



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: Jun. 28, 2016

June 6, 2016

**TO:** Mayor Teresa Jacobs  
and the Board of County Commissioners

**FROM:** *CW* Carrie Woodell, Manager, Procurement Division

**CONTACT:** Rodney Lynn, P.E., CFM, Manager, Stormwater Management Division  
407-836-7991

**SUBJECT:** Award of Invitation for Bids Y16-1051-TA, Sodding, Seeding, Mulching, Hydro-Seeding, and Hydro-Seeding with Bonded Fiber Matrix Services

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y16-1051-TA, Sodding, Seeding, Mulching, Hydro-Seeding, and Hydro-Seeding with Bonded Fiber Matrix Services, to the low responsive and responsible bidder, Travis Resmondo Sod, Inc., in the estimated contract award amount of \$627,220 for a 1-year contract. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

**PROCUREMENT:**

To provide sodding, seeding, mulching, and hydro-seeding services for the Stormwater Division on an as needed basis.

**FUNDING:**

Funding is available in account 1004-072-3087-3816.

**APPROVALS:**

The Stormwater Division and Business Development Division concur with this recommendation.

**REMARKS:**

Two bids were received in response to this Invitation for Bids and were evaluated for price, responsiveness, and responsibility. Although the bid of the low and second bidder are more than ten (10%) of each other, the price of the low bidder is still considered reasonable based on estimates developed by technical staff. Therefore, award is recommended to the lowest, responsive and responsible bidder, Travis Resmondo Sod, Inc.

Bids received are as follows:


Travis Resmondo Sod, Inc.	\$627,220
Lake Jem Farms, Inc.	\$854,450



**BUSINESS DEVELOPMENT DIVISION**

May 20, 2016

TO: Tracy Attenasio, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y16-1051-TA, Sodding, Seeding, Mulching, Hydro-Seeding, and Hydro-Seeding with Bonded Fiber Matrix Services**

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division