



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

May 3, 2016

BCC Mtg. Date: May 24, 2016

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From: *CW* Carrie Woodell, Acting Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division  
407-836-0048

Subject: Award of Invitation for Bids Y16-755-CC, Corrections  
Administration Building-Level 2 & 3 Lobby Renovation

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y16-755-CC, Corrections Administration Building-Level 2 & 3 Lobby Renovation, to the sole responsive and responsible bidder, Grove Construction Corporation, in the total contract award amount of \$109,870.

**PROCUREMENT:**

The contract is for work associated with minor improvements and renovations to the 2<sup>nd</sup> and 3<sup>rd</sup> floor elevator lobbies, reception areas, and waiting rooms in the Corrections Administration Building. This project is located in District 6.

**FUNDING:**

Funding is available in account number 1023 081 4024 6210.

**APPROVALS:**

The Capital Projects Division and Business Development Division concur with this recommendation.

**REMARKS:**

One bid was received. The bid of Grove Construction Corporation is approximately 57% higher than estimated. Due to the fact that a sole bid was received staff negotiated a \$13,560 price reduction from \$123,430 to \$109,870. Staff evaluated the negotiated price and determined the bid was reasonable.

During the solicitation phase emails were sent to several potential bidders to facilitate the submission of competitive bids. Queries from staff to those bidders who failed to compete on this project resulted in the following findings:

1. Axios Construction Services, LLC had a very busy schedule and were unable to bid on the project.

Award of Invitation for Bids Y16-755-CC

2. Café Construction & Development, Inc. stated this project did not work with their current work load.
3. CORE Engineering & Construction, Inc. stated that their observations during the pre-bid meeting and site visit, led them to feel there was too much uncertainty in the existing site conditions compared to the project requirements to provide a cost competitive proposal.
4. Blue Cord Design and Construction, LLC stated that the project came out during a busy time for their estimating department and the size and risk of the project made it unfeasible for them to bid.
5. P.W. Hearn, Inc. stated they would not be bidding on the project due to their current schedule.

Grove Construction Corporation has a satisfactory record of performance and has been determined to be responsible. Therefore, award is recommended to Grove Construction Corporation.

<b><u>Bid Received:</u></b>	<b><u>Bid Amount:</u></b>	<b><u>Negotiated Bid Amount:</u></b>
Grove Construction Corporation	\$123,430	\$109,870



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

May 3, 2016

**TO:** Corie Cummings, Senior Contract Administrator  
Procurement Division

**FROM:** Dexter Watts, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** **Y16-755-CC / Corrections Administration Building - Level 2 and 3  
Lobby Renovation**

The Business Development Division evaluated the one bid submitted for this project and found that the apparent low bidder Orange County MWBE firm Grove Construction Corporation met the MWBE participation goal and reported 100% MWBE participation in their bid. Please note the following certified MWBE participation:

Wbe-af	Grove Construction Corporation	\$109,870
<b>Total MWBE Participation</b>		<b>\$109,870.00 (100%)</b>

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

**BID COMPARISON**

**IFB-Y16-755-CC / Corrections Administration Building - Level 2 and 3 Lobby Renovation**

<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>	<b>M/WBE \$'s in Bid</b>	<b>% M/WBE (Goal 25%)</b>	<b>GFE</b>	<b>\$ Over Low Bid</b>	<b>% Difference From Low Bid (7%)</b>	<b>\$ Over 2nd Low Bid</b>	<b>% Difference From 2nd Low Bid</b>	<b>EEO % M / W</b>
Low Bid	Grove Construction Corporation [wbe-af]	\$109,870	\$109,870	100%	na					75/25