

BCC Mtg. Date: Jun. 28, 2016



**Interoffice Memorandum**

June 7, 2016

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: *CW* Carrie Woodell, Manager, Procurement Division

CONTACT Sara Flynn-Kramer, Manager, Capital Projects Division  
407-836-0048

SUBJECT: Approval of Contract Y16-815, Design Services for the Orange County  
Fire Station #67 University Site - INVEST

**ACTION REQUESTED:**

Approval of Contract Y16-815, Design Services for the Orange County Fire Station #67 University Site - INVEST with C.T. Hsu & Associates, P.A. in the total contract award amount of \$198,620.67.

**PROCUREMENT:**

The consultant will provide design services for the design of the new Fire Station #67, a three-bay fire station and all related site development and intersection work. This project is located in District 5.

**FUNDING:**

Funding is available in account number 1023 034 0801 6210.

**APPROVALS:**

The Capital Projects Division concurs with this recommendation.

**REMARKS:**

The location of the new Fire Station #67, parcel ID #05-22-31-8399-00-002 located on University Boulevard, will allow for improved response times to the adjoining neighborhoods. A three-bay fire station will be necessary to meet the increasing demands of this growing area. Fire Station #35 is a three-bay station in a similar service area that functions efficiently and meets the high demands of the service area. The plans for Fire Station #35 not only will fit the service needs of the area, but can be easily adapted to fit the new site on University Boulevard. The plans from Fire Station #35 will be reused and updated for code compliance and site adapted by C.T. Hsu & Associates, P.A., who is the Architect of Record and the only Architect who can efficiently do these modifications to their plans.

The reuse of the existing current three-Bay Fire Station plans will allow for a reduced design fee for Orange County and will also allow for an expedited design schedule resulting in both time and cost savings. It is anticipated that this fire station can be in service up to eight months earlier with the reuse of existing plans. The selection of C.T. Hsu & Associates, P.A. for this service is the most efficient, timely and cost effective approach for this procurement.

The rates negotiated with C.T. Hsu & Associates, P.A. are the same as or similar to the rates in other continuing design contracts with the County and are considered reasonable. The construction estimate for this project is \$4M. A design fee of approximately 6% of construction cost is low on this size project, which would normally have an approximately 10% design fee and further demonstrates the savings that approving this re-use will create.

C.T. Hsu & Associates, P.A. will provide design, bidding, and construction administration services.