



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: May 10, 2016

April 8, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Jacqueline Torbert, Manager, Water Division
407-254-9850

SUBJECT: Award of Invitation for Bids Y16-1014-JS, Sodium Hypochlorite

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-1014-JS, Sodium Hypochlorite, to the low responsive and responsible bidder, Allied Universal Corporation, in the estimated contract award amount of \$1,120,000 for a 1-year contract. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

Sodium Hypochlorite is used to disinfect water supplied to Utilities customers and as a disinfection agent to meet the water quality standards for re-claimed water.

FUNDING:

Funds are available in account numbers 4420 038 1324 4151 and 4420 038 1355 4151.

APPROVALS:

The Water Division, Water Reclamation Division and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to Invitation for Bids Y16-1014-JS and were evaluated for responsiveness, responsibility and price. The low bidder, Allied Universal Corporation has a satisfactory record of performance with the county. Therefore, award is recommended to Allied Universal Corporation.

The bid tabulation is attached.

BID TABULATION
Y16-1014-JS
SODIUM HYPOCHLORITE


Description	Estimated Annual Quantity	Unit of Measure	Allied Universal Corporation		Odyssey Manufacturing Co.	
			Unit Price	Extended Price	Unit Price	Extended Price
Sodium Hypochlorite	2,500,000	Gallons	\$0.448	\$1,120,000	\$0.475	\$1,187,500



BUSINESS DEVELOPMENT DIVISION

March 16, 2016

TO: Jim Schell, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y16-1014-JS, Sodium Hypochlorite

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division