




**Interoffice Memorandum
Zoning Division**

DATE: July 25, 2016

TO: Katie A. Smith, Deputy Clerk of the Board of County Commissioners, County Comptroller's Office

THROUGH: Cheryl Gillespie, Supervisor, Agenda Development Office

FROM: Carol Knox Hossfield, Manager, Zoning Division 

CONTACT PERSON: **Rocco Relvini, Chief Planner
Zoning Division 407-836-5386
Rocco.Relvini@ocfl.net**

SUBJECT: Request for Public Hearing before Board of County Commissioners (BCC) to Consider Appeal of July 7, 2016 Board of Zoning Adjustment (BZA) Recommendation on BZA Case # VA-16-07-078

Applicant(s): VERA CLARK

Commission District: 3

General Location: West end of Cielo Court., Approximately 200 ft. west of Rio Pinar Lakes Blvd.

BCC Public Hearing Required by: Ch. 30, Orange County Code

Clerk's Advertising Requirements: (1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular appeal, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held;

and

September 13, 2016 @ 2 p.m.

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Advertising Language: This is a variance request to allow existing garage with 640 sq. ft. to remain in lieu of 500 sq. ft.

Material Provided:

- (1) Names and last known addresses of property owners within 300 feet and beyond (*via email from Fiscal and Operational Support Division*);
- (2) Location map (*to be mailed to property owners*); and
- (3) Copy of appellant's notice of appeal (*to be mailed to property owners*).

Special Instructions to the Clerk:

- (1) The BCC public hearing must be held within 45 days after July 22, 2016, which was the date the notice of appeal was filed, or as soon thereafter as the BCC's calendar reasonably permits.
- (2) Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Attachments (location map and notice of appeal)

c: Chris R. Testerman, AICP, Assistant County Administrator
Jon V. Weiss, Director, Community Environmental Development Services
Department



ZONING DIVISION
 MITCH GORDON, Manager
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 407-836-5525 • Fax 407-836-5507
 www.orangecountyfl.net

Art Interiano
 Assistant Manager

Chief Planners

Carol Hossfield
 Permitting

Rocco Relvini
 BZA Section

Bob Windom
 Project Review

BOARD OF ZONING ADJUSTMENT APPEAL FORM

DATE: July 22, 2016

TO: Orange County Zoning Division

SUBJECT: VA-16-07-078, 07/07/2016 - VERA CLARK
(BZA subject name)

Jesse H. Clark The Law Office of Jesse H. Clark
(print or type name) *(print or type company name)*

Mailing Address: 1381 Candlewyck Drive Orlando, FL 32807

Telephone: 321 402 8527 Fax: _____

I respectfully request an appeal of the decision regarding public hearing in the name of
Vera Clark, hearing number VA-16-07-078 rendered by the
 BOARD OF ZONING ADJUSTMENT on July 7, 2016
(print date of hearing).

Reason for the Appeal *(provide a brief summary or attach additional pages if necessary):*
please see letter attached

Signature of Appellant: Jesse H. Clark

Fee: \$691.00 *(make check payable to ORANGE COUNTY ZONING DIVISION)*

NOTE: The Clerk of the Board will notify you of the date of your appeal. If you have any questions, please contact the Zoning Division at 407-836-3111. **RECEIVED**

JUL 22 2016
 ORANGE COUNTY
 ZONING DIVISION



Applicant: Vera Clark

BZA Number: VA-16-07-078

BZA Date: 07/07/2016

District: 3

Sec/Twn/Rge: 02-23-30-NE-A,02-23-30-SE-D

Tract Size: 70 ft. x 115 ft. (AVG)

Address: 7506 Cielo Court, Orlando FL 32822

Location: West end of Cielo Ct., approximately 200 ft. west of Rio Pinar Lakes Blvd.

**If you have any questions
regarding this map, please call
Rocco Relvini
at 407.836.5386.**