





**Interoffice Memorandum**

BCC Mtg. Date: Jun. 28, 2016

To: Mayor Teresa Jacobs  
and Board of County Commissioners

From: Terry Devitt, Assistant Director, Convention Center 

Contact: Marc A. Cannata, P.E., Capital Planning/Building Systems Manager, Convention Center 

Date: June 22, 2016

Subject: Consent Agenda Item for June 28, 2016 BCC Meeting Contract Y16-767 with Pillar Construction Group LLC

**Action requested:** Approval of Change Order No. 2, Contract Y16-767 with Pillar Construction Group LLC in the amount of **\$69,939.48**, for a revised contract amount of **\$216,939.48**.

**Purpose:** The purpose of Change Order No. 2 is to increase labor hours in order to accelerate the completion of the project.

**Background:** On June 6, 2016, an emergency purchase order was issued to Pillar Construction Group LLC in the amount of \$147,000, for the structural remediation repairs to an existing project. The general scope of work included the labor, equipment, tools and incidental materials for the removal and reinstallation of all the projectors, electronic equipment, and drywall of the projector cabinets. The remediation entailed the investigation and repairs to the structural beams and removal of the existing temporary drywall façade and shoring.

During the investigation, additional time was utilized due to the complexity and difficulty of accessing the structural beam connection points; as a result time lapsed beyond what was anticipated in the completion of the project. Furthermore, the July 12, scheduled event with a client has prevented staff to extend the completion date of the project.

Previous Actions to this contract:

Action	Amount	Comments
Contract Award:	\$147,000.00	Contract Y16-767, executed on June 20, 2016.
Change Order No. 1:		Administrative change to purchase order
Proposed Change Order No. 2:	\$69,939.48	Change Order 2 is for additional labor hours to accelerate the project schedule.
Proposed Final Contract Amount:	<b><u>\$216,939.48</u></b>	

cc: Ajit Lalchandani, County Administrator  
Carrie Woodell, Manager, Procurement Division  
Kathie Canning, Executive Director, Convention Center  
Kris Shoemaker, Chief Financial Officer, Convention Center

/dps

**ORANGE COUNTY PURCHASING AND CONTRACTS  
CHANGE ORDER REQUEST FORM**

BCC Mtg. Date: Jun. 28, 2016

DATE	DEPARTMENT/DIVISION	CONTACT NAME	CONTACT PHONE
6/22/2016	035 - Convention Center/Capital Planning	Dom P. Sotero	407-685-7210

CHANGE ORDER NO.	VENDOR	DOCUMENT NO.	DOOC	POOC	CONTRACT NUMBER	ORIGINAL DOCUMENT APPROVAL BUYER/PA/CA NAME
2	Pillar Construction Group LLC	C16727		✓	Y16727	Marsha Mussori

**INCREASE, DECREASE OR DELETE COMMODITY LINE**

CMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	INCREASE- Unit Cost			OCCC N-S Building Digital Advertising Projector Housing Repairs	\$ 69,939.48
	FROM	147,000.00	\$ 147,000.00		
	TO	216,939.48	\$ 216,939.48		
	FROM				\$ 0.00
	TO				\$ 0.00

**ADD COMMODITY LINE**

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	NET DOLLAR CHANGE
		FOR D.O. YOU MUST SPECIFY AN MA LINE					
							\$ 0.00
							\$ 0.00
							\$ 0.00

**ACCOUNTING LINE CHANGE**

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	FROM ACCOUNTING LINE	TO AMOUNT	TO ACCOUNTING LINE

**OTHER CHANGES**

DESCRIBE
No time extension

**ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)**

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	DOCUMENT TOTAL AFTER THIS C/O
\$ 147,000.00	<input type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	\$ 216,939.48

**CONTRACT AMOUNT**

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	CONTRACT TOTAL AFTER THIS C/O
\$ 147,000.00	<input type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	\$ 216,939.48

- CANCEL ENTIRE PO/DO  
 DO NOT MAIL VENDOR COPY

**JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)**

Acceleration of completion of project to meet substantial completion date

*By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.*

VENDOR/ CONTRACTOR AUTHORIZATION

DEPARTMENT APPROVAL SIGNATURE

*[Handwritten Signature]*  
*[Handwritten Signature]*

DATE: 06/22/16  
DATE: 6/22/16

OFFICIAL PURCHASING AND CONTRACTS USE ONLY

PURCHASING AND CONTRACT APPROVAL:

DATE: \_\_\_\_\_

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES:  YES  NO

CHANGE AWARD AMOUNT TO: \_\_\_\_\_