position: Teacher Aide

This recommendation is based on several factors.

- **Currently has 1 1/2 years of experience with 5-14 year old children**
- **High School Diploma**
- **20 Credits in Criminal Justice**



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

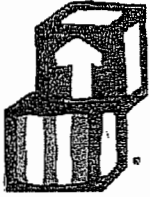
Recommended Staff for hire

Name: Anthonice Cunningham

Position: Teacher Aide

This recommendation is based on several factors.

- **Has a High School Diploma from Evans High School**
- **Working towards obtaining an AA degree, currently has completed 36 credit hours.**



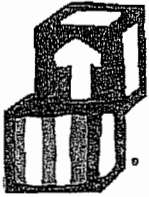
ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff for hire

Name: Wendy Troche
Position: Teacher Assistant

This recommendation is based on several factors.

- **Currently has 3 years of experience in Early Childhood Education**
- **High School Diploma**
- **9 Early Childhood Education Credits**
- **Child care Development Specialist Certificate**
- **State of Florida Mandated 45 hours Childcare courses**



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff for hire

Name: Christopher Fleming
Position: Teacher Assistant

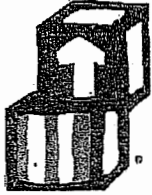
This recommendation is based on several factors.

- Currently has 2 years of experience in Early Childhood Education &
- BA in Interdisciplinary Studies
- 48 Credits in Early Childhood Education

A handwritten signature in black ink, appearing to read 'SK', is written in a cursive style.

Verified by Sunitha Koorathota

September 2, 2015



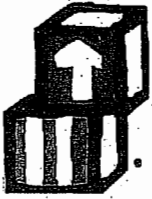
ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff for hire

Name: Desirae Owens
Position: Teacher Assistant

This recommendation is based on several factors.

- **Currently has 5 years of experience in Early Childhood Education**
- **Child Development Associate (CDA) in Preschool, Infants and Toddlers**
- **45 hours State Mandated DCF courses**



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

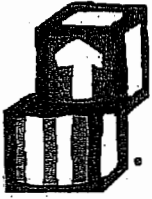
Recommended Staff for hire

Name: April Collins

Position: Teacher

This recommendation is based on several factors.

- **Associate of Arts Early Childhood Education**
- **Staff Credential Verification**
- **Preschool National CDA**
- **State of Florida Mandated 45 hours Childcare courses,**
- *Enrolled into Ashford University ECE Bachelors Program*



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff for hire

Name: Terri Watts

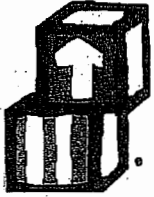
Position: Teacher

This recommendation is based on several factors.

- **Associate of Arts Early Childhood Education**
- **Staff Credential Verification**
- **Preschool National CDA**
- **State of Florida Mandated 45 hours Childcare courses,**

Verified by Teresa Williams

September 2, 2015



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

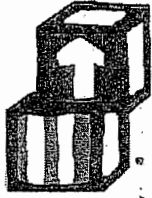
Recommended Staff for hire

Name: Maria Deoto

Position: Teacher

This recommendation is based on several factors.

- **Associate of Arts Early Childhood Education**
- **Staff Credential Verification**
- **Preschool National CDA**
- **State of Florida Mandated 45 hours Childcare courses,**



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff for hire

Name: Alida Burgos
Position: Teacher Aide

This recommendation is based on several factors.

- Currently has 1.5 years of experience in Early Childhood Education
- 69 Credits in Psychology

**Orange County Family Services Department
Budget Summary: Month of Augusty's 2015 for Head Start**

| UNIT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD |
|----------------------------|-------------------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|------------------|-------------------|
| Head Start Administration | 1,269,052 | 59,458 | 76,555 | 71,479 | 67,671 | 68,085 | 77,562 | 219,073 | 74,106 | 84,275 | 83,178 | 80,253 | 2,955 | 961,695 | 304,401 | 76% |
| Head Start Services | 11,476,098 | 759,008 | 869,336 | 904,821 | 782,665 | 755,368 | 922,194 | 1,345,880 | 884,870 | 878,073 | 592,408 | 754,140 | 299,193 | 9,448,763 | 1,721,167 | 82% |
| Head Start Training | 122,891 | 1,883 | - | 2,333 | 17,975 | 425 | 17,771 | 9,170 | 5,230 | 21,673 | 6,396 | (3) | 39,986 | 82,853 | 52 | 67% |
| Head Start Disabilities | 543,305 | 18,269 | 23,597 | 28,048 | 27,537 | 33,923 | 34,019 | 45,725 | 24,615 | 21,471 | 29,527 | 28,775 | 103,330 | 315,507 | 124,468 | 58% |
| USDA Administration | 171,621 | 7,621 | 8,415 | 8,285 | 8,501 | 8,313 | 9,547 | 19,410 | 8,686 | 6,692 | 107 | 4,301 | - | 89,878 | 81,743 | 52% |
| USDA Services | 1,557,639 | 17,946 | 20,084 | 171,484 | 120,142 | 110,278 | 143,856 | 176,207 | 112,309 | 36,141 | 127,844 | 120,275 | 313,812 | 1,156,565 | 87,262 | 74% |
| Voluntary Pre-Kindergarten | 1,139,778 | 2,331 | 2,524 | 2,972 | 89,743 | 174,497 | 98,200 | 15,778 | 39,051 | 158,574 | 218,886 | 70,103 | 32,939 | 872,660 | 234,179 | 77% |
| Grand Total | 16,280,384 | 866,517 | 1,000,511 | 1,189,422 | 1,114,234 | 1,150,889 | 1,303,150 | 1,831,242 | 1,148,867 | 1,206,899 | 1,058,346 | 1,057,845 | 792,215 | 12,927,922 | 2,553,272 | 79% |

| MONTHS | PERCENT |
|-----------|---------|
| October | 8% |
| November | 17% |
| December | 25% |
| January | 33% |
| February | 42% |
| March | 50% |
| April | 58% |
| May | 67% |
| June | 75% |
| July | 83% |
| August | 92% |
| September | 100% |

* All Encumbered Amount will be reflected in the Balance column and not in the Expended Year To Date column until expended.

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
Fund: 7005 ,Dept: 062 , HEAD START , Unit: 7521 , ADMIN/HEAD START
FY 2014-2015 MONTHLY AUGUST'S EXPENDITURE REPORT

| OBJECT | APPR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD | |
|--------|------|-------------|--|---------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|------------------|------------------|-------------------|-----------------|-------------------|-------------------|------------|
| 1 | 1120 | 6FA | REGULAR SALARIES and WAGES | 775,768.00 | 44,904.32 | 50,547.20 | 50,547.20 | 51,046.40 | 51,046.40 | 51,046.40 | 80,907.20 | 55,384.00 | 55,454.00 | 58,999.63 | 56,193.33 | .00 | 606,076.08 | 169,691.92 | 78% |
| | 1140 | 6FA | OVERTIME | 7,000.00 | 330.54 | 176.80 | 81.99 | 81.99 | 82.14 | 350.79 | 247.33 | 464.54 | 1,084.43 | 351.57 | .00 | 3,243.02 | 3,756.98 | 46% | |
| | 2110 | 6FA | FICA TAXES | 59,892.00 | 3,284.55 | 3,695.32 | 3,676.20 | 3,677.89 | 3,678.65 | 5,826.17 | 3,982.41 | 4,004.43 | 4,316.81 | 4,053.21 | .00 | 43,857.28 | 16,024.72 | 73% | |
| | 2120 | 6FA | RETIREMENT CONTRIBUTION | 57,174.00 | 3,431.54 | 3,994.18 | 3,839.63 | 3,878.16 | 3,872.12 | 3,878.92 | 6,153.71 | 4,210.03 | 4,492.74 | 4,231.06 | .00 | 46,113.49 | 11,060.51 | 81% | |
| | 2130 | 6FA | LIFE and HEALTH INSURANCE | 153,000.00 | 7,507.28 | 8,343.14 | 8,343.14 | 8,308.08 | 8,308.08 | 8,308.08 | 13,536.84 | 9,382.80 | 9,382.80 | 9,851.34 | 9,851.34 | .00 | 101,122.90 | 51,877.10 | 66% |
| | 2131 | 6FA | HS&FSA CONTRIBUTION | 3,400.00 | .00 | .00 | .00 | .00 | .00 | 3,000.00 | 200.00 | .00 | .00 | .00 | .00 | 3,200.00 | 200.00 | 94% | |
| | 2200 | 6FA | PAYMENTS TO OPEB TRUST | 9,098.00 | .00 | .00 | .00 | .00 | 7,383.00 | .00 | .00 | .00 | .00 | .00 | .00 | 7,383.00 | 1,715.00 | 81% | |
| | | | OBJECT CATEGORY 1 | 1,065,322.00 | 59,458.21 | 66,648.64 | 66,467.26 | 66,992.52 | 66,898.24 | 74,387.19 | 109,774.71 | 73,406.57 | 73,536.97 | 78,744.95 | 74,680.51 | .00 | 810,995.77 | 254,326.23 | 78% |
| 2 | 3125 | 6FB | INDIRECT COSTS | 106,329.00 | .00 | .00 | .00 | .00 | .00 | 106,329.00 | .00 | .00 | .00 | .00 | .00 | 106,329.00 | .00 | 100% | |
| | 3410 | 6FC | LOCAL TRAVEL | 1,000.00 | .00 | .00 | .00 | 835.80 | 221.76 | 162.07 | 610.52 | .00 | 195.05 | 338.24 | 388.02 | .00 | 2,751.46 | -1,751.46 | 275% |
| | 3420 | 6FC | OUT OF COUNTY TRAVEL | 1,100.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,100.00 | .00 | 0% |
| | 3510 | 6FC | POSTAGE and MESSENGER SVCS | 2,000.00 | .00 | .00 | .00 | .00 | 50.42 | .00 | 10.97 | .00 | 6.91 | 6.31 | .00 | 74.61 | 1,925.39 | 4% | |
| | 3530 | 6FC | TOLL CHARGES | 150.00 | .00 | .00 | .00 | .00 | .00 | 9.49 | .00 | .00 | .00 | 5.73 | .00 | 15.22 | 134.78 | 10% | |
| | 3610 | 6FC | RENTAL OF EQUIPMENT | 5,600.00 | .00 | 434.42 | .00 | 217.21 | 217.21 | 217.21 | .00 | 237.23 | 237.23 | 237.23 | 474.46 | 2,014.95 | 3,110.59 | 38% | |
| | 3720 | 6FC | COMMUNICATIONS | 3,000.00 | .00 | .00 | 166.00 | 83.00 | 83.17 | 83.17 | 64.04 | 65.16 | 369.70 | 358.90 | 381.33 | .00 | 1,654.47 | 1,345.53 | 55% |
| | 3820 | 6FC | MAINTENANCE OF EQUIPMENT | 4,567.00 | .00 | 542.18 | .00 | 477.79 | 476.42 | 416.24 | 320.64 | .00 | 575.04 | 290.90 | 1,771.23 | 3,099.21 | -303.44 | 68% | |
| | 3823 | 6FC | MAINTENANCE OF COMPUTER EQUIPMENT | 50.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 49.00 | .00 | 1.00 | 0% | |
| | 3910 | 6FC | GRAPHIC REPROD SVCS | 5,900.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 5,900.00 | .00 | 0% |
| | 4010 | 6FC | DUES and MEMBERSHIPS | 20,875.00 | .00 | 7,680.00 | 450.00 | .00 | .00 | .00 | .00 | .00 | .00 | 2,500.00 | .00 | 10,630.00 | 10,245.00 | 51% | |
| | 4030 | 6FC | TRAINING AND EDUCATIONAL COST | 1,800.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,800.00 | .00 | 0% |
| | 4110 | 6FC | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 11,700.00 | .00 | .00 | 630.46 | 474.80 | 66.23 | 646.09 | 715.59 | 233.74 | .00 | 1,695.52 | 1,285.73 | .00 | 5,752.16 | 5,947.84 | 49% |
| | 4115 | 6FC | MISCELLANEOUS OPERATING SUPPLIES | 10,578.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 41.54 | .00 | 41.54 | 10,536.46 | .00 | 0% |
| | 4120 | 6FC | SOFTWARE < \$1000 | 6,336.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 6,336.00 | .00 | 0% |
| | 4121 | 6FC | COMPUTER EQUIPMENT LESS THAN \$500 | 500.00 | .00 | .00 | 109.97 | 317.74 | 119.98 | 272.32 | .00 | .00 | .00 | .00 | 8.39 | 820.01 | -328.40 | 164% | |
| | 4123 | 6FC | EQUIPMENT LESS THAN \$1000 | 5,000.00 | .00 | .00 | 2,279.92 | 771.98 | .00 | 1,175.27 | 881.94 | 389.49 | .00 | 1,166.60 | 104.97 | .00 | 6,770.17 | -1,770.17 | 135% |
| | 4412 | 6FC | PROMOTIONAL EXPENSES | 5,000.00 | .00 | .00 | .00 | .00 | 150.00 | .00 | .00 | .00 | .00 | .00 | .00 | 150.00 | 4,850.00 | .00 | 3% |
| | 4416 | 6FC | EDUCATIONAL ASSISTANCE PROGRAM | 1,000.00 | .00 | 1,250.00 | 1,250.00 | -2,500.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,000.00 | .00 | 0% |
| | 4422 | 6FC | SCHOLARSHIPS, AWARDS, BENEF | 559.00 | .00 | .00 | 125.00 | .00 | .00 | .00 | 150.00 | .00 | .00 | 55.00 | 330.80 | .00 | 690.80 | -101.80 | 118% |
| | 4482 | 6FN | SELF INS-PROP CASUALTY | 9,936.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 9,936.00 | .00 | .00 | .00 | 9,936.00 | .00 | 100% | |
| | 6438 | 6FD | COMPUTER EQUIPMENT > \$500 | 750.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 652.24 | .00 | 97.76 | 0% | |
| | | | OBJECT CATEGORY 2 | 203,730.00 | .00 | 9,908.60 | 5,011.35 | 678.32 | 1,186.77 | 3,174.79 | 109,298.43 | 699.36 | 10,737.98 | 4,433.44 | 5,572.56 | 2,955.32 | 150,699.60 | 50,075.08 | 74% |
| | | | TOTAL UNIT_CD 7621 | 1,269,052.00 | 69,458.21 | 76,656.24 | 71,478.61 | 67,670.84 | 68,085.01 | 77,561.98 | 219,073.14 | 74,105.93 | 84,274.95 | 83,178.39 | 80,253.07 | 2,955.32 | 961,695.37 | 304,401.31 | 76% |

**ORANGE COUNTY FAMILY SERVICES DEPARTMENT
Fund: 7005 ,Dept: 062 , HEAD START , Unit: 7522 , SERVICE
FY 2014-2015 MONTHLY AUGUST'S EXPENDITURE REPORT**

| OBJECT | APPR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD | |
|--------|--------------------------|---|----------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------------|-------------------|-------------------|-------------------|--------------|---------------------|---------------------|------------|
| 1 | 1120 | 6FE REGULAR SALARIES and WAGES | 6,638,192.00 | 524,130.34 | 590,518.08 | 592,238.58 | 516,819.77 | 475,005.99 | 533,707.40 | 878,945.52 | 569,760.17 | 412,383.20 | 303,138.39 | 407,527.14 | .00 | 5,804,174.58 | 834,017.42 | 87% | |
| | 1130 | 6FE OTHER SALARIES and WAGES | 80,000.00 | 2,872.90 | 4,190.81 | 5,018.05 | 3,809.59 | 6,611.57 | 6,886.68 | 8,333.15 | 5,898.39 | 4,319.50 | 7,749.24 | 5,408.39 | .00 | 61,096.27 | 18,901.73 | 76% | |
| | 1140 | 6FE OVERTIME | 10,000.00 | 1,853.90 | 274.87 | 121.38 | 116.83 | 1,340.31 | 1,400.25 | 1,424.76 | 3,575.97 | 1,891.66 | 3,059.52 | 1,785.63 | .00 | 16,845.08 | -6,845.08 | 168% | |
| | 2110 | 6FE FICA TAXES | 514,707.00 | 38,330.10 | 43,162.36 | 43,361.53 | 37,732.29 | 35,135.75 | 39,356.01 | 64,466.67 | 42,101.21 | 30,143.46 | 22,222.93 | 29,641.26 | .00 | 425,853.57 | 89,053.43 | 83% | |
| | 2120 | 6FE RETIREMENT CONTRIBUTION | 489,235.00 | 39,496.00 | 44,275.07 | 44,491.70 | 38,805.02 | 35,660.98 | 40,137.24 | 65,078.28 | 42,976.96 | 30,809.43 | 22,662.23 | 30,131.68 | .00 | 435,524.59 | 53,710.41 | 89% | |
| | 2130 | 6FE LIFE and HEALTH INSURANCE | 2,117,934.00 | 129,582.40 | 143,609.62 | 144,938.02 | 128,520.11 | 114,757.90 | 128,713.67 | 215,994.56 | 137,017.42 | 117,190.77 | 116,215.62 | 135,713.47 | .00 | 1,512,253.56 | 605,680.44 | 71% | |
| | 2131 | 6FE HSA/FSA CONTRIBUTION | 49,340.00 | .00 | .00 | .00 | .00 | .00 | .00 | 35,600.00 | 1,400.00 | .00 | .00 | .00 | .00 | 37,600.00 | 11,740.00 | 76% | |
| | 2150 | 6FE UNEMPLOYMENT COMPENSATION | 100.00 | .00 | .00 | .00 | .00 | -1,164.79 | -1,164.79 | .00 | .00 | .00 | 889.79 | .00 | .00 | -1,439.79 | 1,539.79 | -1440% | |
| | 2200 | 6FE PAYMENTS TO OPEB TRUST | 124,695.00 | .00 | .00 | .00 | .00 | .00 | 124,038.00 | .00 | .00 | .00 | .00 | .00 | .00 | 124,038.00 | 657.00 | 99% | |
| | OBJECT CATEGORY 1 | | | 10,024,203.00 | 736,265.64 | 826,030.81 | 830,169.26 | 725,803.61 | 667,347.71 | 873,074.46 | 1,270,842.94 | 802,730.12 | 597,338.02 | 475,937.72 | 610,207.57 | .00 | 8,415,747.86 | 1,608,455.14 | 84% |
| 2 | 3110 | 6FF RESEARCH and STUDIES | 7,000.00 | .00 | .00 | .00 | .00 | .00 | 6,026.59 | .00 | .00 | .00 | 317.19 | .00 | .00 | 6,343.78 | 656.22 | 91% | |
| | 3167 | 6FF PAYMENTS TO OTHER GOVERNMENTAL AGENCIES | 8,000.00 | 100.00 | .00 | 514.50 | 1,302.72 | 864.02 | 510.75 | 927.32 | 471.50 | 409.50 | 91.00 | .00 | .00 | 5,191.31 | 2,808.69 | 65% | |
| | 3170 | 6FF JANITORIAL SVC and SUPPLY | 16,300.00 | 1,233.78 | 616.89 | 616.89 | 1,454.15 | 616.89 | 1,978.85 | 974.86 | 357.97 | 357.97 | 974.86 | 974.86 | .00 | 10,157.97 | 6,142.03 | 62% | |
| | 3185 | 6FF CONTRACT SVC-TRAINING | 3,200.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,590.66 | 3,200.00 | .00 | 1,590.66 | -1,590.66 | 50% | |
| | 3192 | 6FF SOFTWARE LICENSING SUPPORT FEE | 42,225.00 | .00 | .00 | 16,897.84 | .00 | .00 | .00 | 26.00 | .00 | .00 | 23,568.00 | .00 | 1,613.09 | 40,491.84 | 120.07 | 96% | |
| | 3195 | 6FF CONTRACT SERVICES MEDICAL | 26,000.00 | .00 | .00 | 114.45 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 17,385.55 | 114.45 | 8,500.00 | 0% | |
| | 3197 | 6FF CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED | 46,000.00 | .00 | 4,070.00 | 6,297.50 | 4,085.00 | .00 | 705.00 | 915.00 | 2,643.00 | 2,235.00 | 3,783.75 | 1,770.00 | 25,772.75 | 26,504.25 | -6,277.00 | 58% | |
| | 3350 | 6FF OTHER INSURANCE and BONDS | 12,000.00 | .00 | 8,602.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 8,602.00 | 3,398.00 | 72% | |
| | 3410 | 6FF LOCAL TRAVEL | 26,100.00 | .00 | .00 | .00 | 3,855.35 | 1,541.52 | 1,893.54 | 3,682.40 | 80.73 | 1,384.70 | 1,283.92 | 1,246.96 | .00 | 14,969.12 | 11,130.88 | 57% | |
| | 3420 | 6FF OUT OF COUNTY TRAVEL | 250.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,509.34 | .00 | .00 | 1,509.34 | -1,259.34 | 604% | |
| | 3520 | 6FF MOVING EXPENSE-CO ASSETS | 2,000.00 | .00 | .00 | .00 | 426.00 | .00 | .00 | .00 | 2,700.00 | .00 | .00 | .00 | .00 | 3,126.00 | -1,126.00 | 156% | |
| | 3530 | 6FF TOLL CHARGES | 650.00 | .00 | 107.86 | 100.55 | 324.40 | 232.54 | 255.88 | 347.77 | 178.50 | 252.75 | 271.55 | 129.71 | .00 | 2,201.51 | -1,551.51 | 339% | |
| | 3610 | 6FF RENTAL OF EQUIPMENT | 39,022.00 | .00 | 5,851.27 | 238.28 | 4,412.61 | 7,289.17 | 2,208.78 | 7,122.97 | 4,051.96 | 237.23 | 7,110.83 | 237.23 | 14,016.60 | 38,760.33 | -13,734.93 | 99% | |
| | 3620 | 6FF LEASES-BUILDINGS/STRUCTURES | 175,000.00 | 11,382.90 | 10,525.45 | 7,068.45 | 7,268.45 | 44,235.95 | 9,118.45 | 11,218.45 | 41,278.42 | 6,711.92 | 9,118.45 | 8,232.45 | 9,358.00 | 166,187.34 | -545.34 | 95% | |
| | 3710 | 6FF UTILITIES | 38,000.00 | 4,878.74 | 3,562.86 | 3,645.95 | 4,629.98 | 5,028.13 | 3,413.78 | 3,708.02 | 3,299.92 | 2,835.59 | 4,696.06 | 3,075.55 | .00 | 42,774.38 | -4,774.38 | 113% | |
| | 3720 | 6FF COMMUNICATIONS | 41,975.00 | 119.95 | 4,638.33 | 7,742.28 | 10,223.69 | 6,614.13 | 2,966.69 | 10,676.18 | 851.75 | 6,069.73 | -3,082.05 | 4,708.04 | .00 | 51,548.92 | -9,573.92 | 123% | |
| | 3810 | 6FF MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS | 71,000.00 | 3,777.10 | 1,888.55 | 1,888.55 | 6,806.06 | 12,226.60 | 4,704.33 | 3,790.21 | 2,239.82 | 5,585.00 | 4,424.91 | 1,888.55 | 5,040.45 | 49,019.68 | 9,964.87 | 69% | |
| | 3820 | 6FF MAINTENANCE OF EQUIPMENT | 50,264.00 | .00 | 2,242.48 | 230.03 | 2,709.50 | 1,356.39 | 1,170.64 | 3,224.34 | 827.84 | .00 | 2,959.39 | 827.25 | 9,704.84 | 15,547.86 | 25,011.30 | 31% | |
| | 3823 | 6FF MAINTENANCE OF COMPUTER EQUIPMENT | 7,500.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 2,450.00 | .00 | 5,050.00 | 0% | |
| | 3825 | 6FN INTERNAL FLEET MANAGEMENT CHARGES | 20,000.00 | .00 | .00 | 436.88 | .00 | 887.63 | 734.68 | 307.03 | .00 | 3,278.45 | 2,018.61 | .00 | .00 | 7,663.28 | 12,336.72 | 38% | |
| | 3910 | 6FF GRAPHIC REPROD SVCS | 6,000.00 | .00 | .00 | .00 | 623.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 623.00 | 5,377.00 | 10% | |
| | 4020 | 6FF BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS | 3,000.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 900.00 | .00 | 900.00 | 2,100.00 | 30% | |
| | 4030 | 6FF TRAINING AND EDUCATIONAL COST | 250.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 645.00 | .00 | 645.00 | -395.00 | 258% | |
| | 4110 | 6FF OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 25,000.00 | .00 | .00 | 4,348.22 | 4,204.87 | 719.08 | 102.00 | 1,463.03 | 914.42 | .00 | 4,240.51 | 3,318.38 | .00 | 19,310.51 | 5,689.49 | 77% | |
| | 4115 | 6FF MISCELLANEOUS OPERATING SUPPLIES | 28,280.00 | .00 | 1,436.33 | 676.16 | 112.95 | 976.98 | 2,127.88 | 219.78 | .00 | 4,603.28 | 405.84 | 47,696.48 | 10,559.20 | -29,975.66 | 37% | | |
| | 4116 | 6FF EVENT/MEAL REIMBURSEMENTS | 3,000.00 | .00 | .00 | 482.87 | 36.00 | 24.96 | 790.99 | 784.79 | 1,537.45 | .00 | 275.16 | 244.89 | .00 | 4,177.11 | -1,177.11 | 139% | |
| | 4120 | 6FF SOFTWARE < \$1000 | 34,560.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 34,560.00 | .00 | 0% | |
| | 4121 | 6FF COMPUTER EQUIPMENT LESS THAN \$500 | 635.00 | .00 | .00 | .00 | .00 | .00 | .00 | 571.52 | 39.96 | .00 | 209.15 | .00 | 942.06 | 820.63 | -1,127.69 | 129% | |
| | 4123 | 6FF EQUIPMENT LESS THAN \$1000 | 30,000.00 | .00 | .00 | 1,052.80 | 428.20 | .00 | 853.07 | 3,807.79 | 5,654.66 | 5,781.44 | 6,704.62 | 6,362.18 | 13,561.00 | 30,644.76 | -14,225.76 | 102% | |
| | 4135 | 6FF FOODandDIETARY | 303,125.00 | .00 | .00 | 16,350.01 | 10,402.13 | 4,595.35 | 10,537.67 | 15,850.65 | 11,495.89 | 1,940.10 | 34,889.23 | 103,933.01 | 86,592.01 | 209,794.04 | 6,738.95 | 69% | |
| | 4143 | 6FF MEDandSURG SUPPLIES | 8,000.00 | .00 | .00 | .00 | .00 | .00 | 271.47 | .00 | -3.77 | .00 | .00 | .00 | 3,221.77 | 267.70 | 4,510.53 | 3% | |
| | 4175 | 6FF CLOTHING AND WEARING APPAREL | 100.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 100.00 | 0% | |
| | 4195 | 6FF MISC SUPPLIES OR EXPENSES | 10,000.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 10,000.00 | 0% | |
| | 4412 | 6FF PROMOTIONAL EXPENSES | 7,500.00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,312.49 | .00 | .00 | .00 | .00 | .00 | 1,312.49 | 6,187.51 | 17% | |
| | 4418 | 6FF EDUCATIONAL ASSISTANCE PROGRAM | 2,000.00 | 1,250.00 | 1,200.00 | 5,074.00 | -7,524.00 | 1,674.86 | -1,674.86 | 1,250.00 | 965.00 | 1,637.43 | 1,250.00 | 1,535.00 | .00 | 6,637.43 | -4,637.43 | 332% | |

| | | | | | | | | | | | | | | | | | | |
|---------------------|-----|---------------------------------|---------------|------------|------------|------------|------------|------------|------------|--------------|------------|------------|------------|------------|------------|--------------|--------------|-----|
| 4440 | 6FF | IMPROVEMTS TO NON-COUNTY ASSETS | 5,000.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 22,562.00 | .00 | -17,562.00 | 0% |
| 4450 | 6FF | PARENT ACTIVITY FUND | 9,216.00 | .00 | .00 | .00 | .00 | 449.55 | 77.65 | 2,121.93 | .00 | 3,659.36 | .00 | .00 | 6,308.49 | 2,907.51 | 68% | |
| 4452 | 6FF | FIELD TRIPS-HEAD START | 65,360.00 | .00 | .00 | 200.00 | 602.41 | .00 | 1,125.00 | 1,072.50 | 213.00 | .00 | 3,082.00 | 398.00 | .00 | 6,692.91 | 58,667.09 | 10% |
| 4482 | 6FN | SELF INS-PROP CASUALTY | 242,018.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 242,018.00 | .00 | .00 | 242,018.00 | .00 | 100% | |
| 6438 | 6FG | COMPUTER EQUIPMENT > \$500 | 36,365.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 36,056.70 | .00 | 308.30 | 0% |
| OBJECT CATEGORY 2 | | | 1,451,895.00 | 22,742.47 | 43,305.49 | 74,651.93 | 58,861.13 | 88,020.17 | 49,120.03 | 75,036.85 | 82,139.73 | 280,734.81 | 116,469.78 | 143,932.90 | 299,193.28 | 1,033,015.29 | 112,711.43 | 71% |
| *TOTAL UNIT_CD 7522 | | | 11,476,098.00 | 759,008.11 | 869,336.30 | 904,821.19 | 782,664.74 | 755,367.88 | 922,194.49 | 1,345,879.79 | 884,869.85 | 878,072.83 | 592,407.50 | 754,140.47 | 299,193.28 | 9,448,763.15 | 1,721,166.57 | 82% |

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
Fund: 7005 , Dept: 062 , HEAD START , Unit: 7525 , TRAINING
FY 2014-2015 MONTHLY AUGUST'S EXPENDITURE REPORT

| OBJECT | APPR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD |
|---------------------|------|--|----------------|----------|-----|----------|-----------|--------|-----------|----------|----------|-----------|----------|-------|-------------------|-----------|-----------|-------------------|
| 2 3185 | 6FH | CONTRACT SVC-TRAINING | 48,074.00 | .00 | .00 | .00 | 4,957.45 | .00 | 1,500.00 | 4,950.00 | .00 | 8,500.00 | .00 | .00 | 30,425.00 | 19,907.45 | -2,258.45 | 41% |
| 3197 | 6FH | CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED | 3,900.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 3,700.00 | .00 | 200.00 | 0% |
| 3420 | 6FH | OUT OF COUNTY TRAVEL | 13,700.00 | 1,118.49 | .00 | 25.60 | 744.00 | .00 | 4,849.14 | 1,076.66 | 2,204.96 | -102.29 | 3,671.23 | -3.29 | .00 | 13,584.50 | 115.50 | 99% |
| 3610 | 6FH | RENTAL OF EQUIPMENT | 1,000.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 5,786.40 | .00 | -4,786.40 | 0% |
| 3620 | 6FH | LEASES-BUILDINGS/STRUCTURES | 2,000.00 | .00 | .00 | .00 | .00 | .00 | 970.00 | .00 | .00 | 6,090.00 | .00 | .00 | .00 | 7,060.00 | -5,060.00 | 353% |
| 3910 | 6FH | GRAPHIC REPROD SVCS BOOKS, COMPACT DISKS, | 1,000.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,000.00 | 0% |
| 4020 | 6FH | VIDEOS, AND SUBSCRIPTIONS | 1,000.00 | .00 | .00 | 175.80 | 419.44 | .00 | 26.00 | .00 | .00 | .00 | .00 | .00 | .00 | 621.24 | 378.76 | 62% |
| 4030 | 6FH | TRAINING AND EDUCATIONAL COST | 31,646.00 | 765.00 | .00 | 1,999.00 | .00 | .00 | 4,223.00 | 3,143.42 | 2,250.00 | 4,970.00 | 2,725.00 | .00 | .00 | 20,075.42 | 11,570.58 | 63% |
| 4040 | 6FH | LICENSE AND CERTIFICATION FEES | 1,000.00 | .00 | .00 | -75.00 | .00 | 425.00 | .00 | .00 | 775.00 | .00 | .00 | .00 | .00 | 1,125.00 | -125.00 | 113% |
| 4110 | 6FH | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 2,086.00 | .00 | .00 | 207.43 | .00 | .00 | 93.10 | .00 | .00 | .00 | .00 | .00 | .00 | 300.53 | 1,785.47 | 14% |
| 4115 | 6FH | MISCELLANEOUS OPERATING SUPPLIES | 2,000.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 75.00 | .00 | 1,925.00 | 0% |
| 4116 | 6FH | EVENT/MEAL REIMBURSEMENTS | 4,500.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 4,500.00 | 0% |
| 4418 | 6FH | EDUCATIONAL ASSISTANCE PROGRAM | 10,300.00 | .00 | .00 | .00 | 11,853.86 | .00 | 5,424.86 | .00 | .00 | 2,215.00 | .00 | .00 | .00 | 19,493.72 | -9,193.72 | 189% |
| 6438 | 6FH | COMPUTER EQUIPMENT > \$500 | 685.00 | .00 | .00 | .00 | .00 | .00 | 685.00 | .00 | .00 | .00 | .00 | .00 | .00 | 685.00 | .00 | 100% |
| OBJECT CATEGORY 2 | | | 122,891.00 | 1,883.49 | .00 | 2,332.83 | 17,974.75 | 425.00 | 17,771.10 | 9,170.08 | 5,229.96 | 21,672.71 | 6,396.23 | -3.29 | 39,986.40 | 82,852.86 | 51.74 | 67% |
| *TOTAL UNIT CD 7525 | | | 122,891.00 | 1,883.49 | .00 | 2,332.83 | 17,974.75 | 425.00 | 17,771.10 | 9,170.08 | 5,229.96 | 21,672.71 | 6,396.23 | -3.29 | 39,986.40 | 82,852.86 | 51.74 | 67% |

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
Fund: 7005 ,Dept: 062 , HEAD START , Unit: 7526 , HEAD START DISABILITY
FY 2014-2015 MONTHLY AUGUST'S EXPENDITURE REPORT

| OBJECT | APPR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD | |
|----------------------------|------|-------------|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|---------|
| 1 | 1120 | 6FI | REGULAR SALARIES and WAGES | 191,203.00 | 13,706.75 | 15,386.81 | 15,178.80 | 14,520.54 | 15,435.20 | 15,435.20 | 22,046.95 | 12,713.12 | 13,326.10 | 15,435.20 | 15,435.20 | .00 | 168,619.87 | 22,583.13 | 88% |
| | 1140 | 6FI | OVERTIME | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 310.02 | .00 | .00 | .00 | 310.02 | -310.02 | #DIV/0! |
| | 2110 | 6FI | FICA TAXES | 14,627.00 | 991.54 | 1,114.52 | 1,098.59 | 1,039.79 | 1,109.72 | 1,109.76 | 1,580.02 | 894.38 | 957.87 | 1,095.49 | 1,095.49 | .00 | 12,087.17 | 2,539.83 | 83% |
| | 2120 | 6FI | RETIREMENT CONTRIBUTION | 14,092.00 | 1,010.19 | 1,134.01 | 1,118.68 | 1,070.17 | 1,137.58 | 1,137.58 | 1,624.87 | 936.96 | 1,004.98 | 1,120.60 | 1,120.60 | .00 | 12,416.22 | 1,675.78 | 88% |
| | 2130 | 6FI | LIFE and HEALTH INSURANCE | 36,000.00 | 2,580.28 | 2,845.32 | 2,845.32 | 2,495.94 | 2,495.94 | 2,495.94 | 3,743.91 | 2,694.71 | 2,893.48 | 2,893.48 | 2,893.48 | .00 | 30,857.80 | 5,142.20 | 86% |
| | 2131 | 6FI | HSA/FSA CONTRIBUTION | 672.00 | .00 | .00 | .00 | .00 | .00 | .00 | 800.00 | .00 | .00 | .00 | .00 | .00 | 800.00 | -128.00 | 119% |
| | 2200 | 6FI | PAYMENTS TO OPEB TRUST | 1,605.00 | .00 | .00 | .00 | .00 | .00 | 1,969.00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,969.00 | -364.00 | 123% |
| OBJECT CATEGORY 1 | | | 258,199.00 | 18,288.76 | 20,480.66 | 20,241.39 | 19,126.44 | 20,178.44 | 22,147.48 | 29,798.75 | 17,239.17 | 18,492.45 | 20,544.77 | 20,544.77 | .00 | 227,060.08 | 31,138.92 | 88% | |
| 2 | 3197 | 6FK | CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED | 90,000.00 | .00 | .00 | 5,925.00 | 5,747.00 | 5,623.00 | 5,091.00 | 6,928.00 | 907.00 | .00 | 2,620.00 | 4,962.00 | 39,484.00 | 37,803.00 | 12,713.00 | 42% |
| | 3235 | 6FK | INDIGENT PSYCH SVCS | 97,178.00 | .00 | 1,780.00 | .00 | 2,664.00 | 2,962.00 | 859.00 | 4,237.00 | 2,041.00 | 1,807.00 | 4,030.00 | 572.00 | 54,182.00 | 20,952.00 | 22,044.00 | 22% |
| | 3275 | 6FK | MEDICAL SVCS | 95,000.00 | .00 | 1,336.00 | 1,882.00 | .00 | 5,160.00 | 5,922.00 | 4,764.00 | 4,428.00 | 744.00 | 2,332.00 | 2,696.00 | 9,664.00 | 29,264.00 | 56,072.00 | 31% |
| | 4110 | 6FK | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 1,500.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,500.00 | 0% |
| | 4115 | 6FK | MISCELLANEOUS OPERATING SUPPLIES | 500.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 500.00 | 0% |
| | 4120 | 6FK | SOFTWARE < \$1000 | 500.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 500.00 | 0% |
| | 4482 | 6FN | SELF INS-PROP CASUALTY | 428.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 428.00 | .00 | .00 | .00 | 428.00 | .00 | 100% |
| OBJECT CATEGORY 2 | | | 285,106.00 | .00 | 3,116.00 | 7,807.00 | 8,411.00 | 13,745.00 | 11,872.00 | 15,929.00 | 7,376.00 | 2,979.00 | 8,982.00 | 8,230.00 | 103,330.00 | 88,447.00 | 93,329.00 | 31% | |
| *TOTAL UNIT_CD 7526 | | | 543,305.00 | 18,288.76 | 23,596.66 | 28,048.39 | 27,537.44 | 33,923.44 | 34,019.48 | 45,724.76 | 24,615.17 | 21,471.45 | 29,526.77 | 28,774.77 | 103,330.00 | 315,507.08 | 124,467.92 | 58% | |

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
Fund: 7405 ,Dept: 062 , HEAD START , Unit: 7523 , USDA ADMIN
FY 2014-2015 MONTHLY AUGUST'S EXPENDITURE REPORT

| OBJECT | APPR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD |
|--------|----------------------------|-------------|--|-------------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|------------------|-----------------|-----------------|-----------------|-------------------|------------------|------------------|-------------------|
| 1 | 1120 | BFQ | REGULAR SALARIES and WAGES | 110,694.00 | 4,991.36 | 5,619.20 | 5,619.20 | 5,619.20 | 5,619.20 | 8,504.00 | 5,769.60 | 2,884.80 | .00 | 2,884.80 | .00 | 53,130.96 | 57,563.44 | 48% |
| | 1130 | BFQ | OTHER SALARIES and WAGES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,900.80 | .00 | .00 | .00 | 1,900.80 | -1,900.80 | #DIV/0! |
| | 1140 | BFQ | OVERTIME | 3,140.00 | 209.18 | 112.80 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 321.98 | 2,818.02 | 10% |
| | 2110 | BFQ | FICA TAXES | 8,708.00 | 340.87 | 375.18 | 366.56 | 377.64 | 377.64 | 572.22 | 389.15 | 339.98 | .00 | 194.58 | .00 | 3,711.47 | 4,996.53 | 43% |
| | 2120 | BFQ | RETIREMENT CONTRIBUTION | 8,390.00 | 383.28 | 422.44 | 414.12 | 414.12 | 414.12 | 626.73 | 425.22 | 212.81 | .00 | 209.44 | .00 | 3,938.20 | 4,453.80 | 47% |
| | 2130 | BFQ | LIFE and HEALTH INSURANCE | 27,000.00 | 1,696.34 | 1,885.06 | 1,885.06 | 1,901.66 | 1,901.66 | 2,852.70 | 1,902.08 | 951.04 | .00 | 951.04 | .00 | 17,828.30 | 9,171.70 | 66% |
| | 2131 | BFQ | HSA/FSA CONTRIBUTION | 600.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 400.00 | 200.00 | 67% |
| | 2200 | BFQ | PAYMENTS TO OPEB TRUST | 1,536.00 | .00 | .00 | .00 | .00 | 1,146.00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,146.00 | 490.00 | 70% |
| | OBJECT CATEGORY 1 | | | 160,168.00 | 7,621.03 | 8,414.68 | 8,284.94 | 8,312.62 | 8,312.63 | 9,458.62 | 12,755.65 | 8,686.05 | 6,289.23 | 4,239.86 | .00 | 82,375.31 | 77,792.69 | 51% |
| 2 | 3125 | BFP | INDIRECT COSTS | 6,543.00 | .00 | .00 | .00 | .00 | .00 | 6,543.00 | .00 | .00 | .00 | .00 | .00 | 6,543.00 | .00 | 100% |
| | 3410 | BFR | LOCAL TRAVEL | 1,930.00 | .00 | .00 | 168.92 | .00 | 88.17 | 111.39 | .00 | 63.94 | 107.23 | 61.53 | .00 | 601.18 | 1,328.82 | 31% |
| | 3530 | BFR | TOLL CHARGES | 100.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 100.00 | 0% |
| | 3820 | BFR | MAINTENANCE OF EQUIPMENT | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | #DIV/0! |
| | 4110 | BFR | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 1,441.00 | .00 | .00 | 19.60 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 19.60 | 1,421.40 | 1% |
| | 4418 | BFR | EDUCATIONAL ASSISTANCE PROGRAM | 1,100.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,100.00 | 0% |
| | 4482 | BFS | SELF INS-PROP CASUALTY | 339.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 339.00 | .00 | .00 | .00 | 339.00 | .00 | 100% |
| | OBJECT CATEGORY 2 | | | 11,453.00 | .00 | .00 | 188.52 | .00 | 88.17 | 6,654.39 | .00 | 402.94 | 107.23 | 61.53 | .00 | 7,502.78 | 3,950.22 | 66% |
| | *TOTAL UNIT_CD 7523 | | | 171,621.00 | 7,621.03 | 8,414.68 | 8,284.94 | 8,501.14 | 8,312.63 | 19,410.04 | 8,686.05 | 6,692.17 | 107.23 | 4,301.39 | .00 | 89,878.09 | 81,742.91 | 52% |

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
Fund: 7405 ,Dept: 062 , HEAD START , Unit: 7524 , USDA SERVICE
FY 2014-2015 MONTHLY AUGUST'S EXPENDITURE REPORT

| OBJECT | APPR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD |
|----------------------------|------|--------------------------------------|---------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|-------------------|-------------------|---------------------|------------------|-------------------|
| 1 | 1120 | 6FT REGULAR SALARIES and WAGES | 140,599.00 | 11,647.02 | 13,066.20 | 13,152.60 | 12,855.98 | 13,581.72 | 13,293.95 | 19,797.86 | 13,239.00 | 6,619.50 | .00 | 3,433.18 | .00 | 120,687.01 | 19,911.99 | 86% |
| | 2110 | 6FT FICA TAXES | 10,756.00 | 820.13 | 920.84 | 927.46 | 899.75 | 955.25 | 933.25 | 1,388.94 | 929.02 | 464.51 | .00 | 221.80 | .00 | 8,460.95 | 2,295.05 | 79% |
| | 2120 | 6FT RETIREMENT CONTRIBUTION | 10,362.00 | 858.41 | 963.02 | 969.38 | 947.51 | 1,001.00 | 979.79 | 1,459.15 | 975.74 | 487.87 | .00 | 249.25 | .00 | 8,891.12 | 1,470.88 | 86% |
| | 2130 | 6FT LIFE and HEALTH INSURANCE | 72,000.00 | 4,620.53 | 5,134.32 | 5,134.56 | 5,148.04 | 5,148.04 | 5,148.04 | 7,722.06 | 5,148.04 | 2,574.02 | .00 | 2,342.27 | .00 | 48,119.92 | 23,880.08 | 67% |
| | 2131 | 6FT HSA/FSA CONTRIBUTION | 1,600.00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,600.00 | .00 | .00 | .00 | .00 | .00 | 1,600.00 | .00 | 100% |
| | 2200 | 6FT PAYMENTS TO OPER TRUST | 4,364.00 | .00 | .00 | .00 | .00 | .00 | 4,586.00 | .00 | .00 | .00 | .00 | .00 | .00 | 4,586.00 | -22.00 | 105% |
| OBJECT CATEGORY 1 | | | 239,681.00 | 17,946.09 | 20,084.38 | 20,184.00 | 19,851.28 | 20,686.01 | 24,941.03 | 31,968.01 | 20,291.80 | 10,145.90 | .00 | 6,246.50 | .00 | 192,345.00 | 47,336.00 | 80% |
| 2 | 3170 | 6FU JANITORIAL SVC and SUPPLY | 2,000.00 | .00 | .00 | .00 | .00 | 606.30 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 606.30 | 1,393.70 | 30% |
| | 4115 | 6FU MISCELLANEOUS OPERATING SUPPLIES | 10,000.00 | .00 | .00 | .00 | .00 | 4,297.44 | .00 | 2,868.00 | .00 | .00 | 1,309.50 | .00 | .00 | 8,474.94 | 1,525.06 | 85% |
| | 4130 | 6FU HOUSEHOLD AND KITCHEN SUPPLIES | 5,495.00 | .00 | .00 | 64.92 | 217.00 | .00 | 50.57 | 46.90 | 1.95 | .00 | 280.06 | 44.79 | .00 | 709.21 | 4,785.79 | 13% |
| | 4135 | 6FU FOOD and DIETARY | 1,294,025.00 | .00 | .00 | 151,234.79 | 100,073.42 | 84,688.26 | 118,964.03 | 141,320.57 | 92,015.12 | 19,556.70 | 126,254.69 | 113,964.06 | 313,811.68 | 947,691.76 | 32,221.56 | 73% |
| | 4482 | 6FS SELF INS-PROP CASUALTY | 6,438.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 6,438.00 | .00 | .00 | .00 | 6,438.00 | .00 | 100% |
| OBJECT CATEGORY 2 | | | 1,317,958.00 | .00 | .00 | 151,299.71 | 100,290.42 | 89,592.00 | 118,914.60 | 144,238.57 | 92,017.07 | 25,994.70 | 127,844.27 | 114,028.87 | 313,811.68 | 964,220.21 | 39,926.11 | 73% |
| *TOTAL UNIT_CD 7524 | | | 1,557,639.00 | 17,946.09 | 20,084.38 | 171,483.71 | 120,141.70 | 110,278.01 | 143,856.63 | 176,206.58 | 112,308.87 | 36,140.60 | 127,844.27 | 120,276.37 | 313,811.68 | 1,156,565.21 | 87,262.11 | 74% |

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
Fund: 8299 ,Dept: 062 , HEAD START , Unit: 7536 , VOLUNTARY PRE-KINDERGARTEN
FY 2014-2015 MONTHLY AUGUST'S EXPENDITURE REPORT

| OBJECT | APPR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD | |
|--------|---------------------|-------------|---|--------------|----------|----------|----------|-----------|------------|-----------|-----------|-----------|------------|------------|-------------------|-----------|------------|-------------------|---------|
| 1 | 1120 | 5EA | REGULAR SALARIES and WAGES | 680,527.00 | 1,676.65 | 1,805.45 | 1,836.18 | 63,805.59 | 125,003.53 | 68,633.41 | 2,823.43 | 27,743.32 | 112,636.53 | 130,041.08 | 30,774.47 | .00 | 566,779.64 | 113,747.96 | 83% |
| | 1140 | 5EA | OVERTIME | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 119.79 | .00 | 119.79 | -119.79 | #DIV/0! | |
| | 2110 | 5EA | FICA TAXES | 52,331.00 | 112.81 | 120.96 | 123.31 | 4,585.82 | 9,024.65 | 4,962.53 | 189.23 | 1,990.52 | 8,104.45 | 9,389.00 | 2,200.35 | .00 | 40,803.63 | 11,527.37 | 78% |
| | 2120 | 5EA | RETIREMENT CONTRIBUTION | 43,894.00 | 123.56 | 133.06 | 135.33 | 4,819.28 | 9,459.58 | 5,155.65 | 208.09 | 2,104.37 | 8,477.20 | 9,838.96 | 2,327.69 | .00 | 42,782.77 | 1,111.23 | 97% |
| | 2130 | 5EA | LIFE and HEALTH INSURANCE | 191,499.00 | 417.94 | 464.46 | 464.46 | 16,532.73 | 31,009.03 | 17,078.94 | 696.69 | 7,213.01 | 29,356.22 | 32,297.15 | 8,212.76 | .00 | 143,743.39 | 47,755.61 | 75% |
| | 2131 | 5EA | HSA/FSA CONTRIBUTION | 750.00 | .00 | .00 | .00 | .00 | .00 | .00 | 200.00 | .00 | .00 | .00 | .00 | .00 | 200.00 | 550.00 | 27% |
| | OBJECT CATEGORY 1 | | | 969,001.00 | 2,330.96 | 2,623.93 | 2,559.28 | 89,743.42 | 174,496.79 | 95,630.53 | 4,117.44 | 39,051.22 | 158,574.40 | 181,685.98 | 43,516.27 | .00 | 794,429.22 | 174,571.78 | 82% |
| 2 | 3125 | 5EB | INDIRECT COSTS | 42,498.00 | .00 | .00 | .00 | .00 | .00 | 10,249.84 | .00 | .00 | 32,248.16 | .00 | .00 | 42,498.00 | .00 | 100% | |
| | 3823 | 5EC | MAINTENANCE OF COMPUTER EQUIPMENT | 600.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 588.00 | 984.00 | 588.00 | -972.00 | 98% | |
| | 4020 | 5EC | BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS | 1,500.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 707.16 | .00 | 792.84 | 0% | |
| | 4110 | 5EC | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 22,836.00 | .00 | .00 | 353.10 | .00 | 2,369.88 | 1,410.36 | .00 | .00 | 4,908.58 | .00 | .00 | 9,041.92 | 13,794.08 | 40% | |
| | 4115 | 5EC | MISCELLANEOUS OPERATING SUPPLIES | 59,443.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 9,999.50 | 23,938.17 | 9,999.50 | 25,505.33 | 17% | |
| | 4120 | 5EC | SOFTWARE < \$1000 | 1,600.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,572.68 | .00 | 1,572.68 | 27.32 | 96% | |
| | 4121 | 5EC | COMPUTER EQUIPMENT LESS THAN \$500 | 4,700.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 4,649.28 | 4,426.80 | 4,649.28 | -4,376.08 | 99% | |
| | 4123 | 5EC | EQUIPMENT LESS THAN \$1000 | 14,900.00 | .00 | .00 | 59.99 | .00 | .00 | .00 | .00 | .00 | 42.89 | .00 | 102.88 | .00 | 14,797.12 | 102.88 | 1% |
| | 4195 | 5EC | MISC SUPPLIES OR EXPENSES | 10,000.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 10,000.00 | .00 | 0% |
| | 4418 | 5EC | EDUCATIONAL ASSISTANCE PROGRAM | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | #DIV/0! |
| | 6436 | 5ED | COMPUTER EQUIPMENT > \$500 | 12,700.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 9,778.56 | 2,882.58 | 9,778.56 | 38.96 | 77% | |
| | OBJECT CATEGORY 2 | | | 170,777.00 | .00 | .00 | 413.09 | .00 | 2,369.88 | 11,660.20 | .00 | .00 | 37,199.63 | 25,589.02 | 32,938.71 | 78,230.82 | 59,807.47 | 46% | |
| | *TOTAL UNIT CD 7536 | | | 1,139,778.00 | 2,330.96 | 2,623.93 | 2,972.37 | 89,743.42 | 174,496.79 | 98,200.41 | 15,777.64 | 39,051.22 | 158,574.40 | 218,885.61 | 70,103.29 | 32,938.71 | 872,660.04 | 234,179.25 | 77% |



**ORANGE COUNTY GOVERNMENT
HEAD START
POLICY COUNCIL MEETING
MINUTES
GOV-DINING HALL
1768 E. MICHIGAN STREET
ORLANDO, FL 32806
AUGUST 27, 2015**



Meeting called to order, by Dexter Nelson, Chairperson 6:42 p.m.

Roll Call: Roslyn Smith, Parliamentarian / called roll.

Chairperson Nelson confirmed that a quorum had been established.

| <u>Name</u> | <u>Center</u> | <u>Classification</u> |
|-------------------|-----------------------|--------------------------------|
| Roslyn Smith | Hal P. Marston | Representative/Parliamentarian |
| Jeneka Lloyd | Lila Mitchell | Representative/Vice-Chair |
| Dexter Nelson | Pine Hills | Representative/Chairperson |
| Monherlie Joseph | S.O.YMCA | Representative |
| Victoria Siplin | BCC | Commissioner |
| Ely Ann Ortiz | | Past Parent |
| Katie Lynn O'Hara | OCPs | Community Rep |
| Chioma Chinaka | Southwood | Representative |
| Sominins Colas | Taft | Representative |
| Zyad Bawatneh | Bithlo | Representative |
| Gail Pressley | Career Services | Community Rep |
| Marcia Powers | Washington Shores/ELC | Secretary |

Staff

| | | |
|--------------------|-----------------------|---------------------------|
| Helen Hill | Main Office | Sr. Program Manager |
| Milagros Font | Main Office | Sr. Program Manager |
| Avis McWhite | Main Office | Sr. Program Manager |
| Pedro Berrios | Warehouse | Warehouse Specialist |
| Sandra Moore | Main Office | Admin Assistant |
| Ray Carmichael | Main Office | Program Manager |
| Vivian Jones | Taft | Center Supervisor |
| Yira Rodriguez | Maxey & Denton | Center Supervisor |
| Yvette Meade | Main Office | Administrative Specialist |
| Tondia Goynes | Main Office | Sr. CSW |
| Simmie Golub | Southwood/Tangelo | CSW |
| Xeix Colon | Main Office | Sr. CSW |
| Tonya Hale | Tangelo | Center Supervisor |
| Hope Cranford | Southwood | Center Supervisor |
| Sunitha Koorathota | Main Office | Field Ops Supervisor |
| Toinett Stenson | Callahan/Orlando Tech | Center Supervisor |

Child Care Staff

| | | |
|------------------|-------------------------|-------------------|
| Polly Boulter | Washington Shores /Hope | Teacher Assistant |
| Felicia Williams | Washington Shores/Hope | Teacher Assistant |

Approval of the Agenda was requested by Dexter Nelson, Chairperson

Motion: Jeneka Lloyd, Representative, Lila Mitchell
Seconded: Roslyn Smith, Representative, Hal Marston
Opposed: None
Status: **Motion carried, Adoption of Agenda Approved.**

Approval of the minutes from July, 2015

Motion: Roslyn Smith, Representative, Hal Marston
Seconded: Jeneka Lloyd, Representative, Lila Mitchell

No secretary's report

Service Area Reports: Advised to read on their own when received in the mail prior to the meeting.

Human Resources Report delivered by Helen Hill

Attached report details new hires, terminations, and promotions; pending approval from Policy Council Board. Ms. Hill also handed out the HR Report from HR.

Recommendations for new hires were proposed to the board. The qualifications were included in the package. Ms. Helen Hill read off all the vacancies.

Approval of the recommendation to accept new hire recommendations was requested by Dexter Nelson, Chairperson

Motion: Chioma Chanaka, Representative, Southwood
Seconded: Sominis Colas, Representative, Taft
Opposed: None
Status: **Motion carried to accept recommendations**

Budget Report delivered by Ray Carmichael, Program Manager

The % of budget used is only 73% because of our vacancies. The only time we might not spend all the money in our budget is if we have to try to get approval from the Board and the time is short to spend it. Our process is lengthy and may not get approval in time before the end of the budget year.

Head Start Division Manager Report: Presented by Helen Hill, Head Start Division Manager.

Helen Hill distributed the Directors Program Information Update.

Highlights:

- The Annual Report has been completed.
- OCHS informed Orange County Public Schools that we will receive a Federal monitoring in 2016 at all sites.
- Starting in the fall of 2015, QA will start the data inventory process, and training units on data monitoring.
- The National HS Association is holding sessions with Head Start programs around the nation to hear comments and recommendations on the proposed changes to the performance standards.

BCC Report by Commissioner Victoria Siplin

The BCC has not met for the last two Tuesdays. They just met this week and there was not Head Start issues discussed. Commissioner invited any who would like to attend the next meeting Thursday from 5:00 – 7:00 just to get a glimpse of how the budget process works. There is a plan to have a “mothers” event in the works. Information may be given out on starting their own business.

Status of the BCC Vote reported by Helen Hill, Sr. Program Manager

Ms. Hill detailed all the Minutes and Packets that were approved which were:

- a. Head Start Policy Council Program Information and Updates July 2015
- b. Head Start Policy Council Special Call Meeting Minutes May 29, 2015
- c. Head Start Policy Council Meeting Minutes June 18, 2015
- d. OC Family Services Dept. Head Start Division SOP BCC Meeting 8/25/15 Consent Agenda

New Business:

-- SOP Approval presented by Jeneka Lloyd. Ms. Lloyd read off all the Proposed Procedures submitted to the BCC

Approval of the SOP was requested by Dexter Nelson, Chairperson

Motion: Jeneka Lloyd, Representative, Lila Mitchell

Seconded: Gail Pressley, Community Rep

Opposed: None

Status: **Motion carried to accept recommendations**

-- Helen Hill spoke about the Changing of the Guard. Invitations were given out for the event at Holden Heights on September 17, 2015. Please RSVP. If anyone wants to come back next year as a community representative please fill out the Community Representative application in your packet.

-- Annual Program Governance Training will be held on October 24, 2015 at the Hal Marston Community Center. Breakfast and lunch will be provided and also child care will be provided.

INFORMATION PURPOSES:

-- Gail Pressley shared information on the upcoming Governor’s Job Fair. She also gave tips on making a good impression as a prospective hire.

-- The I4 Ultimate project is hiring. September 1, 2015 they will be a holding a workshop. They are offering on the job training and also taking skilled workers.

Jeneka Lloyd gave the e-mail address to apply for a job.

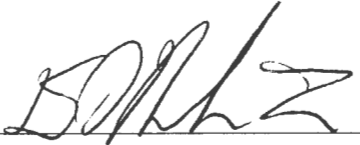
A motion to adjourn the meeting was requested by Chairperson Nelson

Motion: Roslyn Smith, Hal Marston, Representative

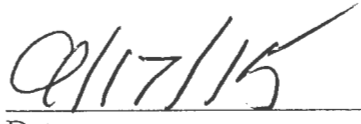
Seconded: Jeneka Lloyd, Lila Mitchell, Representative

Opposed: None

Meeting adjourned at 7:31p.m. by Dexter Nelson, Chairperson



Signature



Date

**NEXT POLICY COUNCIL MEETING
THURSDAY, SEPTEMBER 17, 2015
HOLDEN HEIGHTS COMMUNITY CENTER
1201 20th Street
ORLANDO, FL 32805
6:30 pm**