



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: May 10, 2016

April 18, 2016

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From: *CW* Carrie Woodell, Acting Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division
407-836-0048

Subject: Award of Invitation for Bids Y16-732-CC, Barnett Park
Administration Building Skylight Replacement

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-732-CC, Barnett Park Administration Building Skylight Replacement, to the low responsive and responsible bidder, Close Construction, LLC, in the total contract award amount of \$266,445 (Alternate Bid).

PROCUREMENT:

The contract is for the removal and replacement of two existing skylights located in the Barnett Park Administration Building. The base bid required the skylights to be replaced with a glass system. An alternate bid was included in the solicitation for a fiberglass system. The alternate bid was determined to be the most cost effective. This project is located in District 6.

FUNDING:

Funding is available in account number 1023-043-2052-6210.

APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received. RMS Orlando, Inc. did not submit a bid bond and therefore was determined to be non-responsive. Close Construction, LLC has a satisfactory record of performance and has been determined to be responsible. Therefore, award is recommended to Close Construction, LLC.

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Award of Invitation for Bids Y16-732-CC

<u>Bids Received:</u>	<u>Base Bid:</u>	<u>Alternate Bid:</u>
Close Construction, LLC	\$382,360	\$266,445
RMS Orlando, Inc.	Non-responsive	



BUSINESS DEVELOPMENT DIVISION

February 10, 2016

TO: Corie Cummings, Senior Contract Administrator
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y16-732-CC / Barnett Park Administration Building Skylight Replacement – Alternate Bid**

The Business Development Division evaluated the one bid submitted for this project and found that the apparent low bidder Close Construction, LLC did not achieve good faith effort documentation and reported 5.99% MWBE participation in their bid. Please note the following certified MWBE participation:

Wbe-wf	One Source Roofing, Inc.	\$15,970
Total MWBE Participation		\$15,970.00 (5.99%)

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON - ALTERNATE**IFB-Y16-732-CC / Barnett Park Administration Building Skylight Replacement**

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	Close Construction, LLC	\$266,445	\$15,970	5.99%	no					0/23