



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: May 24, 2016

May 3, 2016

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From: *CW* Carrie Woodell, Acting Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division
(407) 836-0048

Subject: Award of Invitation for Bids Y16-758-CC, Administration Building
HVAC – Upper Roof RTU Replacement

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-758-CC, Administration Building HVAC – Upper Roof RTU Replacement, to the sole responsive and responsible bidder, Air Mechanical & Service Corp., in the total contract award amount of \$598,800.

PROCUREMENT:

The contract is for work associated with removal and replacement of existing RTU-3, RTU-4C, RTU-4E, and RTU-5E on upper roof and replacement of the Invensys Building Controls System on these RTU's with new DDC control system. This project is located in District 5.

FUNDING:

Funding is available in account number 1023 043 2049 6210.

APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

REMARKS:

One bid was received. The County's design consultant and staff evaluated the bid for reasonableness. The bid is approximately 1.9% below the estimate for the project and is considered fair and reasonable for the work to be performed.

Due to the fact that only one bid was received staff attempted to negotiate the price. No cost reduction could be found without deleting work.

Air Mechanical & Service Corp. has a satisfactory record of performance and has been determined to be responsible. Therefore, award is recommended to Air Mechanical & Service Corp.

During the solicitation phase emails were sent to several potential bidders to facilitate the submission of competitive bids. Queries from staff to those bidders who failed to compete on this project resulted in the following findings:

1. Close Construction, LLC stated they had trouble obtaining proposals from subcontractors due to the afterhours work the project requires.
2. Pipeline Mechanical, Inc. stated they had prior commitments and were unable to attend the pre-bid site visit and did not feel comfortable bidding on the project.
3. Ellis Mechanical, Inc. stated they did not have the man power to commit to the project.
4. Axios Construction Services, LLC stated they did not meet the qualification requirements.

Bid Received:

Air Mechanical & Service Corp.

Bid Amount:

\$598,800



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 20, 2016

TO: Corie Cummings, Senior Contract Administrator
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y16-758-CC / Administration Building HVAC - Upper Roof RTU Replacement**

The Business Development Division evaluated the one bid submitted for this project and found that the apparent low bidder Air Mechanical & Service Corp. did not achieve good faith effort documentation and reported 1.24% MWBE participation in their bid. Please note the following certified MWBE participation:

Wbe-wf	ABC Cleaning, Inc.	\$7,400
Total MWBE Participation		\$7,400.00 (1.24%)

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON

IFB-Y16-758-CC / Administration Building HVAC - Upper Roof RTU Replacement

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (6%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	Air Mechanical & Service Corp.	\$598,800	\$7,400	1.24%	no					39/7