



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: Jun. 14, 2016

May 13, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Jacqueline Torbert, Manager, Water Division
407-254-9850

SUBJECT: Award of Invitation for Bids Y16-1058-JS, Survey and Inspection of
Backflow Prevention Assemblies – Supplemental

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-1058-JS, Survey and Inspection of Backflow Prevention Assemblies – Supplemental, to the low responsive and responsible bidder, Howz It Flowin, Inc., in the estimated contract award amount of \$257,500 for a 1-year term contract. Further request authorization of the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

The Florida Department of Environmental Protection (FDEP) requires that all public water systems maintain a cross connection control program which includes requirements to detect and control cross connections and prevent the backflow of contaminants into the water system. Recent additions to FDEP regulations require that more testing and inspections be completed by early 2017 and the existing contract is insufficient to complete this work. Once the initial inspections and tests are completed, ongoing support will be required through this contract. These additional services are required to complete the work in a timely fashion. This contract assists the Utilities Cross Connection Control staff in implementing this requirement by providing additional support for inspection for the proper device and testing to insure the devices are in working order.

FUNDING:

Funds are available in account number 4420 038 1326 3197.

APPROVALS:

The Water Division and Business Development Division concur with this recommendation.

REMARKS:

Four bids were received in response to Invitation for Bids Y16-1058-JS and were evaluated for responsiveness, responsibility and price. Although the low bid of Howz It Flowin, Inc. is twenty-five percent (25%) lower than the next low bidder, it is consistent with current contract pricing and is considered reasonable.

References checked were satisfactory and the equipment list submitted indicates that Howz It Flowin, Inc. has the resources to accomplish the contract requirements. Therefore, recommendation for award is made to Howz It Flowin, Inc.

The bid tabulation is attached.

BID TABULATION
IFB Y16-1058-JS
SURVEY AND INSPECTION OF BACKFLOW PREVENTION ASSEMBLIES - SUPPLEMENTAL


Item #	Description	Est. Annual Qty.	Howz It Flowin, Inc.		Backflow Specialties		Aaron's Backflow Servives, Inc.		Nils Humberg Enterpeises, LLC d/b/a Ace Flow Control	
			Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Backflow Assembly Survey	20,000	\$11	\$220,000	\$14	\$280,000	\$15	\$300,000	\$15.50	\$310,000
2	Backflow Assembly Test	2,500	\$15	\$37,500	\$17	\$42,500	\$18	\$45,000	\$20.75	\$51,875
	TOTAL			\$257,500		\$322,500		\$345,000		\$361,875



BUSINESS DEVELOPMENT DIVISION

April 27, 2016

TO: Jim Schell, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y16-1058-JS, Survey and Inspection of Backflow Prevention Assemblies - Supplemental**

The Business Development Division evaluated the **4 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division