

BCC Mtg. Date: April 26, 2016



Interoffice Memorandum

April 1, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Jacqueline W. Torbert, Manager, Water Division
Utilities Department
407-254-9850

SUBJECT: Award of Invitation for Bids Y16-1032-DG
Bulk Rock Salt NOC-17F

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-1032-DG, Bulk Rock Salt NOC-17F, to the single bidder, Morton Salt, Inc. in the estimated annual contract award amount of \$216,000. Further request authorization for the Procurement Division to renew the contract for four additional 12-month periods.

PROCUREMENT:

To provide bulk rock salt for the generation of bleach for water purification at the Eastern Regional Water Supply Facility.

FUNDING:

Funding is available in account number 4420 038 1324 4149.

APPROVALS:

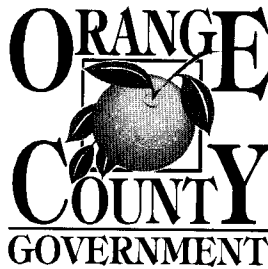
The Utilities Department and Business Development Division concur with this recommendation and anticipate the entire estimated contract amount will be ordered during the initial contract period.

REMARKS:

One bid was received in response to Invitation for Bids Y16-1032-DG and was evaluated for responsiveness, responsibility, and price reasonableness. Research indicates that Morton Salt, Inc. is the only known vendor willing to provide the county with the various delivery amounts required while other vendors require a minimum order amount. Morton Salt, Inc. is the current vendor for this service and has performed in a satisfactory manner. The bid from Morton Salt, Inc. is considered fair and reasonable based on current contract prices.

Bid tabulation is as follows:

Morton Salt, Inc.	\$216,000
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Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

March 22, 2016

TO: Dorothy Gordon, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y16-1032-DG, Bulk Rock Salt NOC-17F**

The Business Development Division evaluated the **1 bid** submitted for this project and found that **the bidder is not an** Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

