



Interoffice Memorandum

BCC Mtg. Date: May 10, 2016

April 12, 2016

TO: Mayor Teresa Jacobs and the Board of County Commissioners

FROM: Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Deodat Budhu, Manager, Roads and Drainage Division 407-836-7919

SUBJECT: Award of Invitation for Bids Y16-1033-TA, Supply and Delivery of Sod

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-1033-TA, Supply and Delivery of Sod, to the low responsive and responsible bidder, Travis Resmondo Sod, Inc., in the estimated contract award amount of \$436,000 for a 1-year contract. Further request authorization for the Procurement Division to renew the contract for four additional 1-year periods.

PROCUREMENT:

To provide pallets of sod, delivered throughout the County, as needed by the Roads and Drainage Division.

FUNDING:

Funding is available in account 1142-072-2902-4160.

APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

REMARKS:

Four (4) bids were received in response to this Invitation for Bids and were evaluated for price, responsiveness, and responsibility. The bid of Lake Jem Farms, Inc. and Hillside Sod Farms, Inc., were determined to be non-responsive due to failure to acknowledge addendum 1 which contained a revised bid response form. The bid of CM Futures was determined to be non-responsive due to failure to meet the required bidder qualifications. Therefore, recommendation is made for award to Travis Resmondo Sod, Inc. The price is considered to be fair and reasonable based on engineering estimates developed by technical staff.

Bidder:

| | |
|---------------------------|-----------------|
| Travis Resmondo Sod, Inc. | \$436,000 |
| CM Futures | Non-Responsible |
| Lake Jem Farms, Inc. | Non-Responsible |
| Hillside Sod Farms, Inc. | Non-Responsible |




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 4, 2016

TO: Tracy Attenasio, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y16-1033-TA, Supply and Delivery of Sod**

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division