



Interoffice Memorandum

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

August 23, 2016

BCC Mtg. Date: September 13, 2016

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From:  Carrie Woodell, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division  
(407) 836-0048

Subject: Award of Invitation for Bids Y16-791-CC, Johns Lake  
Conservation Area Phase 2 – Picnic Pavilion and Trail Shelter

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-791-CC, Johns Lake Conservation Area Phase 2 – Picnic Pavilion and Trail Shelter, to the low responsive and responsible bidder, Café Construction & Development, Inc., in the total contract award amount of \$175,000.

PROCUREMENT:

The work will include installing a paved sidewalk, constructing a new pavilion equipped with power, and the reconstruction of the existing parking lot to eliminate drainage issues.

FUNDING:

Funding is available in account number 1023 068 1978 6310.

APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received. Café Construction & Development, Inc. has a satisfactory record of performance and has been determined to be responsible. Therefore, award is recommended to Café Construction & Development, Inc.

<u>Bids Received:</u>	<u>Bid Amount</u>
Café Construction & Development, Inc.	\$175,000
Grove Construction Corporation	\$183,300
CORE Engineering & Construction, Inc.	\$193,900



**BUSINESS DEVELOPMENT DIVISION**

July 29, 2016

TO: Corie Cummings, Senior Contract Administrator  
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator *DW*  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y16-791-CC / Johns Lake Conservation Area Phase 2 - Picnic Pavilion and Trail Shelter**

The Business Development Division evaluated the 3 bids submitted for this project and found that the apparent low bidder Orange County MWBE firm Café Construction & Development, Inc. did not achieve good faith effort documentation and reported 2.29% MWBE participation in their bid. Please note the following certified MWBE participation:

MBE-hm	M & M Electric of Central Florida	\$4,000
<b>Total MWBE Participation</b>		<b>\$4,000.00 (2.29%)</b>

The second low bid was submitted by Orange County MWBE firm Grove Construction Corporation. While they reported 100% MWBE participation in their bid, as self-performing, Grove Construction Corporation did not detail all of the specific scopes of services to be performed in-house. Thus, their total MWBE participation could not be determined.

The third low bid submitted by CORE Engineering & Construction, Inc. did not achieve good faith effort documentation and reported 9.54% MWBE participation in their bid.

None of the bids met the the MWBE sliding scale range criteria to be awarded this contract over the low bidder.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

*Sheena Ferguson*

**BID COMPARISON**

IFB-Y16-791-CC / Johns Lake Conservation Area Phase 2 - Picnic Pavilion and Trail Shelter										
Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	Café Construction & Development, Inc. [mbe-hm]	\$175,000	\$4,000	2.29%	no					40/0
2nd Low	Grove Construction Corporation [mwbe-af]	\$183,300	\$0	0.00%	na	\$8,300	4.74%			75/25
3rd Low	CORE Engineering & Construction, Inc.	\$193,900	\$18,505	9.54%	no	\$18,900	10.80%	\$10,600	5.78%	9/30