



## Interoffice Memorandum

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: March 15, 2016

February 16, 2016

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

For *Conc* Johnny Richardson, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division  
(407) 836-0048

Subject: Award of Invitation for Bids Y16-716-CC, Orange County  
Courthouse Generator Fuel Delivery System Retrofit & Master  
Controller Upgrade

### ACTION REQUESTED:

Approval to award Invitation for Bids Y16-716-CC, Orange County Courthouse Generator Fuel Delivery System Retrofit & Master Controller Upgrade, to the low responsive and responsible bidder, Eau Gallie Electric, Inc., in the total contract award amount of \$390,452.

### PROCUREMENT:

The project consists of replacing three fuel pumps, one backup pump, the fuel oil control panel and four starters, as well as modifications to three existing packaged engine generator sets and paralleling controls and conversion from analog to digital control. This project is located in District 3.

### FUNDING:

Funding is available in account number 1023 043 0263 6210.

### APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

### REMARKS:

Two bids were received. Eau Gallie Electric, Inc. has a satisfactory record of performance and has been determined responsible. Therefore, award is recommended to Eau Gallie Electric, Inc.

Award of Invitation for Bids Y16-716-CC

<u>Bids Received:</u>	<u>Bid Amount</u>
Eau Gallie Electric, Inc.	\$390,452
Close Construction, LLC	\$419,239



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

January 21, 2016

**TO:** Corie Cummings, Senior Contract Administrator  
Procurement Division

**FROM:** Dexter Watts, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** **Y16-716-CC / Orange County Courthouse Generator Fuel Delivery System Retrofit and Master Controller Upgrade**

The Business Development Division evaluated the 2 bids submitted for this project and found that the apparent low bidder Eau Gallie Electric, Inc. did not achieve good faith effort documentation and reported 0% MWBE participation in their bid.

The second low bid submitted by Close Construction, LLC achieved good faith effort documentation and reported 3.79% MWBE participation in their bid.

None of the bids were within the MWBE sliding scale range to be awarded this contract over the low bidder.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

**BID COMPARISON**

<b>IFB-Y16-716-CC / Orange County Courthouse Generator Fuel Delivery System Retrofit and Master Controller</b>										
<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>	<b>M/WBE \$'s in Bid</b>	<b>% M/WBE (Goal 25%)</b>	<b>GFE</b>	<b>\$ Over Low Bid</b>	<b>% Difference From Low Bid (7%)</b>	<b>\$ Over 2nd Low Bid</b>	<b>% Difference From 2nd Low Bid</b>	<b>EEO % M / W</b>
Low Bid	Eau Gallie Electric, Inc.	\$390,452	\$0.00	0.00%	no					8/12
2nd Low	Close Construction, LLC	\$419,239	\$15,882.00	3.79%	yes	\$28,787	7.37%			0/21