



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: May 24, 2016

April 22, 2016

**TO:** Mayor Teresa Jacobs  
and the Board of County Commissioners

**FROM:** *CW* Carrie Woodell, Acting Manager, Procurement Division

**CONTACT:** Deodat Budhu, Manager, Roads and Drainage Division  
407-836-7919

**SUBJECT:** Award of Invitation for Bids Y16-1018-DG, Right-of-Way  
Mowing – Taft Area, Section II

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y16-1018-DG, Right-of-Way Mowing – Taft Area, Section II, to the low responsive and responsible bidder, Lawnwalker Services, Inc., in the estimated annual contract award amount of \$175,820. Further request authorization for the Procurement Division to exercise option years one and two.

**PROCUREMENT:**

To provide right-of-way mowing in the Taft Area, Section II located in Districts 1, 2 and 6.

**FUNDING:**

Funding is available in account number 1002 072 2906 3816. Staff anticipates that the entire contract amount will be ordered during the contract period. Funds will be cited on individual delivery orders.

**APPROVALS:**

The Roads and Drainage Division and the Business Development Division concur with this recommendation.

REMARKS:

Four bids from pre-qualified bidders were received in response to this Invitation for Bids, and evaluated for responsiveness, responsibility and price. Lawnwalker Services, Inc. is the lowest responsive responsible bidder. The bid is considered reasonable based on comparison to prices for the same services under the current County right-of-way contract for the same area. Lawnwalker Services, Inc. confirmed its bid and understanding of the requirements of the contract. Also, they have a record of satisfactory performance on similar county contracts. Therefore, award is recommended to Lawnwalker Services, Inc.

Bids ReceivedBid Price

Lawnwalker Services, Inc.

Basic Year: \$175,820

Option Year 1: \$183,400

Option Year 2: \$188,580

Total Bid: \$547,800

Begley's Cleaning Service, Inc.  
dba Millennium Grounds & Waters

Basic Year: \$235,600

Option Year 1: \$262,000

Option Year 2: \$288,400

Total Bid: \$786,000

Groundtek of Central Florida

Basic Year: \$254,040

Option Year 1: \$282,400

Option Year 2: \$310,760

Total Bid: \$847,200

AmeriScapes Landscape Management Services, LLC

Basic Year: \$354,400

Option Year 1: \$274,000

Option Year 2: \$301,600

Total Bid: \$930,000




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

April 14, 2016

TO: Dorothy Gordon, Senior Purchasing Agent  
Procurement Division

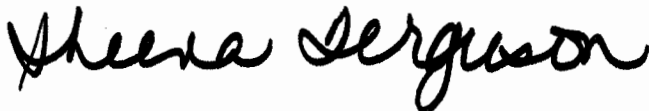
FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB-Y16-1018-DG, Right of Way Mowing – Taft Area, Section II**

The Business Development Division evaluated the **4 bids** submitted for this project and found that the **1** Orange County Certified Minority Women Business Enterprise bidder **was not within 6%** of the low bid for bid awards from \$500,000.01 to \$750,000.00. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division



## BID COMPARISON

### Y16-1018-DG, Right of Way Mowing - Taft Area, Section II

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (6%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Lawnwalker Services, Inc.	\$547,800				
2nd Low	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$786,000	\$238,200	43.48%		
3rd Low	Groundtek of Central Florida (HM)	\$847,200	\$299,400	54.65%	\$61,200	7.79%
4th Low	Ameriscapes Landscape Management Services, LLC	\$930,000	\$382,200	69.77%	\$144,000	18.32%