

**ORANGE COUNTY**

**2016 CHARTER REVIEW COMMISSION**

**FINAL REPORT**

**THE FINAL REPORT OF THE ORANGE COUNTY 2016 CHARTER REVIEW COMMISSION PROPOSING TO AMEND THE ORANGE COUNTY CHARTER TO: REFORM THE CHARTER'S INITIATIVE PETITION PROCESS; CHANGE COUNTY CONSTITUTIONAL OFFICERS TO CHARTER OFFICERS AND PROVIDE FOR NONPARTISAN ELECTIONS AND TERM LIMITS; AND PRESERVE TERM LIMITS AND NONPARTISAN ELECTIONS FOR COUNTY CONSTITUTIONAL AND CHARTER OFFICERS.**

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## **SECTION I**

### **INTRODUCTION**

This is the final report of the Orange County 2016 Charter Review Commission (“2016 CRC” or “CRC”). The 2016 CRC is an independent commission of 15 Orange County citizens empowered to conduct a comprehensive study of all aspects of Orange County’s government. The CRC is authorized to place proposed amendments and revisions to the Orange County Charter (“Charter”) on the 2016 general election ballot. Such proposed amendments do not require approval from the Board of County Commissioners.

The 2016 CRC conducted a comprehensive review of the Charter, and has chosen to place 3 prospective Charter amendments on the ballot for consideration by Orange County voters. The 2016 CRC reached this decision after holding numerous public hearings and after receiving testimony from county officials, staff, constitutional officers, representatives of community organizations, members of the public and other interested parties.

This report contains a summary of the approach followed and actions taken by the 2016 CRC, a discussion of the various potential Charter amendment concepts that were presented to the CRC, a discussion of the CRC’s evaluation and decision regarding the various Charter amendment concepts, the text of the 3 proposed Charter amendments, as well as descriptions of proposals that are not being placed on the ballot.

## **SECTION II**

### **SUMMARY OF CRC ACTIONS**

**February 12, 2015 Business Meeting:** The 2016 CRC convened, pursuant to Resolution of the Board of County Commissioners No. 2015-M-02, which formally created the 2016 CRC on January 25, 2015. None of the appointed members were elected officials. Mayor Teresa Jacobs welcomed the members and thanked them for their commitment in serving on the commission. The 2016 CRC elected Commissioner Kevin Shaughnessy as its Chair, and as its Vice Chair, Commissioner Eddie Fernandez. Comptroller Martha Haynie outlined the administrative functions regarding CRC budget, staffing and office space, explanation of minutes of full Commission meetings, and information about historical records of the Charter Review Commission. Assistant County Attorney Kate Latorre presented an overview of the Florida Sunshine Law and Code of Ethics as they apply to the CRC and its members. Chair Shaughnessy then presented an overview of legal counsel selection. A CRC general counsel work group was formed. Ms. Foglesong presented information regarding the hiring process of the Administrative Assistant position. An Administrative Assistant Work Group was formed.

**March 12, 2015 Business Meeting:** Chair Shaughnessy presented an update on the progress made to date to hire a staff person for the CRC; the work group will conduct interviews and hire the assistant prior to the April meeting. Chair Shaughnessy discussed inviting public elected officials to speak. A schedule for future CRC meetings and public hearings was reviewed and approved. The CRC chose the Vose Law Firm as the 2016 CRC General Counsel. (A contract was signed on April 6, 2015.)

**April 9, 2015 Business Meeting:** Chair Shaughnessy introduced CRC General Counsel Wade Vose and announced that Anissa Mercado had been selected as the 2016 CRC Administrative Assistant. Chair Shaughnessy requested a presentation regarding the Tax Collector's Office Feasibility Task Force. Three (3) work groups were appointed to consider various proposals: CRC Issues, Initiative Petitions and Constitutional Officer/Charter Officers. Invited speakers included: Town of Windermere Mayor Gary Bruhn and Orange County Tax Collector Scott Randolph.

**May 14, 2015 Public Hearing:** This meeting was the first of six (6) public hearings. Several work groups presented reports on their activities to date. General Counsel Vose presented the Florida Association of Counties Chart of Florida's 20 County Charters and provided information on the single-subject rule applicable to County Charters. A work group was appointed to consider Expansion of the Number of County Commission Districts. Invited speakers included: Commissioner Pete Clarke and Comptroller Martha Haynie.

**June 9, 2015 Public Hearing:** This meeting was the second of six (6) public hearings. Several work groups presented reports on their activities to date. Chair Shaughnessy explained that, when bringing a recommendation to the full CRC, work groups should consider economic impact, all affected Charter sections, and the rationale behind the proposal. He directed that all materials be provided one week in advance of the meeting. Invited speakers included: Supervisor of Elections Bill Cowles, Clerk of Court Tiffany Moore Russell, Commissioner Victoria Siplin, and Paul Rosenthal, member of the 2012 Tax Collector's Feasibility Task Force.

**July 9, 2015 Business Meeting:** Several work groups presented reports on their activities to date. Two (2) work groups were appointed: Sales Tax for Infrastructure and Tourist Development Tax Procedures/Priorities.

**August 13, 2015 Public Hearing:** This meeting was the third of six (6) public hearings. Several work groups presented reports on their activities to date. The CRC voted to allow CRC members to appear at work group meetings by phone, but determined that the work group member is allowed to listen only and not to participate in the meeting. The CRC adopted Robert Rules of Order for procedures at meetings of the full CRC and work groups. It also agreed that, when there are 6 members of a work group or an even number of members present, 50 percent would constitute a quorum. Chair Shaughnessy discussed public comment concerns relative to land use issue controls under the Charter and annexation issues in preservation districts. The invited speaker was Commissioner Jennifer Thompson.

**September 10, 2015 Public Hearing:** This meeting was the fourth of 6 public hearings. Several work groups presented reports on their activities to date. General Counsel Vose presented his research on whether the County Charter can be used to effect Comprehensive Plan regulations or make changes to that process. He indicated that a County Charter can impose stricter Comprehensive Plan approval limitations. Based upon the request of Supervisor of Elections Bill Cowles that the Charter be amended to align with revised Florida election law, the CRC voted to place on the ballot an amendment to Section 605 of the County Charter as follows: "In the event that more than 2 candidates, including write-in candidates, have qualified for any single office under the chartered government, an election shall be held at the time of the primary election and, providing no candidate receives a majority of the votes, the two (2) candidates receiving the most votes shall be placed on the ballot for the general election." Invited speakers included: County Mayor Teresa Jacobs and Commissioner S. Scott Boyd.

**October 8, 2015 Business Meeting:** Several CRC work groups presented reports on their activities to date. The invited speaker was Sheriff Jerry Demings.

**November 12, 2015 Public Hearing:** This meeting was the fifth of 6 public hearings. Chair Shaughnessy announced that Charter Review Commissioner Gail Cosby resigned from the CRC due to work constraints. Several work groups presented reports on their activities to date. The CRC voted against accepting the recommendation of the Expansion of County Commission Work Group to amend Sections 202, 203 and 204 of the Orange County Charter to add two (2) single member commission districts. The CRC voted against a request for the Expansion of the County Commission Work Group to remain in existence to address some of the concerns raised by the public and the members of the CRC and voted against the work group bringing back a motion on the expansion of county commission districts that might be acceptable to the full CRC. The CRC established a work group to study the rural service boundary and other issues brought by the Lake Pickett Group. The invited speaker was Commissioner Ted Edwards.

**December 10, 2015 Public Hearing:** This meeting was the sixth of 6 public hearings. Several work groups presented reports on their activities to date. Chair Shaughnessy welcomed new member Sandra D. St. Amand, replacing Gail Cosby. The invited speaker was Commissioner Bryan Nelson.

**January 14, 2016 Business Meeting:** Several work groups presented reports on their activities to date. No actions were taken by the CRC.

**February 11, 2016 Business Meeting:** Several work groups presented reports on their activities to date. The CRC voted to accept the final report and recommendations of the Initiative Petitions Work Group and place those recommendations on the November 2016 ballot.

**February 23, 2016 Business Meeting:** Several work groups presented reports on their activities to date. The CRC voted to accept the final report and recommendations of the Tourist Development Tax Procedure/Priority Work Group and place those recommendations on the November 2016 ballot.

**March 31, 2016 Business Meeting:** The Ballot Summary and Initiative Petitions Work Groups presented reports on their activities to date. The CRC voted to accept the final report and recommendation of the Protection of the Rural Boundary Work Group to make no Charter changes. The CRC deferred action for one month on the Constitutional/Charter Officers Work Group final report and recommendations until a ruling is made on the pending lawsuit, *Demings v Orange County* 2014-CA-01858-O, which challenges a 2014 charter amendment imposing term limits and nonpartisan elections on County Constitutional Officers.

**April 28, 2016 Business Meeting:** The Ballot Summary Work Group presented a report on activities to date. Member Jose Fernandez presented an alternate proposal on expanding the number of commission districts. The CRC voted against his request to rescind its earlier actions not to expand the number of commission districts. In follow up to the CRC's request at its last regular meeting, General Counsel Vose summarized his April 19, 2016, memorandum regarding the pending litigation in *Demings v Orange County*, 2014-CA-010858-O (Fla. 9<sup>th</sup> Cir. Ct 2014). General Counsel provided the CRC with potential actions the CRC could take to preserve the substance of the 2014 Charter Amendment providing for nonpartisan elections and term limits for county officers. The CRC directed the Constitutional/Charter Officer Work Group to reconvene to discuss any updates in the pending litigation.

**May 26, 2016 Business Meeting:** The Ballot Summary Work Group presented a report on activities to date. Chair Shaughnessy referred to the expansion of the County Commission proposal considered during the meeting of April 28th; in particular, the motion to rescind the CRC's prior action concerning the expansion of the County Commission along with consideration of an alternative proposal, indicating the opportunity for public comment did not take place. Therefore, Member Jose Fernandez reiterated his proposal to the CRC prior to taking public comment. The CRC voted against his request to rescind its earlier actions not to expand the number of commission districts. The CRC reviewed the first draft of the CRC Final Report and made additional suggested changes. A work group was appointed to consider public outreach opportunities. Chair Shaughnessy stated that discussion regarding rescinding the proposed Tourist Development Tax Amendment would be placed on the Agenda for the June 9th CRC meeting.

**June 9, 2016 Business Meeting:** The CRC voted to place on the ballot a charter amendment making the offices of the Clerk of Court, Comptroller, Property Appraiser, Sheriff, Supervisor of Elections and Tax Collector into elected charter officers. The CRC directed General Counsel Vose and the Ballot Summary Work Group to reconvene to further discuss drafting language that will preserve any charter provisions specifying nonpartisan elections or term limits. Chair Shaughnessy noted there are many speaking opportunities in regards to outreach once the CRC has completed the final report. The CRC voted against rescinding their prior action to place the Tourist Development Tax amendment on the November 2016 ballot. The CRC reviewed the second draft of the CRC Final Report and made additional suggested changes.

**June 21, 2016 Business Meeting:** The Ballot Summary Work Group presented a report on activities to date. The CRC voted to place on the ballot a charter amendment preserving any charter provisions specifying nonpartisan elections or term limits. The CRC voted to rescind its prior action to place the Tourist Development Tax amendment on the November 2016 ballot. The CRC voted against a revised Tourist Development Tax amendment. The CRC accepted the CRC Final Report with changes reflecting actions taken by the CRC.

**Proposed Charter Changes:** Throughout the term of its work, the 2016 CRC compiled a list of all proposed Charter amendment ideas or concepts, regardless of their source, for discussion and evaluation. The sections of the Charter potentially affected by the various suggestions for change were identified. Various committees were established to consider the proposed changes. All parties were urged to put their suggestions/ideas in writing. CRC Administrative Assistant Mercado kept a running tally of all ideas and concepts.

**Public Hearings:** Following the practice of prior CRCs, public hearings were held at locations throughout Orange County, with one in each Commission District. Public hearings were scheduled to give citizens an opportunity to address the CRC with their concerns in their “backyards.” Opportunities for public comment were also offered at all CRC meetings. Section 702 of the Charter requires that no less than four (4) public hearings be held prior to placing proposed Charter revisions and amendments on the ballot. The public hearings in the 6 Commission Districts fulfilled this requirement. Attached as Appendix A is a table of the 2016 CRC Meetings and Public Hearings held during this CRC cycle.

From February 12, 2015, through June 21, 2016, the 2016 CRC held a total of 84 meetings, including 13 regular monthly business/full CRC meetings, 65 work group meetings, and 6 designated and advertised public hearings.



## **SECTION III**

### **PROPOSED CHARTER AMENDMENT CONCEPTS**

The 2016 CRC heard from elected officials and members of the public who recommended or suggested a variety of charter amendment concepts. Concepts were assigned to interested CRC members for further research and evaluation. This section of the Final Report contains a summary of each of those proposals along with the final action taken on each measure by the 2016 CRC.

#### **A. Article II – Legislative Branch: Board of County Commissioners Proposals**

##### **1. Sec. 202 – Commission Districts Expansion of County Commission Districts**

***Proposal Summary:*** A proposal reviewed by the 2016 CRC was to expand the number of County Commissioner Districts from six (6) to eight (8) to accommodate increases in Orange County’s population. The work group agreed to research the issue and reviewed multiple alternatives. The work group’s recommendation was to increase the Orange County Commission from seven (7) members to nine (9) members, with eight (8) Commissioners elected in single-member districts, plus a Mayor elected countywide, with the seats to be implemented for the 2018 election.

##### ***Final Action – Rejected***

The CRC voted against the work group recommendation to place a question on the ballot to increase the number of county commission districts.

##### **2. Sec. 202 – Commission Districts Expansion of County Commission Districts**

***Proposal Summary:*** Commissioner J. Fernandez proposed in April and May 2016 to expand the number of County Commissioner Districts from six (6) to eight (8) to accommodate increases in Orange County’s population. His recommendation was to increase the Orange County Commission from seven (7) members to nine (9) members, with eight (8) Commissioners (increased from six) elected in single-member districts, plus a Mayor elected countywide. Specifically, he proposed that the two (2) additional single-member districts be drawn by the 2021 Redistricting Advisory Committee. The Orange County Board of County Commissioners would then approve a redistricting plan for all eight (8) single member districts by December 2021. The new commissioners

would be elected in the County's 2022 election cycle with one (1) of the two (2) commissioners elected to an initial two-year term to stagger the new commission seat elections.

***Final Action – Not Considered***

The CRC voted against Member J. Fernandez's request to rescind the CRC's prior action concerning expansion of county commission districts and consideration of his alternative proposal.

**3. Sec. 207 – Powers and Duties  
Protection of the Rural Boundary and Urban Focus Amendment**

**Proposal Summary:** A member of the public proposed that the Charter be amended to impose stricter Comprehensive Plan approval requirements. Based upon its study, the work group recommended no changes to Sec. 207.

***Final Action – Accepted***

The CRC voted in favor of the work group recommendation to take no further action on the proposed amendment. The CRC agreed to transmit a recommendation to the Mayor that she explore designating a staff member to serve as a Coordinator for Pine Hills, empowered to directly coordinate with County Department Heads on behalf of Pine Hills.

**4. Sec. 209 – Meetings  
Meetings of the Board; the Right to Be Heard and the Right to Public Input; Reservation of Citizen Rights**

**Proposal Summary:** Two (2) members of the public proposed that the Charter be amended to impose a requirement for a specified number of evening Board of County Commission (BCC) meetings and to protect citizens' rights by amending the Charter to impose a requirement for a County Public Advocate. County Administrator and County staff presented to the CRC Issues Work Group regarding the processes and avenues currently in place for members of the public to provide input to the BCC and receive information regarding BCC actions.

***Final Action – None Taken***

No CRC member sponsored this issue. Therefore no changes to this section of the Charter were drafted or considered.

**B. Article VI – Initiative, Referendum and Recall Proposals**

**5. Sec. 601 – Initiative and Referendum / Sec. 602 – Procedure for Initiative and Referendum / Sec. 603 – Limitation**

***Proposal Summary:*** The Initiative Petitions Work Group recommended reforming the charter initiative process. The reforms included: providing a single subject requirement; legal review; Comptroller-prepared financial impact statement; public hearing requirements; equal percentages of signatures from all commission districts; disclosure of gatherer’s paid/volunteer status; requiring gatherer’s affidavit and badge; adding a signature withdrawal process; deadlines and other procedural reforms; and protecting successful amendments for one year.

***Final Action – Approved***

The CRC voted to accept the work group recommendation to place on the ballot changes to Sections 601 and 602 of the Orange County Charter (and a corresponding change to Section 603 of the Charter) relating to initiative petitions, the adoption by the County Commission of an ordinance to carry out the intent of the recommended changes, and a codification of existing laws and procedures.

**6. Sec. 605 – Nonpartisan Elections**

***Proposal Summary:*** Supervisor of Elections Cowles recommended that the Charter be amended to align with current County practice that if there are two (2) candidates for a Charter office, including write-in candidates, an election be held at the time of the primary election, and, if no candidate receives a majority of the votes, the two (2) candidates receiving the most votes be placed on the ballot for the general election.

***Final Action – Approved, however later withdrawn***

The CRC voted to place on the ballot changes to Section 605 of the Orange County Charter relating to write-in candidates for Charter officer elections. However, Supervisor of Elections Cowles later recommended that this proposal be withdrawn in light of pending litigation in *Demings v. Orange County*, 2014-CA-010858-O (Fla. 9th Cir. Ct. 2014).

C. **Article VII – General Provisions Proposals**

7. **Sec. 703 – County Officers, Sec. 706 – Legal Actions Involving County, Sec. 709 – Uniform Budget Procedures / Sec. 712 – Audits of County Officers**

***Proposal Summary:*** The work group considered Commissioner S. Scott Boyd's request for a Charter amendment to limit all County Constitutional Officers to a maximum of eight (8) years, or two (2) full four-year terms. Further studied was County Mayor Teresa Jacob's proposed charter amendment to convert the Clerk of Court, Comptroller, Property Appraiser, Sheriff, Supervisor of Elections and Tax Collector to charter officers. The work group considered the independence of constitutional officers, feasibility of an independent Tax Collector, and audit authority/enforcement powers of the Orange County Comptroller.

Based upon its study, the work group originally recommended in March 2016 making no changes to the language of Sections 703, county officers, which establishes a limit of four consecutive 4-year terms for constitutional officers; and further, recommended to take no action on changing the status of the constitutional officers.

Further, the work group recommended making no changes to the language of Section 712, Audits of County Officers. This recommendation is based upon the Florida Constitution in Article V, Section 16, Article VIII, Section 1(d), and the Section 712 of the Charter, as amended in 1996. The work group concluded that the authority of the Comptroller to audit the BCC comes from the state constitution, and the authority to audit constitutional officers comes from the current county charter.

During consideration of the work group recommendation, the full CRC remanded this proposed Charter amendment for review of the pending litigation in *Demings v. Orange County*, 2014-CA-010858-O (Fla. 9<sup>th</sup> Cir. Ct. 2014), in order to provide the CRC with an assessment of the status of the case, and to determine whether any potential action of the CRC could be taken to preserve the substance of the 2014 Charter amendment providing for nonpartisan elections and term limits for County officers, in the event Orange County was not successful in its defense of that Charter Amendment.

Based upon its study, the CRC decided to place on the ballot a proposed charter amendment making the Clerk of Court, Comptroller, Property Appraiser, Sheriff, Supervisor of Elections and Tax Collector into non-partisan, elected charter officers subject to term limits of four consecutive

4-year terms, abolishing their status as constitutional officers, and specifying they are not subject to county commission or mayoral authority and shall have all the rights and privileges of their corresponding constitutional officers except as expressly provided by Charter.

In addition, the CRC voted to place on the ballot a proposed charter amendment that would serve to revive any provision in the Orange County Charter specifying term limits or nonpartisan elections for county constitutional or charter officers, in the event the provision is or has ever been rendered unenforceable by court action, and a later court action or legislative enactment renders that provision lawful and enforceable.

***Final Action – Accepted***

The CRC voted to place on the ballot changes to Sections 703, 706 and 709 of the Orange County Charter relating to changing the status of the constitutional officers. The CRC also voted to place on the ballot a charter provision that would preserve provisions for term limits and nonpartisan elections in the event they are rendered unenforceable and later changes in law make them enforceable again.

**8. Sec. 713 – Tourist Development Tax Procedures / Priorities**

***Proposal Summary:*** The work group researched options to define and create a fair and competitive program for the award of some Tourist Development Tax funds.

***Final Action – Approved, however later withdrawn***

The CRC voted to accept the work group recommendation to place on the ballot changes to create new Section 713 in the Orange County Charter to establish a competitive, performance-based process for awarding unencumbered tourist development tax in accordance with the authorized uses of the revenue as stated in the Local Option Tourist Development Act (Section 125.0104, Florida Statutes) and Orange County Code. However, the CRC later rescinded this action. After the action was rescinded, Commissioner E. Fernandez proposed a revised and pared down version of the previously approved Tourist Development Tax amendment. The CRC voted against the revised proposal.

**D. Article VIII – Citizen Review Board Proposals**

**9. Sec. 801 – Citizen Review Board**

***Proposal Summary:*** The work group reviewed materials relating to the Citizen Review Board that formerly existed under the Orange County Charter. After discussion, the work group recommended taking no action on reestablishing a Citizens Review Board relating to the Sheriff's Office. The work group recommended providing information on Sheriffs' Citizens Advisory Committees to the 2018 Constitutional Revision Commission to explore an amendment to the Florida Constitution to allow charter counties the authority to create a Sheriff's Citizens Review Board or a Sheriff's Citizens Advisory Committee, providing a copy of the Orange County Sheriff's General Order (G.O.20.1.13). The work group recommended that the 2020 Charter Review Commission evaluate the then-current status of the Sheriff's Citizens Advisory Committee.

***Final Action – Approved***

The CRC voted to accept the Constitutional/Charter Officers Work Group recommendation to take no action on the Citizens Advisory Board and agreed to include in this Final Report a recommendation that the 2020 Charter Review Commission look at Orange County Sheriff's General Order (G.O.20.1.13) to ensure its continued existence and to transmit a recommendation to the 2018 Constitutional Revision Commission that it explore an amendment to the Florida Constitution to allow charter counties the authority to create a Sheriff's Citizens Review Board or a Sheriff's Citizens Advisory Committee, and providing a copy of the Orange County Sheriff's General Order (G.O.20.1.13).

**SECTION IV**  
**AMENDMENTS APPROVED BY THE 2016 CHARTER**  
**REVIEW COMMISSION TO BE VOTED ON THE**  
**2016 GENERAL ELECTION**

**QUESTION #1**

**A. Introduction**

This Charter amendment would provide substantive changes in the initiative petition process, as well as certain administrative and procedural changes, in order to provide a clear and concise guide for petitioners to follow in seeking to amend the Charter and adopt, amend, or repeal ordinances.

**B. Ballot Proposal:** The ballot title and question for Question #1 are as follows:

REFORMING INITIATIVE PROCESS TO  
PROVIDE CLARITY, ACCOUNTABILITY, AND  
TRANSPARENCY, AND ENSURE EQUAL  
TREATMENT OF VOTERS

Reforming the charter initiative process by providing single subject, legal review, Comptroller-prepared financial impact statement, and public hearing requirements; ensuring equal percentage of signatures from all commission districts rather than only the majority of the districts; enhancing disclosure of gatherer's paid/volunteer status, requiring gatherer's affidavit and badge, adding signature withdrawal process, deadlines and other procedural reforms; and protecting successful amendments for one year. Comptroller estimated financial impact: \$7,000 per proposed ballot question.

\_\_\_\_ Yes  
\_\_\_\_ No

**C. Text Revisions:** Sections 601, 602, and 603 of the Orange County Charter are amended to read as follows:

**ARTICLE VI. - INITIATIVE, REFERENDUM AND RECALL**

**Sec. 601. - Initiative and referendum.**

The power to propose amendment or repeal of this Charter, or to propose enactment, amendment or repeal of any county ordinance by initiative is reserved to the people of the county.

~~Strikethrough~~ = deleted language  
Underline = added language

- A. *Charter.* A petition seeking to amend or repeal the Charter of Orange County shall be signed by ten (10) percent of the county electors in each commission district ~~a majority of the commission districts~~ as of January 1 of the year in which the petition is initiated. No less than 75% of the minimum number of required signatures shall be on petition forms approved by the supervisor of elections containing the comptroller's financial impact statement pursuant to Section 602 E. 3.
- B. *Ordinance.* A petition seeking to enact, amend or repeal an ordinance shall be signed by seven (7) percent of the county electors in each commission district as of January 1 of the year in which petition is initiated. No less than 75% of the minimum number of required signatures shall be on petition forms approved by the supervisor of elections containing the comptroller's financial impact statement pursuant to Section 602 E. 3.

**Sec. 602. - Procedure for initiative and referendum.**

A. *Initiation and Overview of Process*

The sponsor of an initiative petition shall register as a political committee as required by general law, and shall, prior to obtaining any signatures, submit the text of the proposed petition to the supervisor of elections, with the form on which signatures will be affixed, and shall obtain the approval of the supervisor of elections of such form. The style and requirements of such form may be specified by ordinance. Concurrent with this submission, the sponsor of an initiative petition shall prepare and submit translations of the ballot title and ballot summary into those languages required by law for placement on the ballot. Within fifteen (15) days after the aforementioned submittals, the supervisor of elections shall render a determination on the form on which signatures will be affixed. Each initiative petition shall embrace but one subject and matter directly connected therewith. The beginning date of any petition drive shall commence upon the date of approval by the supervisor of elections of the form on which signatures will be affixed, and said drive shall terminate one hundred eighty (180) days after that date. In the event sufficient signatures are not ~~acquired~~ submitted during that one-hundred-eighty-day period, the petition drive shall be rendered null and void and none of the signatures may be carried over onto another ~~identical or similar~~ petition. If sufficient signatures are ~~obtained~~ submitted during that one-hundred-eighty-day (180) period, ~~the sponsor shall submit signed and dated forms to the supervisor of elections who shall within thirty (30) days thereafter~~ verify the signatures thereon and submit a written report to the board.



B. Form of Petition

The form on which signatures will be affixed shall contain the ballot title, ballot summary, and full text of the charter or ordinance change proposed. Such form shall also contain an affidavit to be completed by a petition gatherer, signed and verified by the petition gatherer under penalty of perjury pursuant to Section 92.525(1) (c), Fla. Stat., for each petition gathered by that petition gatherer. Such affidavit shall specify the name and address of the petition gatherer who gathered the petition, whether the petition gatherer was a paid petition gatherer or a volunteer petition gatherer, and if paid, whether paid on an hourly basis, a per-signature basis, or some other basis therein described. Such affidavit shall also specify that the petition was signed in the petition gatherer's presence, that the petition signer had sufficient time to read the petition language, and that the petition gatherer believes the signature on the petition to be the genuine signature of the petition signer.

C. Petition Gathering

As used in this Charter, "petition gatherer" means any individual who gathers signatures in person for a county initiative petition. A petition gatherer gathering signatures for a county initiative petition who is not being paid to do so shall display a badge that states the words "VOLUNTEER GATHERER", in a form and manner specified by ordinance. A petition gatherer gathering signatures for a county initiative petition who is being paid to do so shall display a badge that states the words "PAID GATHERER", in a form and manner specified by ordinance. The petition gatherer shall sign and verify under penalty of perjury pursuant to Section 92.525(1) (c), Fla. Stat. the affidavit required on the petition form for each petition gathered by the petition gatherer. Petitions signed by an elector but not gathered by a petition gatherer shall not be required to have a completed petition gatherer's affidavit, but such petitions shall be submitted by the sponsor to the supervisor of elections with an accompanying statement signed and verified under penalty of perjury pursuant to Section 92.525(1)(c), Fla. Stat., averring that such accompanying petitions were submitted by the signing elector directly to the sponsor and were not collected by a petition gatherer, and stating the month during which such petitions were received by the sponsor.

D. Submission of Signed Petitions Gathered by Petition Gatherers; Verification of Requisite Signatures

The sponsor shall submit all signed petitions gathered by petition gatherers during a month or otherwise received by the sponsor during such month to the supervisor of elections for signature verification no later than the fifth day of the following month. The supervisor of elections shall verify the validity of signatures for each signed petition submitted within

thirty (30) days after submittal to the supervisor of elections. No signature shall be valid unless handwritten and submitted on a paper petition form completed and submitted in a manner consistent with this section. The supervisor of elections shall post a running tally of the number of signatures verified for each initiative petition on the supervisor of elections' website for public view. Otherwise valid signatures not timely submitted to the supervisor of elections shall not be counted towards the total number of signatures required under Section 601.

E. *Legal Review, Financial Impact; Public Hearing*

1. *One Percent Threshold.* Upon verification by the supervisor of elections that a petition has been signed by at least one (1) percent of the county electors in each commission district, the supervisor of elections shall so notify the board, the comptroller and the Legal Review Panel.

2. *Legal Review Panel.* The Legal Review Panel shall be a panel of three (3) persons licensed to practice law in the state of Florida who have demonstrated experience in Florida local government law, and who shall be selected on a bi-annual basis through the county's procurement process applicable to legal services. The Legal Review Panel shall meet and render a determination, within twenty (20) days after notification pursuant to Section 602 E. 1. by the supervisor of elections, whether the proposed initiative petition, including ballot title, ballot summary, proposal language, and ballot language translations, embraces but one subject and matter directly connected therewith, and is not inconsistent with the Florida Constitution, general law, or the restrictions of the Charter. If at least two (2) members of the Legal Review Panel determine that the proposed initiative petition embraces but one subject and matter directly connected therewith, and is not inconsistent with the Florida Constitution, general law, or the restrictions of the Charter, then the Legal Review Panel shall render a written opinion setting forth its determination and the reasons therefor, and shall so notify the board, the supervisor of elections, and the sponsor of the petition. If at least two (2) members of the Legal Review Panel determine that the proposed initiative petition does not embrace but one subject and matter directly connected therewith, or is inconsistent with the Florida Constitution, general law, or the restrictions of the Charter, then the Legal Review Panel shall render a written opinion setting forth its determination and the reasons therefor, and shall so notify the board, the supervisor of elections, and the sponsor of the petition. In such case, the petition drive shall thereafter terminate, and none of the signatures acquired in such a petition drive may be carried over onto another petition.

3. *Financial Impact Statement.* Within twenty (20) days after notification pursuant to Section 602 E. 1. by the supervisor of elections, the comptroller shall prepare and transmit to the board, supervisor of elections, and the sponsor of the petition, a financial impact statement, not exceeding seventy-five (75) words, including the estimated increase or decrease in any revenues or costs to the county or local governments or to the citizens resulting from the approval of the proposed initiative petition. The comptroller shall also prepare translations of the financial impact statement into those languages required by law for placement on the ballot. Upon receipt of the financial impact statement, the sponsor of the petition shall prepare and submit to the supervisor of elections for review and approval a revised petition form containing the financial impact statement, which statement shall be separately contained and placed immediately following the ballot summary. The supervisor of elections shall, within fifteen (15) days after submittal of the revised petition form containing the financial impact statement, render a determination on the form of the revised petition.

4. *Public Hearing.* Within sixty (60) days after notification of legality by the Legal Review Panel, the board shall hold a public hearing on the petition, at which the sponsor of the initiative petition, the board, and the public may comment on the petition.

F. *Termination of Petition Drive by Sponsor; Withdrawal of Signature by Petition Signer*

A sponsor of an initiative petition may terminate a petition drive by filing with the supervisor of elections a completed initiative termination form promulgated by the supervisor of elections. Prior to final verification of sufficient signatures for an initiative petition by the supervisor of elections, a petition signer may withdraw his or her signature by filing with the supervisor of elections a completed signature withdrawal form adequately identifying the petition signer and petition drive, promulgated by the supervisor of elections and available to print from the supervisor of elections' website.

G. *Referendum*

A. 1. *Charter.* ~~Within thirty (30) days a~~ After the requisite number of ~~names~~ signatures have been verified by the supervisor of elections and reported to the board, the board shall, by resolution, call a referendum shall be held on the question of the adoption of the proposed petition ~~to be held~~ at the next primary, or general ~~or special~~ election occurring at least one hundred fifty (150) days after verification of sufficient signatures by the supervisor of elections.

The comptroller's financial impact statement shall be separately contained and placed on the ballot immediately following the corresponding ballot summary. If the question of the adoption of the proposed petition is approved by a majority of those registered electors voting on the question, the proposed petition shall be enacted and shall become effective on the date specified in the petition, or, if not so specified, on January 1 of the succeeding year. A charter amendment adopted by initiative may not be amended or repealed for a period of one (1) year after its effective date.

B.—2. *Ordinance.* Within thirty (30) days after the requisite number of ~~names~~ signatures have been verified by the supervisor of elections and reported to the board, the board shall notice and hold a public hearing on the proposed petition according to law and vote on it. If the board fails to adopt the proposed petition, the board shall so notify the supervisor of elections, and it shall, by resolution, call a referendum shall be held on the question of the adoption of the proposed petition ~~to be held~~ at the next primary, or general ~~or special~~ election occurring at least one hundred fifty (150) days after verification of sufficient signatures by the supervisor of elections. The comptroller's financial impact statement shall be separately contained and placed on the ballot immediately following the corresponding ballot summary. If the question of the adoption of the proposed petition is approved by a majority of those registered electors voting on the question, the proposed petition shall be declared by resolution of the board to be enacted and shall become effective on the date specified in the petition, or, if not so specified, on January 1, of the succeeding year. The board shall not amend or repeal an ordinance adopted by initiative for a period of one (1) year after the effective date of such ordinance.

C.—3. The initiative power shall not be restricted, except as provided by general law and this Charter.

4. Charter amendments and ordinances by initiative appearing on the ballot shall be numbered using alphabet lettering and placed in the following order: first, charter amendments proposed by the Charter review commission; next, charter amendments proposed by the board; next, charter amendments proposed by initiative petition; and last, ordinances by initiative. In each case, the article and section of the charter or code of ordinances being created or amended shall be stated along with the title.

**Sec. 603. - Limitation.**

- A. The power to enact, amend or repeal an ordinance by initiative shall not include ordinances relating to administrative or judicial functions of county government, including but not limited to, county budget, debt obligations, capital improvement programs, salaries of county officers and employees and the levy and collection of taxes.
- B. The power to amend this charter by initiative, or to enact, amend or repeal an ordinance by initiative, shall not extend to the regulation of employer wages, benefits or hours of work, the encumbrance or allocation of tax revenues for any purpose not then authorized by law, or the encumbrance or allocation of tax revenues conditioned upon a prospective change in Florida law.
- ~~C. Notwithstanding any other provision of this charter, the board is prohibited from calling a referendum on the question of the adoption of any proposed charter amendment or ordinance by initiative which, in the determination of the board, is wholly or partially violative of the limitations of this section or Florida law.~~
- DC. Notwithstanding any other provision of this charter, the board is prohibited from declaring enacted any ordinance by initiative which, in the determination of the board, is wholly or partially violative of the limitations of this section or Florida law.

**D. Financial Analysis and Impact:**

Based on information provided by the Supervisor of Elections Office, the Comptroller's Office expects no additional cost related to the responsibilities of that office. The cost on the proposed amendment is related to the legal panel that will be required to review petition questions. The cost to complete a request for proposal process to choose attorneys is estimated to be approximately \$700. The cost to engage the anticipated legal panel is estimated to be approximately \$6,300.

**QUESTION #2**

**A. Introduction:**

This charter amendment would change all six (6) county constitutional officers (Sheriff, Tax Collector, Property Appraiser, Supervisor of Elections, Clerk of the Circuit Court, and Comptroller) into nonpartisan, elected charter officers subject to term limits, while also providing that these charter officers will not be subject to the authority of the County Commission or County Mayor and will have all the rights and privileges of their corresponding constitutional officers, except as expressly provided in the Orange County Charter.

**B. Ballot Proposal:** The ballot title and summary for Question #2 are as follows:

CHANGING COUNTY CONSTITUTIONAL  
OFFICERS TO CHARTER OFFICERS AND  
PROVIDING FOR NONPARTISAN  
ELECTIONS AND TERM LIMITS

Amending the Orange County Charter to make the Sheriff, Tax Collector, Property Appraiser, Supervisor of Elections, Clerk of Circuit Court, and Comptroller into nonpartisan, elected charter officers subject to term limits of four consecutive 4-year terms, abolishing their status as constitutional officers, and specifying they are not subject to county commission or mayoral authority and shall have all rights and privileges of corresponding constitutional officers, except as expressly provided by charter. No financial impact.

\_\_\_\_\_ Yes  
\_\_\_\_\_ No

**C. Text Revisions:** Sections 703, 706, and 709 of the Orange County Charter are amended to read as follows:

**Sec. 703. - County officers.**

A. The offices of the Sheriff, Tax Collector, Property Appraiser, Supervisor of Elections, and Clerk of the Circuit Court, created pursuant to Article VIII, Section 1(d) of the Florida Constitution, and the office of the Comptroller, created pursuant to Chapter 72-461, Laws of Florida, are hereby abolished and all duties prescribed by the Constitution, general law and Chapter 72-461, Laws of Florida, for each office are hereby respectively transferred to the office of the Sheriff, office of the Tax Collector, office of the Property Appraiser, office of the Supervisor of Elections, office of the Clerk

~~Strikethrough~~ = deleted language  
Underline = added language

of the Circuit Court, and office of the Comptroller. These offices shall have terms of four (4) years commencing on the dates provided by law for their corresponding county constitutional offices, and shall be nonpartisan, elective charter offices.

B. Except as expressly set forth in this Charter or otherwise provided by law, these offices shall not be subject to the authority of the board of county commissioners or the county mayor. These offices shall have all rights and privileges of their corresponding county constitutional offices, and shall be unaffected by this charter, save and except for any provision of this Charter that expressly identifies one or more of these offices as being affected by that provision.

C. This section shall become effective on January 4, 2017. The office holders of the former county constitutional offices of Sheriff, Tax Collector, Property Appraiser, Supervisor of Elections, Clerk of the Circuit Court, and Comptroller, as of the effective date shall be retained and shall respectively constitute the initial holders of the county charter offices of the Sheriff, Tax Collector, Property Appraiser, Supervisor of Elections, Clerk of the Circuit Court and Comptroller and shall hold these offices until expiration of their terms.

D. Any charter officer specified in Section 703(A) who has held the same office or its corresponding county constitutional office, in aggregate, for the preceding four (4) consecutive terms is prohibited from appearing on the ballot for reelection to that office; provided, however, that the terms of office beginning before January 1, 2015 shall not be counted.

~~A. The charter offices of property appraiser, tax collector and sheriff formerly created by this section 703 are abolished. The functions and duties of each of these respective charter offices are transferred to the property appraiser, tax collector, and sheriff, as county officers under Article VIII, Section 1(d) of the Florida Constitution and each of these offices is hereby reestablished under Article VIII, Section 1(d) of the Constitution of the State of Florida.~~

~~This subsection A. shall take effect on January 8, 1997. The holders of the former charter offices of property appraiser, tax collector and sheriff as of the effective date shall be retained and shall constitute the initial county officers serving as property appraiser, tax collector and sheriff, as those offices are reestablished under Article VIII, Section 1(d) of the Constitution of the State of Florida.~~

~~B. Except as may be specifically set forth in the Charter, the county officers referenced under Article VIII, Section 1(d) of the Florida Constitution and Chapter 72-461, Laws of Florida, shall not be governed by the Charter but instead governed by the Constitution and laws of the State of Florida. The establishment of nonpartisan elections and term limits for county constitutional officers shall in no way affect or impugn their status as independent constitutional officers, and shall in no way imply any authority by the board whatsoever over such independent constitutional officers.~~

~~C. Elections for all county constitutional offices shall be nonpartisan. No county constitutional office candidate shall be required to pay any party assessment or be required to state the party of which the candidate is a member. All county constitutional office candidates' names shall be placed on the ballot without reference to political party affiliation.~~

~~In the event that more than two (2) candidates have qualified for any single county constitutional office, an election shall be held at the time of the first primary election and, providing no candidate receives a majority of the votes cast, the two (2) candidates receiving the most votes shall be placed on the ballot for the general election.~~

~~D. Any county constitutional officer who has held the same county constitutional office for the preceding four (4) full consecutive terms is prohibited from appearing on the ballot for reelection to that office; provided, however, that the terms of office beginning before January 1, 2015 shall not be counted.~~

#### **Sec. 706. - Legal actions involving county.**

In any legal actions by or against the county, the county as a corporate body, shall be the party named, and shall appear and participate in the cause on behalf of the division, officer or employee in such cause, other than constitutional officers or charter officers created by Section 703 and their employees, where such legal action involves matters within the scope of said department's, officer's, or employee's responsibilities.

#### **Sec. 709. - Uniform budget procedure.**

All county divisions, offices, agencies and boards shall operate under a unified and uniform budget system. No officer or employee of the county shall be compensated by fees, and all fees collected by any division, office, agency or board shall be deposited in the county treasury.



The charter offices created by Section 703 are exempt from the provisions of this section.

**D. Financial Analysis and Impact:**

The Comptroller's Office estimates that this charter amendment will have no financial impact.

**QUESTION #3**

**A. Introduction:**

This charter amendment would serve to revive any provision in the Orange County Charter specifying term limits or nonpartisan elections for county constitutional or charter officers, in the event the provision is or has ever been rendered unenforceable by court action, and a later court action or legislative enactment renders that provision lawful and enforceable.

**B. Ballot Proposal:** The ballot title and summary for Question #3 are as follows:

PRESERVING TERM LIMITS AND  
NONPARTISAN ELECTIONS FOR COUNTY  
CONSTITUTIONAL AND CHARTER  
OFFICERS

Amending the Orange County Charter to provide that if any charter provision specifying term limits or nonpartisan elections for county constitutional or charter officers is or has ever been rendered unenforceable by court action for any reason, and a later court action or legislative enactment renders such provision lawful and enforceable, then such provision shall be immediately revived and enforced to the extent permitted by law. No financial impact.

\_\_\_\_\_ Yes  
\_\_\_\_\_ No

**C. Text Revisions:** Section 713 of the Orange County Charter is hereby created to read as follows:

**Sec. 713 – Preservation of Term Limits and Nonpartisan Elections for Constitutional and County Charter Officers**

In the event any provision of this charter specifying term limits or nonpartisan elections for county constitutional or charter officers is or has ever been rendered unenforceable by court action for any reason, and a later court action or legislative enactment renders such provision lawful and enforceable, then such provision shall be immediately revived and enforced to the extent permitted by law.

**D. Financial Analysis and Impact:**

The Comptroller’s Office estimates that this charter amendment will have no financial impact.

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Underline = added language

## **General Provisions Concerning Report and Proposed Charter Amendments**

If any section, subsection, sentence, clause, or provision of this report or of any of the proposed charter amendments set forth herein, or the application thereof to any person or circumstance, is held invalid for any reason, the invalidity shall not affect any other provision or application of this report or the proposed charter amendments, and the remainder of the report and each proposed charter amendment set forth herein shall remain in full force and effect. To this end the provisions of this report and each of the proposed charter amendments set forth herein are declared severable.

## SECTION V

### **SPANISH TRANSLATION OF BALLOT QUESTIONS**

#### **TRADUCCIÓN AL ESPAÑOL DE PREGUNTAS DE VOTACIÓN**

#### **PREGUNTA #1**

##### **A. Introducción**

Esta enmienda a la Carta Orgánica aportaría cambios en el proceso de peticiones de iniciativas, al igual que ciertos cambios administrativos y de procedimiento a fin de proveer una guía clara y concisa a seguir al intentar enmendar la Carta Orgánica y adoptar, enmendar o revocar ordenanzas.

##### **B. Propuesta de votación: El título y la pregunta de la papeleta para la Pregunta #1 son como sigue:**

MODIFICANDO EL PROCESO DE  
INICIATIVAS PARA PROVEER CLARIDAD,  
RESPONSABILIDAD Y TRANSPARENCIA, Y  
ASEGURAR LA IGUALDAD DE TRATO PARA  
LOS VOTANTES

Modificando el proceso de iniciativa de la carta orgánica al proveer un tema único, revisión legal, estado de cuenta del impacto económico preparado por la contraloría, y requisitos para la audiencia pública; asegurando un porcentaje igualitario de firmas de todos los distritos de la comisión en lugar de una simple mayoría de distritos; mejorando la divulgación del estatus pagado/voluntario del recolector, requiriendo affidavit y credenciales del recolector, agregando un proceso para el retiro de firmas, fechas límites y otras reformas de procedimientos; y protegiendo las enmiendas exitosas por un año. Impacto económico estimado de la Contraloría: \$7,000 por pregunta de votación propuesta.

\_\_\_\_\_ Sí  
\_\_\_\_\_ No

## PREGUNTA #2

### A. Introducción:

Esta enmienda a la Carta Orgánica cambiaría a los seis funcionarios constitucionales del Condado (Sherif, Recaudador de Impuestos, Tasador de Propiedades, Supervisor de Elecciones, Secretario/a del Tribunal de Circuito y Contralor) a funcionarios electos, no partidarios, de la Carta Orgánica sujetos a límites de mandato, a la vez que provee que dichos funcionarios de la Carta Orgánica no estarán sujetos a la autoridad de la Comisión del Condado o del Alcalde del Condado y que tendrán todos los derechos y privilegios de los funcionarios constitucionales correspondientes, a excepción de lo que se dispone expresamente en la Carta Orgánica.

### B. Propuesta de votación: El título y el resumen de la papeleta para la Pregunta #2 son como sigue:

CAMBIANDO A LOS FUNCIONARIOS  
CONSTITUCIONALES DEL CONDADO A  
FUNCIONARIOS DE LA CARTA ORGÁNICA  
Y OFRECIENDO ELECCIONES NO  
PARTIDARIAS Y LÍMITES DE MANDATOS

Enmendando la Carta Orgánica del Condado de Orange para hacer que el Sherif, Recaudador de Impuestos, Tasador de Propiedades, Supervisor de Elecciones, Secretario/a del Tribunal de Circuito y Contralor sean funcionarios electos no partidarios sujetos a límites de mandatos de cuatro términos consecutivos de 4 años, eliminando su estatus como funcionarios constitucionales y especificando que no están sujetos a la Comisión del Condado ni a la autoridad del Alcalde, y que tendrán todos los derechos y privilegios de los funcionarios constitucionales correspondientes, a excepción de lo que se dispone expresamente en la Carta Orgánica. No tiene impacto económico.

\_\_\_\_\_ Sí  
\_\_\_\_\_ No

### Pregunta #3

**A. Introducción:**

Esta enmienda a la Carta Orgánica tendría el propósito de reestablecer cualquier provisión en la Carta Orgánica del Condado de Orange especificando límites de mandato o elecciones no partidarias para funcionarios constitucionales o de la Carta Orgánica del condado, en el caso de que la provisión sea o alguna vez haya sido considerada inaplicable por acción de la corte, y una acción posterior de la corte o acto legislativo determine que dicha provisión es legal y aplicable.

**B. Propuesta de votación:** El título y el resumen de la papeleta para la Pregunta #3 son como sigue:

PRESERVANDO LOS LÍMITES DE  
MANDATO Y ELECCIONES NO  
PARTIDARIAS PARA LOS FUNCIONARIOS  
CONSTITUCIONALES Y DE LA CARTA  
ORGÁNICA DEL CONDADO


Modificando la Carta Orgánica del Condado de Orange para que en el caso de que cualquier provisión de la Carta Orgánica especificando los términos de mandato o elecciones no partidarias para los funcionarios constitucionales o de la Carta Orgánica del condado sea o alguna vez haya sido considerada inaplicable por acción de la corte por cualquier motivo, y una acción posterior de la corte o acto legislativo determine la validación y legalización de tal provisión, entonces tal provisión debe reestablecerse y aplicarse inmediatamente en la medida en que lo permita la ley. No tiene impacto económico.

\_\_\_\_ Sí  
\_\_\_\_ No

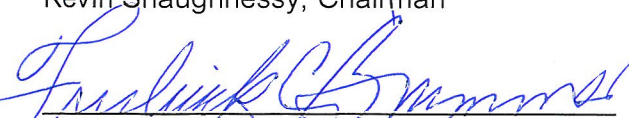
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## CONCLUSION

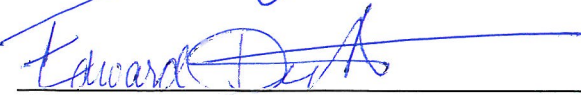
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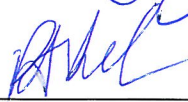
  
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Kevin Shaughnessy, Chairman


  
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Eddie Fernandez, Vice Chairman

  
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Fred Brummer


  
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Maribel Gomez Cordero

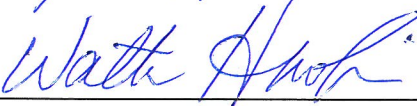
  
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Edward DeAguilera

  
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Pat DiVecchio


  
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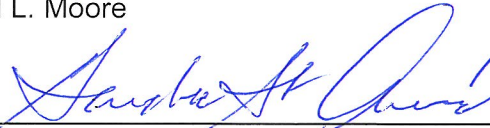
  
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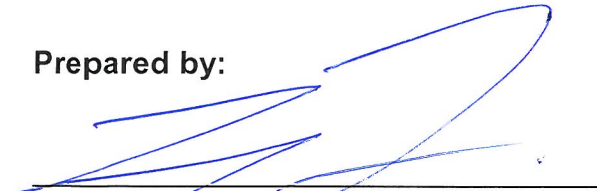
  
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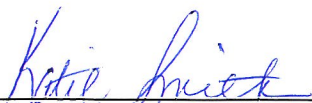
  
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Sandra D. St. Amand

**Prepared by:**

  
\_\_\_\_\_  
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CRC General Counsel

  
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Katie Smith  
Deputy Clerk as CRC Staff

  
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Anissa Mercado  
CRC Administrative Assistant

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**APPENDIX A**  
**TABLE OF CRC REGULAR & SPECIAL MEETINGS AND PUBLIC HEARINGS**

<b>DATE</b>	<b>LOCATION OF MEETING</b>	<b>SPEAKERS</b>	<b>TYPE</b>
02/12/2015	BCC Chambers	Orange County Mayor Teresa Jacobs, Orange County Comptroller Martha Haynie, Orange County Assistant County Attorney Kate Latorre, Trini Quiroz, Todd Catella	Business Meeting
02/13/2015	Comptroller's 4th Floor Conf. Room	Not Applicable	General Counsel RFP Work Group Meeting
02/17/2015	Comptroller's 4th Floor Conf. Room	Not Applicable	Administrative Assistant Work Group Meeting
02/19/2015	Comptroller's 4th Floor Conf. Room	Not Applicable	Administrative Assistant Work Group Meeting
03/11/2015	Comptroller's 4th Floor Conf. Room	Not Applicable	General Counsel RFP Work Group Meeting
03/12/2015	BCC Chambers	General Counsel Wade Vose, Christopher Carmody, Doug Head, Trini Quiroz, Nelson Betancourt	Business Meeting
04/02/2015	Comptroller's 4th Floor Conf. Room	Not Applicable	Administrative Assistant Work Group Meeting
04/09/2015	BCC Chambers	Town of Windermere Mayor Gary Bruhn, Orange County Tax Collector Scott Randolph, Trini Quiroz, Linda O'Keefe, Bill Barnett, Emmett O'Dell, Nelson Betancourt, Dana Gowen, Doug Head, Chadwick Hardee	Business Meeting
04/30/2015	Comptroller's 4th Floor Conf. Room	Not Applicable	Initiative Petitions Work Group Meeting
05/07/2015	Comptroller's 4th Floor Conf. Room	Orange County Comptroller Martha Haynie	Constitutional/Charter Officers Work Group Meeting
05/14/2015	Englewood Neighborhood Center (Orlando)	Orange County District 3 Commissioner Pete Clarke, Nelson Betancourt, Judy Martin, Susan Perry, Chadwick Hardee, Cynthia Ellenberg, Trini Quiroz, June Schumann, Todd Catella	Public Hearing District 3
05/28/2015	Comptroller's 4th Floor Conf. Room	Orange County Comptroller Martha Haynie, Orange County Director of County Audit Carl Smith, Orange County Deputy Director of County Audit Chris Dawkins, Doug Head, Trini Quiroz, Linda O'Keefe	Constitutional/Charter Officers Work Group Meeting
05/28/2015	Comptroller's 4th Floor Conf. Room	Orange County Supervisor of Elections Bill Cowles, Trini Quiroz, Jeff Jonasen, Linda O'Keefe, Mike Ketchum, Todd Catella, Bernadine Golote, Cynthia Ellenburg	Initiative Petitions Work Group Meeting
06/02/2015	Comptroller's 4th Floor Conf. Room	Trini Quiroz, Doug Head, Emmet O'Dell	CRC Issues Work Group Meeting

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DATE	LOCATION OF MEETING	SPEAKERS	TYPE
06/04/2015	Comptroller's 4th Floor Conf. Room	Emmet O'Dell	Expansion of County Commission Work Group Meeting
06/09/2015	Memorial Middle School (Orlando)	Orange County Supervisor of Elections Bill Cowles, Orange County Clerk of Courts Tiffany Moore Russell, Orange County District 6 Commissioner Victoria P. Siplin, Member of the 2012 Tax Collector's Office Feasibility Task Force Paul Rosenthal, Barbara Seidenberg, Nick Shannin, Trini Quiroz, Bertina Busch, Kenneth Dwyer, Todd Catella, Doug Head	Public Hearing District 6
06/23/2015	Comptroller's 4th Floor Conf. Room	Orange County District 1 Commissioner Scott Boyd, Orange County Tax Collector Scott Randolph, R. J. Muller, Frank Capria	Constitutional/Charter Officers Work Group Meeting
06/25/2015	Comptroller's 4th Floor Conf. Room	Doug Head, Trini Quiroz	Expansion of County Commission Work Group Meeting
06/25/2015	Comptroller's 4th Floor Conf. Room	Orange County Supervisor of Elections Bill Cowles, Trini Quiroz, Jim Callahan, Doug Head, Mike Ketchum, Bill Barnett, Chadwick Hardee, Linda O'Keefe, Todd Catella	Initiative Petitions Work Group Meeting
07/09/2015	BCC Chambers	Trini Quiroz, R.J. Mueller, Bertina Busch, Noel Busch, Bill Barnett, Linda O'Keefe, Kelli McNair-Lee, Tom Tillison, Todd Catella	Business Meeting
07/14/2015	Comptroller's 4th Floor Conf. Room	Earnest DeLoach	Constitutional/Charter Officers Work Group Meeting
07/16/2015	Comptroller's 4th Floor Conf. Room	Doug Head, Trini Quiroz	Expansion of County Commission Work Group Meeting
07/21/2015	Comptroller's 4th Floor Conf. Room	Nick Shannin, Michelle Levy, Todd Catella, Bill Barnett, Linda O'Keefe, Terry Harow [Phonetic]	Initiative Petitions Work Group Meeting
07/30/2015	Comptroller's 4th Floor Conf. Room	Not Applicable	Sales Tax for Infrastructure Work Group Meeting
07/30/2015	Comptroller's 4th Floor Conf. Room	Orange County Senior Assistant County Attorney Lila McHenry, Orange County Chief Deputy Comptroller Peggy McGarrity	Tourist Development Tax Procedure/Priorities Work Group Meeting
08/13/2015	Meadow Woods Recreation Center (Orlando)	Orange County District 4 Commissioner Jennifer Thompson, David Siegel, Steve Micciche, Jimmy Hester, Judy Martin, Linda O'Keefe, June Schumann, Frank Caprio, Chadwick Hardee, Trini Quiroz, Bill Barnett, Emily Bonilla, Orange County Supervisor of Elections Bill Cowles	Public Hearing District 4
08/18/2015	Comptroller's 4th Floor Conf. Room.	Tom Wilkes, Farlin Harlequin [Phonetic], Doug Head, David Siegal	Constitutional/Charter Officers Work Group Meeting

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DATE	LOCATION OF MEETING	SPEAKERS	TYPE
08/20/2015	Comptroller's 4th Floor Conf. Room	David Siegel, Lorraine Tuliano	Expansion of County Commission Work Group Meeting
08/20/2015	Comptroller's 4th Floor Conf. Room	Nick Shannin, Terry Falco [Phonetic], Lorraine Tuliano, John Lina, David Siegel, Linda O'Keefe	Initiative Petitions Work Group Meeting
08/27/2015	Comptroller's 4th Floor Conf. Room	2016 Charter Review Commission Chair Kevin Shaughnessy, Trini Quiroz	Expansion of County Commission Work Group Meeting
08/27/2015	Comptroller's 4th Floor Conf. Room	Orange County Supervisor of Elections Bill Cowles, Mike Ketchum, Bill Barnett, David Siegel, Linda O'Keefe	Initiative Petitions Work Group Meeting
09/01/2015	Comptroller's 4th Floor Conf. Room	Orange County Assistant County Attorney Kate Latorre, Orange County Deputy County Administrator Eric Gassman, Orange County Senior Assistant County Attorney Lila McHenry, Orange County Manager of Fiscal & Business Services Fred Winterkamp	Tourist Development Tax Procedure/Priorities Work Group Meeting
09/10/2015	Dr. Phillips High School (Orlando)	Orange County Mayor Teresa Jacobs, Orange County District 1 Commissioner Scott Boyd, Town of Windermere Mayor Gary Bruhn, Trini Quiroz, Barbara Seidenberg, Linda O'Keefe, Cynthia Ellenberg, Judy Martin, Mike Ketchum, Todd Catella	Public Hearing District 1
09/22/2015	Comptroller's 4th Floor Conf. Room	Orange County Supervisor of Elections Bill Cowles, David Siegel, Earnest DeLoach	Constitutional/Charter Officers Work Group Meeting
09/24/2015	Comptroller's 4th Floor Conf. Room	Orange County Assistant County Administrator Jim Harrison, Orange County Deputy Director Public Works Joe Kunkel, David Siegel, Nelson Betancourt	Sales Tax for Infrastructure Work Group Meeting
09/24/2015	Comptroller's 4th Floor Conf. Room	Trini Quiroz, Lorraine Tuliano, Nelson Betancourt	Expansion of County Commission Work Group Meeting
09/24/2015	Comptroller's 4th Floor Conf. Room	Mike Ketchum, Michelle Levy, Orange County Supervisor of Elections Bill Cowles, Cynthia Ellenberg, Todd Catella	Initiative Petitions Work Group Meeting
10/01/2015	Comptroller's 4th Floor Conf. Room	Todd Catella, Nick Shannin, Bill Barnett, Terri Falbo, Linda O'Keefe	Initiative Petitions Work Group Meeting
10/06/2015	Comptroller's 4th Floor Conf. Room	Orange County Deputy County Administrator Eric Gassman, Orange County Senior Assistant County Attorney Lila McHenry, Orange County Manager of Fiscal & Business Services Fred Winterkamp, 2016 Charter Review Commission Chair Kevin Shaughnessy, Rich Maladecki, Melanie Becker, Angel de la Portilla, Flora Maria Garcia, Oscar Anderson, Harris Rosen	Tourist Development Tax Procedure/Priorities Work Group Meeting

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DATE	LOCATION OF MEETING	SPEAKERS	TYPE
10/08/2015	BCC Chambers	Orange County Sheriff Jerry Demings, Trini Quiroz, Dexter Rambo, Nelson Betancourt, Jean Sandor, Melinda Poole, David Siegel, Tom Glover, Doug Head	Business Meeting
10/20/2015	Comptroller's 4th Floor Conf. Room	Ann Hellmuth, Orange County Supervisor of Elections Bill Cowles, Orange County Tax Collector Scott Randolph, Doug Head, Trini Quiroz, Angel de la Portilla, Orange County Property Appraiser Rich Singh	Constitutional/Charter Officers Work Group Meeting
10/22/2015	Comptroller's 4th Floor Conf. Room	Linda O'Keefe, John Lina, Bill Barnett, Orange County Supervisor of Elections Bill Cowles, Lorraine Tuliano, Todd Catella	Initiative Petitions Work Group Meeting
10/22/2015	Comptroller's 4th Floor Conf. Room	Not Applicable	Sales Tax for Infrastructure Work Group Meeting
11/03/2015	Comptroller's 4th Floor Conf. Room	Orange County Deputy County Administrator Eric Gassman, Orange County Administrator Ajit Lalchandani, Orange County Attorney Jeff Newton, Orange County Assistant County Administrator Chris Testerman, Trini Quiroz, David Siegel, Tom Glover, Umut Kocaman [Phonetic], Cathy Glover	CRC Issues Work Group Meeting
11/03/2015	Comptroller's 4th Floor Conf. Room	Trini Quiroz, Michelle Levy, Mike Ketchum, Bill Barnett, Linda O'Keefe, Debra Sumner [Phonetic]	Initiative Petitions Work Group Meeting
11/10/2015	Comptroller's 4th Floor Conf. Room	Trini Quiroz, David Siegel	Expansion of County Commission Work Group Meeting
11/12/2015	University High School, (Orlando)	Orange County District 5 Commissioner Ted Edwards, Orange County Property Appraiser Rick Singh, Trini Quiroz, Doug Head, Todd Catella, Kelly Semrad, Tom Narut, Bobby Beagles, Todd Catella, John Pardo, Jennifer Rey, Richard Andrade, David Siegel, Emily Bonilla, Tom Glover, Elizabeth Hester, William Lutz, Ariel Horner, John Lina, Jimmy Hester, Umut Kocaman, Kelly Semrad, Marie Martinez, Maria Bolton-Joubert, Daisy Morales, John Pardo, Trini Quiroz, Bobby Beagles	Public Hearing District 5
11/17/2015	Comptroller's 4th Floor Conf. Room	Not Applicable	Constitutional/Charter Officers Work Group Meeting

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DATE	LOCATION OF MEETING	SPEAKERS	TYPE
11/17/2015	Comptroller's 4th Floor Conf. Room	Orange County Assistant County Attorney Kate Latorre, Orange County Deputy County Administrator Eric Gassman, Orange County Senior Assistant County Attorney Lila McHenry, Orange County Manager of Fiscal & Business Services Fred Winterkamp Flora Maria Garcia, Angel de la Portilla, Glenn Santile [Phonetic], Beck Roper [Phonetic], Sarah Siegel	Tourist Development Tax Procedure/Priorities Work Group Meeting
11/19/2015	Comptroller's 4th Floor Conf. Room	Not Applicable	Initiative Petitions Work Group Meeting
12/01/2015	Comptroller's 4th Floor Conf. Room	Orange County Manager of Neighborhood Preservation and Revitalization Division – Neighborhood Services Lavon Williams, Orange County Executive Director of the Pine Hills Neighborhood Improvement District Michelle Owens, David Siegel, Steve Healy, Bobby Beagles, Bill Lutz, Emily Bonilla, Umut Kocaman, John Lina, Susan McCune, Ken Dwyer, Tim Haberkamp	Protection of the Rural Boundary Work Group Meeting
12/07/2015	Comptroller's 4th Floor Conf. Room	Bill Barnett, Linda O'Keefe, Todd Catella, Nick Shannin	Initiative Petitions Work Group Meeting
12/10/2015	Wekiva High School, (Orlando)	Orange County District 2 Commissioner Bryan Nelson, RJ Mueller, David Siegel, Noel Busch	Public Hearing District 2
12/15/2015	Comptroller's 4th Floor Conf. Room	Orange County Mayor Teresa Jacobs, Orange County Clerk of Courts Tiffany Moore Russell, Orange County Tax Collector Scott Randolph, Usher Larry Brown, Nick Shannin, Eric Dunlap, Trini Quiroz, Orange County Deputy Director of County Audit Chris Dawkins, Orange County Chief Deputy Comptroller Peggy McGarrity, Earnest DeLoach, Orange County Property Appraiser Rick Singh	Constitutional/Charter Officers Work Group Meeting
12/15/2015	Comptroller's 4th Floor Conf. Room	Bill Barnett, Nick Shannin, Trini Quiroz, Linda O'Keefe	Initiative Petitions Work Group Meeting
12/17/2015	Comptroller's 4th Floor Conf. Room	Orange County Deputy County Administrator Eric Gassman, Orange County Senior Assistant County Attorney Lila McHenry, Orange County Manager of Fiscal & Business Services Fred Winterkamp, Beverly Weisberg [Phonetic], Elizabeth Mopten [Phonetic], Trini Quiroz, Devin Dominguez [Phonetic], Vicky Landon, Harris Rosen	Tourist Development Tax Procedure/Priorities Work Group Meeting

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DATE	LOCATION OF MEETING	SPEAKERS	TYPE
01/08/2016	Comptroller's 4th Floor Conf. Room	Orange County Assistant Comptroller Carol Foglesong, Frank Caprio, Mike Ketchum	Initiative Petitions Work Group Meeting
01/12/2016	Comptroller's 4th Floor Conf. Room	Orange County AICP, Chief Planner Greg Golgowski, Orange County AICP, Project Manager Susan McCune, Dwight Saathoff, Emily Bonilla, Maria Martinez, Umut Kocaman, David Siegel, Bob [Inaudible], RJ Mueller, Bill Lutz, Julie Kendrick [Phonetic], Dan O'Keefe, Kathy Hattaway [Phonetic], Kathy Glover	Protection of the Rural Boundary Work Group Meeting
01/12/2016	BCC Chambers	Orange County Clerk of Court Tiffany Moore Russell, Orange County Comptroller Martha Haynie, Orange County Property Appraiser Rick Singh, Orange County Sherriff Jerry Demings, Orange County Supervisor of Elections Bill Cowles, Orange County Tax Collector Scott Randolph, Trini Quiroz, Lorraine Tuliano, Katharine Marsh, Tiffany Namy [Phonetic], Usher Larry Brown, Nick Shannin, Bob Olsen,	Constitutional/Charter Officers Work Group Meeting
01/14/2016	Comptroller's 4th Floor Conf. Room	Orange County Assistant Comptroller Carol Foglesong, Bill Barnett, Frank Caprio	Initiative Petitions Work Group Meeting
01/14/2016	BCC Chambers	Trini Quiroz, Kenneth Dwyer, Kelly Semrad, Thomas Glover, Emily Bonilla, Frank Caprio	Business Meeting
01/21/2016	Comptroller's 4th Floor Conf. Room	Orange County Assistant Comptroller Carol Foglesong, Bill Barnett	Initiative Petitions Work Group Meeting
01/26/2016	Comptroller's 4th Floor Conf. Room	Not Applicable	Tourist Development Tax Procedure/Priorities Work Group Meeting
02/02/2016	Comptroller's 4th Floor Conf. Room	Not Applicable	Constitutional/Charter Officers Work Group Meeting

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DATE	LOCATION OF MEETING	SPEAKERS	TYPE
02/09/2016	Comptroller's 4th Floor Conf. Room	Orange County Deputy Clerk of the BCC Katie Smith, Ronald Brooke, Dwight Saathoff, William Lutz, Bob Tearadin [Phonetic], Vivian Monaco, Julie Kendrick [Phonetic], David Axel, Randy Fitzgerald, Cathy Haddaway [Phonetic], Wayne Rich, RJ Mueller, Larry Simmons, Maria Martinez, David Siegel, Emily Bonilla, Ken Dwyer, Umut Kocaman, Kelly Semrad, Dr. [Inaudible], Dan O'Keefe, Jimmy Hester, John Lina	Protection of the Rural Boundary Work Group Meeting
02/11/2016	Comptroller's 4th Floor Conf. Room	Sarah Siegel	Tourist Development Tax Procedure/Priorities Work Group Meeting
02/11/2016	BCC Chambers	Ann Helmuth, Michelle Levy, Richard Maladecki, Emmet O'Dell, Timothy Murray, Ali Ahmed, Sophia Glover, Trini Quiroz, Diane Jones, Elizabeth Van Dyke, Mike Ketchum, Jay Leonard, Frank Caprio, Tom Tillison, Linda O'Keefe, Dave Hathaway, Jose Boscan, Deborah Sumner, Bill Barnett, Craig Swygert, Kenneth Dwyer, Barbara Seidenberg, Karen Climer, Gene Cloud, Emily Bonilla, David Siegel, Mark Wylie, Robert Agrusa, Scott Merritt, Doug Head, Maria Bolton-Joubert, RJ Mueller, Jimmy Hester, David Bottomley, Thomas Glover, Kelly Semrad, Umut Kocaman, Tom Narvt, Cheryl Coats, Ariel Horner	Business Meeting
02/23/2016	Comptroller's 4th Floor Conf. Room	Andrianna Sekula, Ken Dwyer, Trini Quiroz, Kelly Semrad	Protection of the Rural Boundary Work Group Meeting
02/23/2016	BCC Chambers	Harris Rosen, Kevin Craig, City of Apopka Mayor Joe Kilsheimer, Angel de la Portilla, Maria Triscari, Robert Agrusa, Trini Quiroz, Orange County Comptroller Martha Haynie, RJ Mueller, Kelly Semrad, Tom Glover	Business Meeting
02/24/2016	Comptroller's 4th Floor Conf. Room	Not Applicable	Ballot Summary Work Group Meeting
03/02/2016	Comptroller's 4th Floor Conf. Room	Trini Quiroz	Sunshine Meeting

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DATE	LOCATION OF MEETING	SPEAKERS	TYPE
03/09/2016	Comptroller's 4th Floor Conf. Room	Brenda Alston [Phonetic], Doug Head, David Bottomley	Ballot Summary Work Group Meeting
03/21/2016	Comptroller's 4th Floor Conf. Room	Linda O'Keefe	Initiative Petitions Work Group Meeting
03/31/2016	BCC Chambers	Orange County Comptroller Martha Haynie, Orange County Tax Collector Scott Randolph, Nancy Oesch, Florida House of Representative Rene Plasencia, Jeff Schnellmann, Vivien Monaco, Bob Carrigan, Max Perlman, David Axel, Chuck O'Neal, Kathy Hattaway, Daisy Morales, Kelly Semrad, Linda Stewart, John Fauth, Kenneth Dwyer, William Lutz, David Siegel, Miranda Fitzgerald, Julie Kendig, Elizabeth Hester, Trini Quiroz, Orlando Evora, Emily Bonilla, Robert Agrusa, Jimmy Hester, Jenny Olson, Tom Narut, Wayne Rich, Dave Lundberg, Marjorie Halt, Umut Kocaman, Drew Abel, Adrianna Sekula, Eric Cress, Steven Robertson, Ariel Horner, Maria Bolton-Joubert, Julie Whitley, Maria Martinez, Sean Snaith	Business Meeting
04/05/2016	Comptroller's 4th Floor Conf. Room	Michelle Levy	Ballot Summary Work Group Meeting
04/05/2016	Comptroller's 4th Floor Conf. Room	David Bottomley	Initiative Petitions Work Group Meeting
04/19/2016	Comptroller's 4th Floor Conf. Room	Nick Shannin, Earnest DeLoach, Linda O'Keefe	Constitutional/Charter Officers Work Group Meeting
04/28/2016	BCC Chambers	Orange County Comptroller Martha Haynie, Orange County Clerk of Court Tiffany Moore Russell, Doug Head, Gus Martinez, Tom Wilkes, David Siegel, Trini Quiroz, Jimmy Colon, Nick Shannin, Thomas Glover, Frank Caprio, Linda O'Keefe, Bill Barnett,	Business Meeting
05/10/2016	Comptroller's 4th Floor Conf. Room	Orange County Assistant Comptroller Fiscal Division Barry Skinner	Ballot Summary Work Group Meeting
05/10/2016	Comptroller's 4th Floor Conf. Room	Nick Shannin, Thea Webster	Constitutional/Charter Officers Work Group Meeting
05/26/2016	BCC Chambers	Trini Quiroz, Doug Head, Kevin Craig, Angel de la Portilla	Business Meeting

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DATE	LOCATION OF MEETING	SPEAKERS	TYPE
06/09/2016	BCC Chambers	David Rankin, Elizabeth Van Dyke, Derek Silver, Orange County Supervisor of Elections Bill Cowles, Nick Shannin, Orange County Comptroller Martha Haynie, Paul Wean, Carol Johnson, Doug Head, Earnest DeLoach, Bill Barnett, Cynthia Ellenburg, Robert Paymayesh, Lui Damiani, Caleb Spencer, Orange County Mayor Teresa Jacobs, Orange County Property Appraiser Rick Singh, Orange County District 1 Commissioner Scott Boyd, Chris Carmody, Kevin Craig, Robert Agrusa, Angel de la Portilla, Phil Caronia, Harris Rosen	Business Meeting
06/15/2016	Comptroller's 4th Floor Conf. Room	Michelle Levy, Nick Shannin, Usher Larry Brown, Eric Dunlap, Matt Klein	Ballot Summary Work Group Meeting
06/21/2016	BCC Chambers	Nick Shannin, Angel de la Portilla, Trini Quiroz, Michelle Levy, Mike Ketchum, John Pardo, Bernadine Galote, Linda O'Keefe, Bill Barnett, Emily Bonilla	Business Meeting

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**APPENDIX B  
CRC 2016 WORK GROUPS**

<b>Charter Section (s)</b>	<b>Work Group Name</b>	<b>Committee Members</b>
209	CRC Issues	Chair Walter Hawkins, Pat DiVecchio, Maribel Gomez Cordero, Cheryl Moore, Kevin Shaughnessy
601-603	Initiative Petitions	Chair Robert Mellen, Fred Brummer, Gail Cosby, Stina D'Uva, Maribel Gomez Cordero, Matt Klein
702, 703, 706, 709, 712, & 801	Constitutional/Charter Officers	Chair Mikaela Nix, Fred Brummer, Edward DeAguilera, Pat DiVecchio, Eddie Fernandez, Jose Fernandez, Maribel Gomez Cordero, Doug Gondera
202 & 203	Expansion of County Commission	Chair Jose Fernandez, Edward DeAguilera, Pat DiVecchio, Eddie Fernandez, Maribel Gomez Cordero
N/A	Sales Tax for Infrastructure	Chair Fred Brummer, Doug Gondera, Kevin Shaughnessy
N/A	Tourist Development Tax Procedure/Priorities	Chair Maribel Gomez Cordero, Fred Brummer, Walter Hawkins, Mikaela Nix
N/A	Ballot Summary	Chair Kevin Shaughnessy, Fred Brummer, Robert Mellen, Mikaela Nix
207	Protection of the Rural Boundary	Chair Doug Gondera, Pat DiVecchio, Cheryl Moore
N/A	General Counsel RFP	Chair Matt Klein, Eddie Fernandez, Walter Hawkins, Cheryl Moore, Mikaela Nix
N/A	Administrative Assistant	Chair Kevin Shaughnessy, Pat DiVecchio, Eddie Fernandez
N/A	Final Report	N/A
N/A	Outreach	Stina D'Uva, Eddie Fernandez, Matt Klein, Rob Mellen, Cheryl Moore, Kevin Shaughnessy,

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