



Interoffice Memorandum

BCC Mtg. Date: July 12, 2016

June 20, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Jim Becker, Manager, Solid Waste Division
407-254-9660

SUBJECT: Approval of Contract Y16-1104, Truck Scale Planned Maintenance
and Repairs for Landfill, Porter and L.B. McLeod Transfer Stations

ACTION REQUESTED:

Approval of Contract Y16-1104, Truck Scale Planned Maintenance and Repairs for Landfill, Porter and L.B. McLeod Transfer Stations, with Mettler-Toledo, LLC in the total contract award amount of \$134,907 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

PROCUREMENT:

To provide preventative maintenance and repairs to Mettler-Toledo's Scalehouse weighing, invoicing and ticketing system.

FUNDING:

Funding is available in account number 4410-038-1016-3810.

APPROVALS:

The Solid Waste Division concurs with this recommendation.

REMARKS:

Mettler-Toledo, LLC will provide maintenance and repair services for 10 Mettler-Toledo scales utilizing the Mettler-Toledo computerized scale systems used by the Utilities Department. These scales and associated systems are proprietary, allowing only authorized Mettler-Toledo distributors access to parts, equipment modifications and other technical support updates and calibration.

This price is considered fair and reasonable based on the recommendation of staff when compared to prior contracts for the same equipment.