

BCC Mtg. Date: April 26, 2016



## Interoffice Memorandum

April 6, 2016

To: Mayor Teresa Jacobs and the Board of County Commissioners

From: *CW* Carrie Woodell, Acting Manager, Procurement Division

Contact: Terry Devitt, Assistant Director, Orange County Convention Center  
407- 685-9867

Subject: Selection of Consultant, RFP Y16-807-MM Design Services for the Orange County Convention Center West Building Roof Repairs

### **RECOMMENDATION**

Selection of A/R/C Associates, Incorporated to provide Design Services for the Orange County Convention Center (OCCC) West Building Roof Repairs, Request for Proposals Y16-807-MM. Further recommend the Board authorize negotiation and execution of the final contract by the Procurement Division within a budget of \$840,000.

Proposals were evaluated by the Procurement Committee on March 30, 2016. Commissioner Nelson was assigned to the Procurement Committee.

### **PURPOSE**

To select a consultant to provide design services for the Orange County Convention Center West Building Roof Repairs.

### **DISCUSSION**

The consultant will provide design services to repair and replace the roof system of the West Building at the Orange County Convention Center. As part of its Capital Improvement Program and to better provide services to its clients and the community, the Orange County Convention Center will be repairing and replacing the West Building roof. This upgrade is necessary due to the age and deterioration of the roof. Construction will take place in six phases over a two to three-year period so as not to inconvenience clients. The consultant will perform the following services:

1. Administration
2. Design and Plans Preparation
3. Permitting
4. Construction Administration
5. Green Building

Two proposals were received in response to the solicitation. Jay Ammon Architect, Inc. scored too low for Board consideration (207). Consensus scores of the Procurement Committee are attached.



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

March 30, 2016

TO: Marsha Mussori, Senior Contract Administrator, Contracts Section Procurement Division  
FROM: <sup>A.B.</sup> Angela Brown, Senior Contract Administrator, Business Development  
SUBJ: Y16-807-MM / Design Services for the Orange County Convention Center West Building Roof Repairs (REVISED)  
APPROVED: Sheena Ferguson  
Sheena Ferguson, BDI Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
1. <b>A/R/C ASSOCIATES, INC.</b> <b>Majority Prime</b>		
<b><u>M/WBE Subconsultants:</u></b>		
Base Consultants, PA (Asian Islander Female)	5%	Structural Engineer
S.G.M. Engineering, Inc. (Asian Pacific Male)	5%	Mechanical & Electrical Engineering
Civilworks Design and Engineering, Inc. (African American Male)	14%	Civil Engineering, Architectural Drafting and Construction Observations
One Source Roofing, Inc. (White Female)	2%	Roof Core Cuts and Assistance with Material Removal
ASG Computer and Reprographics, Inc. (Hispanic Male)	1%	Reprographic Work
<b>Total M/WBE Participation:</b>	<b>27%</b>	
<b>EEO Staff:</b>	<b>13%</b>	
<b>Points:</b>	<b>3</b>	

**BONUS POINTS:**

No Welfare Recipient(s) Proposed

Registered Service Disabled Veteran(s)  
Proposed:

Alliance Design & Construction, Inc. 1 Estimator

**Total Bonus Points: 2**

2. **JAY AMMON ARCHITECT, INC.**  
**Majority Prime**

**M/WBE Subconsultants:**

S.G.M Engineering, Inc. (Asian Pacific Male) 27% Mechanical/Electrical  
Engineering

**Total M/WBE Participation: 27%**

**EEO Staff: 14%**

**Points: 3**

**BONUS POINTS:**

No Welfare Recipient(s) Proposed

Registered Service Disabled Veteran(s)  
Proposed:

Alliance Design & Construction, Inc. 1 Specifications

**Total Bonus Points: 2**

RFP#:Y16-807-MM	PROJECT MANAGER		PROJECT ARCHITECT / ENGINEER		PROJECT TEAM		M/WBE		LOCATION		VOLUME		SCOPE		Welfare		Veterans		TOTAL
DESIGN SERVICES FOR THE ORANGE COUNTY CONVENTION CENTER WEST BUILDING ROOF REPAIRS	(factor 1.666)		(factor 1.666)																
WEIGHT	15		10		15		15		10		5		30		1		2		
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
A/R/C Associates, Incorporated	2.0	50	2.0	33.3	4	60	3	45	5	50	4	20	4	120	0	0	1	2	380.3